

FINANCE COMMITTEE

May 12th, 2020

8:30 a.m.

Members: Bender, Groat, Verkey, Robusto, Emmel

8:30 a.m. **Approval of previous meeting minutes**

8:30 a.m. **Resolutions Referred to Committee**

8:40 a.m. **Auditor, Kristen Scott**

NO BUSINESS

8:40 a.m. **Real Property Tax, Karen Ambroz**

TRANSMITTAL:

- Authorizing Public Auction Sale of Real Property Acquired by the County for Delinquent Taxes
[RPT01RES1Tax Auction Terms Conditions 2020.doc](#)

8:50 a.m. **Information Technology, Matt Ury**

REPORT [IT Report May 2020.docx](#)

8:55 a.m. **County Administrator, Rick House**

TRANSMITTALS:

- Adopting Mortgage Tax Report and Authorizing County Treasurer to Make Payment to Towns and Villages [COTB05RES00.MayMortgageTax.doc](#)
- Board of Supervisors of the County of Wayne Increasing Taxes on Sales and Uses of Tangible Personal Property and of Certain Services on Occupancy of Hotel rooms and on Amusement Charges Pursuant to Article 29 f the Tax Law of the State of New York
[COTB05RES02SalesTaxExt.doc](#)

9:05 a.m. **Treasurer, Patrick Schmitt**

TRANSMITTALS:

- Authorization to Execute Contract with Three+One Advisors for Liquidity Monitoring and Treasury Analysis Services [TRE05RES01REV1.doc](#)
- Acknowledging the County Treasurer's Banking RFP Selection [TRE05RES02.doc](#)

9:15 a.m. **Patrick Schmitt & Ken Blake**

Financial Projections

RESOLUTION TRANSMITTAL

Committee No. 1

Date: May 19, 2020

Committee Chair: Supervisor Bender
Department Head: Karen Ambroz

AUTHORIZING PUBLIC AUCTION SALE OF REAL PROPERTY ACQUIRED BY THE COUNTY FOR DELINQUENT TAXES

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law of the State of New York pertaining to the enforcement of the collection of delinquent taxes, the County of Wayne may acquire title to the real property as shown on Appendix A (attached hereto and incorporated herein by reference) and is entitled to acquire title by Court Order to the properties from 2018 listed on Appendix A; and

WHEREAS, pursuant to the provisions of Article Eleven (11) of the Real Property Tax Law, real property acquired by tax deed or Court Order may be disposed of by the County at such times and upon such terms as shall be determined by the Board of Supervisors; now, therefore, be it

RESOLVED, in accordance with Article Eleven (11) of the Real Property Tax Law;

FIRST: The enforcing officer (Treasurer) is hereby authorized and directed to take appropriate action regarding removal of property from the auction list after the filing of the Summary Judgment of the Petition of Foreclosure and up to the time of the auction.

SECOND: The Director of Real Property Tax Services is hereby authorized, empowered and directed to conduct a public auction sale of the properties listed on Appendix A at the Lyons High School Auditorium, 10 Clyde Rd., Lyons, New York, on September 10, 2020, commencing at 6:00 p.m.

THIRD: The Director of Real Property Tax Services is hereby authorized and directed to advertise the auction in such manner as she deems suitable for obtaining the greatest public participation in the sale and to charge the advertising cost to Account No. A1364.54000 (Expenses on Property Acquired for – Advertising).

FOURTH: Each parcel of property shall be offered and sold at the public auction sale subject to the following terms and conditions of sale:

FIFTH: Due to public health concerns from COVID-19 and governmental restrictions, the county has the right to cancel said auction without prior notification. Social distancing and additional restrictions may be necessary.

