

**FINANCE COMMITTEE**

**November 10<sup>th</sup>, 2020**

**8:30 a.m.**

Members: Bender, Groat, Verkey, Robusto, Emmel

8:30 a.m. Approval of previous meeting minutes

8:30 a.m. Resolutions Referred to Committee

8:40 a.m. Information Technology, Matt Ury

REPORT: [IT Report November 2020.docx](#)

8:45 a.m. County Attorney, Dan Connors

NO BUSINESS

8:45 a.m. Auditor, Kristen Scott

REPORT: [Audit October 2020 Monthly Audit Report.pdf](#)

8:50 a.m. Land Bank, Mark Humbert

Update

8:55 a.m. Real Property Tax, Karen Ambroz

REPORT: [RPT 10\\_20\\_Monthly Report.doc](#)

TRANSMITTALS:

Tax Refund – Error on Tax Roll [RPT01RES01Refund.doc](#)

Authorization to Contract with Auctioneer Service [RPT01RES02Auctioneer\\_service.DOC](#)

9:10 a.m. Patrick Schmitt/Karen Ambroz

DISCUSSION:

- Roll Section 8 Properties

9:25 a.m. Treasurer, Patrick Schmitt

REPORTS:

[TRE November 2020 Monthly Report.docx](#)

[Interest Income for Kelley.xlsx](#)

TRANSMITTALS:

- Authorization for County Treasurer to Proceed with the Relevy of Unpaid Village and School Taxes [TRE11RES2.doc](#)
- Resolution of the Board of Supervisors of the County of Wayne, New York (I) Authorizing the Establishment of A Debt Reserve Fund in Accordance with the General Municipal Law Section 6-H, (II) Determining that the Capital Project for Renovation of the County Office Building Located at 16 William Street in Lyons is Closed, and (III) Directing that the Remaining Funds in the Capital Fund Established for such Project be Transferred to such Debt Reserve Fund for the Purpose of Paying Debt Service Payments on the Bonds Issued for Such Project [TRE 2020 Resolution Establishing Debt Reserve Fund Closing Out 16 William St Capital Project.doc](#)

9:35 a.m. Kathy Saville

NYCLASS Presentation

9:45 a.m. Fiscal Assistant, Ken Blake

DISCUSSION:

- 2021 Budget

TRANSMITTALS:

- Acknowledging Receipt of the 2021 Tentative Wayne County Budget [COTB 11 RES1 Acknowledge Receipt of the Tentative Budget \(Tentative Budget to Clerk of the Board by Nov 15th\).docx](#)
- Statement of Levy of Charges for Town Accounts [COTB 11RES01 SOTA.doc](#)
- Adopting Mortgage Tax Report and Authorizing County Treasurer to Make Payment to Towns and Villages [COTB11RES02.NovMortgageTax.doc](#)

Wayne County Information Technology Monthly Report  
Prepared by Matt Ury  
November 6, 2020

Activity:

- 516 support tickets were entered in October.
- 13 computers were installed.
- Phone system project continues.
- Extra time on security due to an uptick of cyber-attack attempts and bulletins from state and federal agencies.
- A new server and application update was installed in the elections department in preparation for the 2020 election.
- Upgraded the document server for CC, DSS and HR.
- Updates to the Jail wireless access points were completed.
- Multiple security cameras were replaced.

Discussion points:

County website redesign and move.

IT policy and procedures.

Employee retirement.

Current projects:

- Create countywide training curriculum for the Munis financial system.
- Expansion of security platform.
- Document imaging- shared services project.
- Phone system upgrade.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- County Clerk – convert Records Management database to Laserfische.
- Multifactor authentication for financial and medical departments.
- Board of Elections security enhancements.

**Audit Department Monthly Report**

Finance Committee

November 10<sup>th</sup>, 2020



	<i>Invoices Audited</i>	<i>Invoices Approved</i>	<i>Invoices Denied</i>	<i>Invoices Altered prior to Approval</i>
<i>October</i>	1,707	1,303	9	6

Invoices Altered prior to Approval:

A total of nine invoices were denied payment in October

Five invoices were deleted because the Purchasing Policy was not adhered to, one assigned counsel invoices because it was over one year old, two invoices were 2021 invoices, and one invoice was already paid.

A total of 6 invoices were altered prior to payment in October

The primary reason for invoices to be altered prior to payment was due to the incorrect mileage rate on assigned counsel invoices and the incorrect amount entered by the account clerk.

