

# AGENDA

## HUMAN SERVICES COMMITTEE

### Monday, November 30<sup>th</sup> 8:30 a.m.

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m. **Approve minutes from previous meeting**

8:30 a.m. **Department of Social Services, Dr. Ellen Wayne**

#### MONTHLY REPORTS

[FIN RPT OCT 2020 - WORD.docx](#)

[REPORT TO HUMAN SERVICES COMMITTEE.docx](#)

DEPARTMENT REPORT—Community Partners

#### TRANSMITTALS:

- Authorization to appoint member to FL Workforce Investment Board [DSS12RES01 AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD.doc](#)
- Authorization to Purchase COVID-19 Daily Health Assessment Tool [DSS12RES02 AUTHORIZATION FOR DSS TO PURCHASE COVID-19 DAILY HEALTH ASSESSMENT TOOL.doc](#)

8:45 a.m. **Veterans Services, Renee Maybee**

MONTHLY REPORT [VET October numbers 2020.pdf](#)

VA CARE SUPPORT PROGRAM [VA Caregiver Support Program.pdf](#)

PROJECT SHARE HEATING FUND [HEAP Project SHARE.pdf](#)

9:00 a.m. **Aging and Youth Department, Amy Haskins**

#### DISCUSSION:

Use of Stimulus Funding

#### TRANSMITTALS:

- Authorization to amend the contract for Personal Emergency Response Systems [AY 12 RES 07 PERS contract and budget amendment.docx](#)
- Authorization to sign a MOU with Wayne County Action Program [AY12 RES 09 WCAP Transportation MOU.DOCX](#)
- Authorization to sign a MOU with the Lyons Community Center [AY 12 RES 10 Lyons Community Center MOU REV1.DOCX](#)
- Authorization to sign a MOU with Alex Eligh Community Center [AY 12 RES 11 Alex Eligh MOU REV1.DOCX](#)
- Authorization to sign contract with Mom's Meals [AY 12 RES 12 Mom's Meals MOU REV1.DOCX](#)
- Authorization to renewal Congregation Nutrition Site Contract
- Authorization to renew contract with Wayne ARC [AY 12 RES 02 Contract Renewal 2021 Bulk Food.docx](#)
- Authorization to sign contract with Wayne ARC for Home Delivered Meals Program [AY 12 RES 03 HDM 2021 Contract Renewal.docx](#)
- Authorization to sign agreement with Village of Palmyra [AY 12 RES 04 2021 Palmyra rental agreement renewal.docx](#)
- Authorization to sign contract with Family Counseling Services of the FL [AY 12 RES 05 Family Counseling 2021 Contract Renewal.docx](#)
- Authorization to sign a contract with Medical Solutions, Inc. [AY 12 RES 06 Fiscal Intermediary contract and budget amendment.docx](#)

FINANCIAL REPORT – October 2020

| Account                       | 2020      |        |            |        | 2019      |       |            |        | YTY Change     |                |
|-------------------------------|-----------|--------|------------|--------|-----------|-------|------------|--------|----------------|----------------|
|                               | Revenue   | %      | Expended   | %      | Revenue   | %     | Expended   | %      | Rev +/- Change | Exp +/- Change |
| 6010 Admin Rev/Salaries       | 5,269,395 | 48.2%  | 5,707,607  | 75.3%  | 5,152,492 | 49.7% | 5,728,277  | 79.6%  | 116,903        | (20,670)       |
| Admin Equipment               |           |        | 132,639    | 78.4%  |           |       | 147,080    | 64.6%  |                | (14,441)       |
| Admin-Contractual Expenses    |           |        | 1,318,017  | 36.6%  |           |       | 1,116,610  | 41.3%  |                | 201,407        |
| Admin-Fringe                  |           |        | 2,271,891  | 59.3%  |           |       | 2,292,774  | 59.6%  |                | (20,883)       |
| 6055 Day Care                 | 673,125   | 50.0%  | 602,879    | 41.7%  | 837,483   | 87.7% | 778,449    | 73.8%  | (164,359)      | (175,570)      |
| 6070 Purchase of Services     | 719,687   | 60.9%  | 1,018,466  | 53.5%  | 570,906   | 48.3% | 866,673    | 44.6%  | 148,781        | 151,793        |
| 6100 Medicaid Weekly Shares   | 0         | 0.0%   | 10,859,441 | 77.0%  | 0         | 0.0%  | 11,335,402 | 80.4%  | 0              | (475,961)      |
| 6101 Medical Assistance       | 4,687     | 4.7%   | 0          | 0.0%   | 35,047    | 70.1% | 1,993      | 4.0%   | (30,360)       | (1,993)        |
| 6106 Family Type Homes        | 290       | 29.0%  | 290        | 29.0%  | 0         | 0.0%  | 0          | 0.0%   | 290            | 290            |
| 6109 Family Assistance        | 1,730,746 | 55.8%  | 1,327,547  | 42.8%  | 1,430,878 | 46.2% | 1,571,375  | 50.7%  | 299,868        | (243,829)      |
| 6119 Foster Care              | 689,084   | 37.9%  | 1,340,384  | 52.1%  | 1,189,802 | 67.3% | 1,950,199  | 83.9%  | (500,718)      | (609,816)      |
| 6123 Juvenile Delinquent Care | 8,506     | 5.0%   | 123,740    | 10.5%  | 21,281    | 10.1% | 37,470     | 4.0%   | (12,775)       | 86,270         |
| 6129 State Training Schools   | 0         | 0.0%   | 0          | 0.0%   | 0         | 0.0%  | 277,773    | 32.5%  | 0              | (277,773)      |
| 6140 Safety Net               | 718,801   | 73.3%  | 1,526,380  | 72.7%  | 673,838   | 68.8% | 1,545,641  | 73.6%  | 44,963         | (19,261)       |
| 6141 HEAP                     | 34,103    | 341.0% | 26,147     | 261.5% | 8,445     | 84.4% | 29,129     | 291.3% | 25,658         | (2,982)        |

