

AGENDA
HEALTH AND MEDICAL SERVICES COMMITTEE
Monday, August 31st 10:00 a.m.

Members: Jacobs, Groat, Kolczynski, Bender and Leonard

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Mental Health, Jim Haitz**

Performance Report [MH Dept Payments & AR 2020 YTD July.xls](#)

TRANSMITTALS:

- Authorization to appoint members to Community Services Board [MH09RES1 CSB Appointment.doc](#)
- Authorization to accept Office of Mental Health State Aid increase [MH09RES2 Accept OMH State Aid & Attestation .doc](#)

10:15 a.m. **Public Health, Diane Devlin**

Activities Report
COVID-19 Update
Temporary Hires for COVID-19 response

TRANSMITTALS:

- Authorization to sign contract with Oswego BOCES [PH09RES01 Oswego Co. BOCES RElated Services Contract 7.1.20 - 6.30.21.doc](#)
- Authorization to sign contract with North Rose-Wolcott Central School [PH09RES02 North Rose - Wolcott CSD 4410 contract 9.1.20 - 6.30.21.doc](#)
- Authorization to award vending machine contract to Geneva Vending [PH09RES03 Vending Contract - Geneva Club Vending.doc](#)

10:30 a.m. **Nursing Home, Denis Vinnik**

Monthly Report
[NH9RPT01 Stat Report.pdf](#)
[NH9RPT1PersonnelAug2020.xls](#)

TRANSMITTAL:

- Authorization to purchase equipment [NH9RES1EquipmentPurchase.doc](#)

2020	Payments	AR	TOTAL REV	Monthly Rev	Agend AB 0-30 Days	Agend AB 31-60	Agend AB 61-90	Agend AB 91-120	Agend AB 121+
1/1-1/31	\$ 69,137.14	\$ 419,223.63	\$ 488,360.77	\$ 488,360.77					
1/1-2/29	\$ 624,279.07	\$ 406,215.04	\$ 1,030,494.11	\$ 542,133.34					
1/1-3/31	\$ 859,104.98	\$ 415,968.75	\$ 1,275,071.73	\$ 244,577.62					
1/1-4/30	\$ 1,286,414.26	\$ 310,681.38	\$ 1,597,095.64	\$ 322,023.91					
1/1-5/31	\$ 1,714,244.53	\$ 487,832.31	\$ 2,202,076.84	\$ 604,981.20					
1/1-6/30	\$ 2,347,444.12	\$ 514,174.87	\$ 2,861,618.99	\$ 659,542.15					
1/1-7/31	\$ 2,905,098.08	\$ 503,773.99	\$ 3,408,872.07	\$ 547,253.08	\$ 93,835	\$ 103,821	\$ 69,909	\$ 38,331	\$ 200,879
1/1-8/31									
1/1-9/30									
1/1-10/31									
1/1-11/30									
1/1-12/31									
	85%	15%		Total \$ 3,408,872.07					
				Billed Revenues					
Financial Summary for Month 7									
	Budget Annual	Budgeted YTD	Adjusted Actual YTD	Budget/Actual YTD					
Billed Rev	\$ 6,940,913.00	\$ 4,048,865.92	\$ 3,408,872.07	\$ (639,993.85)	B&G Maint & Utilities				
Other Rev	\$ 2,869,251.00	\$ 1,557,063.08	\$ 2,401,350.71	\$ 844,287.63	\$251,450				
Total Rev	\$ 9,810,164.00	\$ 5,605,929.00	\$ 5,810,222.78	\$ 204,293.78	PAID FULL				
					\$20,954/month				
Expense	\$ 9,693,316.00	\$ 5,654,434.33	\$ 4,920,244.72	\$ 734,189.61	IT				
Annualization Adjustment for B&G Maint.			\$ (104,771)		\$161,600				
Annualization Adjustment for IT			\$ (67,333)		PAID FULL				
Annualization Adjustment for Retirement			\$ 396,765		\$13,487/month				
Total Exp	\$ 9,693,316.00	\$ 5,654,434.33	\$ 5,144,905.22	\$ 509,529.11	Retirement				
					\$680,168				
TOTAL	\$ (83,152.00)	\$ (48,505.33)	\$ 665,317.56	\$ 713,822.89	\$56,681/month				