Updates:

Public Health Payroll Audit recovery of payroll funds; I met with representatives from the union and discussed each employee's time and attendance records

Two County Judges have begun removing mileage charges from assigned counsel vouchers submitted by attorneys

Current audits and projects:

The field work for the Property Room Audit was completed in early October at the request of the Sheriff. This report will be presented at December's Finance Committee Meeting.

A report for the Civil Audit was completed for the Sheriff's Office. This audit will be presented in November's Finance Committee.

The first meeting of the payroll review team was held to look for opportunities to improve the County's payroll process.

Next on the Agenda:

Distribute 2020's Security Risk Assessment to department heads

Work with the payroll review team to review the payroll process and look for opportunities to improve the process

Begin the report for the Business Associate's audit completed in accordance with the Compliance Work Plan

Begin our annual year end work; PO review, year-end AP invoice procedures, etc.

Continue implementing the recommendations from the external auditors

Real Property Tax Services  
Activity Report  
October 2020

The Real Property Tax Service Agency maintains and updates tax maps for Wayne County, advises assessors on the preparation and maintenance of assessment rolls, investigates applications for correction of assessment errors and refunds, apportions the county levy among the assessing jurisdictions, calculates tax rates on behalf of the towns, special benefit districts, and various special or delinquent charges and prepares the applicable tax warrant, processes title changes, serves as a member of the Wayne County Agricultural Development Board and provides annual training, administrative support, cooperation and assistance to acting Board of Assessment Review in Wayne County. RPTS works closely with local school business officials as well as village officials in addition to the town officials.

There were meetings that were attended during the month. They include, but are not limited to, finance committee meeting, the assessors monthly meeting. Thank you Matt Ury for providing the Zoom link for the assessor's to have a virtual meeting, the land bank meeting and RPTAC virtual meeting.

The tax mappers and I have been discussing the migration from Auto cad to the GIS platform. It is our understanding that several departments are using pieces of the overall Esri system. We would like to determine a way to migrate the Auto cad data in a way that is both cost effective and time efficient.

I worked with Kaleigh to send out RFP requests for auctioneer services for the upcoming year real property auction. There were four responses. The services were comparable to some extent. We will be holding the 2021 auction online when the EO requirements are relieved.

Many times we are asked to prepare custom reports that includes specific information generally specific to the requester. In an effort to have the reports readily available, we have put together several custom reports and saved them to give a general description of what the report includes. This should reduce any delay in getting the information out in a timely manner.

Mailing labels were requested by the Walworth Fire Department for their annual fund drive. Reports were run to include the parcels within the district and mailing labels produced. Reports were run for apartment units, Agricultural district totals, and special district specific parcels.

There has been coordinating efforts with the towns that are part of the new Water Tower Project (Arcadia, Huron, Marion, Lyons, Williamson and Sodus). Real Property has been in contact with all of the towns involved in addition to the water authority. The assessors have supplied the total EDU's to the water authority to estimate the dollar amount per EDU to be included on the 2021 T/C tax bill.

The mapping department continues to process monthly transfers, splits and merges. Within the month of October the office processed over 210 transfers of real property. The mappers received the new water tower project district maps and are working to complete the mapping to outline this project. They have also assisted towns with providing lighting district mapping, provided county wide GIS files, updated SDG with the 2020 tax maps, assisted the owner of the Penn Central railroad-Sodus branch with a mapping issue she had in Sodus.

Staff has been busy cleaning up old bank code files in an effort to help lessen problems with the upcoming town/county tax bill cycle. The department is readying themselves for the upcoming Town/County tax processing period.

Preliminary budget numbers were run for the Town of Savannah.

Respectfully submitted

Karen Ambroz, CCD

**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: November 17, 2020

Committee Chair: Supervisor Bender  
Department Head: Karen Ambroz

Transmittal Title: **TAX REFUND – ERROR ON TAX ROLL**

WHEREAS, applications for refund of real property tax claimed to be attributable to an error on the tax roll has duly been filed with the Director of Real Property Tax Services (“Director”) for the properties listed below, pursuant to the provisions of Article Five, Title 3 of the Real Property Tax Law; and

WHEREAS, the Director investigated the circumstances of the claimed errors and has submitted a report recommending the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law that the following applications are hereby approved and the County Treasurer is hereby authorized and directed to pay the refunds:

**TOWN OF LYONS**

2020 Tax Roll

Account No. 71112-00-662142

Assessed to: O’Connor, Wesley J

Total Tax Difference: \$ 303.55

Corrected Total Tax: \$ 2,925.74

Total County Tax Difference: \$ 154.59

2020 Tax Roll

Account No. 70114-00-420033

Assessed to: Pacello, III, James

Total Tax Difference: \$ 565.59

Corrected Total Tax: \$ 44.24

Total County Tax Difference: \$ 263.56

And be it further,

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the Refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

Budgeted: yes no\_\_ Proposed Cost: \_ Reimbursed Amount \_ County cost \_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: November 17, 2020

Committee Chair: Supervisor Bender

Department Head: Karen Ambroz

Transmittal Title: **Authorization to Contract with Auctioneer Service**

WHEREAS, the Real Property Tax Services Department will be conducting a Tax Foreclosure Auction of delinquent properties with tentative auction dates being June 9, 2021, June 15, 2022 and June 14, 2023; subject to change; and

WHEREAS, the Real Property Tax Services Department is desirous of having auction services performed by a professional auctioneer: and

WHEREAS, the Real Property Tax Services Department has requested proposals for on-line auctioneering services where a buyer’s premium would cover the cost of the auction services; with no cost to Wayne County; and

WHEREAS, proposals were requested in July 2020 with an additional questions addressed in October, 2020 with a total of four (4) submissions received.

WHEREAS, after review of the four (4) proposals, the Real Property Tax Services Director has determined that **Collar City Auctions** provide all services outlined in the proposal and affords the county a favorable cost-to-benefit ratio. Now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, as outlined in the RFP for Auctioneering Services to occur with Collar City Auctions Realty & Management, Inc., Randy Passonno, for a 6/10% buyer’s premium for a contract period of one (1) year. There will be an option to extend the contract for two (2) additional one (1) year periods. The anticipated contract start date will commence January 1, 2021, subject to county attorney approval.

Budgeted: yes no\_\_ Proposed Cost: \_ Reimbursed Amount \_ County cost \_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

County of Wayne  
**Office of the County Treasurer**

Post Office Box 8  
Lyons, New York 14489-0008

Patrick J. Schmitt, CFE

COUNTY TREASURER

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315-946-7441

WWW.CO.WAYNE.NY.US

- We mailed letters to 1,534 owners and interested parties for the 2019 tax lien foreclosure process.
- We had to send corrected letters to 1,016 owners and interest parties after finding an error in the first letter and consulting with legal counsel about potential impacts.
- During the month of October, 55 new contracts were created with owners that have delinquent taxes to help them avoid tax foreclosure.
- Recent changes to Court Administrative Orders have opened a path forward for In-Rem foreclosures to move forward. County Treasurer and County Attorney are reviewing and mapping out a path forward for the County.
  
- 2018 Tax Foreclosure:

<u>Date</u>	<u>Parcels Facing Foreclosure</u>
6/19/19	719
7/5/19	641
8/1/19	611
9/1/19	532
10/1/19	436
11/1/19	338
12/1/19	242
1/2/20	225
1/27/20	204
7/31/20	68
8/31/20	65
9/30/20	61



10/31/20	61
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- 2019 Tax Foreclosure:

<u>Date</u>	<u>Parcels Facing Foreclosure</u>
8/5/20	581
9/30/20	445
11/2/20	334

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19
General Fund (A)	\$ 391.44	\$ 5,110.07	\$ 196,947.99	\$ 26,278.01	\$ 111,254.23	\$ 237,988.14	\$ 76,789.22	\$ 73,923.23	\$ 178,694.22	\$ 123,897.55	\$ 229,222.47
Highway Fund (D)	\$ 22.66	\$ -	\$ 1.11	\$ -	\$ 2.41	\$ 1.36	\$ 0.14	\$ -	\$ 1.26	\$ 11.95	\$ -
Highway Machine Fund (DM)	\$ 14.61	\$ 5.58	\$ 10.95	\$ 12.09	\$ 13.83	\$ 63.41	\$ 30.29	\$ 24.67	\$ 2.97	\$ 96.79	\$ 131.86
Nursing Home Fund (E)	\$ 39,815.67	\$ 56,765.25	\$ 35,023.90	\$ 65,394.86	\$ 58,864.61	\$ 64,688.52	\$ 78,486.21	\$ 28,072.28	\$ 91,769.53	\$ 28,113.88	\$ 26,883.34
Capital Project Fund (H)	\$ 5,203.13	\$ 15,625.72	\$ 44.77	\$ 13,640.01	\$ 168.64	\$ 1,880.71	\$ 160.53	\$ 9,235.34	\$ 92.53	\$ 2,899.56	\$ 2,977.46
Work Comp Fund (S)	\$ 11,985.38	\$ 16,321.91	\$ 30.75	\$ 17,697.77	\$ 20,261.28	\$ 3,614.89	\$ 18,070.59	\$ 18,892.98	\$ 15,066.87	\$ 6.16	\$ 8,014.05
	\$ 57,432.89	\$ 93,828.53	\$ 232,059.47	\$ 123,022.74	\$ 190,565.00	\$ 308,237.03	\$ 173,536.98	\$ 130,148.50	\$ 285,627.38	\$ 155,025.89	\$ 267,229.18

  

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20
General Fund (A)	\$ (887.63)	\$ 157,882.18	\$ 20,119.83	\$ 35,151.98	\$ 28,173.77	\$ 208,287.17	\$ 97,411.93	\$ 12,328.15	\$ 189,493.91	\$ 30,084.66	\$ -
Highway Fund (D)	\$ 11.31	\$ -	\$ -	\$ -	\$ -	\$ 0.07	\$ -	\$ 0.03	\$ -	\$ -	\$ -
Highway Machine Fund (DM)	\$ 49.84	\$ 19.64	\$ 9.26	\$ 0.76	\$ 18.70	\$ 1.95	\$ 5.05	\$ 3.57	\$ 6.10	\$ 0.61	\$ -
Nursing Home Fund (E)	\$ 37,977.15	\$ 4,295.66	\$ 41,386.34	\$ 23,131.93	\$ 57,203.33	\$ 20,438.28	\$ 50,565.82	\$ 22,466.25	\$ 3,081.57	\$ 1,828.25	\$ -
Capital Project Fund (H)	\$ 19,476.89	\$ 37.06	\$ 1,276.49	\$ 127.52	\$ 235.51	\$ 148.14	\$ 161.85	\$ 114.67	\$ 114.79	\$ 73.85	\$ -
Work Comp Fund (S)	\$ 28.24	\$ 4,039.25	\$ 20,583.39	\$ 24.10	\$ 22.49	\$ 15.97	\$ 15.37	\$ 7,985.06	\$ 1,323.80	\$ 7.63	\$ -
	\$ 56,655.80	\$ 166,273.79	\$ 83,375.31	\$ 58,436.29	\$ 85,653.80	\$ 228,891.58	\$ 148,160.02	\$ 42,897.73	\$ 194,020.17	\$ 31,995.00	\$ -

<u>Dec-19</u>	<u>Total</u>	<u>Budget</u>	<u>Difference (Under) / Over</u>
\$ 140,421.34	\$ 1,400,917.91	\$ 520,500.00	\$ 880,417.91
\$ 11.03	\$ 51.92	\$ 200.00	\$ (148.08)
\$ 34.18	\$ 441.23	\$ 200.00	\$ 241.23
\$ 65,238.33	\$ 639,116.38	\$ 350,966.00	\$ 288,150.38
\$ 4,049.07	\$ 55,977.47	\$ 27,831.66	\$ 28,145.81
\$ 27,001.65	\$ 156,964.28	\$ 30,000.00	\$ 126,964.28
\$ 236,755.60	\$ 2,253,469.19	\$ 929,697.66	\$ 1,324,747.68

<u>Dec-20</u>	<u>Total</u>	<u>Budget</u>	<u>Difference (Under) / Over</u>
\$ -	\$ 778,045.95	\$ 775,500.00	\$ 2,545.95
\$ -	\$ 11.41	\$ 200.00	\$ (188.59)
\$ -	\$ 115.48	\$ 200.00	\$ (84.52)
\$ -	\$ 262,374.58	\$ 500,000.00	\$ (237,625.42)
\$ -	\$ 21,766.77	\$ 88,066.33	\$ (66,299.56)
\$ -	\$ 34,045.30	\$ 140,000.00	\$ (105,954.70)
\$ -	\$ 1,096,359.49	\$ 1,503,966.33	\$ (473,704.95)