11/24/2020 1:46 PM

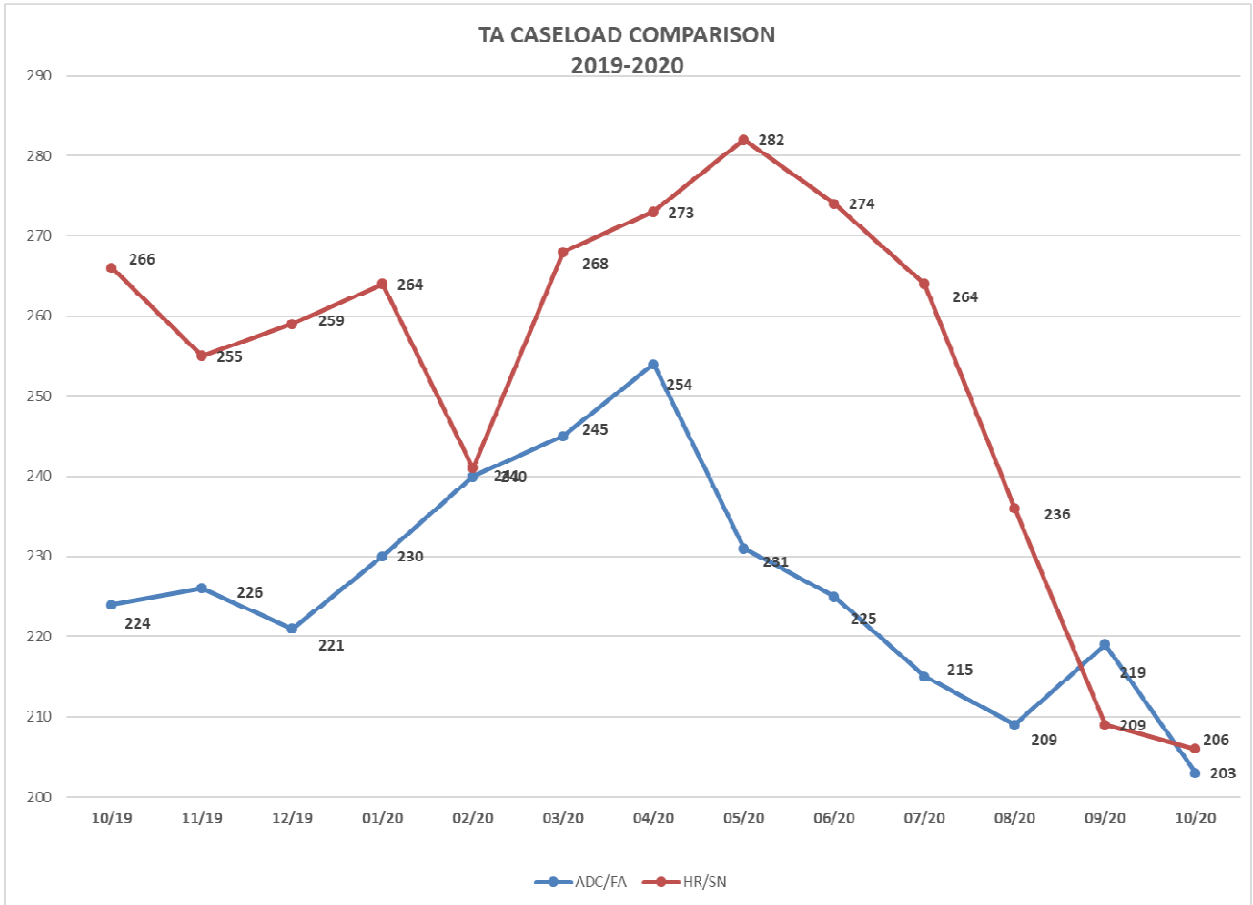


WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

