

# AGENDA

## PUBLIC SAFETY COMMITTEE

### Monday, March 2<sup>nd</sup> 1:00 p.m.

*Members: Verkey, Verno, Eygnor, Lasher and Bender*

1:00 p.m.

**Approve minutes from previous meetings**

1:00 p.m.

**Assigned Counsel, Rick House**

TRANSMITTAL:

- Authorization to Extend the Public Defense Case Management System Maintenance and Software Support Agreement between Wayne County on Behalf of the Assigned Counsel Program and New York State Defenders Association, Inc. (NYSDA) [ACP03RES01 maintenance agreement ext.doc](#)

1:00 p.m.

**Coroners, Phil Pettine and Keith Benjamin**

Monthly Report [Feb 2020 Report.xlsx](#)

1:10 p.m.

**Pre-Trial Services, Martha Bailey**

Update on Pre-Trial and Bail Reform

1:20 p.m.

**Public Defender, Andy Correia**

Monthly Report [PD MONTHLY REPORT 02.21.20.pdf](#)

Annual Report [PD 2019 annual report.pdf](#)

1:30 p.m.

**Probation Director, Mark Ameele**

Activities Report [PRO Report.pdf](#)

TRANSMITTALS:

- Authorization to surplus motor vehicle cage [PRO03RES01- Transfer of Impala Cage to Cayuga County for \\$1.doc](#)
- Authorization to sign amendment to AMS contract [PRO03RES02- Amendment to add Beacons to the SCRAM Contract-2020.doc](#)

1:40 p.m.

**District Attorney, Mike Calarco**

TRANSMITTALS:

- Authorization to create and fill Senior Clerk Typist position [DA 03 RES01 AMENDED CLERK REV1.docx](#)
- Authorization to sign annual Federal Equitable Sharing Agreement [DA02RES1federal equitable sharing2.doc](#)

DISCUSSION:

Residency Requirement

Annual Report [DA ANNUAL REPORT 2020.2.doc](#)

2:00 p.m.

**Sheriff Barry Virts**

Monthly Reports

[SO 03 RPT 1 Corrections Division Monthly Report - January 2020.pdf](#)

[SO 03 RPT 2 2020 MONTHLY RPT 1ST QTR.pdf](#)

[SO 03 RPT 3 JANUARY town stats combined Worksheet.pdf](#)

[SO 03 RPT 4 2020 tickets by Town.pdf](#)

[SO 03 RPT 5 OT with Breakdown.pdf](#)

[SO 03 RPT 6 January 2020 Monthly report.doc](#)

TRANSMITTALS:

- Authorization to Enter into an Intermunicipal Agreement with Schuyler County to Provide Law Enforcement Services to the Schuyler County Sheriff's Office at Watkins Glen International During the NASCAR Race [SO 03 RES 1 Resolution Schuyler County Watkins Glen International Agreement 2020 - 2024 3.2.2020.doc](#)
- Authorization to sign agreement with Krenzer Marine [SO 03 RES 3 Resolution Dockage at Krenzer Marina 2020 3.2.2020.doc](#)
- Authorization to sign agreement with Monroe Community College [SO 03 RES 2 Resolution Internship Monroe Community College Ryan Harding 3.2.2020.doc](#)

2:15 p.m.

**Emergency Services, George Bastedo**

Monthly Report [EM03RPT1 Monthly Report.docx](#)

Annual Report [EM 2020 Annual Report for 2019 All Divisions.pdf](#)

TRANSMITTALS:

- Authorization to acknowledge emergency purchase for repair of 911 system [EM03RES01 Acknowledgement of Emergency Purchase for Repair of Wayne County 911 Telephone System.docx](#)
- Authorization to sign contract with Hexagon [EM03RES02 AUTHORIZATION TO PURCHASE HEXAGON MAINTENANCE CONTRACT REV1.docx](#)
- Authorization to amend budget for EMS System Study [EM03RES03 Authorization to Amend Budget for EMS System Study REV1.docx](#)
- Authorization to amend budget and create and fill position [EM03RES04 Authorization to Amend Budget for 911 REV1.docx](#)

