

**AGENDA**  
**ECONOMIC DEVELOPMENT/PLANNING COMMITTEE**  
**Wednesday, November 4<sup>th</sup> 10:00 a.m.**

*Members: Spickerman, Groat, Robusto, Johnson and Lasher*

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Elizabeth Claypoole, Cooperative Extension**

Preparing the Apple Harvest for Storage  
Fruit Specialist—Craig Kahlke and Grower Gary Orbaker

10:15 a.m. **Tourism, Christine Worth**

Monthly Report [TOU11RPT1 - Progress Report October 2020.docx](#)

10:25 a.m. **Ec. Development/Planning Department, Brian Pincelli**

**TRANSMITTALS:**

- Authorization to Amend County Planning Board By-laws [PLAN 20 RES 23- Resolution Authorizing Ammendments to County Planning Board Bylaws.docx](#)
- Authorization to Allocate Industrial Site Funds [PLAN 10 Insustrial Development Site Fund funding of Newark Industrial Park expansion.docx](#)

**DISCUSSIONS:**

- Progress Report
- Other Updates as Requested

## PROGRESS REPORTS – September 2020

### Christine Worth – Director

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- FLRTC Executive Board Conference Call
- Lake Ontario Wine Trail Meeting
- FLRTC Board Meeting
- Various tourism industry calls
- Advance media NY meetings for B & B Marketing / Apple Tasting Tour
- NYSTIA – New York State Tourism Annual Membership Meeting
- Lake Ontario National Marine Sanctuary Advisory Council Meeting
- Seaway Trail Tourism Meeting

### Notes

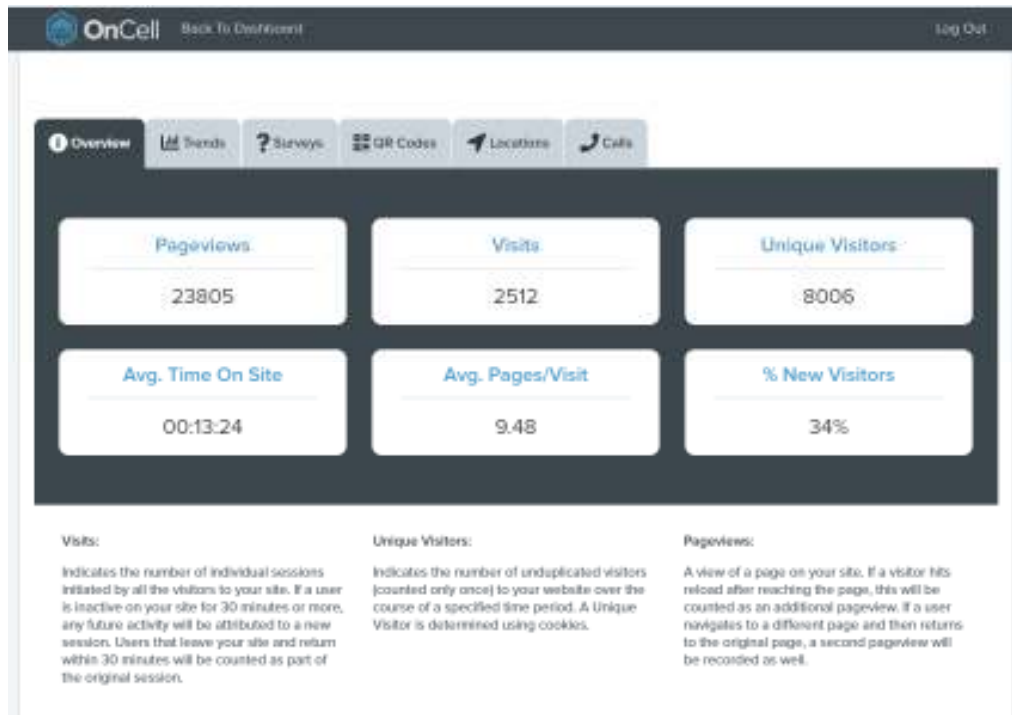
- Advertising
  - Holiday - Working on a Christmas Tree Grower facebook promotion instead of printed holiday brochure.
  - Holiday – Reviewing options for a shop local campaign
- Apple Tasting Tour
  - Interviews with Spectrum news, Good Day Rochester (13) and Channel 8 took place at Orbaker’s Farm Market, The Apple Farm Stand and Long Acre Farms.
  - Followed up with any user app issues.
  - Created QR code signs for this year that directly connected people with the app.
  - Great stat’s from the app
  - Promising feedback. Positive comments on trivia challenge and adding parks to the challenge.
  - 83 Entries as of 10/27/20. Prior years multiple family member did passports. This year 1 entry per email address.
  - Follow up meeting will take place in November
  - Future - 2021
    - We will do continue an App. Hopefully a native app vs the web based one we did this year. Requested pricing to review options.
    - Continue with trivia challenge. Continue with parks as part of the challenge.
- Apple Tasting Tour Grant Video Project
  - Confirmed itinerary for Videographer
  - Attended 9 out of 10 video shoots
  - Weather & rain made it challenging
  - Update committee at December committee meeting
- Matching Funds
  - 1<sup>st</sup> quarter payment claim submitted for \$19,433.