RESOLUTION TRANSMITTAL

Committee No. 6

Date: August 31, 2020

Committee Chair: Susie Jacobs
Department Head: James Haitz

Transmittal Title: **Appointment of Member to the Wayne County Community Services Board**

WHEREAS the Wayne County Community Services Board (CSB) is in need of filling a vacancy on the CSB; and

WHEREAS, historically the Director for the Wayne County Department of Aging & Youth has served as a CSB member, and given that the former Director recently retired, and the current Director, Amy Haskins, is willing to serve on the Wayne County Community Services Board; and

WHEREAS, the Director of Community Services, under NYS Mental Hygiene Law is the CEO for the Wayne County Community Services Board (CSB) and Local Governmental Unit, and on behalf of the CSB who has approved the nomination of Amy Haskins to be appointed to the CSB, presents this individual to the Wayne County Board of Supervisors for appointment to serve on the Wayne County Community Services Board for the term period noted below; now, therefore be it

RESOLVED that the Wayne County Board of Supervisors, upon recommendation of the Director of Community Services and the Wayne County Community Services Board, hereby appoints Amy Haskins, Director of the Wayne County Dept. of Aging & Youth, to serve on the Wayne County Community Services Board for the duration of the term as noted below, and pursuant to Article 41 of the New York State Mental Hygiene Law:

Appointment – Term through January 31, 2023

- Amy Haskins – Director Wayne County Aging & Youth Dept.

Budgeted: yes ___ no ___ Proposed Cost: ___ none ___ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator Approval: yes ___ no ___ by: _____

Fiscal Manager Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Committees referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: August 31, 2020

Committee Chair: Susie Jacobs
Department Head: James Haitz

Authorization for the Mental Health Department to accept OMH State Aid increase and to provide attestation that the funding will be used for targeted salary purposes

WHEREAS the New York State 2019-20 enacted budget included funding for salary and salary-related fringe benefit increases related to changes in the State-mandated targeted salary increases for direct care, direct support and clinical titles including those working in NYS Office of Mental Health (OMH) licensed programs; and

WHEREAS effective January 1, 2020, the state budget included a direct care increase of 2% for staff in CFR titles series 100 (Direct Care) and 200 (Direct Support). Effective April 1, 2020, an additional 2% was added to CFR titles series 100 (Direct Care) and 200 (Direct Support), and a new increase of 2% to title series 300 (Clinical). Increases were calculated using CFR data and an average salary-related fringe benefit rate of 19.17%. These increases were applied based on programmatic and regional funding methodologies; and

WHEREAS, statute requires each provider to submit an attestation confirming that the increases will be used solely to support & offset salary and salary-related fringe benefit increases; now, therefore be it

RESOLVED that the Wayne County Board of Supervisors authorizes this resolution to accept the state aid funding as described above and authorizes the Director of Mental Health to provide an attestation to OMH that the Board of Supervisors attests, pursuant to Part Y of Chapter 57 of the Laws of 2019 ("Part Y of Chapter 57"), that the funding received will be used solely to support salary and salary-related fringe benefit increases for the eligible staff positions as described above within the Wayne County Mental Health Department and Wayne Behavioral Health Network.

Budgeted: yes ___ no ___ Proposed Cost: ___ none ___ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator Approval: yes ___ no ___ by: _____

Fiscal Manager Approval: yes ___ no ___ by: _____

Personnel Office Review & Approval: yes ___ no ___ by: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Committees referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 8/31/20

Committee Chair: Susie Jacobs
Department Head: Diane M. Devlin

AUTHORIZATION TO EXECUTE A CONTRACT WITH OSWEGO CITI BOCES FOR THE PROVISION OF VISION THERAPY SERVICES FOR CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH DEPARTMENT

WHEREAS, pursuant to Section 4410 of the Education Law, Wayne County Public Health (WCPH) is required to contract with providers of Related Services for children with handicapping conditions; and

WHEREAS, WCPH wishes to contract with Oswego CITI BOCES for the provision of Vision Therapy Services for the period of July 1, 2020 to June 30, 2021 at the following rates:

- Vision Therapy \$133.50 / .5 hour
- Consultation - \$215 / consult
- Evaluation - \$322 / evaluation

now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with Oswego County BOCES for the period of July 1, 2020 to June 30, 2021 for the provision of Vision Therapy services at \$133.50 / .5 hour session, Consultation - \$215 / consult, and Evaluation - \$322 / evaluation, subject to the approval of the County Attorney as to form and content and meeting insurance requirements.

