

AGENDA
HEALTH AND MEDICAL SERVICES COMMITTEE
Monday, November 2nd 10:00 a.m.
County Clerk's Building—9 Pearl Street—2nd Floor

Members: Jacobs, Groat, Kolczynski, Bender and Leonard

10:00 a.m. **Approve minutes from previous meeting**

10:00 a.m. **Mental Health, Jim Haitz**

Performance/Activity Reports
[MH Dept Payments & AR 2020 YTD September.xls](#)
[October 2020 MH Dept Activity Report.docx](#)

10:10 a.m. **Nursing Home, Interim Administrator**

Monthly Report
[NH11RPT1PersonnelOct2020.xls](#)
[NH11RPT2_Stat_Report.pdf](#)

TRANSMITTALS:

- Authorization to amend contract with VNA Homecare Options
[NH11RES1AmendVNAHealth.doc](#)
- Authorization to sign contract with Health Direct for consulting services
[NH11RES3PharmacyConsult Rev. 1.doc](#)
- Authorization to sign contract with SNFQAPI [NH11RES4SNFQAPI.doc](#)
- Authorization to sign contract with United Healthcare [NH11RES5UnitedHealthcare.doc](#)
- Authorization to amend Board Resolution No. 607-17
[NH11Res6AmendAssaAbloyRes607-17 REV3.doc](#)
- Authorization to sign contract with Lamar Advertising [NH11Res7LamarBillboard.doc](#)

10:25 a.m. **Public Health, Diane Devlin**

Activities Report

TRANSMITTAL:

- Authorization to Sign Equipment Loan Agreement with Health Research, Inc. [PH11RES01 Equipment Loan Agreement with HRI.doc](#)

2020	Payments	AR	TOTAL REV	Monthly Rev	Aged AR 0-30 Days	Aged AR 31-60	Aged AR 61-90	Aged AR 91-120	Aged AR 121 +
1/1-1/31	\$ 69,137.14	\$ 419,223.63	\$ 488,360.77	\$ 488,360.77					
1/1-2/29	\$ 624,279.07	\$ 406,215.04	\$ 1,030,494.11	\$ 542,133.34					
1/1-3/31	\$ 859,104.98	\$ 415,966.75	\$ 1,275,071.73	\$ 244,577.62					
1/1-4/30	\$ 1,286,414.26	\$ 310,681.38	\$ 1,597,095.64	\$ 322,023.91					
1/1-5/31	\$ 1,714,244.53	\$ 487,832.31	\$ 2,202,076.84	\$ 604,981.20					
1/1-6/30	\$ 2,347,444.12	\$ 514,174.87	\$ 2,861,618.99	\$ 659,542.15					
1/1-7/31	\$ 2,905,098.08	\$ 503,773.99	\$ 3,408,872.07	\$ 547,253.08					
1/1-8/31	\$ 3,381,637.70	\$ 567,628.66	\$ 3,949,266.36	\$ 540,394.29					
1/1-9/30	\$ 3,955,482.59	\$ 517,459.71	\$ 4,472,942.30	\$ 523,675.94	\$ 93,006	\$ 59,452	\$ 58,499	\$ 58,152	\$ 248,351
1/1-10/31									
1/1-11/30									
1/1-12/31									
	88%	12%		Total \$ 4,472,942.30					
				Billed Revenues					

Financial Summary for Month 9					
	Budget Annual	Budgeted YTD	Adjusted Actual YTD	Budget/Actual YTD	
Billed Rev	\$ 6,940,913.00	\$ 5,205,684.75	\$ 4,472,942.30	\$ (732,742.45)	B&G Maint & Utilities
Other Rev	\$ 2,669,251.00	\$ 2,001,938.25	\$ 3,067,131.85	\$ 1,065,193.60	\$251,459
Total Rev	\$ 9,610,164.00	\$ 7,207,623.00	\$ 7,540,074.15	\$ 332,451.15	PAID FULL
					\$20,956/month
Expense	\$ 9,693,316.00	\$ 7,269,987.00	\$ 5,965,489.39	\$ 1,284,487.61	IT
Annualization Adjustment for B&G Maint.			\$ (62,863)		\$161,609
Annualization Adjustment for IT			\$ (40,400)		PAID FULL
Annualization Adjustment for Retirement			\$ 510,126		\$13,467/month
Total Exp	\$ 9,693,316.00	\$ 7,269,987.00	\$ 6,362,352.89	\$ 877,634.11	Retirement
					\$680,168
TOTAL	\$ (83,152.00)	\$ (62,364.00)	\$ 1,147,721.26	\$ 1,210,085.26	\$56,681/month