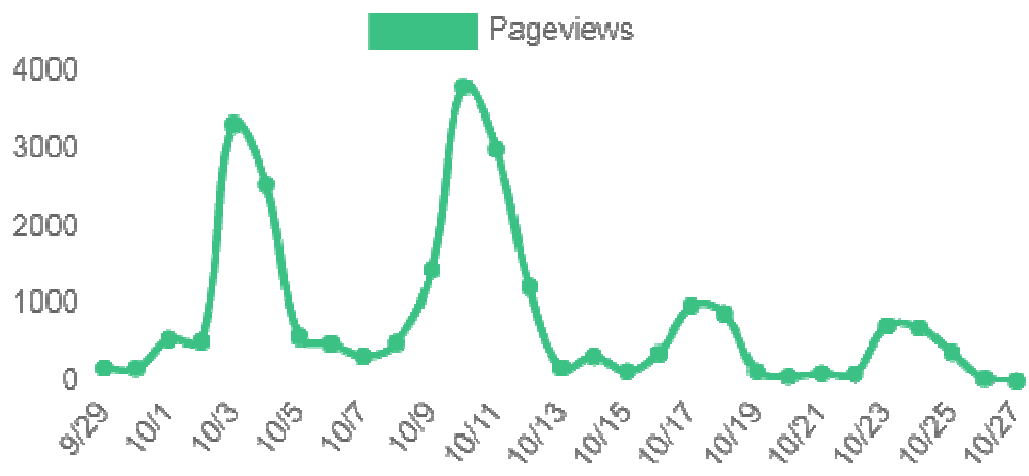
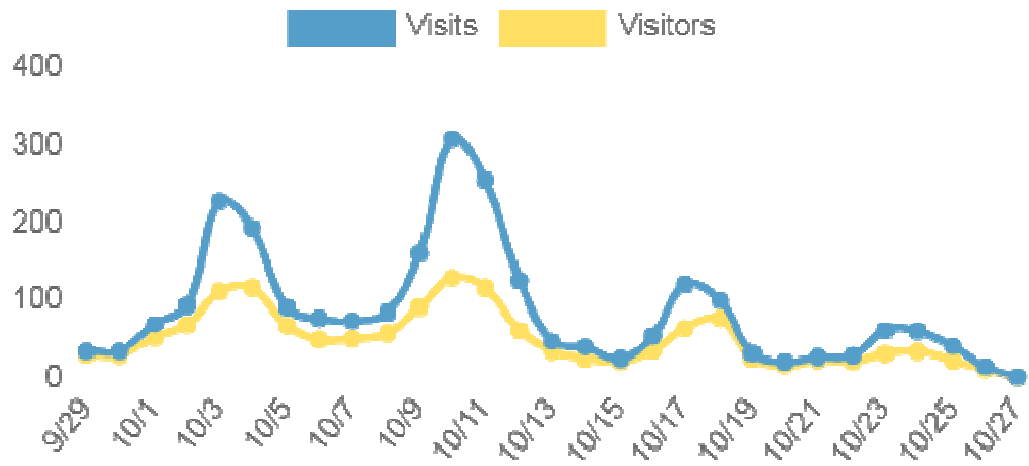
- 2<sup>nd</sup> quarter payment claim submitted for:
  - Q2 – 1 4/1/20-4/28/20 - \$5331.16
  - Q2 – 2 4/29/20-6/30/20 - \$21,898.38
- No update for 2021 yet.
- Visitor's Guide
  - Distribution
- Website
  - Update
  - 2021 – Requested quote to begin contract

