

AGENDA

HUMAN SERVICES COMMITTEE

Monday, November 2nd 8:30 a.m.

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m. **Approve minutes from previous meeting**

8:30 a.m. **Aging and Youth Department, Amy Haskins**

Annual Implementation Plan for Aging Services [Report Nov 2020 AY.pdf](#)

TRANSMITTALS:

- Authorization to sign contract and budget amendment [AY 11 RES 01 Legal contract and budget amendment.docx](#)
- Authorization to re-appoint Youth Board Member [AY 11 RES 02- 2020 Youth Board.docx](#)

8:45 a.m. **Veterans Services, Renee Maybee**

MONTHLY REPORT [VET September Numbers 2020.pdf](#)

Introduction of New Veterans Service Officer

DISCUSSION ITEMS:

- Dual Accreditation
- Food Box Distribution
- Toys for Tots
- Transportation [Wayne VOC RTS Flyer 10_15_20.pdf](#)
- Tops Markets Event [Tops Markets Veterans Day event.pdf](#)

9:00 a.m. **Department of Social Services, Dr. Ellen Wayne**

MONTHLY REPORTS

[DSS 2020-SEPT FIN RPT \(005\).pdf](#)

[DSS REPORT TO HUMAN SERVICES COMMITTEE.docx](#)

DEPARTMENT REPORT—HEAP

SUPPLEMENTAL ASSISTANCE—Disposition of Remains

TRANSMITTAL:

- Authorization to adopt supplemental assistance grant [DSS11RES01 AMEND SUPPLEMENTAL ASSISTANCE GRANT PROCESS REV1.doc](#)

RESOLUTION TRANSMITTAL

Committee No. 7

Date: November 2, 2020

Committee Chair: Anthony Verno
Department Head: Amy Haskins

Authorization for 2020 Contract and Budget Amendment for Legal Services

WHEREAS, Per Resolution #199-20 the Department of Aging and Youth contracted with Legal Assistance of Western NY to provide civil legal services for senior citizens as mandated as a priority service by the Older American's Act, and

WHEREAS, the demand for legal services by our county's seniors has exceeded the \$20,000 budget approved by the board; and

WHEREAS, the Department of Aging and Youth has received "Unmet Needs" funding from the State Office for Aging to pay for services that are underfunded or unfunded that can be used to pay for additional legal services, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute and sign an amended contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Legal Assistance of Western NY, Inc., for the period of January 1, 2020 through December 31, 2020, to provide the required legal services with the total of all payments not exceeding \$37,376 and be it further

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments to bring the contract up to the correct rate.

A6772-Aging Budget

(Appropriations)

From: A67721 51152 \$17,376

To: A67724 54659 \$17,376

Budgeted: yes ___ no x Proposed Cost: \$17,376 Reimbursed Amount \$17,376 County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7

Date: November 2, 2020

Committee Chair: Anthony Verno
Department Head: Amy Haskins

Authorization to Reappoint Youth Board Member

WHEREAS, The Department of Aging and Youth maintains a Youth Board made up of community members and agency partners to advise the Department on youth-related initiatives; and

WHEREAS, one member of the Youth Board completed their approved term of service:

Julie DeRoo, representing Sodus Central School District

WHEREAS, the above mentioned individual is willing and able to continue serving on the Youth Board; therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to reappoint Julie DeRoo to the Wayne County Youth Board for an additional term of three years.

Julie DeRoo
Sodus High School
54 Mill Street
Sodus, NY 14551

Budgeted: yes ___ no x Proposed Cost: \$0.00 Reimbursed Amount \$0.00 County cost \$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



MONTHLY REPORT

September 1, 2020 - September 30, 2020

VETERAN STATUS		TYPE		MODE	
WWI		VETERAN	199	PERSONAL	60
WWII	8	DEPENDENT/WIDOW	62	PHONE/MAIL	266
KOREA	18	OTHER	65		
VIETNAM	146				
PERSIAN GULF	106				
PEACETIME/OTHER	48				
TOTAL	326	TOTAL	326	TOTAL	326

COUNSELING SERVICES (Pension, Compensation, Educ/Voc Rehab, Burial, Insurance, Legal, Loans, Tax Exemption, Medical, Employment, etc.)