***Mental Health Department – Wayne Behavioral Health Network
October 2020 - Monthly Activity Report
Some of the Monthly Highlights, Updates, Events & Activities
10/28/20***

- **The Police Reform and Reinvention Collaboration:** The Director of Mental Health and other Wayne County elected & appointed officials including Sheriff Barry Virts, District Attorney Mike Calarco and Public Defender Andy Correia, along with Village of Newark official including Mayor Jonathan Taylor, Police Chief Mark Thoms and a few Village Trustees as well as members of the public & interested citizens, met for first two community forum meetings to take place in the County. This forum was specific to the Village of Newark in response to Governor Cuomo’s Executive Order #203 requiring municipalities with police departments to address important issues related to policing and engage in a process to reform and reinvent how policing is done. The meetings held at BOCES, were held Thursday, Oct. 1st from 6pm-9pm and on Saturday, Oct 3rd from 4pm-7pm. Mental Health services in the community and strategies on how clinicians could be imbedded with police in a co-response or ride with police, were among several topics that had significant focus.
- **Yates County System of Care:** WBHN participated in the discussion concerning this collaborative of numerous organizations aimed at improving the overall system of care those in Yates County. This initiative relates to WBHN via our work in the Dundee School District where we have established a licensed OMH mental health clinic which is a cross-systems/inter-county shared services collaboration.
- **Met with representative from the Finger Lakes Performing Provider System:** This was to discuss how Wayne BHN has been a leading agency in terms of outcomes measures associated with the FLPPS goals and metrics. Based on our success, we are exploring potential new initiatives and funding that further improve upon our success and perhaps new strategies to further enhance progress toward the FLPPS goals while meeting needs in Wayne County.
- **Meeting with Rochester Regional Hospital Behavioral Health Division:** The Director along with other Directors of Community Services from Seneca & Ontario Counties, and OMH Regional Office Officials, Clifton Springs Hospital CPEP leadership, and Rochester Regional Leadership, all met to discuss several behavioral health related services, address a number of concerns related to services, and how the hospital system can begin to develop a plan to make improvements for a number of these concerns.

- Attended/Conferenced with various County Govt. meetings – Board of Supervisors, Health & Medical Committee Meeting, Budget Review Meetings, and Compliance.
- Attended Regional County Mental Health Directors Meeting.
- Participated in various Conference of Local Mental Hygiene Directors meetings & annual business meeting.
- Held various meetings with local community providers to discuss routine status and updates on services provided: Council on Alcoholism & Addictions of the Finger Lakes; Integrity Partners Behavioral Health Care Collaborative; Health Homes of Upstate NY; NY Care Coordination Program; OMH & OASAS, etc.
- Continuing with recruitment efforts to fill vacant positions for Staff Social Workers. Interviewed a number of candidates and have filled some of the vacancies.

