



Seneca County Workforce Development & Youth Bureau
 Finger Lakes Works-Seneca
 1 DiPronio Drive, Waterloo, NY 13165
 (315) 539-1905; 1-800-688-7188
 Fax – (315) 539-3857



**Job Leads and Services prepared by Seneca County
 For the Week of October 5, 2020**

For additional information on services visit us at:

bit.ly/Seneca_County_Job_Leads

Ctrl and Click to follow link

(Includes job leads from Seneca, Ontario, Wayne and Yates Counties)

[Like us on Facebook](#)

Ctrl and Click to follow link

Email - wdyb@co.seneca.ny.us



Don't Miss Our Services!!

****Seneca County Workforce Development and Youth Bureau is Now Open****

See Page 2 for Information

Workforce Calendar.....Page --- [\(CAL\)](#) - (Tentatively Workshops and TASC Classes are not available)

Metrix is an online learning system that helps you upgrade your skills to secure employment. More information on **Page 13 [\(MET\)](#)**

SBDC (Small Business Development Center) First Wednesday of the month by appointment only. **Page 14 [\(SBDC\)](#)**

TASC (Formerly GED) Classes offered right in our office! **Page 16 [\(TASC\)](#)** for more information.

A4TD (Associates For Training & Development) Are you age 55+ and looking for a job? See **Page 16 [\(A4TD\)](#)** for more information.

Affordable Care Act See **Page 16 [\(ACA\)](#)** for more information.

Youth Services See **Page 15 [\(YTE\)](#) & 16 [\(YTH\)](#)** for more information.

CNA/HHA See **Page 10 & 12 [\(FLH\)](#)**

Other Services See **Page 16 [\(SVC\)](#)** for more information.

*****Healthcare Information – Page 4*****

Seneca County Civil Service Opportunities

- **Continuous Recruitment:** Account Clerk; Caseworker & Caseworker Trainee; Clerk; Computer Support Specialist; Custodian; Data Entry Machine Operator; Occupational Therapist; Psychiatric Social Worker; Psychiatrist; Public Health Nurse; Senior Typist; Typist; Wastewater Treatment Plant Operator
- **Current Opening:** Accountant, Public Health Nurse & Registered Professional Nurse (PT)
- **Civil Service Exams:**

To APPLY for any of the above positions or to find additional information about Civil Service opportunities, please visit: <https://seneca-portal.mycivilservice.com/>.

Seneca County Workforce Development and Youth Bureau is Now Open

The Career Center will be open Monday to Friday from 8:30 to 5 p.m. by appointment for Seneca County residents. All Workforce customers will be greeted and welcomed at the Department of Social Services Reception Area located on the 2nd floor.

Residents are highly encouraged call 315-539-1800 to schedule their appointment. Residents not making an appointment risk not being seen due to COVID-19 room occupancy restrictions. COVID-19 protocols have been put on place to ensure your safety and the safety of staff.

Please visit www.co.seneca.ny.us/gov/services/workforce/ to access our current local and regional job leads, and sign-up for our weekly Job Leads and Services Newsletter at wfyb@co.seneca.ny.us to stay informed.

We thank you for allowing Workforce to serve you remotely during the crises.

High School Equivalency - HSE; GED/TASC

The Career Center is open for High School Equivalency-HSE/GED/TASC every Wednesday and Friday from 9 a.m. to 12 noon. All students will be greeted and welcomed at the Department of Social Services Reception Area located on the 2nd floor, and then directed to the Career Center. Please contact the instructor at 315-573-0893 if you have any questions. COVID-19 protocols have been put on place to ensure everyone's safety.

HOT LEADS

Dollar General (Geneva, Ovid & Waterloo) – Retail Career Positions are available. Please visit <https://www.dollargeneral.com/> to find your opportunity.

Mozaic (formerly Arc of Seneca/Cayuga); <https://mozaic.applicantpro.com/jobs/>. Currently Job Openings include: Human Services Assistant/FT - Day Service (Waterloo) - Human Services Assistant/FT - Day Services (Cayuga) - Human Services Assistant/FT - Overnight Residential (Auburn). **These positions are also referred to by the agency as *Direct Care*: Positions are listed as FT; PT positions are available.** Requirements - High School/GED preferred; Valid and Clean NYS Driver's License preferred. Benefits Include: Medical, Dental and Vision; 5 weeks paid time off in your 1st year of employment; 403-B plan, etc

Avicolli's in Seneca Falls is hiring for **multiple positions**. They are looking for hard working and reliable employees. Please stop into the restaurant at 170 Fall Street, Seneca Falls, NY 13148 or call them at (315) 568-2233 to inquire

Remedy Staffing is **now hiring** in many positions and many locations. Please stop in to their office at 430 Exchange Street, Geneva NY 14456 or call Jill Vanostrand at (315) 781 – 6200.

Deep Dairy is now hiring for a **Full-Time Production Machine Mechanic**. Day shift, 8am-4:30pm, with option for over-time. For additional information contact Nick Felice at 315-573-9721.

Deep Dairy is now hiring for a **Full-Time Production Worker**. For additional information contact Workforce at 315-539-1905.

