

AGENDA

PUBLIC WORKS COMMITTEE

Wednesday, September 2nd 8:30 a.m.

Members: Chatfield, Kolczynski, Spickerman, Verno and Emmel

8:30 a.m. Approve minutes from previous meeting

8:30 a.m. Soil and Water Conservation District, Lindsey Gerstenslager

Program Update [S&W Report 9.2.2020.pdf](#)
Distributed 2020 Budget Plan

8:45 a.m. Weights and Measures, Rich Molisani

Monthly Report
Monthly Planner

8:50 a.m. Public Works, Kevin Rooney

Crescent Beach REDI Project Update [Sept project update.doc](#)

TRANSMITTALS:

- Authorization to advertise for bid for Mud Mills Road Bridge Project [PW09 RES01 Advertise Mud Mills Bridge.doc](#)
- Authorization to transfer vehicles and declare vehicle surplus [PW09 RES02 Declare surplus transfer.doc](#)
- Authorization to amend agreement with LaBella Associates [PW09 RES03 Auth to Amend Agreement with LaBella.doc](#)
- Authorization to create one full-time Cleaner position [PW09 RES04 Auth to Create and Fill One Full Time Cleaner Position.doc](#)
- Authorization to advertise for sealed bids for County owned property [PW09 RES05 Auth to Sell County Property.doc](#)

September 2, 2020
Public Works Committee Report:

1. Updates
 - a. Agricultural Drainage – remaining work to be done for 2020 is waiting for farming crops to be off to allow access. The last project will be located in Macedon. A final report will be given at the November Public Works Committee Meeting, tentatively.
 - b. Aquatic Vegetative Control – Normal water levels, high heat and a hiring freeze have proven difficult for this year's season. The final schedule through end of September has been posted. The crew will be heading to East Bay and then returning to the business district at Sodus Bay prior to Labor Day.
 - c. Septic System Replacement program for Water Quality – The first voucher for 4 systems located in Sodus, 2 in Rose and 1 in Palmyra was submitted in the middle of August. 11 more systems are working through their paperwork and will be vouchering in September. The program seems to be helpful to residents throughout the County along areas that do not have sewer access.

2. 2020 Budget Packet Presentation & Review – will distribute at the meeting.

COUNTY OF WAYNE
DEPARTMENT OF PUBLIC WORKS
7227 ROUTE 31, LYONS NY 14489

Kevin P. Rooney, P.E.
Public Works Superintendent

315-946-5600
fax 315-946-5610

CRESCENT BEACH REDI PROJECT UPDATE

SEPTEMBER 2020

- A discussion occurred with Ann Shaw (DASNY) regarding the timing of a contract with NYS for reimbursement of expenses. Ann understands our concern of progressing significant engineering contracts without having a reimbursement agreement in place. I asked for a contract to cover engineering costs, and then the ability to prepare a supplemental agreement at a later date for construction funds. She thought this may be acceptable and will speak with others to gain the approval. A form was submitted requesting the engineering component of the project be progressed as a separate contract. Still awaiting a response to this request.
- The design team continues to work on the data gathering and environmental tasks associated with the project. A project update has been posted to the County website (Highway page). Public engagement will begin soon.
- A PROJECT UPDATE/Timeline was posted to the County website (Highway page) and notice was sent to many interested parties.
- To date, a total of 127,000 has been paid to the design team for consulting services. A total of \$488,000 has been authorized.

RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 2, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ADVERTISE FOR BID FOR THE MUD MILLS ROAD BRIDGE REHABILITATION PROJECT

WHEREAS, the design of the Mud Mills Road Bridge Project (4BNY.23) in Arcadia has been completed and submitted to the NYSDOT for funding authorization; and

WHEREAS, the project must be advertised for competitive bid in accordance with Federal regulations; and

WHEREAS, the entire project is funded with 95% federal funds and 5% local funds up to a maximum of \$786,000 (\$746,700 Federal) and any costs over the authorized project amounts will be the responsibility of Wayne County, now, therefore, be it

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents and to present a record of the bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Budgeted: yes ___ no ___ Proposed Cost: ___ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 2, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO TRANSFER VEHICLES AND DECLARE VEHICLE SURPLUS IN THE PUBLIC WORKS DEPARTMENT

WHEREAS, the Buildings and Grounds Department has the vehicle listed below that should be disposed of as noted due to condition and age:

2010 Ford Crown Vic (BG) 2FABP7BV6AX135014 Auction

And

WHEREAS, the Central Garage has a vehicle that can be transferred to B&G for their local use:

2012 Chevy Impala (CG) 2G1WF5E30C1269223 B&G

And

WHEREAS, the vehicle listed below was declared surplus in RES 360-20 and will now be transferred to the CG Department:

2015 Ford Taurus (PRO) 1FAHP2MK8FG142592 CG

Now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy or transferred within County Departments as noted.