Budgeted: yes no Proposed Cost: 0 Reimbursed Amount County cost 0

Departmental transfer \$ from Account No. to Account No.

County Administrator's Review: Date:

Human Resources Office Review: yes no N/A Signature:

County Attorney Review: yes no N/A Signature:

Standing Committee: Ayes Nays Date: Signature:

Signature/Date Rec'd: Clerk, Board of Supervisors

Referred to:

Committee: Ayes Nays Date: Signature:

Committee: Ayes Nays Date: Signature:

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 8/31/2020

Committee Chair: Susie Jacobs
Department Head: Diane M. Devlin

AUTHORIZATION TO EXECUTE CONTRACT WITH NORTH ROSE - WOLCOTT CENTRAL SCHOOL DISTRICT TO PROVIDE SPECIAL EDUCATION OR PROGRAMS TO PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS FOR WAYNE COUNTY PUBLIC HEALTH

WHEREAS, the County is required to contract for approved special education services or programs pursuant to Section 4410 of the Education Law; and

WHEREAS, the North Rose - Wolcott Central School District has been approved by the New York State Education Department to provide Special Education or Programs to preschool children with handicapping conditions; and

WHEREAS, Wayne County Public Health wishes to contract with North Rose - Wolcott Central School District to provide Core, Supplemental, Educational, Speech Therapy, Occupational Therapy and Physical Therapy Evaluations, at a rate specified by the New York State Education Department, for the period of September 1, 2020 to June 30, 2021; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract and sign contract amendments that add or remove services with North Rose - Wolcott Central School District to provide Core, Supplemental, Educational, Speech Therapy, Occupational Therapy and Physical Therapy Evaluations for preschool children with handicapping conditions, at a rate specified by the New York State Education Department, for the period of September 1, 2020 to June 30, 2021, subject to the approval of the County Attorney as to form and content

Budgeted: yes no Proposed Cost: 0 Reimbursed Amount County cost 0

Departmental transfer \$ from Account No. to Account No.

County Administrator's Review: Date:

Human Resources Office Review: yes no N/A Signature:

County Attorney Review: yes no N/A Signature:

Standing Committee: Ayes Nays Date: Signature:

Signature/Date Rec'd: Clerk, Board of Supervisors

Referred to:

Committee: Ayes Nays Date: Signature:

Committee: Ayes Nays Date: Signature:

RESOLUTION TRANSMITTAL

Committee No. 6

Date: August 31, 2020

Committee Chair: Susie Jacobs
Department Head: Diane Devlin

AUTHORIZATION TO AWARD CONTRACT TO GENEVA CLUB VENDING FOR VENDING MACHINE EQUIPMENT AND RELATED SERVICES IN COUNTY BUILDINGS

WHEREAS, Wayne County Public Health issued a request for proposals (RFP) for vending machine equipment and related services on June 18, 2020; and

WHEREAS, sealed proposals were due to the Clerk of the Board of Supervisors by 2:00 p.m. on August 17, 2020; and

WHEREAS, proposals were received from Geneva Club Vending and Crickler Vending Company offering to pay the following commission rates to Wayne County Public Health; and

Crickler Vending Company **15%** each year for 3 years
Geneva Club Vending Year 1- **33%**, Year 2- **34%**, Year 3- **35%**

WHEREAS, proposals were evaluated by Public Health employees and the Purchasing Agent and it is recommended that Geneva Club Vending be awarded the contract; now therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute a contract between Wayne County Public Health and Geneva Club Vending for the period October 1, 2020- September 30, 2021, with options to renew for two additional one year periods at the commission rates above, subject to review and approval of the County Attorney; and be it further

RESOLVED, that Geneva Club Vending shall not raise product pricing more that 3% each year, as stated in their proposal.