McDonald's is now hiring **Crew Members**. Crew Person - Come join our day working team .Must be available for weekends . You want to be challenged And have fun. We think we can fit you in. For job openings, give us a try. Must be 16 years or older. Starting wage \$13.75 per hour. **As a Crew Person, you may be responsible for:** • Greeting customers with a smile • Taking accurate food orders • Preparing all of McDonald's World Famous food • Partnering with other Crew and Managers to meet target goals during your shift • Restaurant Cleanliness • Ensuring items are well stocked. For more information:

https://mcdonalds.jibeapply.com/main/jobs/D81EED88-C27A-4394-9FE0-A9820187958D?lang=en-us&utm_source=Indeed.com&utm_medium=organic&sourceType=PREMIUM_POST_SITE

The Gap Outlet is looking for part time employees, Very flexible. Contact Kate Chapman – Phone - 315.539.3100. Email: Katherine_Chapman@stores.gap.com

Seneca Nursing and Rehabilitation Center is now hiring **Nurses & CNAs**. Willing to take brand new graduates! Start your career with us! Must have the ability to build rapport with patients, strong problem solving and critical thinking skills, and the ability to thrive in a fast-paced environment. Ask us about our sign on bonus! Why Work Here? Homelike, family-oriented Facility located in Waterloo Competitive salary and benefit package. Apply online at:

<http://www.hurlbutcare.com/employment-opportunities/job-openings>

D'Amico Plumbing & Heating Co., Inc. - Now hiring: **Plumber/HVAC Technician**. Full-Time. Minimum 3 years' experience preferred, but willing to accept some with basic knowledge. Musts: Clean Driver's License, Dependable, Neat, Courteous. Pay based on skill level. **Apply: In person at 68 Middle street, Geneva, NY; Via email at sheila@damicoplumbinghvac.com; Via phone at (315) 789-7062.**

TA-Petro - Now hiring: **All Positions!** Located by exit 41 off the thruway. **Current employees available for carpooling!** “Together, we have a strong sense of community where each of us has the opportunity for personal growth, to do work that matters, and work in a place where our results are rewarded. TA-Petro has a wide array of jobs available in our many service stations and rest areas throughout the United States.” Follow this link **to apply:** <https://ta-petro.jobs.net/en-US/search?facetcountry=us&facetcitystate=waterloo,ny>

Lochland School Inc. - Now hiring: **Direct Care Professionals** (CNAs). 32+ hours/week. Located in Geneva on Seneca Lake. Apply via email by sending your resume to Julie Chiccino at jchiccino@lochlandinc.org

Tallmadge Tire of Waterloo Now hiring: **TWO Full-Time Tire Service** mechanics. Duties include: tire service and other light mechanical work on cars, large trucks, farm equipment like tractors, etc. Some experience with cars preferred but willing to train the right candidate. **Great hours:** Monday through Friday, day shift, with some Saturdays. Great benefits: Paid Vacation Time, Paid Holidays, Health Insurance and more! Pay rate is negotiable. **Apply** in person at Tallmadge Tire of Waterloo: 1285 State Route 318, Waterloo.

Western AG Enterprises, Inc.: Now hiring **Manufacturing Laborers**. Weekdays, Full-Time. Multiple positions to fill. Willing to train! No experience needed. Forklift experience is a plus. Duties Include: Efficiently complete production of orders to standards, lift 50 lbs, work for 8+ hours daily, communicate effectively with team, comply with safety regulations, etc. Located in Romulus, NY. To apply or learn more, send your resume to Becky Mazzoli at becky@westernag.com

Explore the possibilities of On-the-Job Training (OJT) and inquire about eligibility for other training / funding opportunities through our office. See Page 12 for more information

NY State of Health, The Official Health Plan Marketplace

<https://nystateofhealth.ny.gov>

You and your family have many low cost, quality health insurance options available through the Individual Marketplace.

Seneca County Navigators to Assist You:

- Finger Lakes Community Health – (315) 781-8448; 1 (800) 346-2211
- Community Action Programs Cayuga/Seneca – (315) 539-5647

FLCC's Career Coach is live and fully functional - including resume builder. It's free and anyone in the region can create their account. The permanent link for this is: <https://flcc.emsicc.com/>

Additionally, if you are not familiar with FLCC's online courses we can now fund them through our ITA programs:

**Ed2Go Programs are on the ETPL and can be promoted to all
Our permanent link to the online catalog is: www.flcc.edu/workforce/online**

<http://fingerlakes.skillupamerica.org/>

NYS Job Bank (<https://myjobs.ny.gov>) **143 Job Listings in Seneca County! See below for a sampling**