RESOLUTION TRANSMITTAL

Committee No. 2

Committee Chair: Verkey

**Authorization to Extend the Public Defense Case Management System Maintenance and Software Support Agreement between Wayne County on Behalf of the Assigned Counsel Program and New York State Defenders Association, Inc. (NYSDA)**

WHEREAS, Wayne County and NYSDA entered into a Maintenance and Software Support Agreement for the Public Defense Case Management System in 2018; and

WHEREAS, NYSDA agreed to provide certain support and maintenance services to the County through the Wayne County Assigned Counsel Program for the Public Defense Case Management System (PDCMS) software; and

WHEREAS, the County and NYSDA desire to extend the Maintenance Agreement for one additional year; now therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign an agreement with New York State Defenders Association, on behalf of the Wayne County Assigned Counsel Program, subject to approval by the County Attorney

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Wayne County Coroner's Office

## Misc. Data

	Autopsies	YTD
CSHC	7	9
MCME	1	1
<b>Total</b>	<b>10</b>	

Calls per coroner	Current	YTD
S. Isaac	1	3
P. Pettine	12	14
<b>Total YTD</b>		<b>17</b>

Substance	Current	YTD
Opioid	4	4
Alcohol	3	3
<b>Hospice</b>	<b>4</b>	<b>10</b>

LE Assists	Current	YTD
WCSC	3	4
NYSF	1	2
Nwk PD	2	3
<b>Total</b>	<b>9</b>	

Report Requests	Current	YTD
	4	12
<b>Pending Cases</b>	<b>3</b>	<b>6</b>
<b>Cases closed</b>	<b>12</b>	<b>14</b>

Locations	Current	YTD
Arcadia	1	1
V/Palmyra	1	1
V/Newark	6	8
T/Sodus	1	1
T/Rose	1	1
T/Ontario	2	2
T/Lyons	1	1
T/Palmyra	1	1
T/Macedon	1	1

Death Cert Corrections Made	Current	YTD
	1	2

Natural	Current	YTD
Natural	8	11
Accidental	1	1
Homicide	0	0
Suicide	1	2
Undetermined	0	0
Pending	3	2
<b>Total TYD</b>	<b>13</b>	<b>16</b>

Data from : 1/25/20 to 2/27/20

\*Total # of hospice deaths info only. Not calculated into other categories\*

# Wayne County Public Defender

**PUBLIC DEFENDER**  
Andrew D. Correia

**INVESTIGATOR**  
David P. Phillips

**SENTENCING SPECIALIST**  
Kimberly J. Golding

Wayne County Courthouse  
26 Church Street  
Lyons, New York 14489  
(315) 946-7472  
Fax (315) 946-7478

**FIRST ASSISTANT**  
Kimberly F. Duguay  
**ASST. PUBLIC DEFENDERS**  
Dina S. Alawneh  
Peter G. Chambers  
Griffin D. Dault  
John J. Gilsean  
John L. Grow  
Arlene L. Hanna  
William D. Hendricks  
Richard W. Youngman

## **MONTHLY REPORT**

February 21, 2020

Number of cases currently open within office	467
Cases Opened during monthly report:	
Felonies	35
Misdemeanors and Violations	82
Violations of Probation (felonies)	10
Violations of Probation (misdemeanors)	11
Appeals	2
Parole Violations	2

## **NEW YORK STATE INDIGENT LEGAL SERVICES** **CLAIMS FILED**

*FEBRUARY 2020 Monthly Report for Public Safety*

### **Distribution #9 (ILS19), Contract #C900054 - Contract Term: 01-01-19 thru 12-31-21**

This is the first claim filed against ILS19. Reports were filed for the following quarters:

April 1, 2019 through June 30, 2019	\$ 14,823.16
July 1, 2019 through September 30, 2019	\$ 20,594.83
October 1, 2019 through December 31, 2019	\$ 18,843.43

**Total claim filed: \$ 53,901.42**

W.C. DEPARTMENT OF PROBATION AND CORRECTIONAL ALTERNATIVES  
MONTHLY ACTIVITIES REPORT FOR FEBRUARY, 2020 (As of 02/21/20)

**INTAKE:**

<b>Non-Secure</b> Bed Days:			1
<b>Secure</b> Bed Days:			0
<b>Specialized Secure</b> Detention (RTA/AO):			0
<b>EM</b> in lieu of detention:			80
<b>Raise the Age</b> Cases:		JD	3

<b>PINS:</b>		<b>JD:</b>	
Open:	4	Open:	6
Closed:	2	Closed:	4
Active PINS Diversion/Intake:	27	Active Diversion/Intake:	110

**Investigations:**

Felony:	Ordered:	9	Completed:	13
Misdemeanor:	Ordered:	2	Completed:	11
Violations/Infractions:	Ordered:	0	Completed:	1
Family Court:	Ordered:	1	Completed:	1
<b>Total Cases Received:</b>		<b>12</b>		

**Supervision:**

Felony:		310
Misdemeanor:		218
Drug Court:		22
Family Court (Ordered Probation Sentences):		
<b>JD:</b>		2
<b>PINS:</b>		1
<b>Total Supervision Cases:</b>		<b>553</b>
<b>Total Cases Monitored (Comm. Serv., IID CD's, Money Accts./Judgments, Xfr &amp; Supv.):</b>		<b>2662</b>

**Electronic Monitoring:**

Avg. Participants:	23	<b>Total Supv. Days:</b>	601	
<b>IID (Ignition Interlock) Total Cases Monitored:</b>			264	
<b>Total Cases Installed:</b>			84	
<b>Community Service Referrals (Monthly):</b>	New Referral:	4	Active Referral:	26

**VOP (Violations of Probation):**

<b>New VOP's Filed:</b>					
<b>Felony:</b>	3	<b>Misd:</b>	1	<b>Total:</b>	4
<b>Total Disposed:</b>					
<b>Felony:</b>	3	<b>Misd:</b>	0	<b>Total:</b>	3
<b>Violations remaining at end of month:</b>					
<b>Felony:</b>	24	<b>Misd:</b>	31	<b>Total:</b>	55

**Financials:** 01/25/20-02/20/20

**Collections:**

		<b>Monthly</b>	<b>YTD</b>
Restitution:		\$3,787.27	\$8,619.17
D/S:		\$233.48	\$514.51
Fines:		\$2,500.00	\$5,560.00
M.S. + Supp. DWI Fee:		\$717.14	\$1,743.14
C.V.A.F.:		\$267.00	\$417.00
DNA Fee:		\$356.47	\$586.47
DWI Fee:		\$0.00	\$5.00
SORA:		\$65.00	\$150.00
SSOV:		\$1,005.00	\$1,785.00
Supervision:		\$2,278.25	\$3,546.25
Drug Testing:		\$471.75	\$834.75
EHM:		\$647.92	\$657.92
Trust:		\$292.36	\$712.36
<b>Total:</b>		<b>\$12,621.64</b>	<b>\$25,131.57</b>
Cost of Supervision - \$10 (77)	\$1,387.25	SORA FEE (3)	\$65.00
Cost of Supervision - \$20 (19)	\$522.00	SSOV Fee (1)	\$15.00
Cost Of Supervision - \$30 (10)	\$350.00	SSOV Fee - Erie (1)	\$990.00
Cost of Supervision - Waived (2)	\$19.00	Surcharge (37)	\$233.48
CVAF (12)	\$212.00	Unallocated (23)	\$292.36
CVAF - Monroe (1)	\$5.00		
CVAF - Ontario (1)	\$50.00		
DNA Fee (12)	\$246.47		
DNA Fee - Erie (1)	\$50.00		
DNA Fee - Monroe (1)	\$10.00		
DNA Fee - Ontario (1)	\$50.00		
Drug Test (20)	\$215.00		
Drug Test OC-100 (22)	\$256.75		
EHM (7)	\$647.92		
Fines (33)	\$1,310.00		
Fines - Genesee (1)	\$330.00		
Fines - Monroe (1)	\$40.00		
Fines - Monroe County Clerk (2)	\$640.00		
Fines - Ontario (2)	\$180.00		
Mandatory Surcharge (16)	\$357.14		
Mandatory Surcharge - Erie (1)	\$45.00		
Mandatory Surcharge - Monroe (1)	\$260.00		
Mandatory Surcharge - Ontario (3)	\$50.00		
Mandatory Surcharge - Williamson (1)	\$5.00		
Restitution (42)	\$3,787.27		