**Chris Kenyon – Outdoor Recreation Coordinator**

- Fishing updates: phone, web page and partners.
- LOSPC Zoom meeting.
- Write copy for youth deer hunt.
- LOSPC action items. Web page updates and decisions on 2021 trade shows.
- Apple tasting testing and sections of tour.
- Facebook posts.

**Apple Tasting Tour  
STATS 10/1/20-10/26/20**





## RESOLUTION TRANSMITTAL

Committee No. 4  
Spickerman

Date: November 17, 2020

Committee Chair: Dave

Pincelli

Department Head: Brian

### RESOLUTION AUTHORIZING AMENDMENTS AND REVISION OF THE COUNTY PLANNING BOARD BYLAWS

WHEREAS, Article 12-B of the New York State General Municipal Law (“GML”) requires that certain types of municipal planning, zoning, and subdivision projects be referred to a county planning agency or a regional planning council before local action be taken on that particular project; and

WHEREAS, the purpose of the GML referral process is to bring “pertinent inter-community and county-wide planning, zoning, site plan and subdivision considerations to the attention of neighboring municipalities and agencies having jurisdiction; and

WHEREAS, General Municipal Law, Section 239-c (3) refers to “County planning board powers and duties”, and refers to various authorizations the county legislative body may give to the County Planning Board to take action in various matters; and

WHEREAS, Existing bylaws governing the County Planning Board were originally adopted in 1968 and; and

WHEREAS, The County Planning Director desires adoption of amendments to the bylaws to accurately reflect and provide more detail on procedures and actions by the County Planning Board; therefore, be it

RESOLVED, The Wayne County Board of Supervisors Authorizes amendments and updates as follows to the County Planning Board bylaws, and authorizes adoption of the amended bylaws by the County Planning Board:

#### BY - LAWS OF THE WAYNE COUNTY PLANNING BOARD

##### ARTICLE I JURISDICTION and MISSION STATEMENT

The Board shall have and exercise the powers, duties and functions conferred on it by Article 12-B, Section 239 (c) of the General Municipal Law and action of the Wayne County Board of Supervisors.

##### **Mission Statement**

*The Wayne County Planning Board shall look beyond the benefits to the applicant and municipality of residence by encouraging positive and consistent development patterns within the County as a whole. The Board shall consider the inter-community and county-wide impact of referrals.*

##### ARTICLE II DEFINITIONS

**ABSTENTION:** When a voting member of a board gives up his or her right to vote on an issue.

**APPROVAL:** A positive vote on a referred action, by a majority of the full board, to indicate to the local board that the action in question will have a positive intermunicipal or county-wide affect. All approvals will be accompanied by findings (see definition).

**APPROVAL WITH MODIFICATION:** A vote on a referred action that has been modified to mitigate any negative intermunicipal or county-wide impacts. All such approvals will be accompanied by *findings* (see definition). This must be done by a majority of the full board. The referring agency can set aside modifications by an *extraordinary majority* vote (see definition).

**AUTHORIZED AGENT:** Person assigned to sign a letter and send county planning board recommendations back to the referring body.

**BOARD:** The Wayne County Planning Board.

**COMMENTS:** Any suggestion that may be sent back to the referring agency after review of a proposed action. This is for their consideration only. Non-binding comments do not necessitate any override vote at the local level.

**COMPLETE APPLICATION (“full statement of such proposed action”):** “all materials required by and submitted to the referring body as an application on a proposed action, including a completed environmental assessment form and all other materials required by such referring body in order to make its determination of significance pursuant to the state environmental review act under article eight of the environmental conservation law and its implementing regulations” (Section 239m Part 1(c) of NYS General Municipal Law). In addition, site plans or surveys that have been altered without proper authorization will not be accepted, pursuant to Section 7209 of NYS Education Law.