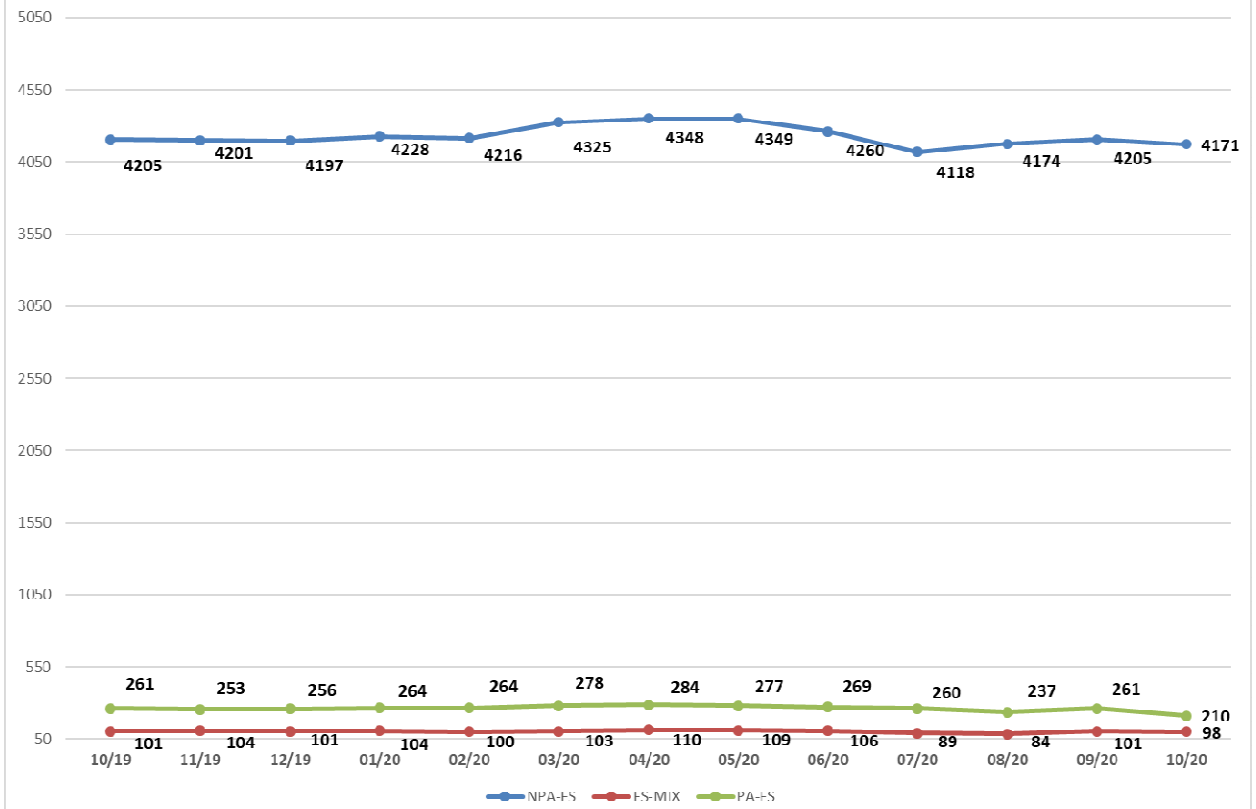
Report to Human Services Committee

Date:

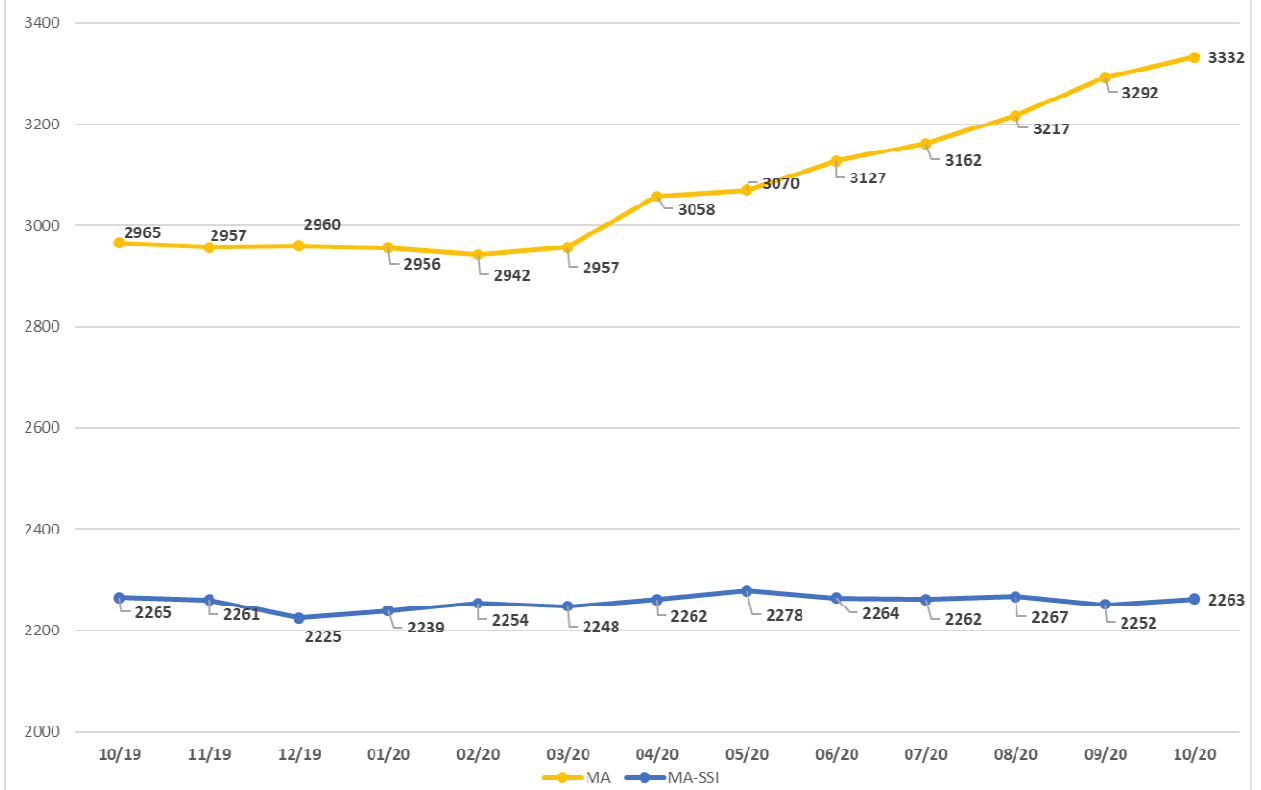
November 30, 2020



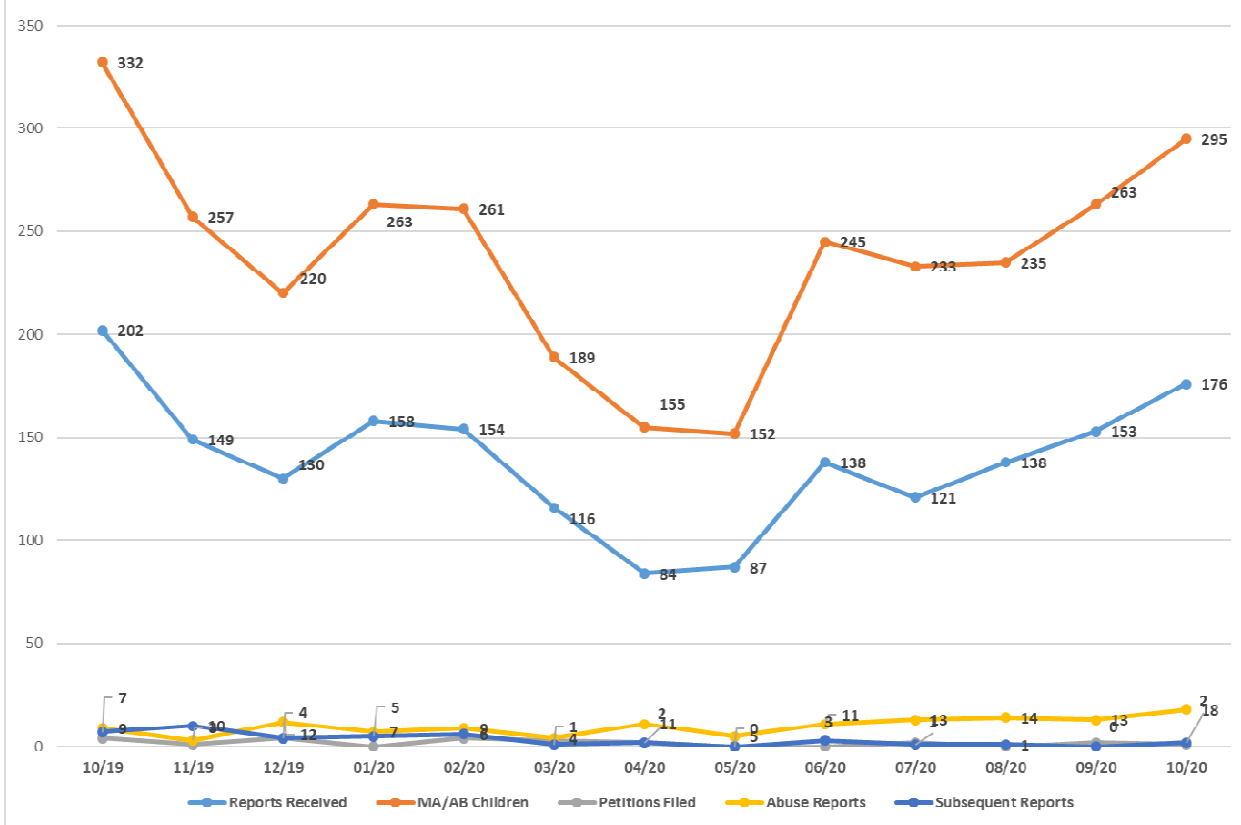
### SNAP CASELOAD COMPARISON 2019-2020



### MA CASELOAD COMPARISON 2019-2020



### CHILD WELFARE SERVICES 2019-2020



## Program Spotlight

### **COMMUNITY PARTNERS**

While the bulk of programs and services provided by the Department of Social Services are mandated and accomplished by means of prescribed and highly regulated processes, it is important to note that our efforts to fully accomplish these mandates are complimented by a vast network of community partners. With a level of formality ranging from casual partnerships to formalized Memorandum of Understandings and contractual relationships, these partnerships help extend the breadth and scope of services, as well as the effectiveness and efficiencies of our operations. These relationships encompass both public and private entities, including other Wayne County departments, as well as countless local, regional and statewide organizations. While generally the more formal arrangements involving an exchange of funds or other resources are presented to the Board of Supervisors for review and approval, I would like to take this opportunity to identify some of those partnerships that might not rise to your level of awareness.

- Lyons National Bank—Members of our Accounting unit work closely with local LNB representatives to ensure proper management of our Trust and Guardianship bank accounts. This agency serves as the representative payee for 156 individuals and this year was appointed guardian for two individuals.
- Finger Lakes Community College—While this technically is a contractual arrangement, the partnership provides for much more than just college-credited courses for staff. This partnership has facilitated safety and awareness training, leadership development training, driver safety and more. The flexibility of this arrangement allows for agency leadership to identify ongoing or emerging training needs and develop opportunities responsive to our needs. While currently two staff are enrolled in degreed programs, more than 40 supervisors and an additional 60 line staff have benefited from training opportunities facilitated through this partnership.
- Family Court Attorneys and attorneys for the children—Both key resources in our child-welfare and child support enforcement efforts, the agency's legal department works closely with both of these resources to attempt to resolve and manage complex, time sensitive and serious situations.
- Local faith communities—While this agency is statutorily obligated to meet basic needs, there are often situations that fall beyond the scope of our mandates. Local faith communities of all denominations become a critical resource often serving as managers of food pantries and stewards of social ministry or other emergency need funds. There is a degree of reciprocity in these relationships as they are as inclined to refer to us, as we are to refer to them.