Department	Open Positions 2020									
	1/27/20	2/27/20	3/27/20	4/28/20	5/26/20	6/25/20	7/25/20	8/27/20	9/23/20	10/25/20
Administration										
Clerk Typist, PT	2	1	1	1	1	1	1	1	1	1
Receptionist, PT	0	0	1	1	1	1	1	1	1	1
Clerk Typist Substitute (created Feb 2020)		1	1	1	1	1	1	1	0	0
Fiscal										
Account Clerk	1	1	1	1	1	1	1	1	1	1
Residential Services										
Resident Attendant	2	2	2	2	2	2	2	3	3	2
Activity Aide, PT								1	1	0
Nursing										
RN Supervisor, FT	4	4	3	4	4	5	5	5	5	5
RN Supervisor, Sub	2	2	1	1	1	1	1	1	1	1
RN, FT	3	3	3	3	3	3	3	5	5	4
RN,sub	2	3	3	3	3	3	3	1	1	1
LPN, FT	7	7	6	6	6	6	6	7	8	8
LPN, PT	1	1	1	1	1	1	1	1	0	0
LPN, Sub	1	1	1	3	3	3	3	3	3	3
CNA, FT	5	6	5	5	7	10	10	13	14	15
CNA,PT	6	7	8	8	8	10	10	10	10	10
CNA,Sub	7	7	6	6	6	6	6	7	7	8
Total:	43	46	43	46	48	54	54	61	61	60
Total positions 2020 (FT,PT,Sub) = 237										
Total employed as of 9/30/2020=175										
Employee Turnover 3 mo. (7/1/2020 - 9/30/2020) = 8/175	4.6%									
Employee 6 mo Retention (4/1/2020-9/30/2020) = 2/2	100%									
(0 left, 2 still employed)= total 2										
Employee 2 yr Retention (10/1/2018 - 9/30/2020) = 25/49	51%									
(24 left, 25 still employed) = total 49										

Wayne County Nursing Home STATISTICAL DASHBOARD

	YTD 9/30/2020	Prior Year 2019	
Revenue	\$ 14,407,041	\$ 20,881,146	
Expenses	\$ 14,286,672	\$ 20,185,374	
Net Operating Margin	\$ 177,369	\$ 485,772	
Other Income (IGT)	\$ 2,591,968	\$ 6,989,752	
Other Income (Care Act - Stimulus Funds)	\$ 1,220,989	\$ -	
Profit (Loss)	\$ 3,890,307	\$ 8,364,524	
Budget Income (loss) Does include Retirement	\$ 753,348	\$ 214,522	
Variance from Budget (Over) Under	\$ 3,236,959	\$ 8,150,002	
Net Operating Margin	2.7%	2.4%	
Operating Margin with IGT	27.0%	30.0%	
Fund Balance Cash:			
Cash Balance as of 9/30/2020	\$ 6,656,762	\$ 6,988,650	
Days Cash	91	110	
Investments - Short Term T-Bills	\$ 24,589,232	\$ 29,687,953	
AR <30 days	\$ 876,804	\$ 929,886	
AR 31 - 120 days	\$ 1,797,063	\$ 1,880,199	
AR >120 days	\$ 853,224	\$ 974,150	
Average Daily Rate	\$ 282.09	\$ 274.62	
Average PPS/FDPM Rate	\$ 518.27	\$ 471.93	
Outpatient Services Visits	0	-	
Outpatient Services Gross Profit Margin	\$ -	\$ -	
Meals/Catering Income vs. projected income	Current	Budget	Prior Year
Jail	\$ 67,317.00	\$ 107,979.33	\$ 148,917.00
Call	\$ 16,838.00	\$ 50,250.00	\$ 71,001.00
	\$ 84,155.00	\$ 158,229.33	\$ 220,000.00
Facility Occupancy Rate - % (Budget 91%)	Current	YTD Actual	Prior Year
	93.63%	93.38%	90.82%
Number of Admissions	18	100	218
% Discharges Home - All	33.33%	38.40%	48.25%
% Hospitalized Since Admission (Short Stay)	n/a	n/a	n/a
Re-Hospitalization within 30 days of Admission	n/a	n/a	n/a
Long Term Occupancy	n/a	n/a	n/a
Total Number of Residents	Jan-19	Jan-18	Jan-17
	190	183	189
Average CMI for Full House	1.09	1.02	1.07
Total Number of Medicated Residents	143	144	138
Average CMI for Medicated Residents	0.95	0.98	1.01
Medicare 5-Star Overall Rating	2020	2019	2018
	5	3	2
5-Star Health Inspections	3	3	2
5-Star Staffing Rating	2	2	1
5-Star Quality Measure Rating	4	4	5
Open Positions	60		
Nursing Openings	22		
Aide Openings	33		
Other Positions	5		
Employee Turnover - 3 mo. (1/1/20 - 9/30/20) = 8/175	4.6%	28.3%	20.5%
Employee 6 mo Retention (4/1/20 - 9/30/20) = 20	100%		
Employee 2 yr Retention (10/1/19 - 9/30/20) = 2549	51%		