**COORDINATED REVIEW:** An assessment of the application materials sent with a referred action that involves voting board members and all county staff serving as ex-officio members. Please refer to Article 8, Section 3 for more information.

**COUNTY PLANNER:** County Planning department staff assigned by the Director to assist in carrying out the business of the County Planning Board

**COUNTY REPORT:** The Board, or an authorized agent of said agency or council, shall have thirty days after receipt of a full statement of such proposed action, or such longer period as may have been agreed upon by the county planning board and the referring body, to report its recommendations to the referring body, accompanied by a statement of the reasons for such recommendations. If the county planning board fails to report within such period, the referring body may take final action on the proposed action without such report. However, any county planning board report received after thirty days or such longer period as may have been agreed upon, but two or more days prior to final action by the referring body, shall be subject to the provisions of subdivision five of GML Section 239-m (extraordinary vote upon recommendation of modification or disapproval).

**DISAPPROVAL:** A negative vote on a referred action, by a majority of the full board, to indicate to the local board that the action in question will have an undesired intermunicipal or county-wide affect. All denials will be accompanied by *findings* (see definition). The referring board can override a disapproval with a super majority vote.

**DEPARTMENT:** The Wayne County Economic Development and Planning Department.

**DIRECTOR:** Director of the Wayne County Economic Development and Planning Department.

**EXTRAORDINARY VOTE:** Sometimes referred to as a Super Majority; upon recommendation of modification or disapproval; if the county planning board recommends modification or disapproval of a referral, the referring body shall not act contrary to such recommendation except by a vote of a majority plus one of all the members thereof.

**FINDINGS:** Supportive evidence entered into the public record for any vote by the Board to approve, deny, or modify a referred action.

**FULL STATEMENT OF SUCH PROPOSED ACTION:** All materials required by and submitted to the referring body as an application on a proposed action, including a completed environmental assessment form and all other materials required by such referring body in order to make its determination of significance pursuant to the state environmental quality review act under article eight of the environmental conservation law and its implementing regulations. The full statement shall include a signed and dated Wayne County Planning Board Referral Form. When the proposed action referred is the adoption or amendment of a zoning ordinance or local law, "full statement of such proposed action" shall also include the complete text of the proposed ordinance or local law as well as all existing provisions to be affected thereby, if any, if not already in the possession of the county planning department. Notwithstanding the foregoing provisions of this paragraph, any referring body may agree with the county planning agency or regional planning council as to what shall constitute a "full statement" for any or all of those proposed actions which said referring body is authorized to act upon.

**INTERMUNICIPAL OR COUNTY-WIDE AFFECT:** Any current or future impact identified by the Board and its ex-officio members that may extend beyond the boundaries of a referring municipality. Such impacts will be clearly defined and supported by findings when voting on referred actions.

**MAJORITY:** One more than half of all the voting members of a board or committee regardless of abstentions or absences and vacancies.

**MEMBERS:** The appointed representatives of the Board.

**NO ACTION:** Used when the County Planning Board cannot reach a decision.

**NO COUNTY IMPACT (NCI):** When Board approval is given to the referring body stating no direct impact to the County, with or without comments.

**NOTICE OF FINDINGS AND DECISION:** Information returned to a referring agency after Board review of a proposed local action. This will include final findings, the Board's decision, modifications and non-binding comments.

**OFFICIAL SIGNATURE:** The official signature of this Board shall be endorsed upon all papers and documents requiring the same by reason of the requirements of law or the rules and regulations of this Board. Such signature shall be endorsed upon such papers only pursuant to the direction of the Board embodied in a resolution or motion so directing, and shall be personally signed either by the Chairman, Vice Chairman, or representative as approved in writing by the Chairman of the Board.

**QUORUM:** A majority of the total membership of a public body, notwithstanding absences or vacancies.

**RECEIPT:** shall mean delivery in hand, by mail, or by email to the County office of Economic Development and Planning. Where delivery is made in hand, the date of receipt shall be the date of delivery. Where delivery is made by mail, the date as postmarked shall be the date of delivery. Where delivery is made by email the date as shown in the email shall be the date of delivery.