72.90% of total Budget	
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**RESOLUTION TRANSMITTAL**

Committee No. 1

Date: 11/10/20

Committee Chair: Supervisor Bender  
Department Head: Treasurer Schmitt

**AUTHORIZATION FOR COUNTY TREASURER TO PROCEED WITH THE RELEVY OF UNPAID VILLAGE AND SCHOOL TAXES**

WHEREAS, Local Law No. 4(1978) authorizes the relevy of School and Village; now, therefore, be it

RESOLVED, Pursuant to Section 1442 of the Real Property Tax Law and Wayne County Local Law No. 4(1978) that the amount of delinquent 2019-2020 Village and School taxes remaining unpaid as reported by the Wayne County Treasurer, together with 7% of the amount of principle and interest, is hereby re-levied upon the real property on which the same was originally imposed and when collected such re-levied amount shall be returned to the Wayne County Treasurer to reimburse Wayne County of the amounts advanced to the respective Villages and Schools in payment of such taxes

Budgeted: yes no\_\_ Proposed Cost: \_ Reimbursed Amount \$0.00 \_ County cost \_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 11/10/20

Committee Chair: Supervisor Bender

Department Head: Treasurer Schmitt

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, NEW YORK (I) AUTHORIZING THE ESTABLISHMENT A DEBT RESERVE FUND IN ACCORDANCE WITH GENERAL MUNICIPAL LAW SECTION 6-H, (II) DETERMINING THAT THE CAPITAL PROJECT FOR RENOVATION OF THE COUNTY OFFICE BUILDING LOCATED AT 16 WILLAM STREET IN LYONS IS CLOSED, AND (III) DIRECTING THAT THE REMAINING FUNDS IN THE CAPITAL FUND ESTABLISHED FOR SUCH PROJECT BE TRANSFERRED TO SUCH DEBT RESERVE FUND FOR THE PURPOSE OF PAYING DEBT SERVICE PAYMENTS ON THE BONDS ISSUED FOR SUCH PROJECT.

WHEREAS, the County of Wayne (the "County") has previously issued its Public Improvement (Serial) Bonds, 2019 (the "Series 2019 Bonds") to finance the complete renovation, alteration and improvement to the County office building located at 16 Williams Street, Lyons, New York (the "16 William Street Project"); and

WHEREAS, County officials have determined that the 16 William Capital Project has been completed and should be closed; and

WHEREAS, the County Treasurer has advised that there remain unexpended proceeds of the Series 2019 Bonds, including investment earnings thereon, in the approximate amount of \$535,315 held in the Capital Fund (B4REV) for the 16 William Street Project; and

WHEREAS, pursuant to Section 165.00 of the New York State Local Finance Law, such unexpended proceeds of the Series 2019 Bonds can only be applied to pay debt service payments on such bonds; and

WHEREAS, pursuant to New York General Municipal Law section 6-h, the County Board of Supervisors may establish a reserve fund for the payment of debt service on one or more issues of the County's bonds and may authorize to be paid into such fund (a) such amounts as may be provided therefor by budgetary appropriation, and (b) such revenues as are not otherwise appropriated or required by law to be paid into any other fund or account; and

WHEREAS, the County Treasurer has requested that the County Board of Supervisors authorize and direct (I) the establishment of a debt reserve fund for the payment of debt service on the Series 2019 Bonds, in accordance with New York State General Municipal Law section 6-h and (ii) that the 16 William Capital Project be closed and the remaining unexpended balance of the Capital Fund (B4REV) established therefore be paid into such Debt Reserve Fund to be applied to pay debt service of the Series 2019 Bonds; now therefore be it

RESOLVED, that County officials are hereby authorized and directed to establish a debt reserve fund for the payment of debt service on the Series 2019 Bonds, in accordance with New York State General Municipal Law section 6-h (the "Debt Reserve Fund"); and it is further

RESOLVED, that the 16 William Street Project be hereby closed and completed and that no further expenditures with respect thereto be paid from Capital Fund (B4REV); and be it further

RESOLVED, that the remaining unexpended balance in Capital Fund (B4REV) be paid into the Debt Reserve Fund to be applied to pay debt service on the outstanding Series 2019 Bonds.

This resolution shall take effect immediately.