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/2/2020

Committee Chair: Susie Jacobs
Department Head:

Authorization To Amend Contract with VNA Homecare Options, LLC, dba Nascentia Health Options, LLC for Medicare Program and Medicare Advantage Plans at the Wayne County Nursing Home

WHEREAS, Wayne County Nursing Home contracts with VNA Homecare Options, LLC, dba Nascentia Health Options, LLC for the provision of long term care and outpatient services for the members of VNA Homecare Options, LLC Medicaid Managed Long Term Care Plans; and

WHEREAS, VNA Homecare Options, LLC, is in the process of adjusting the outpatient therapy codes to Medicaid codes in order to realign with Wayne County Nursing Home's SNF reimbursement rate; and

WHEREAS, Wayne County Nursing Home agrees to contract amendment with VNA Homecare Options, LCC; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the contract amendment with VNA Homecare Options, LCC, dba Nascentia Health Options, LLC contract for the adjustment of the outpatient therapy codes to Medicaid codes in order to realign with Wayne County Nursing Home's SNF reimbursement rate effective December 1, 2020; subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: 0 Reimbursed Amount 0 County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/2/2020

Committee Chair: Susie Jacobs
Department Head:

Authorization to Execute a Contract with Health Direct Pharmacy (Kinney Drugs) for Pharmacy Consulting Services at the Wayne County Nursing Home

WHEREAS, the contract with Health Direct Pharmacy (Kinney Drugs) for the provision of pharmacy and consulting services became effective January 1, 2016 and will terminate on December 31, 2020; and

WHEREAS, three proposals were received in response to a solicitation for consulting services and the following rates were proposed; and

Proposal	Price per bed	Monthly Cost Est.	Annual Cost Est.
JAMES CZAJKOWSKI	\$9.00	\$1,728.00	\$20,736.00
Kristin Kim	\$12.00	\$2,304.00	\$27,648.00
HealthDirect	\$7.50	\$1,440.00	\$17,280.00

WHEREAS, HealthDirect Pharmacy quoted the lowest cost per bed and additionally, the Nursing Home will be using HealthDirect for the purchase of pharmaceuticals through the use of a NYS contract; and

WHEREAS, Wayne County Nursing Home desires to select Health Direct Pharmacy (Kinney Drugs) for the provision of pharmacy consulting services to better streamline efficiencies and services provided by Health Direct Pharmacy Services; and

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized and directed to execute the contract, on behalf of Wayne County Nursing Home, with Health Direct Pharmacy (Kinney Drugs) for pharmacy consulting services effective January 1, 2021 to December 31, 2021, with an option to renew for two (2) additional one (1) year periods upon mutual agreement of the county and HealthDirect, for an annual fee under \$19,500; contract is subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: \$19,500 Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/2/2020

Committee Chair: Susie Jacobs
Department Head:

Authorization to Execute Contract with SNFQAPI, LLC for Software Subscription at the Wayne County Nursing Home

WHEREAS, SNFQAPI, LLC provides computer software service and Subscription Schedule; and

WHEREAS, the current agreement with SNFQAPI, LLC, expires December 31, 2020; and

WHEREAS, the Wayne County Nursing Home intends to utilize the services again provided by SNFQAPI for Quality Management and NYSDOH survey preparation purposes at a fee of \$300 per month; and now therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to execute the contract between Wayne County Nursing Home and SNFQAPI, LLC for computer support and software subscription at \$300 a month effective January 1, 2021 to December 31, 2023. Agreement is subject to the County Attorney's approval as to form and content.