**REFERRING BODY:** The town or village body responsible for final action on proposed actions subject to Section 239-m of GML.

**SIGNATURE OF MUNICIPAL REPRESENTATIVE:** Signature of a municipal representative that is responsible for verifying that a referring body has submitted a "full statement of such proposed action" for the county planning board to review. This signature is required on the Wayne County Planning Board Referral Form.

### **ARTICLE III PURPOSES**

#### **A. Mandatory Duties of the Planning Board**

The Planning Board will review certain zoning and subdivision actions of towns and villages as provided in General Municipal Law Section 239 (l), (m), and (n) including:

1. Adoption or amendment of a comprehensive plan.
2. Adoption or amendment of a zoning ordinance or local law.
3. Issuance of Special Use Permits.
4. Approval of Site Plans.
5. Granting of Use or Area Variances.
6. Subdivisions
7. Other authorizations which a referring body may issue under the provisions of any zoning ordinance or local law.

In accordance with GML §239-n the proposed subdivision plats to be referred to the County Planning Board include those that apply to real property within five hundred feet of the following<sup>1</sup>:

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<sup>1</sup> Note that in accordance with GML §239-n(3)(b) the County Planning Board has entered into Agreement to Exempt referral and review of certain local zoning, permit, and subdivision applications") with certain municipalities;

1. The boundary of any city, village or town;
2. The boundary of any existing or proposed county or state park or any other recreation area; or
3. The right-of-way of an existing or proposed county or state parkway, thruway, expressway, road or highway or
4. The existing or proposed right-of-way of any stream or drainage channel owned by the county or for which the county has established channel lines; or
5. The existing or proposed boundary of any county or state owned land on which a public building or institution is situated; or
6. The boundary of a farm operation located in an agricultural district, as defined by article twenty-five AA of the agriculture and markets law, except where applied to granting of an area variance.

The planning board review of referrals may include intercommunity and county-wide considerations in respect to the following (per GML Section 239 –I (2) (a) – (h):

- a) Compatibility of various land uses with one another;
- b) Traffic generating characteristics of various land uses in relation to the effect of such traffic on other land uses and to the adequacy of existing and proposed thoroughfare facilities;
- c) Impact of proposed land uses on existing and proposed county or state institutional or other uses;
- d) Protection of community character as regards predominant land uses, population density, and the relation between residential and nonresidential areas;
- e) Drainage;
- f) Community facilities;
- g) Official municipal and county development policies, as may be expressed through comprehensive plans, capital programs or regulatory measures; and
- h) Such other matters as may relate to the public convenience, to governmental efficiency, and to the achieving and maintaining of a satisfactory community environment.

## **B. Authorized Powers and Duties of the Planning Board**

The Planning Board may:

1. Review of certain municipal planning and zoning actions. The county legislative body may, by resolution, authorize the county planning board to conduct reviews of certain classes of planning and zoning actions by a city, town or village.
2. The county legislative body may request the county planning board to assist in the preparation of a county comprehensive plan and amendments.
3. The county legislative body may request the county planning board to prepare a county official map and amendments thereto.
4. The county planning board may undertake studies relevant to the future growth, development, and protection of the county and municipalities therein, including studies in support of a county comprehensive plan.
5. The county planning board may assist a city, town, or village in the study of ways to obtain economy, efficiency and quality in the planning and provision of municipal services.
6. The county planning board may collect and distribute information relative to county or municipal planning and zoning in such county. Upon request from the county or a municipality the planning board may recommend to the legislative body of the county or such municipalities whose jurisdictions are served by the county planning board a comprehensive plan which shall designate suitable areas to be zoned for land uses, taking into consideration, but not limited to, such factors as existing and projected highways, parks, open spaces, parkways, public works, public utilities, public transportation terminals and facilities, population trends, topography and geologic structure.
7. The county planning board may furnish such technical services as a municipality within the county may request. Such services may include, but not be limited to assistance with planning and land use functions, use of geographic information systems, infrastructure development, as well as inter-municipal services delivery, and



may be provided directly by the county planning board or in coordination with other county departments or agencies.

## **ARTICLE IV MEMBERSHIP**

### **A. Composition of Membership**

The legislative body from each town will make a recommendation for one member who will represent that municipality and its village(s) to the County Board of Supervisors. The Board of Supervisors will then make the official appointment by resolution.