**Wayne County Treasurer:** Cost of Supervision, Drug Testing, EHM, Fine, Surcharge

**Comm. Of Tax & Finance:** Crime Victim Assistant Fee, DNA Fee, Mandatory Surcharge, SORA, SSOV

**NYS Comptroller:** DWI Fees

**Restitution** goes directly to victims.

**Unallocated:** Defendant trust accounts

Any obligation with **another County** listed after it: Goes back to that County

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 03/02/20

Committee Chair: Chuck Verkey  
Department Head: Mark Ameele

**AUTHORIZATION TO SURPLUS A MOTOR VEHICLE CAGE FROM A PROBATION VEHICLE**

WHEREAS, Wayne County Probation has possession of a cage in a 2012 Chevy Impala that will no longer be utilized in service; and

WHEREAS, The Director of Cayuga County Probation has indicated a need of this style cage; and

WHEREAS, The Director of Wayne County Probation is desirous in transferring such ownership of the cage to Cayuga County Probation; and

WHEREAS; any and all costs, associated with the transfer of said equipment, will be borne by Cayuga County Probation; and

WHEREAS, there shall be a fee of \$1.00 paid to Wayne County by Cayuga County Probation for transfer of ownership of the cage from Wayne County to Cayuga County; and

WHEREAS, the Director is requesting authorization to surplus the vehicle cage and to transfer ownership of said cage for a fee of \$1.00, with no costs to Wayne County taxpayers; now, therefore, be it

RESOLVED, that the Director is hereby authorized to surplus said cage, and to transfer ownership to Cayuga County Probation Department for a fee of \$1.00, with no costs to Wayne County.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \$0.00 Reimbursed Amount: \$0.00 County cost: \$0.00

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 03/02/20

Committee Chair: Chuck Verkey  
Department Head: Mark Ameele

**AUTHORIZATION TO SIGN AN AMENDMENT TO THE CURRENT ALCOHOL MONITORING SERVICES (AMS) CONTRACT, TO ADD GPS BEACON CAPABILITIES**

WHEREAS, Wayne County Probation has a contract with Alcohol Monitoring Services, Inc.; and

WHEREAS, the Director of Wayne County Probation is desirous to add to the contract, the use of GPS Beacon's; and

WHEREAS, such Beacon's will enable continuous monitoring of Probationers/Participants, within their residence, that may not receive a GPS satellite signal; and

WHEREAS; the use of the Beacon will allow the unit to maintain battery life by not having to continuously search for a signal, thus running down the battery; and

WHEREAS, there will be no additional charge for the monitoring services, only a .50 cent Ethernet service when is use; and

WHEREAS, the additional Ethernet cost will be covered by line item 54426; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the amendment to the contract that is effective through March 23, 2022 subject to the County Attorney's approval as to form and content.