- Regional Business Councils and Associations—This partnership is essential for our efforts to link individuals with employment opportunities. The partnership positions our agency staff to be aware of trends in regional employment, including emerging industries and occupations, and members often serve as placements for youth and adult employment programs. It is the relationships, in part cultivated through this partnership, that help us publish weekly employment opportunity lists that are vastly distributed throughout our county.

While just a small snapshot of the partnerships we have in place, they are offered as a means of providing awareness of how this agency interacts in diverse ways and with different sectors of our community. We do continue to aspire to be an agency that forges strong working relationships with across our community, in our efforts to meet the full mission of our agency that includes partnering with the community to meet the current and future needs of our residents.

#### ***Noteworthy:***

- ***Participation in Centralized Eviction Court***
- ***On-going Leadership Training***

#### ***On the horizon:***

- ***Continued Administration of Food Events***

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 11/30/20 Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne

**AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD**

**WHEREAS**, the Wayne County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Development Board for the Counties of Wayne, Yates, Seneca, and Ontario in compliance with the Workforce Development Innovation and Opportunity Act of 2014 (replacing the 1998 WIA Act); and

**WHEREAS**, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

**WHEREAS**, Kelly Davids, who was previously appointed to the Finger Lakes Workforce Development Board, is no longer a member of the WIB Board, and her position on the WIB Board must be refilled; and

**WHEREAS**, the Executive Director has solicited nominations in accordance with the law and the following individual has been nominated for representation and appointment to the WIB Board to fill the unexpired term of Kelly Davids through 6/30/22:

Christi Rollo Eastern Region Operations Manager Rochester Regional Health/Newark  
Wayne Community Hospital

**RESOLVED**, that the appointment of Christi Rollo be approved by the Legislative Board; and that certified copies of this resolution be sent to Seneca, Yates, and Ontario Counties, and to the Workforce Investment Board.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \$ \_\_\_\_\_ Reimbursed Amount: \$ \_\_\_\_\_ County Cost: \$ \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No.   7   Date:   11/24/20   Committee Chair:   Anthony Verno  

Department Head:   Ellen T. Wayne, Ed.D.  