No person shall be precluded from serving as a member of a county planning board, as appointed by the county legislative body pursuant to this section, because such member is an elected or appointed official of the county or a municipality.

A member of a county planning board shall excuse himself or herself from any deliberation or vote relating to a matter or proposal before such county planning board which is or has been the subject of a proposal, application or vote before the municipal board of which he or she is a member.

### **B. Terms of Membership**

The members are appointed for terms whose expiration is staggered to result in approximately one-third of them expiring each year. No term shall exceed three years. Members may be re-appointed by the County Board of Supervisors. In the event of a vacancy occurring in the office of a member, such vacancy shall be filled for the balance of the unexpired term in the same manner as originally appointed.

### **C. Status of Compensation**

The members of the Board shall receive no salary or compensation for their services as members of such Board, except that they may be reimbursed for necessary and reasonable expenses, including travel, incurred in the performance of their duties.

### **D. Absence**

Whenever an appointed member requires an excused absence from a meeting, they should let the Planning Department know in advance of the meeting. If an appointed member is absent from three (3) consecutive meetings of the Board for any reason other than illness or where not excused by the Chairperson, the County Planner, after consultation with the Chairperson, shall notify the chief elected official of the municipality that the member represents. The purpose is to provide information relative to the absences and to request that appropriate action be taken or another member appointed.

### **E. Training Requirements**

Per General Municipal Law 239-c (2) (d), each member of the County Planning Board shall complete, at a minimum, four hours of training each year designed to enable such members to more effectively carry out their duties.

1. Training received by a member in excess of four hours in any one year may be carried over by the member into succeeding years in order to meet the requirements and may include, but not be limited to, training provided by the County planning office, Regional Planning Commission, state agency, state municipal associate, college or other similar entity. Training may be provided in a variety of formats, including but not limited to, electronic media, video, distance learning and traditional classroom training.
2. To be eligible for reappointment to such board, such member shall have completed the training promoted by the County pursuant to this paragraph. If a member is appointed for a two-year term, they are required to demonstrate they have met their training obligations for year one by the end of the first quarter of their second year. If a member is appointed for a three-year term, they are required to demonstrate they have met their training obligations for year one by the first quarter of their second year and for year two by the first quarter of the third year.

### **F. Officers**

The officers of the Board shall be voting members of the Planning Board and shall consist of a Chairperson, Vice Chairperson, and Secretary, each of whom shall serve a term of one year. The officers of the Planning Board shall be elected for the ensuing year at the annual meeting of the Planning Board. The Chairperson and Vice Chairperson shall not serve more than three consecutive terms in that office. The duties and powers of the officers of the Board shall be as follows:

1. Chairperson:
  - a. To preside at all meetings of the Planning Board.
  - b. To organize the Planning Board meeting and restate the Agenda per the applicants in attendance.
  - c. To call special meetings of the Planning Board in accordance with these by-laws.
  - d. To sign, or cause to be signed by an authorized agent, all official documents of this Planning Board in accordance with the requirements of these by-laws.
  - e. To see that all reports, documents and actions of the Planning Board are properly made, executed, filed or taken, as the case may be, in accordance with law and the actions and regulations of the Planning Board.
  - f. Appoint a member of the Planning Board and/or staff to the Planning Board to orient any newly appointed members. The orientation will include a short meeting where a checklist of materials is discussed with the new member/s.
  - g. To appoint Ad-hoc Committee Chairs when necessary.
2. Vice-Chairperson: During the absence, disability or disqualification of the Chairperson, the Vice-Chairperson shall exercise or perform all the duties and be subject to all the responsibilities of the Chairperson.
3. Secretary:
  - a. To keep minutes of all meetings.
  - b. To give or serve all notices required by law or by these by-laws.
  - c. To be a custodian of records of the board.
  - d. To attend to all official correspondence of the board.
  - e. To present to the board all official correspondence received relating to the business of the board.
  - f. To affix to any official document of this Boards the official signature thereof whenever the same shall be required by law or the regulations of this Board, such action to be taken, however, only after such action shall have been authorized by an affirmative vote of this Board.
  - g. A member of the Planning Department staff may act pro tem in place of the Secretary.