Budgeted: yes X no ___ Proposed Cost: \$10,800 Reimbursed Amount 0 County cost \$10,800

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/02/2020

Committee Chair: Susie Jacobs
Department Head:

Authorization to Execute Contract with United Healthcare at the Wayne County Nursing Home

WHEREAS, United Healthcare is providing health insurance coverage to the residents in Wayne County;
and

WHEREAS, the current contract expires December 31, 2020; and

WHEREAS, Wayne County Nursing Home desires to renew said contract with the UnitedHealthcare for the provision of long term care and outpatient services effective January 1, 2021 to December 31, 2021; now, therefore be it

RESOLVED, that the Chairman of the Board is hereby authorized to execute the contract renewal with United Healthcare on behalf of the Wayne County Nursing Home for the provision of long-term care and outpatient services effective January 1, 2021 to December 31, 2021 subject to the County Attorney's approval as to form and content.

Budgeted: yes X no ___ Proposed Cost: 0 Reimbursed Amount _____ County cost 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/02/2020

Committee Chair: Susie Jacobs
Department Head:

AUTHORIZATION TO PAY ASSA ABLOY FOR INVOICES FOR REPAIRS TO WAYNE COUNTY NURSING HOME AUTOMATIC SLIDING DOORS

WHEREAS, that the Wayne County Nursing Home contracts with ASSA ABLOY to perform planned maintenance and AAADM inspections on Nursing Home automatic sliding doors at an annual cost of \$975 per year; and

WHEREAS, the Wayne County purchasing policy requires the County to obtain three quotes for services rendered at a total cost of \$5,000 or more per year; and

WHEREAS, that the Wayne County Nursing home requested from and ASSA ABLOY completed repairs on automatic sliding doors for the Wayne County Nursing Home in year 2020 for the cost of \$9,916.81; and, now therefore, be it

RESOLVED, that the Administrator at Wayne County Nursing Home be authorized to pay for repairs provided by ASSA ABLOY in the amount of \$9,916.81

Budgeted: yes no Proposed Cost: \$9,916.81 Reimbursed Amount 0 County cost \$9,916.81

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6
Date: 11/02/2020

Committee Chair: Susie Jacobs
Department Head:

Authorization to Contract with Lamar Advertising for billboard advertising for the Wayne County Nursing Home

WHEREAS, the Wayne County Nursing Home has a strong interest in advertising for personnel vacancies at the nursing home; and

WHEREAS, the Nursing Home 2020 Budget includes \$10,000 for the purpose of "Help Wanted" advertising; and

WHEREAS, Lamar Advertising has presented the Wayne County Nursing Home with a proposal for Billboard Advertising Services, and

WHEREAS, Lamar Advertising has exclusive rights to advertise at the desired locations; now, therefore, be it

RESOLVED, the Chairman of the Wayne County Board of Supervisors be authorized to execute a contract with Lamar Advertising, subject to County Attorney approval as to form and content, to complete the design of and for the cost of advertising on billboard at a cost of \$1,550.00.

Budgeted: yes ___ no ___ Proposed Cost: \$1,550. Reimbursed Amount _____ County cost \$1,550.00.

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 6

Date: 11/2/2020

Committee Chair: Susie Jacobs
Department Head: Diane M. Devlin

AUTHORIZATION TO SIGN EQUIPMENT LOAN AGREEMENT WITH HEALTH RESEARCH, INC.

WHEREAS, Wayne County Public Health (WCPH) is a Limited Service Laboratory and holds a CLIA Waiver with NYSDOH Wadsworth Laboratory; and

WHEREAS, Health Research, Inc (HRI) desires to loan equipment to Wayne County Public Health (WCPH) to assist in increasing its ability to provide COVID – 19 virus testing using the Abbott ID Now rapid testing machine for community testing in high prevalence areas or in outbreak situations; and

WHEREAS, WCPH has already received four (4) Abbott ID Now rapid testing machines and 1400 testing kits; and

WHEREAS, HRI requires WCPH to sign an Equipment Loan Agreement stating that HRI will retain title of the equipment and WCPH will be responsible for any repairs to damaged machines and loss of the equipment while in WCPH's possession; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Equipment Loan Agreement with HRI for the four (4) Abbott ID Now rapid testing machines for the period of one year beginning on the date of execution by both parties with an option to renew for two additional years, subject to the County Attorney's approval as to form and content, and the County meeting the insurance requirements as deemed in the Agreement.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____