Budgeted: yes  no  Proposed Cost: \$0.00 Reimbursed Amount: \$0.00 County cost: \$0.00

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2: Date: 3/2/2020

Committee Chair: Chuck Verkey  
Presented by: Michael D. Calarco, DA\_

**AUTHORIZATION TO CREATE AND FILL A SENIOR CLERK TYPIST POSITION IN THE DISTRICT ATTORNEY OFFICE**

WHEREAS, the demands of the clerical staff in the office of the District Attorney have increased significantly due to the change in law commencing January 1, 2020 requiring an increase in digital and IT demands; and

WHEREAS, the changes in the law will also increase work and case load of the Victim/Witness Coordinator; and

WHEREAS, these demands require an additional support staff position, to be shared between the District Attorney Office and the Victim Witness Coordinator's office, using OVS Grant funding to cover the cost associated with the Victim Witness Coordinator's office; and

WHEREAS, that the County Deputy Budget Director suggests funding the additional County Cost for the District Attorney Office portion of the position with Contingency Budget funding, and

WHEREAS, the District Attorney and the Human Resource Director have reviewed the description of the duties and have determined that functions of the position are of a Senior Clerk Typist; now therefore be it

RESOLVED, that the position of full time Senior Clerk Typist (CSEA, general Unit, Grade 12) is created and authorized to be filled,; and be it further

RESOLVED, that if contract funding is lost, any position scheduled for hire or purchase through this grant will be subject to review by the Board of Supervisors; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to amend the 2020 Budget as follows:

**A1990 Contingency Fund General**

(Appropriations)

\$36,216 to 41267 Clerical Reimbursement Fees

**A1165 District Attorney**

(Revenues)

\$15,018 to 41267 Clerical Reimbursement Fees

(Appropriations)

\$32,480 to 51142 Sr. Clerk Typist

\$3,095 to 58100 Retirement

\$2,485 to 58200 Social Security

\$12,998 to 58400 Hospital

\$154 to 58600 Disability

\$22 to 58901 Employee Assistant Program

**A1167 Crime Victims Board Grants**

(Revenues)

\$3,004 to 43026 Crime Victim Grant-State

\$12,014 to 44026 Crime Victim Grant-Federal

(Appropriations)

\$15,018 to 54493 Clerical Service Contracts

Budgeted: yes \_\_\_ no X Proposed Cost: \$51,234 Reimbursable Amount: \$15,018 County Cost: \$36,216

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resource Office Review: yes \_\_\_ no \_\_\_ N/A: \_\_\_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 3/2/20

Committee Chair: Verkey  
Department Head: Calarco

**AUTHORIZATION FOR DISTRICT ATTORNEY AND CHAIRMAN TO EXECUTE ANNUAL FEDERAL  
EQUITABLE SHARING AGREEMENT AND CERTIFICATION REPORT FOR YEAR ENDING 12/31/18**

WHEREAS, the District Attorney and the Chairman of the Board of Supervisors are requested to file an Annual Federal Equitable Sharing Agreement and Certification Report in order to continue to receive illegal narcotics monies forfeited through the federal government; now therefore be it

RESOLVED, that Chairman of the Wayne County Board of Supervisors and the Wayne County District Attorney are hereby authorized and directed to sign the Federal Annual Equitable Sharing Agreement and Certification Report on behalf of the County of Wayne and the Federal Equitable Sharing Agreement.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

WAYNE COUNTY OFFICE OF THE SHERIFF  
**Corrections Division**  
 Monthly Report - January 2020