<u>Company</u>	<u>Job Title</u>	<u>Order #</u>	<u>Listing Date</u>
Hanesbrands Inc.	Sales Associate	DE8533692	10/4/2020
Hanesbrands Inc.	Sales Associate	DE8533717	10/4/2020
TravelCenters of America	Porter	DE8532861	10/4/2020
Carter's/OshKosh	Seasonal Sales Associate	DE8520635	10/2/2020
ITT INC.	Cyber Security Analyst	DE8522693	10/2/2020
ITT INC.	Production Supervisor	DE8522694	10/2/2020
ITT INC.	Network Engineer Co-op	DE8522697	10/2/2020
TravelCenters of America	Assistant General Manager	DE8523905	10/2/2020
Advance Auto Parts	Driver	DE8513814	10/1/2020
Kinney Drugs	Pharmacy Intern P1	DE8515043	10/1/2020
Retail Brand Alliance, Inc	Store Associate	DE8515560	10/1/2020
TravelCenters of America	Truck Service Advisor (1)	DE8516142	10/1/2020
Walgreens	Customer Service Associate	DE8516234	10/1/2020
All-American Home Care	Home Care Aide	DE8508328	9/30/2020
CROSSMARK	Walmart Retail Merchandiser	DE8508618	9/30/2020
ITT INC.	Foundry Supervisor	DE8509056	9/30/2020
Kelly Services	Administrative Support	DE8509092	9/30/2020
ITT INC.	HR Generalist	DE8496603	9/26/2020
TravelCenters of America	Assistant General Manager	DE8486370	9/24/2020
TravelCenters of America	Truck Service Oil / Lube Technician	DE8486361	9/24/2020
Coach Inc	Sales Associate III	DE8481119	9/23/2020
ITT INC.	Manufacturing Engineer Co-op	DE8478465	9/23/2020
ITT INC.	Design Engineering Co-Op	DE8478466	9/23/2020
ITT INC.	Manufacturing Engineer III	DE8478467	9/23/2020
ITT INC.	Electrical Engineering Co-op	DE8478468	9/23/2020
ITT INC.	Business Marketing Co-Op	DE8478470	9/23/2020
TravelCenters of America	Technician-Mechanic	DE8479847	9/23/2020
Advance Auto Parts	sales	DE8470638	9/22/2020
Jockey International, Inc.	Key Holder	DE8471440	9/22/2020
Jockey International, Inc.	Sales Associate	DE8471441	9/22/2020
Eagle Auto Center, Inc.	Auto Detail Technician	NY1351776	9/21/2020
Eagle Auto Center, Inc.	Tow Truck Operator	NY1351777	9/21/2020
Eagle Auto Center, Inc.	Automotive Technician	NY1351774	9/21/2020
Waste Connections	Heavy Equipment Operator	DE8468864	9/21/2020
Advance Auto Parts	Salesperson	DE8466306	9/20/2020
Waste Connections	Landfill Gas / Odor Control Tech	DE8467280	9/20/2020

Local Business Leads

del LAGO RESORT●CASINO - Join a Winning Team! - 0 Positions open full and part time - visit:

<https://dellagoresort.com/careers-vendors/> to see the open positions in Administration, Food & Beverage, Hotel, Human Resources, Marketing, Spa, Table Games / Poker and more.

Mozaic (Formerly ARC of Seneca Cayuga) - There are (7) job openings from Clerical to Social work and beyond. Many of our positions involve providing direct support to disabled individuals. To learn more about this work, follow this link:

<https://mozaic.applicantpro.com/jobs/>

Finger Lakes Health -There are (115) openings in Penn Yan, Geneva, and Waterloo for both Full and Part time. Patient care, administrative, food service and mechanical. For more information please visit their web site at <https://www.flhealth.org/careers/>

Lochland School Inc. is now hiring direct support professionals Open interviews Monday - Friday from 9 AM - 3:30 PM - Contact Julie Chiccino at 315-789-5208. Applications available on our website www.lochlandinc.org

Happiness House in Geneva is asking you to come join their progressive organization to make a difference in the lives of individuals with and without disabilities. Visit their web site www.happinesshouse.org to apply. Complete the application located on their web site or email interest with a resume to applications@happinesshouse.org

Sodexo USA has Full and Part time openings (2) in Geneva. Primarily at the Hobart and William Smith Campus. For more information: https://external-careers-sodexo.icims.com/jobs/search?pr=1&searchLocation=-12816-&searchRelation=keyword_all&schemaId=&o=

G. W. Lisk - Has many production openings: Assistant Value Stream Supervisor, Assembler - 1st Shift MIS, Assembler/Operator - 1st Shift, Quality Control Inspector, Plating Operators, Molding Operators, Coil Winder, Assembler Operators, Assembler, Customer Service, Plating, Valve Assembler, Assembly Operators - MIS. These ads are found on their Web site: <https://careers-gwlisk.icims.com/jobs/intro?hashed=-435618621> Search this site by entering Clifton Springs in the location selection.

Help Wanted Full Time

Customer Service Representative (Waterloo) – Classy Chassy Carwash - Responsibilities: Greet every customer with enthusiasm. Educate every customer on all of the services and amenities offered. Sell Unlimited Memberships and Rewards Program. Address all customer experiences. Perform all transactions. ****MUST HAVE A RELIABLE SOURCE OF TRANSPORTATION****. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&vjk=4664ca08be3f26c7>

Delivery Driver/Warehouse Associate (Geneva) – Irr Supply Centers, Inc. - We are looking for a responsible Delivery Driver/Warehouse Worker to distribute products promptly to our customers. You will represent our company in a professional and cost-effective manner to increase our profitability and customer satisfaction. When not making deliveries, you will be at the store helping in the warehouse by pulling product for customers at the counter or putting product away that has been delivered. Responsibilities: Deliver a wide variety of items to different addresses and through different routes - Load, unload, prepare, inspect and operate a delivery vehicle - Complete logs and reports - Follow DOT regulations and safety standards. Skills: Proven working experience as a Delivery Driver - Valid professional driver's license - Ability to operate forklifts and tractors in a variety of weather - Excellent organizational and time management skills - Good driving record with no traffic violations - No CDL but must pass a DOT Physical to obtain a DOT Medical Card. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&vjk=9617de7b2eda82a7>