COUNTY OF WAYNE REAL PROPERTY AUCTION SALE

**Lyons High School Auditorium, 10 Clyde Rd., Lyons, NY
September 10, 2020 at 6:00 p.m.**

TERMS AND CONDITIONS OF SALE

1. The property offered for sale has been acquired by the County of Wayne (hereinafter referred to as the "**County**") by Court Order pursuant to the provisions of Title 3, Article 11 of the Real Property Tax Law of the State of New York.
2. All potential Bidders/Buyers must provide acceptable photo identification for issuance of a bid number.
3. All Bidders/Buyers must register for this auction and hold a bid number.
4. Former owners will not be allowed to bid on their properties. No third parties shall be allowed to bid on behalf of a former owner.
5. By acknowledging and executing these Terms & Conditions, the purchaser certifies that he/she is not representing the former owner(s) of the property against whom the County Foreclosed tax liens and has no intent to defraud the County of the unpaid taxes, assessment, penalties, and charges which have been levied against the property. The purchaser agrees that neither he/she nor his/her assigns shall convey, transfer, or assign the property to the former owner(s) against whom the County foreclosed within 24 months subsequent to the auction date. If such conveyance occurs, the purchaser understands that he/she will be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as were owed to the County for unpaid taxes prior to the tax lien foreclosure on the property and consents to immediate judgment by the County for said amounts in addition to reasonable attorneys fees and expenses.

6. ***NO PERSON OR ORGANIZATION CAN BID ON PROPERTIES AT THE AUCTION IF THEY, OR A CORPORATION OR COMPANY THEY ARE AFFILIATED WITH, OWE PROPERTY TAXES (CURRENT YEAR OR PRIOR YEAR) TO THE COUNTY. ALL SUCH TAX LIABILITIES MUST BE PAID PRIOR TO THE AUCTION IN ORDER TO BID AT THE AUCTION.*** Previously defaulting parties (i.e. parties who have a property tax installment contract or have failed to pay taxes for prior tax years) are not allowed to bid until **18 months after the default is cured.** Failure to comply with this provision will be grounds for default and forfeiture of any deposits paid without exceptions.
7. In accordance with the requirements and prohibitions set forth in Article 18 of the General Municipal Law, sitting members of the Wayne County Board of Supervisors are precluded from bidding on any parcels included in the auction. Members of Town Boards for each Town in the County of Wayne are precluded from bidding on any parcels located in their respective Towns.
8. The auctioneer's decision regarding any disputes is final, and the auctioneer reserves the right to reject any bid that is not an appreciable advancement over the preceding bid.
9. The property will be conveyed by the County to the purchaser by quit-claim deed, containing a description of the property as it appeared on the tax roll for the year upon which the County acquired title or as corrected up to date of deed. The deed will be recorded by the County upon payment in full of the purchase price and all closing fees/costs. ***POSSESSION OF PROPERTY IS FORBIDDEN UNTIL THE DEED IS RECORDED WITH THE WAYNE COUNTY CLERK CONVEYING TITLE TO THE PURCHASER. TITLE VESTS AT THE RECORDING OF THE DEED.*** It is agreed between the County and the purchaser that delivery and acceptance of the deed occurs upon recording of the deed, which shall constitute the transfer of legal title of the premises to the buyer.
10. Deeds shall convey title only to the person identified as the successful bidder whose bid has been accepted by the Board of Supervisors, along with the successful bidder's spouse, if so desired. No deed shall be executed to convey title in the name of anyone other than the successful bidder, and bidder's spouse, if so desired.
11. The County will not furnish an abstract of title or an instrument survey map.
12. **The County does not make any representations or warranties, expressed or implied,** (a) concerning the quality or the condition of the title to the property, or the validity or marketability of such title; the ownership of any improvements on the property; the condition of the property and any improvements thereon or its fitness for any use; or the accuracy of the property description on the tax roll or in the notice of sale or any other advertisement of sale furnished by the County; or (b) that the property or any improvements thereon presently comply with building or zoning codes, or with any state or local laws or regulations. Any information concerning the property furnished by the County or any of its officers, employees, or agents shall not be deemed to include any such representations or warranties. Any promotional tools such as photographic slides, tax maps, written or verbal descriptions, etc. are for informational purposes only.
13. Any successful bidder, who fails to tender the deposit to the Treasurer at the end of the auction, will be forbidden to participate in this or any other auction for a time period of 18 months. Any parcels which the County of Wayne Treasurer did not receive deposits for by the end of the auction will be considered defaulted. If a purchaser fails to close on the parcel(s) that he/she bids on at the auction, he/she will be prohibited from participating at future auctions held for the County of Wayne for a time period of 18 months.
14. The purchaser shall accept the property and any improvements thereon in "as is" condition with the understanding that the County makes no representation as to ownership or responsibility for any personal property located on the real property. The disposition of any personal property located on any parcel sold at auction shall be the sole responsibility of the successful purchaser following the closing of sale.
15. Evictions, if necessary, are solely the responsibility of the successful bidder after closing and recording of the deed.
16. The sale of the property is made **subject to** (a) Village, Town, New York State and Federal claims for taxes, liens or other encumbrances, and (b) all easements or rights-of-way which were in existence at the time of the levy of the tax the non-payment of which resulted in the tax deed to the County.
17. The County will convey the property free and clear of **County** tax liens accrued on or before January 1, 2020.
18. **The purchaser will pay all of the following taxes and charges, including all interest and penalties if applicable:**