### **G. Vacancies**

Should any vacancy or resignation occur among the officers of the Planning Board during their term, the vacancy shall be filled in a timely fashion in accordance with composition and terms described above. A newly appointed member filling a vacancy shall complete the term of the previously appointed member and shall be eligible for a new term the following year as described above.

## **ARTICLE V MEETINGS**

### **A. Procedure**

All meetings of the Board shall be conducted in accordance with Robert's Rules of Order, unless otherwise specified.

### **B. Regular Meetings**

All meetings shall be open to the public. Regular meetings of the Board shall be held as specified at the annual meeting, unless otherwise designated. This schedule shall be advertised in accordance with New York State Open Meeting Law. At such meetings, any and every matter properly brought to the attention of the Planning Board with regard to the regular order of business shall be considered. At any regular meeting of the Board, the following shall be the regular order of business:

1. Call to order
2. Roll call and report of the whole number of members and quorum
3. Approve minutes of the preceding meeting
4. Review 239 referrals
5. Communications
6. Reports and action on old business
7. Reports and action on new business
8. Adjournment

### **C. Annual Meetings**

The annual meeting of the Board shall be held at the last regular meeting of every year or at an adjournment of that meeting. The Chairperson, Vice Chairperson, and Secretary shall be elected by the members of the Board at the Annual Meeting. Any other business properly presented to the Board at this meeting may be considered after the election of officers.

### **D. Special Meetings**

Special meetings of the Board may be called by a majority of the members present at any regular meeting, by the Chairperson or Vice-Chairperson, or by written request of the Chairperson and at least one-quarter of the total authorized representative members of the Board. Special meetings will be open public meetings.

### **E. Closed Meetings**

At any closed meeting or closed session the Board may designate or invite to be present any County official, any member of its technical staff, or such other persons as it deems necessary to carry on the business of such meeting. Such meetings shall be held at a time and place designated by the officer calling the same, and shall be in compliance with the New York State Open Meetings Law.

### **F. Notice**

Members of the Board shall be sent notice via e-mail of the time and place of each meeting, the meeting agenda, minutes from the last month's meeting, and a link to the County website where the pending referrals can be reviewed. If the member does not have access to e-mail, all relevant information will be mailed to the address of the member.

### **G. Minutes**

The Secretary or their designee shall record the happenings of all record meetings. Written minutes of such meeting shall be prepared within two weeks of the meeting date. Additional copies of the minutes may be sent to individuals or groups as directed by the Board.

### **H. Quorum and Voting**

At any meeting of the Board a quorum shall consist of a majority of the whole number of members. No transaction of business, exercise of power or any function shall be taken in the absence of a quorum, except that those members present shall be entitled to call a special meeting at a subsequent date. At any regular or special meeting of this Board, each member properly appointed and attending shall be entitled to cast one vote. The Chairperson shall be allowed to vote on all matters brought before the Board. Voting shall be by voice. A roll call vote may be taken with any negative vote. In order to carry a motion or take action, there must be an affirmative vote of a majority of the total membership.

In the event that any member present shall have a conflict of interest in a matter then before the Board, they shall abstain from voting upon the matter, and the record shall show that the member abstained from voting. Abstentions do not alter the definition of a majority. A majority vote of the whole number of members present shall be necessary for the adoption of any proposed action, resolution or other voting matter. For the purpose of voting, proxies shall not be recognized.

The Board shall recommend approval, approval with modification, or disapproval, of the proposed action, or report that the proposed action has no significant county-wide or inter-community impact (NCI). The Board shall act on a referral within thirty days after receipt of a full statement of such proposed action, and report its recommendations to the referring body, accompanied by a statement of the reasons for such recommendations.

If the Board fails to report within such period, the referring body may take final action on the proposed action without such report. In the event the Board cannot come to a quorum vote on approval, modification, or disapproval the referral will be treated as if the board made no action and will be referred back to the referring body for action.

Each formal action of the Board required by law, rule, or regulation shall be embodied in a formal motion or resolution duly entered in full in the minutes after an affirmative vote. Each motion or resolution so adopted shall include, if necessary, the official signature of the Board. Formal actions of the Board will be mailed or e-mailed to the appropriate representative for each referral reviewed by the Board within 30 days of receipt of said referral, no more than 10 days of the date of the Board meeting.