Help Wanted Full Time Continued

Warehouse Associate (Geneva) – Guardian Industries - All incoming new hires for these plants will be offered a sign on bonus in the amount of \$1000. This will be paid out after 30 days of employment. **SUMMARY:** The primary purpose of this position is to perform a variety of coordinated activities in a manufacturing environment to meet production, quality, and safety goals. **RESPONSIBILITIES:** Must maintain safe work environment by consistently wearing proper PPE, performing safe work behaviors and by communicating any and all safety concerns to supervisor/shift manager · Understands and executes job per the given work instructions or JES · Handles, moves, and packs products and materials · Operates equipment and mechanized devices; running, maneuvering, navigating or driving forklifts · Uses either control mechanisms or direct physical activity to operate machines or processes · Inspects equipment, materials and products to identify the cause of errors, problems, or defects · Judges quality of product and makes adjustments accordingly · Maintains acceptable productivity levels based on yield expectations, product flow, and sales needs · Communicates and escalates problems or concerns to supervisors and co-workers · Follows 5S procedures · Associate regularly walks throughout the shift to run quality checks, pack product, break out co-workers, and to move from task to task · Performs other function as needed. **Education:** High School graduate or equivalent. **Skills:** Ability to use a tape measure, air nailer, hammer, bander, packing machines, fork lift, overhead crane, micrometers and glass cutters. Ability to effectively communicate information to supervisors and co-workers in a professional manner. Attention to detail to insure quality product and thoroughness in completing work tasks. **Working Condition:** Non-controlled temperature environment along with possibly working in extreme heat. Continuous operation and a fast paced production environment. Willing to work a 12 hour shift rotation – working every other weekend. Willing to work nights, holidays and overtime. **Physical Requirements:** Must be willing and able to stand or walk on a concrete floor for 12 hours per shift at a time · May be required to lift up to 50 pounds regularly. May also be required to lift up to 35 pounds while twisting at the waist level on a repetitive basis while packing product · Frequent squatting and bending at the knees, twisting from side to side, pushing and pulling objects, and the ability to reach over one's head · **Manual Dexterity:** Uses hands and arms quickly while packing product · Frequently climbs up and down stairs while moving from one side of line to other. This position's strength requirements are best described by the U.S. Department of Labor's definition of medium work. **Other Requirements Necessary to Perform the Essential Job Functions of this Position:** Frequent priority changes require a very adaptable person with drive and initiative. Job requires integrity and being honest and ethical · Job requires working as a team member, being pleasant with others and displaying a good natured attitude through working in a cooperative manner with fellow employees · Must be reliable, responsible, and flexible in fulfilling obligations. We are an equal opportunity employer. Except where prohibited by state law, all offers of employment are conditioned upon successfully passing a drug test. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=10&advn=774706701392821&vjk=84ab9336dbe31fda>

Customer Operations Associate (Geneva) – Casella Waste Systems - The Customer Operations Associate is responsible for overseeing the onsite Resource Management program. This associate must be able to maintain a high standard of physical operations and manage day to day managerial responsibilities. Responsibilities include (but are not limited to): monitoring material streams generated at the facility, scheduling material movements (MSW, metals, non-regulated waste, recyclables), executing continuous improvement ideas, providing feedback to the customer on operational issues, processing recyclable materials and operating equipment. This position will report to the Strategic Account Manager. **Essential Job Functions/Key Accountabilities:** *Management:* Manage the daily logistical needs of the customer's facility via phone/email - Assist in identifying continuous improvement initiatives as it pertains to material collection, material processing - Ensure safety is at the forefront of operations - Maintain forklift and facility safety checklists - Maintain positive relationships with key contacts within the program -Attend regular safety meetings. *Material Processing/Equipment Operations:* Sort materials based on commodity and value - Load trailers/open top dumpsters with materials in a safe manner using a forklift - Collect scrap materials throughout the customers facility - Identify opportunities to improve collection methods and increase material value - Provide feedback on material contamination - Process production scrap: Bale cardboard, LDPE film and operate trash compactor - Maintain general housekeeping to exceed customer expectations. **Position Qualifications:** *Skills & Knowledge – Preferred* - Outlook e-mail - Clear verbal and written communication - Equipment operation skills (forklift, vertical balers and compactors). *Experience: Preferred* - 1-3 years manufacturing - Minimum 6 months – 1 year equipment operation - Worked in a mature safety culture - Success in a fast paced team environment. *Education: Required* - High school graduate or equivalent. *Other Requirements:* Lifting 30 lbs. frequently – 65 lbs. several times / day - Standing for up to 8 hrs. / day - Getting on and off equipment. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=10&vjk=b4035b13b0dd3f27>

Truck Service Center Manager (Waterloo) – Petro Stopping Centers - Purpose: Provides the vital support to the General Manager in the leadership for the marketing and operations functions for the Truck Service business unit. This includes the hiring/staffing, training, development, and supervision of the staff to maximize the Truck Service's profitability by building and maintaining a strong loyal customer base within company policies. The Assistant General Manager is responsible for all Truck Service functions while managing the shift(s). **Primary Duties:** The Assistant General Manager will work in concert with the General Manager to the build and maintain a strong, dynamic Truck Service team by communicating a clear vision and giving direction on marketing, personnel, financial/P&L, operational, accounting, and site appearance issues. Assures the business unit meets or exceeds its budgeted sales and is maintained to company standards. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=20&vjk=b7a78f3ff46a66ba>

Help Wanted Full Time Continued

Floor Supervisor (Waterloo) – Tommy Hilfiger - All associates based in the EU should apply to the job by clicking here. Please note that you will have to create a new account on the application page. FLOOR SUPERVISOR REPORTS TO: Store Manager .