Budgeted: yes no\_\_ Proposed Cost: \_ Reimbursed Amount \_ County cost \_

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

**Committee No: 1**

**Date: 11/10/2020**

**Committee Chair: Jody Bender  
Department Head: Rick House  
Prepared by: Ken Blake**

**ACKNOWLEDGING RECEIPT OF THE 2021 TENTATIVE WAYNE COUNTY BUDGET**

WHEREAS, the Budget Officer provided the Clerk of the Board with the 2021 Tentative Wayne County Budget by November 15, 2020; and

WHEREAS, the Deputy Budget Officer has made a presentation on the 2021 Tentative Budget for the fiscal year beginning January 1, 2021 to the Board of Supervisors; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby acknowledges the receipt of the 2021 Tentative Wayne County Budget

Budgeted: Proposed Cost: \$0 Reimbursed Amount \$0 County Cost \$0

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee No. 1 Date: November 2020

Committee Chairperson: Mrs. Bender  
Department: Board Clerk - Sandy Sloane

Transmittal Title:

**RESOLUTION NO. 1-1: STATEMENT OF LEVY OF CHARGES FOR TOWN ACCOUNTS**

Brief Explanation:

WHEREAS, the Clerk of the Board has prepared the annual statement of accounts that are chargeable back to the towns within the County of Wayne for the period from November 1, 2019 through October 31, 2020; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized and directed to levy the following Statement of Town Accounts on the 2021 tax rolls upon the taxable property of the respective towns liable for the payment of such accounts:

**STATEMENT OF TOWN ACCOUNTS – NOVEMBER 1, 2019 THROUGH OCTOBER 31, 2020****Town of Arcadia**

Cablevision Franchise Tax	\$ 3,339.64
2020 Tax Roll Excess and Deficit	\$ (0.33)
Erroneous Taxes	\$ -
	<b><u>\$ 3,339.31</u></b>

**Paid by Town Ck#****Town of Butler**

Cablevision Franchise Tax	\$ -
2020 Tax Roll Excess and Deficit	\$ 0.28
Erroneous Taxes	\$ -
	<b><u>\$ 0.28</u></b>
Paid by Town – cash	10/20/20
	\$ -0.28
	\$ 0.00

**Town of Galen**

Cablevision Franchise Tax	\$ 1,022.69
2020 Tax Roll Excess and Deficit	\$ (0.40)
Erroneous Taxes	
	<b><u>\$ 1,528.89</u></b>
	Res # Name Year Amount
	137-20 Federico, Donald 2020 506.60
	\$ 506.60

**Town of Huron**

Cablevision Franchise Tax	\$ 786.78
2020 Tax Roll Excess and Deficit	\$ 3.76
Erroneous Taxes	
	Res # Name Year Amount
	017-20 Teeple, Franklin 2020 1,021.18
	017-20 Connely, Timothy 2020 1,021.18
	017-20 Scheible, Paul 2020 1,021.18
	\$ 3,063.54
	<b><u>\$ 3,854.08</u></b>

**Paid by Town Ck#****Town of Lyons**

Cablevision Franchise Tax	\$ 1,921.59
2020 Tax Roll Excess and Deficit	\$ (0.75)

Erroneous Taxes	\$	-
	<b>\$</b>	<b><u>1,920.84</u></b>

**Paid by Town Ck#**

**Town of Macedon**

Cablevision Franchise Tax	\$	2,059.70
2020 Tax Roll Excess and Deficit	\$	0.37

	Name	Year	Amount
Erroneous Taxes			
Court Order Matter	DB Property	2020	371.63
Court Order Matter	DB Property	2020	722.56
Court Order Matter	DB Property	2020	1,708.72
			\$ 2,802.91
			<b>\$ <u>4,862.98</u></b>

**Paid by Town Ck#**

**Town of Marion**

Cablevision Franchise Tax	\$	1,421.48
2020 Tax Roll Excess and Deficit	\$	6.01
Erroneous Taxes	\$	-
	<b>\$</b>	<b><u>1,427.49</u></b>

**Paid by Town Ck#**

**Town of Ontario**

Cablevision Franchise Tax	\$	1,697.09
2020 Tax Roll Excess and Deficit	\$	10.01

	Res #	Name	Year	Amount
Erroneous Taxes				
	137-20	Town of Ontario	2020	10.58
	137-20	Town of Ontario	2020	11.45
	137-20	Town of Ontario	2020	17.67
	137-20	Town of Ontario	2020	10.65
	137-20	Town of Ontario	2020	10.58
	137-20	Town of Ontario	2020	13.21
				\$ 74.14
				<b>\$ <u>1,781.24</u></b>