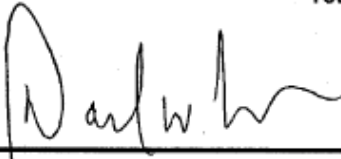
<b>MEDICAL</b>	DOCTOR VISITS	6
	INMATES SEEN BY DOCTOR	11
	NUMBER OF INMATES TO MEDICAL	382
	NUMBER OF INMATES TO DENTIST	6
	MEDICAL ADMISSIONS	26
	PHYSICALS	3
	TB TEST	18
	LAB SAMPLES	5
	X RAYS	3
	HIV TESTS	7
	HEP C TESTS	7
	HIV/HEP C CONFIRMED	0
	WC PUBLIC HEALTH IMMUNIZATIONS	6
	STD CHECKS	7
	DNA	3
	EKG'S	0
	OUTSIDE DOCTORS APPOINTMENTS	11
	INMATES HOUSED IN MEDICAL	99
	CONSTANT WATCH	73
	5 CHECKS	5
	INMATES IN MEDICAL FOR OTHER REASONS	21
	COMMON FORMS	130
	EMERGENCY ROOM VISITS	3
	INMATE HOSPITAL ADMISSION DAYS	4
<b>DNA</b>	NUMBER OF DNA SAMPLES TAKEN	3
<b>OPIOID OVERDOSE TRAINING</b>	NUMBER OF INMATES TRAINED	6
<b>NARCAN PROGRAM</b>	NUMBER OF INMATES WHO PARTICIPATED	2
<b>LAW LIBRARY</b>	INMATES TO THE LAW LIBRARY	85
<b>RECREATION</b>	INMATES PARTICIPATING	105
<b>ATTORNEYS</b>	PRIVATE ATTORNEY VISITS	5
	INMATE CONTACTS	3
	PUBLIC DEFENDER	10
	INMATE CONTACTS	8
	PUBLIC DEFENDERS SCREENINGS	6
	INMATES	6
<b>PRE-TRIAL</b>	PRE-TRIAL RELEASE CONTACTS	47
	PRE-TRIAL RELEASES	23
<b>PROBATION</b>	PROBATION OFFICERS VISITS	2
	INMATES INTERVIEWED	2
<b>PAROLE</b>	PAROLE OFFICERS VISITS	1
	INMATES INTERVIEWED	1
	PAROLE HEARINGS	1
<b>SOCIAL SERVICES</b>	SOCIAL SERVICE VISITS	0

	INMATES INTERVIEWED	0
<b>CHILD PROTECTIVE</b>	CHILD PROTECTIVE VISITS	3
	INMATES INTERVIEWED	3
<b>DRUG COURT</b>	DRUG COURT VISITS	0
	INMATES INTERVIEWED	0
<b>JAIL TOURS</b>	NUMBER OF TOURS	1
	NUMBER OF PEOPLE PARTICIPATING	5
<b>STATE READY</b>	MALES	9
	FEMALES	0
<b>PAROLE VIOLATORS</b>	MALES	6
	FEMALES	0
<b>INMATE DISCIPLINARY HEARINGS</b>	NUMBER OF HEARINGS	10
<b>MENTAL HEALTH</b>	COURT ORDERED EXAMINATIONS	1
	MEDICATION CHECK (M.D.)	3
	PSYCHIATRIC EVALUATION	3
	NON-INPATIENT CRISIS	52
	NON-INPATIENT CRISIS - GROUP	0
	CASE MANAGEMENT	35
<b>RELIGION</b>	CHURCH SERVICES HELD	8
	MALES ATTENDING	37
	FEMALES ATTENDING	14
	MALE GOOD NEWS BIBLE STUDY	106
	FEMALE GOOD NEWS BIBLE STUDY	21
	RELIGIOUS COUNSELING	31
<b>ALCOHOLICS ANONYMOUS</b>	MALE INMATES	5
	FEMALE INMATES	3
<b>BOCES/HSE</b>	NUMBER OF DAYS CLASSES HELD	20
	ADULT MALE INMATES ATTENDING	143
	ADULT FEMALE INMATES ATTENDING	30
	MINOR INMATES ATTENDING	0
<b>WCAP PARENTING</b>		
	<b>PARENTING</b> MALES ATTENDING	3
	FEMALES ATTENDING	4
	<b>FAMILY PRACTICE</b> PARENTS ATTENDING	3
	CHILDREN ATTENDING	5
	<b>ORIENTATION</b> MALES	4
	FEMALES	1
<b>NUMBER COMMITTED TO THE JAIL</b>	MALES	56
	FEMALES	9
	TOTAL	65
	CRIMINAL MUG SHOTS	105
	CRIMINAL FINGERPRINTS	105