326

VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 4

SYRACUSE VAMC 3

MILES TRAVELED TO SYRACUSE VAMC 285

BURIAL CONTACTS 40

INDIGENT BURIALS 1

COUNTY COST \$3,200.00

STATE REIMBURSEMENT

VA FEDERAL REIMBURSEMENT

Submitted By
Renee Maybee
Director

Renee L. Maybee

Date: November 2, 2020



October 19, 2020

Dear neighbor,

Throughout the year we recognize the service of the men and women who fought and continue to fight for our country's freedom. On Veterans Day, we are especially reminded of their bravery, heroism and we honor their contribution to our nation.

On Wednesday, November 11, Tops Friendly Markets will once again offer an 11 percent discount off of a total order to all veterans and their immediate family members who shop at any Tops location. Customers should present proof of service that they, or a family member living in the same household are a U.S. Veteran, active duty, reserve or retired military personnel to automatically receive an 11 percent discount off of their total purchase that day.

For many years, Tops Friendly Markets has had a strong commitment to supporting our military associates and customers, including our support of the Honor Flight Missions, American Veterans Tribute Traveling Wall, sending care packages for troops serving domestically and overseas, and participation in veteran job fairs, parades and expo's.

One thing we can all say for certain is that this pandemic has changed the world as we once knew it. All aspects of our lives including school, work and home have been affected, but together we are a strong nation and community. The respect and gratitude we have for our veterans is immeasurable - this is just our small way of saying "thank you."

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Curci".

Frank Curci
Chief Executive Officer and Board Chairman
Tops Friendly Markets



FINANCIAL REPORT - SEPTEMBER 2020

Account	2020				2019				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	4,194,334	38.4%	5,183,627	68.4%	4,640,737	44.8%	5,207,419	72.4%	(446,402)	(23,792)
Admin Equipment			132,639	78.4%			122,494	53.8%		10,144
Admin-Contractual Expenses			1,062,987	29.5%			1,000,197	37.0%		62,790
Admin-Fringe			2,089,534	54.6%			2,118,177	55.0%		(28,644)
6055 Day Care	601,611	44.7%	544,937	37.7%	724,769	75.9%	702,276	66.6%	(123,158)	(157,339)
6070 Purchase of Services	211,224	17.9%	850,499	44.7%	481,795	40.8%	747,377	37.2%	(270,571)	103,122
6100 Medicaid Weekly Shares	0	0.0%	9,735,996	69.0%	0	0.0%	10,280,946	72.9%	0	(544,950)
6101 Medical Assistance	(8,804)	-8.8%	0	0.0%	-16,156	-32.3%	1,993	4.0%	7,353	(1,993)
6106 Family Type Homes	290	29.0%	290	29.0%	0	0.0%	0	0.0%	290	290
6109 Family Assistance	1,584,674	51.1%	1,190,112	38.4%	1,262,545	40.7%	1,404,152	45.3%	322,129	(214,040)
6119 Foster Care	604,266	33.2%	1,254,297	48.7%	1,068,223	60.4%	1,746,241	75.1%	(463,956)	(491,944)
6123 Juvenile Delinquent Care	8,506	5.0%	123,740	10.5%	21,281	10.1%	37,470	4.0%	(12,775)	86,270
6129 State Training Schools	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6140 Safety Net	630,269	64.3%	1,394,641	66.4%	609,987	62.2%	1,377,527	65.6%	20,282	17,114
6141 HEAP	37,705	377.0%	25,789	257.9%	9,604	96.0%	28,887	288.9%	28,101	(3,098)

FINANCIAL REPORT - SEPTEMBER 2020

Account	2020				2019				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6142 Emergency Assistance to Adults	3,203	35.6%	7,344	40.8%	1,954	21.7%	4,411	24.5%	1,249	2,933
6275 Welfare to Work	157,387	50.3%	243,207	50.5%	181,078	38.9%	283,730	60.8%	(23,691)	(40,523)
6293 WIA Adult	39,814	65.2%	41,182	63.3%	38,614	67.5%	40,014	63.8%	1,200	1,168
6294 WIA Dislocated Worker	42,752	70.0%	42,694	65.6%	38,721	67.1%	42,631	67.9%	4,030	62
6295 WIA Youth	66,313	63.9%	68,351	65.3%	62,563	66.7%	70,928	74.8%	3,750	(2,577)
6296 TANF Summer Youth	69,705	40.1%	131,335	75.3%	149,342	85.3%	161,225	92.0%	(79,637)	(29,890)
6299 WFD Admin	1,483	44.0%	41,906	71.3%	2,595	78.1%	43,198	60.2%	(1,112)	(1,293)
TOTAL Expenses			24,165,105	55.9%			25,421,295	65.2%		(1,256,190)
Revenue	8,244,732	41.3%			9,277,651	48.4%			(1,032,919)	
County Cost			15,920,373	68.5%			16,143,643	72.0%		(223,270)