**AUTHORIZATION FOR THE DEPARTMENT OF SOCIAL SERVICES TO PURCHASE COVID-19 DAILY HEALTH ASSESSMENT TOOL**

**WHEREAS**, the Wayne County Department of Social Services (DSS) provides mandated and essential services and desires to provide those services in a manner that seeks to assure the safety of its employees and is consistent with the County’s COVID-19 plans, and

**WHEREAS**, since the onset of COVID-19, the Department has deployed employees to conduct safety screenings at entrances to the facility,  
and

**WHEREAS**, the process is complicated due to the sheer volume of employees, the varied start times of staff, and the significant potential for employees to start their day in locations other than the Department’s physical locations, and

**WHEREAS**, the advances in knowledge and technology relative to COVID-19 have advanced in ways that have created applications to access, track and record the attestation and screening of employees, and

**WHEREAS**, having investigated such systems utilized at local schools, regional institutions and healthcare facilities we have identified a system that would safely and securely provide for the daily screening of employees, and

**WHEREAS**, DSS modified their 2020 budgeted spending plan by postponing planned purchases, and this modification has resulted in additional unspent funds available in our 2020 budget; now, therefore, be it

**RESOLVED**, that the County of Wayne Board of Supervisors authorizes the Commissioner of the Department of Social Services to purchase the COVID-19 Daily Health Assessment from Rochester Regional Health at the price of \$9,500.00. That the available balance of funds be used for the fee appropriations thereby avoiding the need for budget adjustments.

Set-up Fee

Expense: \$9,500  
A60104.54116 Computer Supplies

Revenue:  
A60100.43610  
A60100.44610

Monthly Fee

Expense: \$250/month  
A60104.54475 Software

Revenue:  
A60100.43610  
A60100.44610

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \$ \_\_\_\_\_ Reimbursed Amount: \$ \_\_\_\_\_ County Cost: \$ \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_





# Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



## MONTHLY REPORT

October 1, 2020 - October 31, 2020

| VETERAN STATUS  |            | TYPE            |            | MODE         |            |
|-----------------|------------|-----------------|------------|--------------|------------|
| WWI             |            | VETERAN         | 230        | PERSONAL     | 59         |
| WWII            | 6          | DEPENDENT/WIDOW | 31         | PHONE/MAIL   | 237        |
| KOREA           | 9          | OTHER           | 35         |              |            |
| VIETNAM         | 131        |                 |            |              |            |
| PERSIAN GULF    | 99         |                 |            |              |            |
| PEACETIME/OTHER | 51         |                 |            |              |            |
| <b>TOTAL</b>    | <u>296</u> | <b>TOTAL</b>    | <u>296</u> | <b>TOTAL</b> | <u>296</u> |

**COUNSELING SERVICES** (Pension, Compensation, Educ/Voc Rehab, Burial, Insurance, Legal, Loans, Tax Exemption, Medical, Employment, etc.)

296

### VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 10

SYRACUSE VAMC 5

MILES TRAVELED TO SYRACUSE VAMC 475

BURIAL CONTACTS 13

INDIGENT BURIALS

COUNTY COST

STATE REIMBURSEMENT

VA FEDERAL REIMBURSEMENT

Submitted By  
Renee Maybee  
Director

Date: November 30, 2020



## The Project SHARE Heating Fund

Effective January 1, 2014, NYSEG and RG&E combined their heating funds to create the **Project SHARE Heating Fund**. The fund is designed to help low-income customers as well as active members of the military and veterans who are facing energy emergencies.

To be eligible for a **Project SHARE Heating Fund** grant, the applicant must:

- Have an active account in their name with either NYSEG or RG&E; and
- Have an active disconnect notice; and
- Meet the HEAP income guideline, *except*:
  - Active duty military members and well-discharged veterans may qualify regardless of income.

### Active Duty Military and Veterans

Active duty military members and well-discharged (honorary or general) veterans may qualify for a **Project SHARE Heating Fund** grant without adhering to the eligibility guidelines above.

- They may qualify regardless of income (HEAP grant is not a requirement).
- The active account may be in the spouse's/partner's name.
- The military member or veteran does not have to reside in the household, however, the spouse/partner must.
- *The household must have an active disconnect notice.*

Applications for a grant must be made by the customer of record. The maximum grant amount is \$350 and customers may apply once every 12 months.

The **Project SHARE Heating Fund** is administered by HeartShare Human Services of New York. Applications for grants must be submitted by an authorized intake agency or by calling HeartShare directly at 1.800.599.4327. To find an intake agency in your area, call 1.844.579.5555. Complete and accurate applications will be processed within 72 hours from the time HeartShare receives them.

The **Project SHARE Heating Fund** will be open for applications until funds are exhausted. The Iberdrola USA Foundation contributes generously to the fund. It is also supported by NYSEG and RG&E customers and employees who donate throughout the year.

For more information on the **Project SHARE Heating Fund**, NYSEG customers should visit [nyseg.com](http://nyseg.com) and RG&E customers should visit [rge.com](http://rge.com), click on "Giving Back" and then on "In the Community."



**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization for 2020 Contract and Budget Amendment for Personal Emergency Response System (PERS) Program**

WHEREAS, The Department of Aging and Youth contracted with Response 4 Help, Inc. to provide PERS units and monitoring services, and

WHEREAS, the demand for PERS units by our county's seniors has exceeded the \$40,000 budget approved by the board; and

WHEREAS, the Department of Aging and Youth has funding available in the current budget to cover these increased expenses, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute and sign an amended contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Response 4 Help, Inc., for the period of January 1, 2020 through December 31, 2020, to provide the required fiscal intermediary services with the total of all payments not exceeding \$46,500 and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments to bring the contract up to the correct rate.