SUMMARY: The Floor Supervisor's primary function is to assist and support the Store and Assistant Manager in all aspects of the store, including all personnel, product, merchandising, and visual functions, business processes and results for the store. Assist management with recruiting, training and development of associates. **OVERALL RESPONSIBILITIES:** Direct and motivates the store team to provide service in accordance with the TH Customer Service program, generate sales and profit, minimize losses and while ensure the store is visually distinctive and impeccably maintained. Maximize Associate productivity, ensure compliance and consistent execution of company standards and Policy & Procedures as well as create an environment which is results driven. Assist in the development of associates through feedback, coaching and training. Demonstrate effective written and verbal communication skills. Develop proficiency in all operational policies and procedures. Manage time and prioritize tasks. **MANAGERIAL**

RESPONSIBILITIES: Maximize sales by ensuring TH Customer Service program is being executed to standard as well as ensuring merchandise styles and sizes are well represented on the sales floor. Assist with training, developing and executing S.G.M. and TH Customer Service. Communicate statistical results and identify business needs. Communicate with team at Take 5 meetings, regarding individual sales performance, and other key performance indicators such as UPT, conversion, store results, product sales and other information to help them provide great service and achieve goals. Assist with training, monitoring and executing Direct Replenishment and Recovery process. Recognize problems, analyze causes, and generate alternatives and solutions. Represent the TH image through personal and professional appearance. **OPERATIONAL RESPONSIBILITIES:** Understand and comply with all company policy, procedures and operations. Receiving and processing shipments and transfers. Follow Inventory Shrinkage Improvement Program. Assist to ensure store has all necessary tools (i.e. supplies, resources, binders, posters, etc.) and knowledge of how to use them adequately. Maintain the highest level of security and safety awareness within the store - Store opening and closing. Able to lift a minimum of 40 pounds and able to stand for long periods of time. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=20&vjk=b776cd5d5209e9c1>

Maintenance Technician (Geneva) – Guardian Industries - Guardian Glass is seeking you to become our next Maintenance Technician! A Day in the Life: Understand Plant Priorities as established by Maintenance Planner to ensure the timely completion of open work orders. Perform required work in alignment of the goal to reduce and eliminate the demand for day-to-day outside electrical contractor work. Capitalize on scheduled equipment down time to complete planned work. Communicate with all departments to coordinate the completion of required work. Work with Project/Process Engineers to ensure process critical equipment is sustained. Help provide training to the Electrical Technicians supporting each Maintenance Crew. If required for the successful operation of the facility, this position may be called upon to assist the shift maintenance crew and take direction from that Supervisor. This position will report directly to the Maintenance Manager with additional priorities and technical guidance provided by Maintenance Staff and Engineers. What you will need: Candidate must have a high level of experience with and troubleshooting of electrical systems, instrumentation and control systems. Experience connecting to and troubleshooting PLCs - Experience working with medium voltage and 480V or less electrical systems - Experience installing conduit, pulling wire, and terminating connections in accordance with applicable local and national codes. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=30&advn=774706701392821&vjk=1bfc091ec31c3e19>

Residential Direct Support Professional (Seneca Falls) – Mozaic - Mozaic is currently hiring for multiple Direct Support Professionals with Evening and Overnight Hours. These positions are extremely important to the agency as they are responsible for the operation of the house and the safety and well-being of the residents overnight. Please note we have open positions in Cayuga, Seneca and Yates Counties - Direct Support Professional Required Experience: Experience with Developmental Disabilities preferred but not needed. Direct Support Professional Required Education High School Diploma or GED preferred. Direct Support Professional Requirements: Valid and Acceptable NYS Driver's License preferred for overnight positions and required for evening hour positions. Direct Support Professional Benefits: Medical, Dental and Vision - 4 weeks paid time of in your first year of employment - 403-B plan - Many other competitive benefits. Direct Support Professional Hours: Various evening and overnight hours available. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=40&advn=979540305859169&vjk=2da27be42b3ac72f>

Help Wanted Part Time

Lawn & Garden Sales Associate (Waterloo) – Wal-Mart - Text jobs to 240240 or go to walmartcareers.com and submit your application so it is on file with our store. Essential Functions- Providing excellent customer service - Operates equipment , such as cash registers and related tools - Receives and stocks merchandise - Zones and maintains work area. Competencies-Ensures work is done correctly - Handles, moves, and displays goods in safe and correct ways - Uses policies, procedures, and/or guides to make good choices - Follows proper procedures to prevent theft and loss when stocking and receiving. Physical Activities-Grasps, turns, and manipulates objects of varying size and weight, requiring fine motor skills and hand eye coordination - Reads information, often in small print - Reaches overhead and below the knees, including bending, twisting, pulling, and stooping - Moves, lifts, carries, and places merchandise and supplies weighing up to 25 pounds without assistance. This ad was found on Indeed.com. For more information: <https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&vjk=cf388adc2a7c6752>