2020 - Total Original Appropriations = \$40,894,207

2020- Original Budgeted County Cost = \$20,969,688

2020 - Original Budget Revenue \$19,904,518

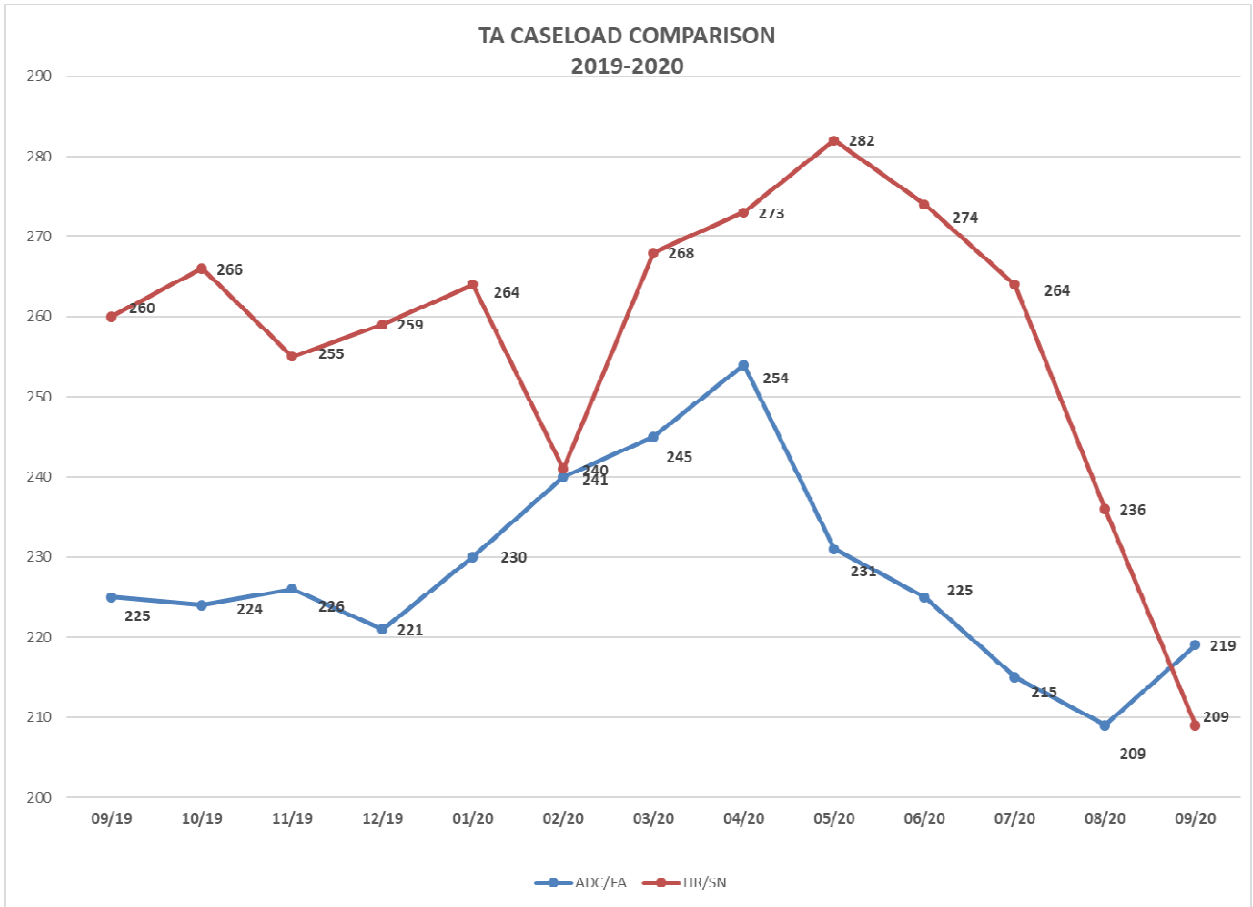
Report does not include County 50% funding of Nursing Home IGT.

WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

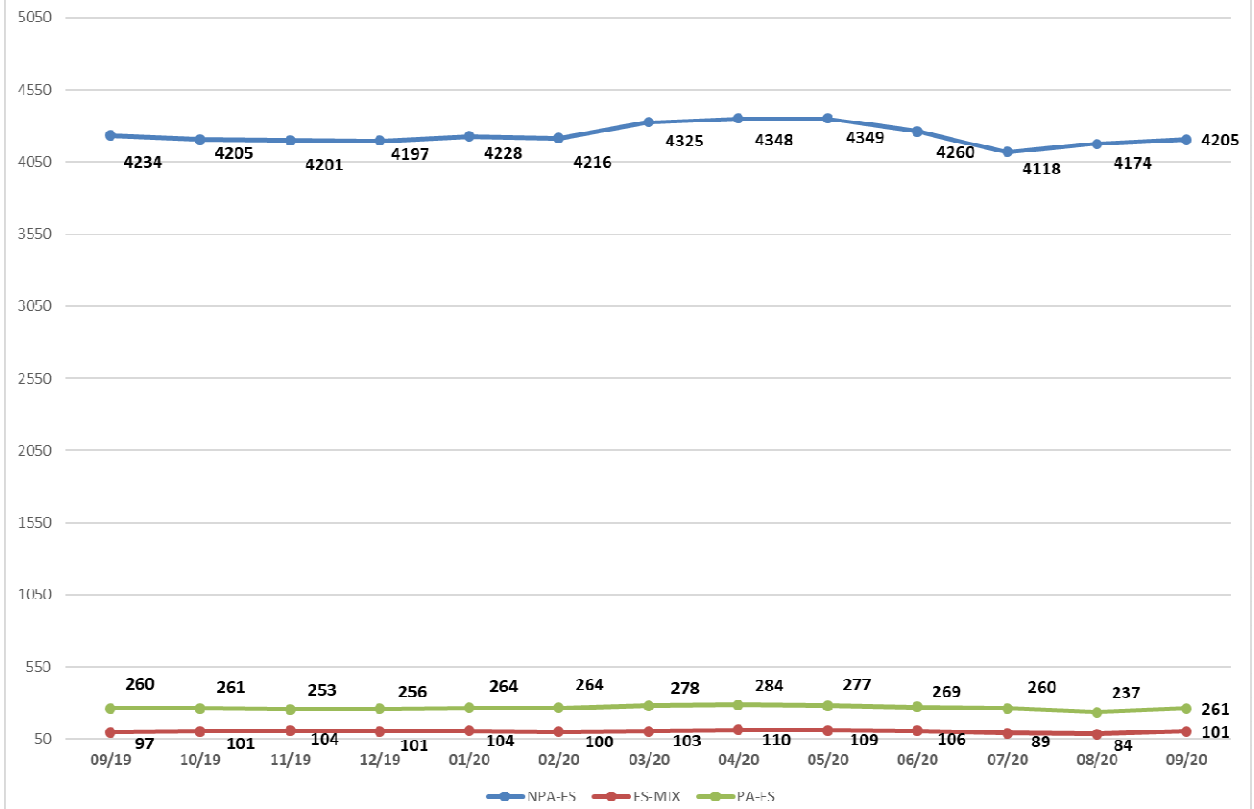
Report to Human Services Committee

Date:

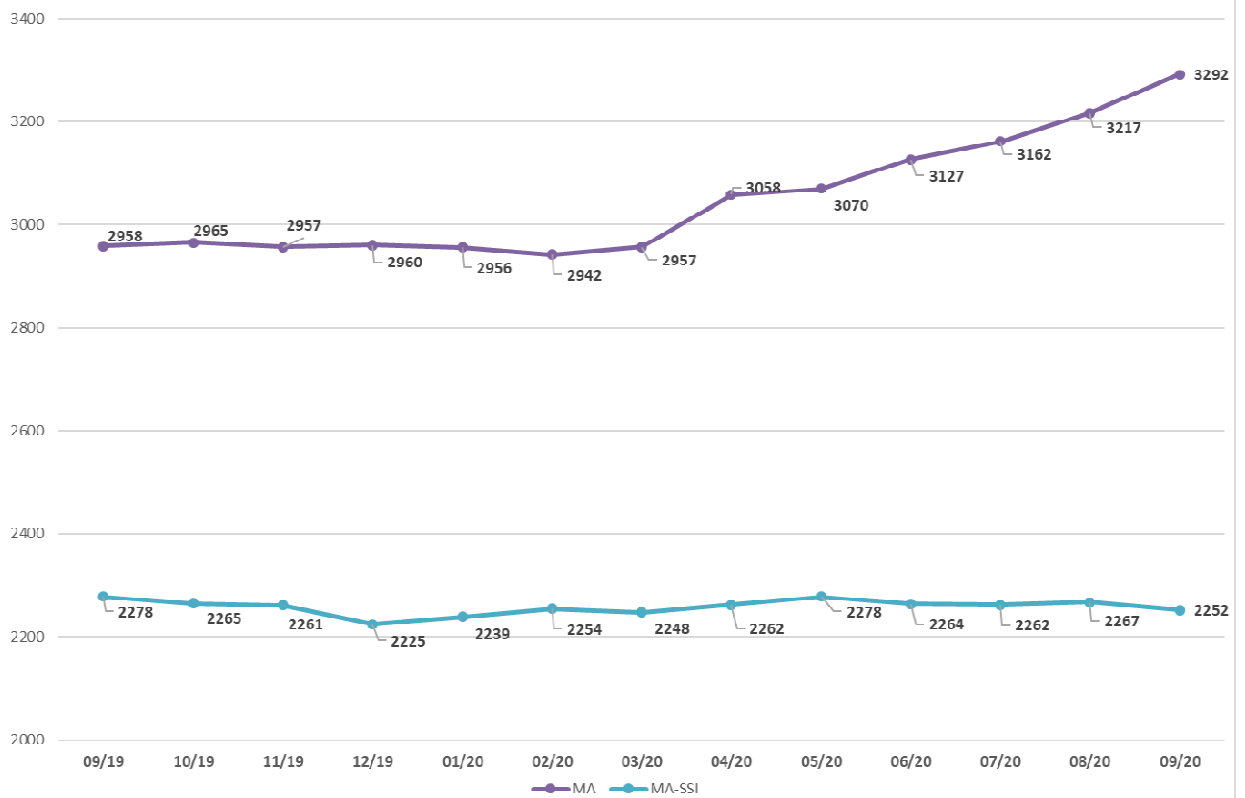
November 2, 2020



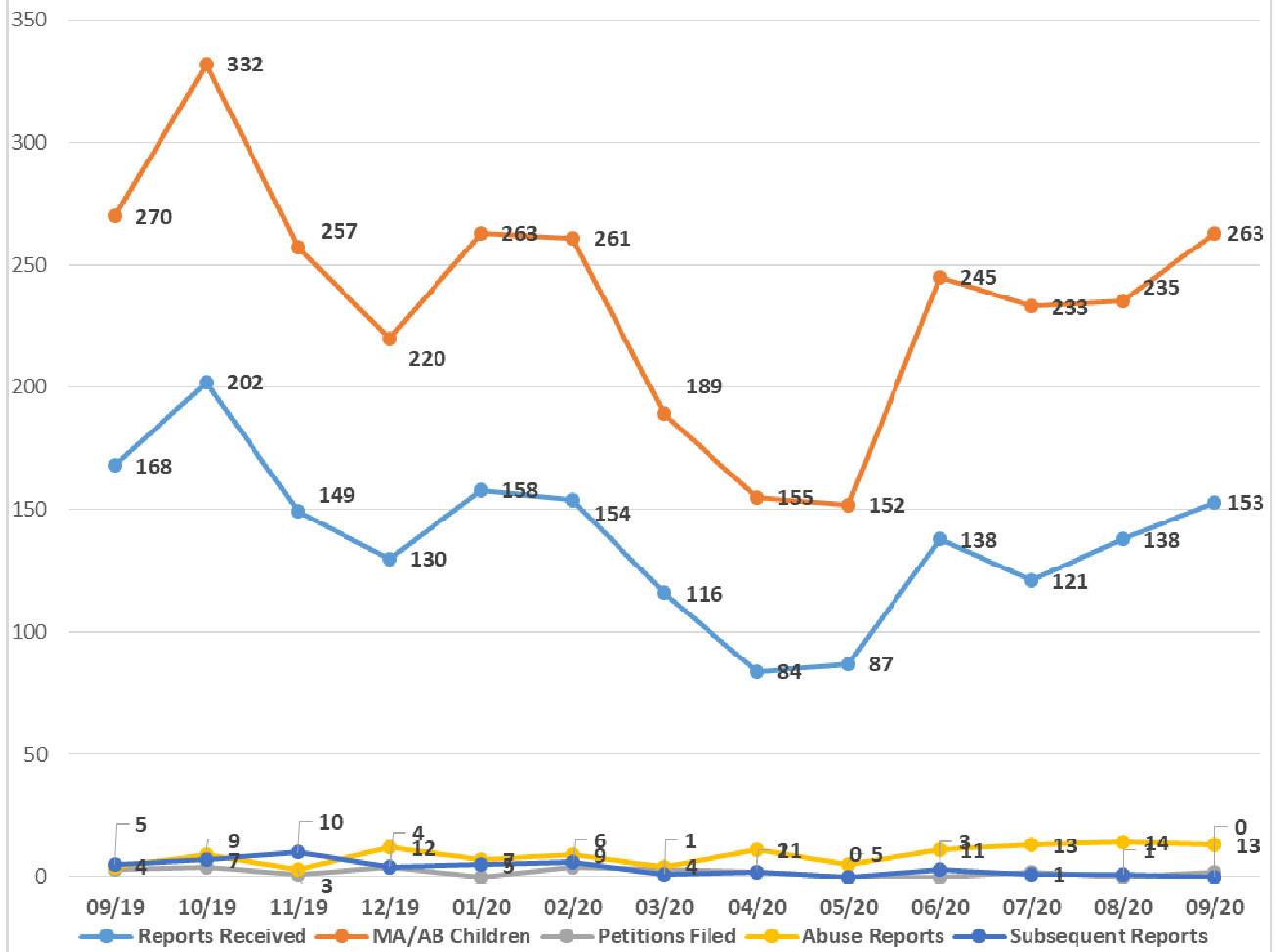
SNAP CASELOAD COMPARISON 2019-2020



MA CASELOAD COMPARISON 2019-2020



CHILD WELFARE SERVICES 2019-2020



Program Spotlight

HEAP

The Home Energy Assistance Program (HEAP) is a Federally funded program to assist low-income households with their fuel and utility expenses. In Wayne County, the program is administered by Department of Social Services Intake Unit for households that are not in receipt of Temporary Assistance or SNAP benefits; by our Undercare Unit for households that are in receipt of Temporary Assistance and/or SNAP benefits; and by contract with the ARC of Wayne as our Alternate Certifier for households that are aged and/or disabled who are not in receipt of Temporary Assistance or SNAP benefits.

There are several components to the HEAP Program:

Regular HEAP, which is available to income eligible households, is issued for the main source of heat. For the 2020-2021 season, the program will open on November 1, 2020 with early outreach have begun in August 2020.

Emergency HEAP, which is available to income and resource eligible households, is issued when the household is low on fuel, out of fuel, or facing a utility shut-off. The Emergency HEAP component of the program will not open until January 4, 2021.

Heating Repair and Replacement (HERR) and the Clean & Tune components of the program began on October 1, 2020. Households who meet the income and resource eligibility requirements must also own the home in order to qualify for this assistance. The HERR component can repair damaged heating equipment or replace the unit if the existing heat source cannot be repaired. The Clean & Tune component provides the ability to have their existing heating equipment checked to make sure it is running properly and efficiently.