## **ARTICLE VI**

**DUTIES OF THE PLANNER AS STAFF TO THE COUNTY PLANNING BOARD**

The duties of the Planner, in providing assistance to the Planning Board, shall include but are not limited to:

1. Reviewing all GML referrals submitted to the County Planning Department and ensuring they are complete for presentation to the Board which includes coordination with the referring municipalities.
2. Referring GML referrals to outside agencies and soliciting comments/review.
3. Editing the County Planning Board minutes prior to their draft review by the Board.
4. Preparing the County Planning Board agenda.
5. Coordinating the preparation of all materials to be submitted to the Board prior to their meeting.
6. Advising the County Planning Board on planning and land use issues.
7. Reporting to the Planning Board on requests received from local municipalities and organizations for assistance from the Planning Department.
8. Representing the County Planning Board’s interests to appropriate organizations and agencies.
9. Assist County Planning Board members in meeting their State mandated training requirements.
10. Act as Authorized agent for County Planning Board correspondence.
11. All other duties as assigned by the Director of Economic Development and Planning deemed necessary.

**ARTICLE VII  
AMENDMENT**

These by-laws may be amended at any meeting of the Board provided that notice of the proposed amendment is mailed (hard copy or digital) to each member in writing at least five days prior to the meeting. The by-laws may also be amended at any special meeting called solely for that purpose. Notice of such a special meeting shall be in writing, shall contain a precise description of the change proposed in the by-laws and shall be given to each member at least five days prior to the meeting.

Budgeted: No    Proposed Cost: Reimbursed Amount \$0                      County Cost

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred To:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

**Committee No: 4**

**Date: 10/4/2020**

**Committee Chair: David Spickerman  
Department Head: Brian Pincelli**

**RESOLUTION AUTHORIZING INDUSTRIAL DEVELOPMENT SITE FUNDS FOR THE VILLAGE OF NEWARK INDUSTRIAL PARK INFRASTRUCTURE EXPANSION PROJECT AND RESCIND RESOLUTION No. 356-20**

WHEREAS, the Wayne County Board of Supervisors has established the Industrial Development Site Fund as a tool to encourage the extension of public infrastructure so that industry can expand and grow in Wayne County, and in turn promote the economic welfare and prosperity of County residents through increased employment and expansion of the tax base; and; and

WHEREAS, program guidelines adopted in resolution No. 390-13 identified that the Wayne County Industrial Development Agency (IDA) shall develop an application and guidelines for administration of the program, and that the Wayne County Economic Development and Planning Office on behalf of the County, shall perform certain administrative functions of the program such as invoice approvals, and injection of matching funds; and

WHEREAS, program guidelines adopted in resolution No. 390-13 also approved the program to provide up to one third of the cost of a public infrastructure project to be matched by two thirds from local, state, federal, or private funds, and resolution No. 180-20 approved a maximum Industrial Development Site Fund program funding amount of \$300,000; and

WHEREAS, the Village of Newark has proposed the expansion of the Industrial Park located off of West Shore Blvd. in Newark, which involves the extension of the roadway, water, and sewer infrastructure and will allow new industrial development; and

WHEREAS, this expansion will make approximately 31 acres available for additional industrial development; and

WHEREAS, resolution No. 356-20 adopted in August 2020 identified a total cost for this project to be \$350,294 and approved \$100,000 of funding from the Industrial Development Site Fund; and

WHEREAS, the total cost of the project has been revised to \$291,544 and therefore the one third maximum program funding from the Industrial Development Site Fund equates to \$97,181; and, now be it

RESOLVED, that Resolution 356-20 is hereby rescinded; and, further be it

RESOLVED, that contingent upon the Village of Newark providing a minimum of \$194,363 of in-kind services or cash toward this project, Wayne County agrees that \$97,181 will be allocated to the project, and, further be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreements or documents necessary to implement this resolution on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Budgeted: No                      Proposed Cost: \$97,181    Reimbursed Amount \$0    County Cost \$97,181

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred To:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_