	MALE INMATE VISITS	132
	FEMALE INMATE VISITS	11
<b>WORKING HOURS BY INMATES</b>	MAIN JAIL	1596
<b>BOARDED IN INMATES</b>	CAYUGA COUNTY	1
	CHAUGAUGUA COUNTY	0
	GENESEE COUNTY	0
	IMMIGRATION	0
	MONROE COUNTY	0
	ONONDAGA COUNTY	0
	ONTARIO COUNTY	0
	ORLEANS COUNTY	0
	OSWEGO COUNTY	0
	SENECA COUNTY	1
	TOTAL	2
<b>INMATE TRANSPORTS</b>	VILLAGE/TOWN COURTS	20
	WAYNE COUNTY COURT	18
	WAYNE COUNTY FAMILY COURT	1
	WAYNE COUNTY SUPPORT COURT	0
	AUBURN CORRECCIONAL FACILITY	0
	ALBION CORRECTIONAL FACILITY	0
	ELMIRA CORRECTIONAL FACILITY	0
	WENDE CORRECTIONAL FACILITY	0
	MARCY CORRECTIONAL FACILITY	0
	CAYUGA COUNTY FACILITY	0
	MONROE COUNTY FACILITY	0
	ONTARIO COUNTY FACILITY	2
	SENECA COUNTY FACILITY	1
	STEBEN COUNTY FACILITY	0
	FEDERAL TRANSPORT	0
	DOCTOR VISITS	9
	HOSPITALS	5
	TOTAL	56
<b>BAIL</b>	INMATE BAILS	2,900.00
	INMATE FINES	70.43
	<b>TOTAL DOLLARS</b>	<b>\$ 2,970.43</b>
	TOTAL INMATES BAILED	14

**INMATE MEALS**

Date	Breakfast	Lunch	Dinner	
1	47	47	47	
2	45	44	44	
3	44	44	45	
4	52	51	51	
5	50	49	48	
6	44	42	44	
7	45	44	44	
8	45	45	47	
9	45	44	44	
10	44	45	45	
11	54	53	51	
12	53	55	55	
13	44	47	45	
14	44	45	45	
15	45	45	47	
16	45	46	46	
17	45	42	43	
18	52	51	51	
19	51	51	51	
20	41	41	41	
21	42	42	42	
22	43	42	45	
23	44	44	44	
24	42	42	42	
25	52	51	51	
26	51	51	45	
27	43	43	44	
28	44	43	43	
29	44	45	46	
30	47	47	47	
31	47	47	47	
<b>Total</b>	<b>1434</b>	<b>1428</b>	<b>1430</b>	<b>4,292</b>