Budgeted: yes ___ no ___ Proposed Cost: ___ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

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RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 2nd, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO AMEND AGREEMENT WITH LABELLA ASSOCIATES FOR ADDITIONAL DESIGN WORK RELATED TO THE 1ST FLOOR RENOVATION OF 9 PEARL STREET (BUILDING #3)

WHEREAS, resolution 035-20 approved an agreement with Labella Associate for the design and bid documents on the 9 Pearl Street 1st floor renovation project; and

WHEREAS, Labella has made the recommendation that the County should look into designing additional make-up air capacity for the second floor of the building while improvements are being done on the 1st floor; and

WHEREAS, this additional design work will be shown as a bid alternative at the time of bid; and

WHEREAS, the Deputy Superintendent of Public Works recommends this addition design work as it would be beneficial to the County by increasing the overall building performance and air quality; and

WHEREAS, Labella Associates has provided a proposal of \$7,000.00 for this additional design work, and

WHEREAS, there is \$12,300.00 remaining the Building & Grounds budget for this project design; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby approves the change order with the Labella Associates for additional design work at a cost of \$7,000; and be it further,

RESOLVED, the Wayne County Board of Supervisors authorize the Superintendent of Public Works to sign the change order with Labella.

Budgeted: yes no Proposed Cost: \$7,000 Reimbursed Amount _____ County cost \$7,000

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 3

Date: Sept 2, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZE THE CREATION OF ONE FULL TIME CLEANER POSITION WITHIN THE WAYNE COUNTY PUBLIC WORKS DEPARTMENT

WHEREAS, the Public Works Department has been tasked with additional and heightened cleaning requirements across all County facilities due to the current health situation; and

WHEREAS, the Superintendent of Public Works has been utilizing two and sometime three Public Works Technicians daily since mid-March to cover these additional cleaning efforts; and

WHEREAS, by utilizing these maintenance staff, it has decreased the department's ability to keep up with normal maintenance, inspections and other work order requests; and

WHEREAS, The Public Works Department currently cleans 11 County buildings with 4 full-time and 7 part-time cleaning staff and often struggles with providing daily coverage to all buildings due to scheduled vacations and call ins; and

WHEREAS, the Superintendent of Public Works recommends employing one additional full time Cleaner (Grade 2) to work a portion of their time during normal business hours allowing some of the B&G Maintenance staff to return to their normal daily duties. The remainder of their work hours would overlap the afterhours cleaning efforts to provide additional building upkeep and coverage for scheduled vacations and call ins as they happen; and

WHEREAS, the Superintendent of Public Works has reviewed other options and feels that a full time employee will have the best overall benefit to the County going forward; and

WHEREAS, this position is currently not funded in the 2020 Buildings & Grounds budget and would have a cost of \$8,895 for the remainder of 2020, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby create one Full-Time Cleaner (Grade 2) position in the Buildings and Grounds Department; and be it further;

RESOLVED, that the Superintendent of Public Works is authorized to fill the position effective Oct 19th 2020; and be it further,

RESOLVED, that the Treasurer is authorized to adjust the Buildings & Grounds budget as follows;

A1990 Contingency Fund General

(Appropriations)

\$8,895 from 54000 Contractual Expenses

A1615 Building & Grounds

(Appropriations)

\$6,165 to 51106 Cleaner
\$592 to 58100 Payments to NYS Retirement Sys
\$472 to 58200 Payment to Social Security
\$1,644 to 58400 Hospitalization
\$22 to 58901 Employee Assistance Program

Budgeted: yes ___ no X Proposed Cost: \$8,895 Reimbursed Amount _____ County cost \$8,895

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

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RESOLUTION TRANSMITTAL

Committee No. 3

Date: September 2nd, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ADVERTISE FOR SEALED BID FOR COUNTY OWNED PROPERTY AT 7190 RIDGE ROAD IN SODUS, NY

WHEREAS, the County owns property located at 7190 Ridge Road (69117-00-812722) in the Town of Sodus, NY once occupied by Wayne County Action Program; and

WHEREAS, in 2019 a structural failure was discovered in the roof of the building; and

WHEREAS, after this discovery the building was vacated by Wayne CAP; and

WHEREAS, it has been determined that the County has no further governmental use for said property and a private individual could make said repairs to the structure thus the Superintendent of Public Works recommends that the County sell said property; now, therefore, be it

RESOLVED, that the said property located at 7190 Ridge Road (69117-00-812722) in the Town of Sodus is hereby deemed to be surplus County property; and be it further

RESOLVED, that this property is authorized to be disposed of by sealed bids to the highest responsible bidder, subject to certain terms and conditions; and be it further

RESOLVED, that the Board of Supervisors sets a minimum bid amount of \$10,000.00; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to advertise said property for sealed bid; and be it further

RESOLVED, that the County Board of Supervisors reserves the right to reject all bids for said property

Budgeted: yes no Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____