Cooling Assistance, which is available to households with a verified medical need, can provide an air conditioner and installation by approved vendors. This component opened May 1, 2020 for the 2019-2020 season and will not begin again until May 1, 2021.

In 2019-2020, Wayne County authorized:

- **\$3,443,889.00** Regular HEAP benefits. Of this total, \$1,262,247.00 was issued through the Auto-pay process by New York State Office of Temporary and Disability Assistance (OTDA) to active Temporary Assistance and SNAP households.
- **\$465,180.00** Emergency HEAP benefits. This includes fuel and utility emergencies issued to Temporary Assistance, SNAP and Non-TA HEAP households.
- **\$3,516.15** Clean & Tune benefits were issued to 15 households.
- **\$38,502.00** Furnace Replacement benefits were issued to 10 households.
- **\$9,839.78** Furnace Repair benefits were issued to 11 households.
- **\$42,122.00** Cooling Assistance benefits were issued to 56 households.

New York State OTDA has completed the initial 2020-2021 authorization of HEAP Auto-pay benefits for active Temporary Assistance and SNAP households. HEAP benefits have automatically been authorized on September 12, 2020 to **257** Temporary Assistance households for a total of **\$63,527.00** and on September 19, 2020 to **3,405** SNAP households for a total of **\$1,173,777.00**. These benefits will not be available for the households to use until the HEAP program officially opens on November 2, 2020.