Budgeted: yes ___ no ___

Proposed Additional Costs: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Wayne County Nursing Home STATISTICAL DASHBOARD

	YTD 7/31/2020	Prior Year 2019
Revenue	\$ 11,582,661	\$ 20,681,146
Expenses	\$ 11,454,530	\$ 20,185,374
Net Operating Margin	\$ 128,131	\$ 495,772
Other Income (IGT)	\$ 2,591,565	\$ 5,868,752
Other Income (Cares Act - Stimulus HHS Funds)	\$ 932,589	\$ -
Profit (Loss)	\$ 3,652,285	\$ 6,364,524
Budget Income (loss) Does include Retirement	\$ 753,348	\$ (214,012)
Variance from Budget (Over) Under	\$ 2,898,937	\$ 6,578,536
Net Operating Margin	1.1%	2.4%
Operating Margin with IGT	31.5%	30.8%

Fund Balance Cash		
Cash Balance as of 07/31/2020	\$ 5,354,484	\$ 6,598,550
Days Cash	88	110
Investments = Short Term T-Bills	\$ 34,565,735	\$ 29,607,163
A/R <30 days	\$ 1,254,991	\$ 929,966
A/R 31 - 120 days	\$ 1,798,583	\$ 1,860,169
A/R >120 days	\$ 841,629	\$ 974,150
Average Daily Rate	\$ 287.24	\$ 274.62
Average PPS/PDPM Rate	\$ 504.88	\$ 471.93

Outpatient Services visits	0	-	-
Outpatient Services Gross Profit Margin	\$ -	\$ -	\$ -

	Current	Budget	Prior Year
Jail	\$ 58,679.00	\$ 94,481.92	\$ 149,917.00
Café	\$ 17,831.00	\$ 39,083.33	\$ 71,091.00
	\$ 76,510.00	\$ 133,565.25	\$ 221,008.00

	Current	YTD Actual	Prior Year
Facility Occupancy Rate - % (Budget 97%)	93.28%	94.32%	96.82%
Number of Admissions	12	103	216
% Discharges Home - All	26.67%	47.31%	46.25%

% Hospitalized Since Admission (Short Stay)	n/a	n/a
Re-Hospitalization w/in 30 days of Admission	n/a	n/a
Long Term Occupancy	n/a	n/a

	Jan-19	Jan-18	Jan-17
Total Number of Residents	190	183	189
Average CMI for Full House	1.05	1.02	1.07
Total Number of Medicaid Residents	143	144	136
Average CMI for Medicaid Residents	0.95	0.98	1.01

	2020	2019	2018
Medicare 5-Star Overall Rating	3	3	2
5-Star Health Inspections	3	3	2
5-Star Staffing Rating	2	2	3
5-Star Quality Measure Rating	4	4	5

Open Positions	61		
Nursing Openings	23		
Aide Openings	30		
Other Positions	8		
Employee Turnover 3 mo. (5/1/20 -7/31/20) = 6/178	3.4%	20.3%	20.5%
Employee 6 mo Retention (2/1/20 -7/31/20) = 4/5	80%		
Employee 2 yr Retention (8/1/18 - 7/31/20) = 26/52	50%		

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 8/31/2020

Committee Chair: Susie Jacobs
Department Head: Denis Vinnik

Authorization to Purchase Equipment

WHEREAS, the Wayne County Nursing needs to purchase a bladder scanner to replace its current non-operating unit; the facility has only (1) bladder scanner and it was determined to be not repairable due to its age and the ability to obtain parts for repairs; and

WHEREAS, it is essential for the facility to have a bladder scanner on-site as it assists with proper resident assessment and can potentially avoid unnecessary resident hospitalization; and

WHEREAS, the facility obtained quotes from various vendors, Zoetek Medical had the lowest price for the bladder scanner at \$6,186.70; and

WHEREAS, the facility has \$76,960 in the 2020 operating budget contingency fund; this contingency fund is budgeted annually to cover unexpected expenses that arise during the year that are essential for the health and safety of the residents; now therefore, be it

RESOLVED, that the Wayne County Nursing Home is authorized to purchase the bladder scanner for \$6,186.70 from Zoetek Medical.

E1990 Contingent Fund – Nursing Home

(Appropriations)
\$6,186.70 from 54000 Contingency Fund

E6000 Nursing Home

(Appropriations)
\$6,186.70 to E6002 - 52000 – E8210 Equipment

Item #	Description	Requisition #	Qty	Unit Price	Total
1.	Bladder Scanner Quotes: <ul style="list-style-type: none"> • Zoetek Medical - \$6,186.70 • Verathon- \$10,122.50 • Medline- \$10,175.00 		1	\$6,186.70	\$6,186.70

Budgeted: yes no Proposed Cost: \$6,186.70 Reimbursed Amount \$6,186.70 County cost 0

Departmental transfer \$6,186.70 from Account No. E19904 5400 to Account No. E60002 52000 – E8210

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____