**Paid by Town Ck#**

**Town of Palmyra**

Cablevision Franchise Tax	\$	1,629.39
2020 Tax Roll Excess and Deficit	\$	0.05

	Res #	Name	Year	Amount
Erroneous Taxes				
	017-20	Collie, Charles G & K	2020	79.07
				\$ 79.07
				<b>\$ <u>1,708.51</u></b>

**Paid by Town Ck#**

**Town of Rose**

Cablevision Franchise Tax	\$	357.79
2020 Tax Roll Excess and Deficit	\$	(0.12)

Erroneous Taxes	\$	-
	<b>\$</b>	<b><u>357.67</u></b>

**Paid by Town Ck#**

**Town of Savannah**

Cablevision Franchise Tax	\$	379.45
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2020 Tax Roll Excess and Deficit	\$ (0.18)
Erroneous Taxes	\$ -
	<b><u>\$ 379.27</u></b>

**Paid by Town Ck#**

**Town of Sodus**

Cablevision Franchise Tax	\$ 2,324.00
2020 Tax Roll Excess and Deficit	\$ 0.32
Erroneous Taxes	\$ -
	<b><u>\$ 2,324.32</u></b>

**Paid by Town Ck#**

**Town of Walworth**

Cablevision Franchise Tax		\$ 1,770.06			
2020 Tax Roll Excess and Deficit		\$ (0.35)			
Erroneous Taxes					
	Res #	Name	Year	Amount	
	137-20	Ruedin, Ronald & Pat	2020	275.78	\$ 275.78
					<b><u>\$ 2,045.49</u></b>

**Paid by Town Ck#**

**Town of Williamson**

Cablevision Franchise Tax		\$ 2,043.58			
2020 Tax Roll Excess and Deficit		\$ 0.47			
Erroneous Taxes					
	Res #	Name	Year	Amount	
		WC Reg. Land Bank	2020	212.99	
Roll Section 8		Write off-Caulkins Tire	2019	2.00	\$ 214.99
					<b><u>\$ 2,259.04</u></b>

**Paid by Town Ck#**

**Town of Wolcott**

Cablevision Franchise Tax		\$ 979.93			
2020 Tax Roll Excess and Deficit		\$ 25.23			
Erroneous Taxes					
	Res #	Name	Year	Amount	
	138-20	Bundy, Adam T & Leah	2020	202.45	\$ 202.45
					<b><u>\$ 1,207.61</u></b>
Paid portion by Town Ck# 1005	10/20/20				\$ - 202.45
		Balance due			<b><u>\$ 1,005.16</u></b>

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



Committee No. 1 Date: November 2020

Committee Chairperson: Mrs. Bender  
Department: Board Clerk - Sandy Sloane

**ADOPTING MORTGAGE TAX REPORT AND AUTHORIZING COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES**

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during April 1, 2020 to September 30, 2020, and recommend payment to the Villages and Towns as apportioned in such report as follows:

<b>TOWN</b>	<b>TOWN SHARE</b>	<b>VILLAGE</b>	<b>VILLAGE SHARE</b>	<b>TOTAL</b>
Arcadia	63,996.07	Newark	26,714.61	90,710.68
Butler	12,672.58	Wolcott	577.90	13,250.48
Galen	14,146.06	Clyde	2,976.35	17,122.41
Huron	41,665.68		0.00	41,665.68
Lyons	29,581.44	Lyons	0.00	29,581.44
Macedon	98,931.13	Macedon	0.00	98,931.13
Marion	41,460.33		0.00	41,460.33
Ontario	166,461.07		0.00	166,461.07
Palmyra	62,262.41	Palmyra	11,872.17	74,134.58
Rose	18,511.89		0.00	18,511.89
Savannah	10,471.06		0.00	10,471.06
Sodus	53,725.77	Sodus	3,831.70	66,118.60
		Sodus Pt.	8,561.13	
Walworth	141,622.37		0.00	141,622.37
Williamson	90,061.16			90,061.16
Wolcott	21,948.37	Red Creek	1,066.41	25,502.08
		Wolcott	2,487.30	
<b>TOTAL</b>	<b>867,517.39</b>		<b>58,087.57</b>	<b>925,604.96</b>

now, therefore, be it

RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted, and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_