- **2020 Village Tax; current water, sewer, other special district charges, demolition charges, and any service charges levied and/or relieved against property by a Municipality - INCLUDING ANY APPLICABLE INTEREST AND PENALTIES**
- **Federal and/or State taxes, liens and encumbrances of record**
- **2020-2021 School Tax**
- **2021 Town Tax & County Tax which may include re-levied village or school taxes**
- **In order to avoid future delinquent charges, the new owner should immediately advise all tax collectors of the new ownership, and the address where future tax bills are to be mailed.**

19. All bids are subject to and contingent upon approval and acceptance by the Wayne County Board of Supervisors. The County reserves the right to sell to the second highest bidder if Purchaser defaults.
20. The Board of Supervisors reserves the right to accept or reject any or all bids, or to withdraw any parcel from the sale at any time prior to delivery of the deed to the purchaser.
21. In the event that a sale is cancelled by Court Order or judgment or by the Wayne County Board of Supervisors, the successful bidder shall be entitled only to a refund of the purchase money. Purchaser shall not be entitled to special or consequential damages, attorney fees, reimbursement for any expenses incurred as a result of ownership or improvements of the property, nor for taxes paid during the period of ownership.
22. The purchaser shall pay full payment immediately at "Knockdown" (when the Auctioneer says "sold") for any properties sold in the amount of \$2,000 or less.
23. Regarding any properties sold for more than \$2,000, the amount of \$2,000 plus 10% of the amount over \$2,000 must be paid immediately at "Knockdown". All successful bidders must have the requisite funds ready and available to them at the time of "Knockdown" at the conclusion of the auction. County staff will not wait for funds to be delivered to successful bidders to conclude settlement at the end of the auction.
24. All sales shall be final, absolute and without recourse, and in no event shall the County be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, its heirs, successors or assigns, against the County arising from this sale.
25. Notice is hereby given that the premises being sold may lie within an Agricultural District as designated upon the tax map. It is the sole responsibility of any bidder to ascertain which specific parcel(s) is so designated and thereby sold subject to the provisions of law applicable thereto.
26. All bids are subject to acceptance by the Wayne County Board of Supervisors. **The purchaser's bid will be submitted to the Board of Supervisors on September 15, 2020. IT SHALL BE THE PURCHASER'S RESPONSIBILITY TO CONTACT THE COUNTY REAL PROPERTY TAX SERVICE AGENCY (315-946-5916) ON OR AFTER SEPTEMBER 15, 2020 TO DETERMINE WHETHER THE BID WAS ACCEPTED OR REJECTED BY THE BOARD OF SUPERVISORS.**
27. A personal check or cash may be used the night of the auction for down payment.
28. **The purchaser must pay the balance of the purchase price (paid in cash or by certified check, bank check or money order payable to the Wayne County Treasurer) together with the necessary recording taxes and fees (paid in cash or check payable to the Wayne County Clerk) to the Wayne County Treasurer's Office not later than 3PM on October 16, 2020. Upon receipt of such payments, the deed will be recorded in the County Clerk's Office and mailed to the purchaser upon completion of the recording process. The purchaser may not assign his/her right to complete the sale. ALL DEEDS SHALL BE EXECUTED SOLELY IN THE NAME OF THE BIDDER (AND SPOUSE, IF REQUESTED) AS REGISTERED AT THE AUCTION. IF THE PURCHASER FAILS TO MAKE SUCH PAYMENTS ON OR BEFORE OCTOBER 16, 2020, THE SALE SHALL BE DEEMED CANCELLED, THE COUNTY SHALL NOT BE OBLIGATED TO CONVEY THE**

PROPERTY TO THE PURCHASER AND THE PURCHASER'S DEPOSIT SHALL BE RETAINED BY THE COUNTY AS LIQUIDATED DAMAGES.