A6772-Aging Budget

(Appropriations)

\$6,500 from 54891 Other Direct Expenses

\$6,500 to 54400 (contracts)

Budgeted: yes \_\_\_ no x Proposed Cost: \$6,500 Reimbursed Amount \$6,500 County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization to Renew the Memorandum of Understanding (MOU) with Wayne County Action Program for Senior Transportation Services**

WHEREAS, The Wayne County Action Program operates a transportation program for seniors using volunteer drivers, and

WHEREAS, The Wayne County Department of Aging and Youth has previously partnered with Wayne County Action Program in support of this program by providing funding towards volunteer mileage reimbursement, advertising, and other administrative support, and

WHEREAS, The Department of Aging and Youth has received stimulus funding to be used toward services that seniors need during the COVID-19 pandemic, including transportation and grocery delivery, and

WHEREAS, a signed MOU between the Wayne County Action Program and the Department of Aging and Youth is required in order to provide these services, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to sign a Memorandum of Understanding, on behalf of the Department of Aging and Youth, with the Wayne County Action Program for the provision of support for their volunteer Senior Transportation Program in the amount of \$11,581.00 from January 1, 2021 through December 31, 2021, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: \$11,581.00 Reimbursed Amount \$11,581.00 County cost \$0

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization for Wayne County Department of Aging and Youth to Enter a Memorandum of Understanding with Lyons Community Center to Deliver Groceries to Seniors in the Lyons and Galen Areas**

WHEREAS, the Wayne County Department for Aging and Youth was awarded stimulus funding through the CARES Act and the Families First Corona Virus Response Act to provide needed services to seniors during the Coronavirus Emergency, and

WHEREAS, the Department has identified a need for availability of services to deliver groceries and essential supplies to seniors enabling seniors to shelter in place and limit their public contact; and

WHEREAS, the Lyons community Center has agreed to provide this service for the Lyons and Galen communities, and

WHEREAS, the Department of Aging and Youth desires to enter in to a Memorandum of Understanding with Lyons Community Center for the purpose of obtaining and delivering groceries and supplies to seniors in Lyons and Galen at a cost not to exceed \$3,000 through September 30, 2021, therefore be it

RESOLVED, to authorize the Chairman of the Board of Supervisors to sign an MOU with the Lyons Community Center for the purpose of obtaining and delivering groceries and supplies to seniors in Lyons and Galen at a cost not to exceed \$3,000 through September 30, 2021, subject to the County Attorney's approval as to form and content, and, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments in the 2021 budget to expend \$3,000 of the Stimulus funds for the time period of January 1, 2021 through September 30, 2021.

A6772-Aging Budget  
(Appropriation)  
\$3,000 from 54891 Other Direct Expenses  
A6772- Aging  
(Appropriation)  
\$3,000 to 54400 Contracted Services

Budgeted: yes \_\_\_ no x Proposed Cost: \$3,000 Reimbursed Amount \$3,000 NA County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to: Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization for Wayne County Department of Aging and Youth to Enter a Memorandum of Understanding with Alex Eligh Community Center to Deliver Groceries to Seniors in the Town of Arcadia**

WHEREAS, the Wayne County Department for Aging and Youth was awarded stimulus funding through the CARES Act and the Families First Corona Virus Response Act to provide needed services to seniors during the Coronavirus Emergency, and

WHEREAS, the Department has identified a need for availability of services to deliver groceries and essential supplies to seniors enabling seniors to shelter in place and limit their public contact; and

WHEREAS, the Alex Eligh Community Center has agreed to provide this service for the Town of Arcadia, and

WHEREAS, the Department of Aging and Youth desires to enter in to a Memorandum of Understanding with Alex Eligh Community Center for the purpose of obtaining and delivering groceries and supplies to seniors in the Town of Arcadia at a cost not to exceed \$2,000 through September 30, 2021, therefore be it

RESOLVED, to authorize the Chairman of the Board of Supervisors to sign an MOU with the Alex Eligh Community Center for the purpose of obtaining and delivering groceries and supplies to seniors in the Town of Arcadia at a cost not to exceed \$2,000 through September 30, 2021, subject to the County Attorney's approval as to form and content, and, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments in the 2021 budget to expend \$2,000 of the Stimulus funds for the time period of January 1, 2021 through September 30, 2021.