Customer Service Associate (Waterloo) – Walgreens - Customer Experience: Engages customers and patients by greeting them and offering assistance with products and services. Resolves customer issues and answers questions to ensure a positive customer experience. Models and shares customer service best practices with all team members to deliver a distinctive and delightful customer experience, including interpersonal habits (e.g., greeting, eye contact, courtesy, etc.) and Walgreens service traits (e.g., offering help proactively, identifying needs, servicing until satisfied, etc.). Operations: Provides customers with courteous, friendly, fast, and efficient service. Recommends items for sale to customer and recommends trade-up and/or companion items. Registers customer purchases on assigned cash register, collects cash and distributes change as requested; processes voids, returns, rain checks, refunds, and exchanges as needed. Keeps counters and shelves clean and well merchandised, takes inventory, and maintains records. Checks in and prices merchandise as required or as directed by store manager or communicated by the shift leader. Implements Company asset protection procedures to identify and minimize profit loss. Ensures compliance with state and local laws regarding regulated products (e.g., alcoholic beverages and tobacco products). Constructs and maintains displays, including promotional, seasonal, super structures, and sale merchandise. Completes resets and revisions as directed. Assists with separation of food items (e.g., raw foods from pre-cooked) and product placement as specified by policies/procedures (e.g., raw and frozen meats on bottom shelves). For consumable items, assists in stock rotation, using the first in, first out method and restock outs. Has working knowledge of store systems and store equipment. Provides customer service in the photo area, including digital passport photo service, poster print and creative machine, suggestive sell of promotional photo products. Assumes web pick-up responsibilities (monitors orders in Picture Care Plus, fills orders (pick items), delivers orders to customers as they arrive at store). Assists with exterior and interior maintenance by ensuring clean, neat, orderly store condition and appearance. Complies with all company policies and procedures; maintains respectful relationships with coworkers. Completes special assignments and other tasks as assigned. Training & Personal Development: Attends training and completes PPLs requested by Manager or assigned by corporate. Basic Qualifications: Must be fluent in reading, writing, and speaking English. (Except in Puerto Rico) - Requires willingness to work flexible schedule, including evenings and weekend hours. Preferred Qualifications: Prefer six months of experience in a retail environment - Prefer to have prior work experience with Walgreens. This ad was found on Indeed.com. For more information: <https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=30&vjk=e250d755551724f2>

Child Care Assistant (Waterloo) – Healthy Kids - JOB SUMMARY: Assist in caring for enrolled children at the Healthy Kids Extended Day Programs. JOB CONSISTS OF: Providing warm, nurturing care for children during the extended day period - Assist in daily activities which could include: SPARK fitness activities, group games, arts & crafts activities, reading, homework - Act in ways that ensure staff and program complies with OCFS guidelines, Healthy Kids Extended Day Program policies and host school policies. QUALIFICATIONS: To be qualified as an Child Care Assistant, a person must possess either: a High School Diploma, or its equivalent, or one year of experience working with children less than 13 years of age. This ad was found on Indeed.com. For more information: <https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=40&advn=9750327787230985&vjk=8234a5997becac41>

Residential Direct Support Professional (Seneca Falls) – Mozaic - Mozaic is currently hiring for multiple Direct Support Professionals with Evening and Overnight Hours. These positions are extremely important to the agency as they are responsible for the operation of the house and the safety and well-being of the residents overnight. Please note we have open positions in Cayuga, Seneca and Yates Counties - Direct Support Professional Required Experience: Experience with Developmental Disabilities preferred but not needed. Direct Support Professional Required Education High School Diploma or GED preferred. Direct Support Professional Requirements: Valid and Acceptable NYS Driver's License preferred for overnight positions and required for evening hour positions. Direct Support Professional Benefits: Medical, Dental and Vision - 4 weeks paid time of in your first year of employment - 403-B plan - Many other competitive benefits. Direct Support Professional Hours: Various evening and overnight hours available. This ad was found on Indeed.com. For more information: <https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=40&advn=979540305859169&vjk=2da27be42b3ac72f>

Help Wanted Part Time Continued

Sales Associate (Waterloo) – Puma - At PUMA, we are in constant pursuit of faster. That extends beyond our support of the fastest athletes in the world. We also work to be fast in how we adapt to and connect with the constantly changing world around us. Through innovative design, iconic footwear and apparel, and authentic partnerships, we aim to always push what's next in both sport and culture. PUMA supports over 14,000 employees across 120+ countries. The PUMA Group owns the brand PUMA, Cobra Golf and stichd, and is headquartered in Herzogenaurach, Germany. **YOUR MISSION:** Accountable for ensuring individual performance consistently achieves or exceeds sales, KPIs and profitability goals through the effective servicing of customers. Provide consistently high standards of customer experience within the Store in accordance with PUMA's Brand Values and service standards. Successfully complete all training programs (required per the Role), both Domestic and Global to drive results within the store. Attend and participate in Loss Prevention education, training and awareness programs. Responsible for Loss Prevention and Operational compliance within store. Communicate merchandise opportunities to Store Management team. Participate in new store openings and/or store closings; travel may be required. Responsible for accurately processing sales transactions at the cash desk, with proper operation of the POS system, handling forms of tender with accuracy and respect, and ensuring proper discounts are applied when applicable. Responsible for execution and processing of both incoming and outgoing merchandise. Accountable for ensuring execution and maintenance of all Visual guideline as well as guaranteeing the visual presentation of the Store always meets or exceeds PUMA standards. Maintain physical condition of Store according to relevant guidelines and communicate maintenance needs to Store Management in a timely manner. Required to comply with all Policies & Procedures, operational core competencies and key accountabilities. Abide by all requirements necessary to maintain a safe and compliant working and shopping environment; required to report all instances when this is not achieved to a member of the management team. Required to work non-traditional hours; weekends, evenings, holidays; overtime may be required in this position. This ad was found on Indeed.com. For more information:

<https://www.indeed.com/jobs?q&l=Waterloo%2C%20NY&radius=10&sort=date&start=20&vjk=90284206e32260f6>

Health Care Positions

Finger Lakes Health CNA TRAINING OPPORTUNITIES When training is complete you may be employed as Certified Nurse Aide at Finger Lakes Health Long Term Care Facilities located in Geneva, Penn Yan and Waterloo. Contact: Mary Granger: Email: mary.granger@flhealth.org

- Do you like caring for others and making them smile?
- Do you want to help by providing daily support and care to our residents?
- Do you want a career path that can take you from CNA to LPN and beyond?
- Enroll in our Certified Nurse Aide Training Program
- Make a significant contribution in a very important role! **Paid 4-week training program**

For more information contact Human Resources at 315-787-4039. This ad found on the NYS Job Board for more information: [Paid CNA Training](#)

https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.jobDetails&template=dsp_job_detail.s.cfm&cJobId=366933&fwkMethod=L&fwkKey=2005_1706_0_0_171031144401_1509479041140_4191#sthas.h.0nkfWS2v.dpbs

ON-THE-JOB TRAINING GRANTS

**Missing a skill or two that you need to land your dream job?
Seneca County businesses can hire, train and upgrade the skills of workers that do not meet the minimum qualifications for a job using a grant from your local Workforce Development Office.**

To learn how to take advantage of this great program, please continue reading:

PROCESS

- **Contact John Vrabel at (315) 539-1904 or jvrabel@co.seneca.ny.us to discuss your interests and to begin pre-screening.**
- We will help you identify career fields that qualify for training and employers that are interested in this grant.
- Candidates will go through an employer's normal interview process and if hired you will be a regular employee of the company.
- An employer can also request eligibility screening for anyone who applies directly to their business. If you have been pre-screened by Seneca County we can provide you with a letter stating that you are eligible for this program to provide to any employer that you apply to.
- Employers will be reimbursed for a portion of wages paid to trainees and you will be a regular employee; eligible for all benefits provided to non-OJT hires.

****PLEASE NOTE: All paperwork must be completed prior to the trainee's first day of work. Please allow a minimum of 14 business days for paperwork processing and completion. ****

Would you like free training that will lead to a successful CAREER?

Seneca County currently has training funds available to those who are eligible.

Some of our approved programs include, *Certified Nursing Assistant (CNA), Commercial Driver's License (CDL), and Advanced Manufacturing. Get started today!*

If you are excited about starting a new career, have any questions, or would like to schedule an appointment with a career counselor email Tammy Smithers @ tsmithers@co.seneca.ny.us

JOIN US

At Rochester Regional Health, we want you to help you find your passion, cultivate your skills and work side-by-side with other talented nurses. Join our drive-up interview event and discover Long Term Care positions including:

- RN
- Unit Assistant
- LPN
- CNA

Under social distancing guidelines, recruiters will visit your vehicle to conduct interviews and even make on the spot offers for Unit Assistant and CNA opportunities.

Wednesday, October 7

Session 1: 9 am – 11:30 am

Session 2: 1 pm – 4 pm

Clifton Springs Hospital & Clinic
(Main Entrance Parking Lot)
2 Coulter Rd
Clifton Springs, NY 14432

RSVP at <https://rrhlongtermcarerecruitmentevent.eventbrite.com> and see how you can be a part of a team that works together to inspire.

Questions? Emily Forella at Emily.Forella@rochesterregional.org

Be >
greater than
you imagined.

We are nurses growing together.



The value of Skill Up- Finger Lakes during the Covid-19 pandemic. Below is a link to a You Tube video explaining the program: <https://youtu.be/NftvGRoDXds>

METRIX LEARNING

Due to this ongoing concern about COVID-19, Finger Lakes Works customers are being urged to access virtual services without leaving their homes. The career center offers Metrix Learning®, a FREE online learning platform to all unemployed and underemployed individuals.

SIGN UP AND GET ACCESS IMMEDIATELY THROUGH VIRTUAL REGISTRATION!

GO TO: <http://fingerlakes.skillupamerica.org/>

Get Access to over 5000+ courses in popular industries like IT, Business, Healthcare, and more from the comfort of your own home. Topics include:

- Healthcare
 - o Disease Prevention
 - o Treating Illness
 - o Nursing Courses
- Administrative
 - o Microsoft Office
 - o QuickBooks
 - o Adobe
- Working from Home
 - o Contributing as a Virtual Team Member
 - o Exploring Virtual Collaboration
 - o Effective Team Building
- Customer Service
 - o Customer Service over the Phone
 - o Contacting Customers via Email
 - o Understanding the Digital Customer

www.metrixlearning.com



Business Start-Up & Expansion Consultation

Offered by

The New York Small Business Development Center

The 1st Wednesday of the month

Appointments Available from

9:00 a.m. – 4:30 p.m.