29. The purchaser shall execute a Memorandum of Purchase at the time and place of the auction sale agreeing to purchase the property subject to the terms and conditions of sale prescribed by the County.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 5/12/2020

Committee Chair: Supervisor Bender
Department Head: Treasurer Schmitt

AUTHORIZATION TO EXECUTE CONTRACT WITH THREE+ONE ADVISORS FOR LIQUIDITY MONITORING AND TREASURY ANALYSIS SERVICES

WHEREAS, the County Treasurer's Office has historically utilized Three+One Advisors for providing liquidity monitoring, treasury analysis services, interest rate negotiations, and general banking advisory services; and

WHEREAS, Onondaga County issued an RFP in late 2019 for these same services with a three year term; and

WHEREAS, Three+One Advisors was selected as the selected vendor through Onondaga County's RFP process; and

WHEREAS, the Onondaga RFP contained a piggybacking close and the Purchasing Clerk and County Treasurer have reviewed Onondaga's procurement method and found that meets all requirements; now therefore be it

RESOLVED, that the Chairman of the Boards is hereby authorized to sign an agreement, subject to the County Attorney's approval, with Three+One Advisors for the period of January 1, 2020 through December 31, 2022; for an amount not to exceed \$30,000.00 per calendar year.

Budgeted: yes no Proposed Cost: \$30,000.00_ Reimbursed Amount \$0.00 _ County cost _\$30,000.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: 5/12/2020

Committee Chair: Supervisor Bender
Department Head: Treasurer Schmitt

ACKNOWLEDGING THE COUNTY TREASURER’S BANKING RFP SELECTION

WHEREAS, Resolution 459-19 in part authorized the Wayne County Treasurer to issue a Banking RFP; and

WHEREAS, the County Treasurer only selected six County bank accounts that are closely connected and high transaction accounts to be included in the RFP; and

WHEREAS, the following financial institutions submitted responses to the RFP:

- Lyons National Bank
- Canandaigua National Bank
- Community Bank
- KeyBank
- JP Morgan Chase Bank
- M&T Bank

; and

WHEREAS, after review of responses the County Treasurer selected Lyons National Bank, Community Bank, KeyBank, and JP Morgan Chase Bank to do presentations on January 21, 2020 about the products and services they could offer Wayne County; and

WHEREAS, the County Treasurer, Deputy County Treasurer, Purchasing Clerk; and a representative of Three+One Advisors were all present for each bank’s presentation; and

WHEREAS, after careful review and internal deliberations the County Treasurer has selected JP Morgan Chase Bank as the financial institution for the accounts included in the RFP; and

WHEREAS, the County Treasurer has the authority to enter into Banking Relationships without Board of Supervisor’s approval; now therefore be it

RESOLVED, that the Wayne County Board of Supervisors acknowledges that the County Treasurer’s selection of JP Morgan Chase Bank to be the financial institution for the six County bank accounts included in the Request For Proposal.

Budgeted: yes no Proposed Cost: \$0.00_ Reimbursed Amount \$0.00 _ County cost _\$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Wayne County Information Technology Monthly Report
Prepared by Matt Ury
April 29, 2020

Activity: March and April 2020

- 789 support requests were completed in the months of March and April.
- 42 new laptops, desktops and tablets were installed.
- 26 windows upgrades were performed.
- Remote access was expanded; phone forwarding was implemented for many users.
- Many website changes were performed for covid19 related information.
- Phone trees were created through the county to keep communication flowing.
- A phone bank was created for Public Health.
- Switch upgrades were performed in the hall of justice.
- Video conferencing capabilities were expanded in WBHN.
- Wireless network was expanded in WBHN.
- Security enhancements were tested.
- Network changes to allow skype for courts were implemented.
- Two exchange servers were upgraded.