A6772-Aging Budget  
(Appropriation)  
\$2,000 from 54891 Other Direct Expenses  
A6772- Aging  
(Appropriation)  
\$2,000 to 54400 Contracted Services

Budgeted: yes \_\_\_ no x Proposed Cost: \$2,000 Reimbursed Amount \$2,000 NA County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to: Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization for Wayne County Department of Aging and Youth to Enter a Contract with Mom’s Meals for Emergency Provision of Frozen Home Delivered Meals**

WHEREAS, the Wayne County Department for Aging and Youth was awarded stimulus funding through the CARES Act and the Families First Corona Virus Response Act to provide needed services to seniors during the Coronavirus Emergency, and

WHEREAS, the State Office for Aging has indicated that any senior age 60 or older who wishes to self-quarantine against the COVID-19 is eligible for Home Delivered Meals, enabling seniors to shelter in place and limit their public contact; and

WHEREAS, the ARC Wayne holds the contract for Home Delivered Meals in Wayne County awarded through an RFP and has identified the ability to increase clients served by 50, and

WHEREAS, the Department of Aging and Youth desires to enter in to a contract with Mom’s Meals, a frozen meal company that mails the frozen meals to client homes, as a backup source of frozen meals in the event that the demand exceeds what ARC Wayne is able to do, therefore be it

RESOLVED, to authorize the Chairman of the Board of Supervisors to sign a contract with Mom’s Meals as a backup source of frozen meals in the event that the demand exceeds what ARC Wayne is able to do, subject to the County Attorney’s approval as to form and content, and, further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments in the 2021 budget to expend \$88,200 of the Stimulus funds for the time period of January 1, 2021 through September 30, 2021.

A6772-Aging Budget  
(Appropriation)  
\$88,200 from 54891 Other Direct Expenses  
A6772- Aging  
(Appropriation)  
\$88,200 to 54400 Contracted Services

Budgeted: yes \_\_\_ no x Proposed Cost: \$88,200 Reimbursed Amount \$88,200 NA County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to: Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization to Renew 2021 Contract with ARC Wayne for Bulk Food Preparation**

WHEREAS, The Department of Aging and Youth contracts with ARC Wayne to provide bulk meal preparation for our five congregate Senior Centers, and

WHEREAS, the meal cost for 2021 was increased to \$4.36 per meal, and

WHEREAS, the remaining terms and conditions of this contract remain the same as in 2020, now therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with ARC Wayne (Key Industries), for the period of January 1, 2021 through December 31, 2021 for bulk meal catering, and further be it

RESOLVED, the meal rate will be \$4.36 per meal and the maximum contract amount will not exceed \$72,000.

Budgeted: yes x no\_\_ Proposed Cost: \$72,000 Reimbursed Amount \$64,800 County cost \$7,200

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization to Execute 2021 Contract with ARC Wayne for Home Delivered Meals Program**

WHEREAS, the Federal Older Americans Act and NY State Office for the Aging allocates Title III C-2 and Wellness in Nutrition (WIN) funding to provide home delivered meals to homebound elderly individuals who are nutritionally at risk, and

WHEREAS, The Department of Aging and Youth, requests authorization to renew the contract with ARC Wayne for 2021, utilizing allocated state and federal funding for a total amount not to exceed \$243,780, and

WHEREAS the meal cost for 2021 has increased by \$.10 to \$5.19 per meal, but all other terms and conditions remain the same;

Therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Wayne County Chapter, NYSARC in the amount of \$243,780 for the period of January 1, 2021 through December 31, 2021.

Budgeted: yes  no  Proposed Cost: \$243,780 Reimbursed Amount \$235,915 County cost \$7,865

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to: Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization to Renew the 2021 Family Counseling Services of the Finger Lakes Contract**

WHEREAS, the Wayne County Department of Aging and Youth contracts with Family Counseling Service of the Finger Lakes, Inc. for the provision of family and youth counseling services; and

WHEREAS, emphasis is placed on youth who are experiencing risk factors such as school failure, truancy, poor social/family relations, and/or acting out behavior; and

WHEREAS, the counseling services are funded through the Office of Children and Family Services and county funding, with a program budget not to exceed \$23,250; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract for the period of January 1, 2021 through December 31, 2021, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Family Counseling Services of the Finger Lakes, Inc. in the amount of \$23,250.

Budgeted: yes xx no \_\_\_ Proposed Cost: \$23,250 Reimbursed Amount \$7,750 County cost \$15,500

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: November 30, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization for 2020 Contract and Budget Amendment for Fiscal Intermediary Services for the Consumer Directed In-Home Services Program**

WHEREAS, The Department of Aging and Youth contracted with Medical Solutions, Inc. to provide fiscal intermediary services for the department's Consumer Directed In-Home Services Program, and

WHEREAS, the demand for Consumer directed services by our county's seniors has exceeded the \$3,000 budget approved by the board; and

WHEREAS, the Department of Aging and Youth has funding available in the current budget to cover these increased expenses, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute and sign an amended contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Medical Solutions, Inc., for the period of January 1, 2020 through December 31, 2020, to provide the required fiscal intermediary services with the total of all payments not exceeding \$7,500 and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments to bring the contract up to the correct rate.

A6772-Aging Budget

(Appropriations)

\$4,500 from 54891 Other Direct Expenses

\$4,500 to 54658 Personal Care Aide Services

Budgeted: yes \_\_\_ no x Proposed Cost: \$4,500 Reimbursed Amount \$4,500 County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_