Noteworthy:

- ***Child Advocacy Center (CAC) – Advisory Committee and Subsequent Project Status***
- ***Commissioner's Cabinet***

On the horizon:

- ***Continued Administration of Food Events***

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 11/2/20 Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne, Ed.D.

AUTHORIZATION TO AMEND SUPPLEMENTAL ASSISTANCE GRANT PROCESS RESCINDING RESOLUTION 067-12

WHEREAS, the Wayne County Department of Social Services (DSS) is charged with disposing of the remains of indigent persons who die without funds and for whom there are no legally responsible relatives able to bear the cost of disposition, and

WHEREAS, Wayne County DSS has a responsibility to determine eligibility for Supplemental Assistance, and

WHEREAS, timely disposition of remains is a means of respecting the dignity of the decedent, and the current reimbursement schedule creates challenges in securing a provider, delaying the timely disposition, and

WHEREAS, Wayne County DSS has a responsibility to balance the costs of disposing of indigent's remains with the ability of the County to assume these costs; now therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby adopts the Supplemental Assistance process effective January 1, 2021 which replaces the former DSS Burial Policy and Resolution 067-12.

WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES SUPPLEMENTAL ASSISTANCE – DISPOSITION OF REMAINS

Wayne County Department of Social Services (DSS) will provide a one-time Supplemental Assistance grant for indigent persons who die without funds or insurance sufficient to pay the cost of disposing of the remains and without relatives, friends or other persons liable or willing to take responsibility for these expenses.

APPLICATION PROCESS: Application for the Supplemental Assistance grant must be made prior to final disposition. Applicants are required to complete the grant application and appear for an interview at the Wayne County DSS at 77 Water Street in Lyons, New York. Funeral Directors are encouraged to assist potentially eligible clients by facilitating an appointment by calling 946-4881.

INVESTIGATION: When a Supplemental Assistance grant application is received, Wayne DSS will investigate all resources of the deceased as well as resources of legally responsible relatives to determine eligibility for Supplemental Assistance. If insufficient resources are found, the Department will authorize arrangements, subject to the limitations below. Should the Department determine that the decedent or legally responsible relatives have resources available, these resources will be deducted from the maximum Supplemental Assistance grant. If resources equal to (or in excess of) the maximum Supplemental Assistance grant are found, the application for Supplemental Assistance will be denied.

MAXIMUM GRANT: Wayne DSS will provide a maximum grant of \$2100 for ages six (6) through adult and \$700 for stillborn (minimum 20 weeks) through age five (5), in order to assist with the proper disposition of the decedent. Additionally, upon submission of itemized statement, the Department will pay the cost of one grave, capped at \$600.00, and the cost of opening and closing of the grave capped at \$600.00, as long as the grave is located within Wayne County, NY. Any additional cemetery charges above the allowed cap will be at the expense of any relative, interested friend or other non-legally responsible relative.

CONTRIBUTIONS: Non-legally responsible relatives, friends or other sources may contribute up to \$4400 toward the disposition of the deceased. Any total of the decedents' resources, legally responsible relatives' contribution, the Supplemental Assistance grant and contributions from non-legally responsible relatives, friends or other sources that exceeds \$6000 total shall reduce the Supplemental Assistance grant by the amount that the total exceeds \$6000. A grave or vault purchased prior to the death of the decedent will not count toward the \$6000 total. The Supplemental Assistance grant is intended to help those that lack the resources for a basic dignified disposition of the deceased. Families desiring more than a basic funeral may make arrangements for same directly with the Funeral Home/Director; however, they will receive no reimbursement from the local district.

CLAIM FOR PAYMENT: The Funeral Director shall submit a voucher for payment in a timely manner, detailing services provided. Wayne DSS will only reimburse for services provided, up to the maximum specified above. Upon completion of the investigation, the Department will approve either partial or full payment and process the voucher. Payment, in most cases, will occur within 6 weeks of voucher submission.

Budgeted: yes ___ no ___ Proposed Cost: \$ _____ Reimbursed Amount: \$ _____ County Cost: \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS11RES01 AUTHORIZATION TO AMEND SUPPLEMENTAL ASSISTANCE GRANT PROCESS
RESCINDING RESOLUTION 067-12