(Please allow 1 hour for first time appointments)

Located at:

**Seneca County Workforce Development
& Youth Bureau**

1 DiPronio Drive, Waterloo, NY

Thinking about starting or expanding your business?
Are you already in the planning stages? The SBDC can help! Get answers to your questions about legalities, business plans, financing, marketing and the realities of being a business owner. The SBDC can maneuver you around the obstacles of success.

Make an appointment by calling **315-539-1905** or by emailing workforcedev@co.seneca.ny.us

In partnership:



Are you 16 – 24 years old?

Are you out of school with OR without a diploma?

Looking to make a positive change in your life?

**Where can I
further my
education?**

**Where can I find
training to help me
become job ready?**

**What careers
are in
demand?**



**How can I get
work
experience?**

The Seneca County Department of Workforce Development and Youth Bureau offer a Career and Job Readiness Program to assist out of school youth/young adults in preparing for the world of work.

For more information on eligibility requirements and program specifics, please contact:

Annie Mahoney, Deputy Director for Youth Services
(315) 539-1791 amahoney@co.seneca.ny.us
Ryan DeVay, Employment & Training Youth Counselor
(315) 539-1914 rdevay@co.seneca.ny.us

Seneca County Department of Workforce Development and Youth Bureau
One DiPronio Drive Waterloo, NY 13165



(315) 539-1905 for general questions



Veterans Services: **Veterans Priority of Service** - We are proud to offer [Priority of Service](#) to veterans and their eligible spouses; **Veterans Services:** <https://labor.ny.gov/formsdocs/factsheets/pdfs/p652.pdf>

Are you Age 55+ and looking for a job? Associates for Training and Development (A4TD) provides employment services to workers 55+ and has the ability to enroll eligible older workers in part-time temporary training positions; it is your stepping stone back into the workforce. To be eligible applicants must: (1) Want to receive occupational skills training and job search assistance (2) Be age 55+ (3) Be currently unemployed and (4) meet income requirements. To learn more and apply please visit www.A4td.org and go to Get Started. Please contact Seneca County Workforce Development & Youth Bureau with any questions or for computer assistance.

Youth Services: For 16-24 year olds who are out of school

Youth Employment Program: In this program we emphasize real-world labor expectations. The Workforce Youth Program provides opportunities for career exploration, financial & literacy training, academic improvement, paid work experience and social growth. For more information call 315-539-1905 and ask for Ryan DeVay or Annie Mahoney

JOB CORPS is a **free** education and training program that helps young people learn a career, earn a high school diploma, and find and keep a good job. For eligible young people at least 16 years of age that qualify as low income, Job Corps provides the all-around skills needed to succeed in a career and in life. Please contact Ms. Caldwell at 585-454-5130 for an appointment.

Services:

“Assess” Online assessments: Finger Lakes Works can set you up with a Prove-It! E-Learning account free of charge for a limited time. Some exam topics that may be of interest include: Basic CNC Machine Operations, Accounts Payable/Receivable, Medical Terminology, Loan Processing, Adobe Photoshop, QuickBooks, and Bank Teller Skills. If you already have a skill and would like to earn a certificate to back up your knowledge the Prove-It! E-Learning program is perfect for you. Prove-It! can be completed anyplace with a computer and a high speed internet connection. To sign up for your free 90 day subscription simply stop in and register with the Seneca County Workforce Development & Youth Bureau in Waterloo, NY

Transferable Skills Workshop: The Transferable Skills Workshop is a training tool for our customers to help you understand your strengths so you are able to apply them to your job search and educational opportunities. Our staff will be able to better assist you with your job search and job matching after the discovery of your transferrable skills! Our goal is to help you realize career and educational opportunities you never realized existed for yourself in the past and to help you feel more confident in your future endeavors! Limited space is available. Call for further information. 315.539.1905.

WorkKeys for Job Seekers: The Career Readiness Credential (CRC) enables you to show prospective employers that you possess the basic foundational skills they are looking for and have the trainability for success in an organization. The CRC verifies that you can handle the kinds of tasks – finding information, reading instructions and directions, even working with figures – that are common in today’s workplace.

Metrix E-Learning: Metrix is an online learning system with over 5,000 courses that can help you add skills to your resume, improve your marketability, and increase your chances of securing employment. A Metrix license will provide you with free, unlimited access to vocational courses for a six-month period. Some Courses Offered Include: QuickBooks Pro 2017, Human Resources, Information Technology, Programming, Project Management, Six Sigma, and Oracle. Metrix courses are self-directed, enabling you to complete the courses at your own pace and on any computer with internet access. Please call Dawn Tam at 315-539-1888 to get started.

Other Services

AFFORDABLE CARE ACT - Need help with health insurance? Do you have questions about the Affordable Care Act? Have a question about accessing health care, or prescriptions? Just ask (100% free of charge)!

Call Finger Lakes Community Health 315-781-8448 or **Cayuga Seneca Community Action Agency** 315-539-5647. For navigators in other counties, some covering Seneca, call 800-346-2211.

TASC Formerly GED; **EDP** (External Diploma Program) is a nationally recognized alternate way for adults to earn a NY state-issued HS Diploma. **The TASC and EDP programs are FREE, self-paced, flexible (scheduling) and most important ... individualized. Take the first step toward a better future.** Please contact instructor Ruth Brewer at (315) 573-0893 for additional information. Both Programs are offered at Seneca County Workforce Development and Youth Bureau (315) 539-1905.

Housing Resources

Housing Resources are now listed on our website: www.co.seneca.ny.us/wdyb