Current projects:

- 911, Office of the Sheriff- CAD, RMS and Mobile software.
- Create county wide training curriculum for the Munis financial system.
- Expansion of security platform.
- Develop a cyber security training curriculum for employees.
- Install security management application for mobile phones.
- Updating of Information Technology policy and procedures.
- Document imaging- shared services project.
- Phone system upgrade.
- Replacement for County TXMI property history application.
- Sheriff/E911 Shift Scheduling roll out PossWeb as primary software to Supervisors.
- WBHN – Convert Anasazi to Tene11.
- Convert Arrest and Warrants off AS400 to SallyPortNY.
- County Clerk – convert Records Management database to Laserfische.
- Migrate arrests and warrant application to Black Creek.
- Multifactor authentication for financial and medical departments.

Committee No. 1 Date: May 2020

Committee Chairperson: Mrs. Jody Bender
 Department: Board Clerk - Sandy Sloane

Transmittal Title:

ADOPTING MORTGAGE TAX REPORT AND AUTHORIZING COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES

Brief Explanation:

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during October 1, 2019 to March 31, 2020, and recommend payment to the Villages and Towns as apportioned in such report as follows:

TOWN	TOWN SHARE	VILLAGE	VILLAGE SHARE	TOTAL
Arcadia	63,822.69	Newark	26,642.24	90,464.93
Butler	3,995.56	Wolcott	182.21	4,177.77
Galen	22,832.89	Clyde	4,804.08	27,636.97
Huron	18,668.74		0.00	18,668.74
Lyons	24,729.69		0.00	24,729.69
Macedon	89,295.49		0.00	89,295.49
Marion	33,283.34		0.00	33,283.34
Ontario	120,183.38		0.00	120,183.38
Palmyra	40,971.94	Palmyra	7,812.51	48,784.45
Rose	14,390.72		0.00	14,390.72
Savannah	5,906.84		0.00	5,906.84
Sodus	34,918.52	Sodus	2,490.37	42,973.11
		Sodus Pt.	5,564.22	
Walworth	90,192.34			90,192.34
Williamson	60,035.85			60,035.85
Wolcott	14,176.11	Red Creek	688.78	16,471.40
		Wolcott	1,606.51	
TOTAL	637,404.11		49,790.91	687,195.02

now, therefore, be it

RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted, and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

Budgeted: yes ___ no ___ Proposed Cost: _____ Reimbursed Amount _____ County cost _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
 Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 1

Date: May 2020

Committee Chair: Mrs. Bender
Sandra Sloane, Clerk of the Board

BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE INCREASING TAXES ON SALES AND USES OF TANGIBLE PERSONAL PROPERTY AND OF CERTAIN SERVICES ON OCCUPANCY OF HOTEL ROOMS AND ON AMUSEMENT CHARGES PURSUANT TO ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WAYNE, as follows:

SECTION 1. Section 4-A of Resolution No. 150, enacted by the Board of Supervisors of the County of Wayne on November 15, 1967, imposing sales and compensating use taxes, as amended, is amended to read as follows:

SECTION 4-A. Imposition of additional rate of sales and compensating use taxes.
Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning March 1, 2004, and ending November 30, 2023. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such sections 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as are set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

SECTION 2. Paragraph (c) of Subdivision (1) of section 11 of Resolution No. 150, enacted by the Board of Supervisors of the County of Wayne on November 15, 1967, imposing sales and use taxes, is amended to read as follows:

(c) With respect to the additional tax of one percent imposed for the period beginning March 1, 2004, and ending November 30, 2023, in respect to the use of property used by the purchaser in this county prior to March 1, 2004.

SECTION 3. Subdivision (d) of section 14 of Resolution No. 150, enacted by the Board of Supervisors of the County of Wayne on November 15, 1967, imposing sales and use taxes, as amended, is amended to read as follows:

(d) One hundred percent of net collections from the additional one percent rate of tax, imposed for the period beginning March 1, 2004, and ending November 30, 2023, is set aside for County purposes and shall be available for any County purpose.

SECTION 4. This enactment shall take effect December 1, 2020.

Budgeted: yes ___ no ___ Proposed Cost: ___ 0 ___ Reimbursed Amount _____ County cost ___ 0 ___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____