**MAJOR DAVID AMBEAU**

**CC:  
SHERIFF  
UNDERSHERIFF  
BETTY ROSE CHARDEEN  
MICHELE BENNETT**

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>Qtr Total</u>
<b><u>TYPES OF COMPLAINTS RECEIVED:</u></b>				
Crash Investigations	116			116
Missing Persons	3			3
Animal Complaints	22			22
Miscellaneous Complaints	1,447			1,447
Major Crime Complaints	9			9
Minor Crime Complaints	306			306
Fire Investigations	11			11
All Other Complaints	716			716
(psych,subpoena,traffic stop,etc)				0
TOTAL COMPLAINTS RECEIVED FOR MONTH:	2,630	0	0	2,630
<b><u>ROAD PATROL/DETECTIVE DIVISION ARRESTS:</u></b>				
DWI	14			14
CRIMINAL	41			41
VEHICLE & TRAFFIC	31			31
MISC (bench wx, fam ct, other agency)	10			10
MHA (mental health)	21			21
MOTOR VEHICLE COLLISIONS	130			130
Number of persons injured	17			17
Number of persons killed	0			0
MILES TRAVELED IN CRIMINAL/CIVIL WORK	101,484			101,484
<b><u>RECORDS DIVISION</u></b>				
PISTOL PERMITS PROCESSED	51			51
PISTOL PERMIT AMENDMENTS (Brady Background Checks)	59			59
FINGERPRINTS				
Pistol Permits	51			51
Probation	0			0
Juvenile	0			0
New Hire	14			14
Sex Offender	0			0
State Atty General	0			0
REQUESTS FOR REPORTS/FILES	93			93
MESSAGES TRANSMITTED	212			212
DEPT. MENTAL HEALTH INQUIRIES	130			130
RECORD CHECKS DONE	67			67
FUNDS RECEIVED FOR:				
Accident Reports	\$120			120
Pistol Permits	\$1,020			1,020
Permit Photos	\$70			70
(for those returned after 6 mo)				



	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>Qtr Total</u>
<b><u>CIVIL DIVISION</u></b>				
TOTAL PAPERS PROCESSED	99			99
FAMILY COURT PAPERS SERVED	75			75
ACTUAL EVICTIONS	11			11
FUNDS RECEIVED	\$150,135			150,135
Paid out to Creditors	\$147,229			147,229
Remitted to County Treasurer	\$15,795			15,795

**JAIL DIVISION**

Male Prisoners Admitted	56			56
Female Prisoners Admitted	9			9
Meals Served	4,292			4,292
Inmate Manhours for County	1,596			1,596
Fingerprints & Mugshots	105			105
Bail and fines Received	\$2,970			2,970
SEX OFFENDERS IN COUNTY	352			
Offenders Reported to Jail window	32			32
Offenders Verified (at their home)	75			75

\*\* NOTE - 2016 began removal of Level 1 offenders after 20yrs on NYS Registry

**JOBS HANDLED BY TOWN**

Arcadia	87			87
Butler	73			73
Galen	132			132
Huron	73			73
Lyons	512			512
Macedon	56			56
Marion	218			218
Ontario	346			346
Palmyra	165			165
Rose	57			57
Savannah	48			48
Sodus	264			264
Walworth	254			254
Williamson	223			223
Wolcott	122			122



MONTHLY OT REPORT

FROM: 01/01/20 TO: 01/31/20

DIVISIONS	RECORDS	REC. SAFETY	CIVIL	JUVENILE	ROAD PATROL	DETECT	COURT SECURITY	JAIL	TOTALS
DWI				6.50	21.03				27.53
MVA					13.17				13.17
TRAINING				16.25	181.10	6.25		110.50	314.10
TRANSPORTS					5.50			19.50	25.00
ARRESTS					16.83	5.73			22.56
STAFF SHORT (INCLUDES CO FEMALE OT)					124.08		20.00	378.50	522.58
SPECIAL DETAILS (incl SRO, STEP, K9)			19.17	60.95	62.20	12.00			154.32
OTHER DEPT. ASSIST					4.08	3.50			7.58
COURT APPEARANCE					37.67				37.67
CRIMINAL INVESTIGATION & WELFARE FRAUD					114.96	58.45			173.41
DRUG INVESTIGATION						15.50			15.50
JAIL MEDICAL								10.00	10.00
CONST WATCH \ HOSPITAL								50.50	50.50
ON CALL					62.00	56.00			118.00
ON CALL MINIMUM					3.00	12.00			15.00
OTHER \ SJS ENTRY \ SHOW UP \ WKND WORK	12.50		7.50	1.42	6.75			261.50	289.67
TOTALS	12.50		26.67	85.12	652.37	169.43	20.00	830.50	1796.59

**OFFICE OF TRIAL COURT OPERATIONS  
COURT SECURITY UNIT**



MONTH : January 2020  
 COURT:  
 COUNTY: Wayne  
 FACILITY: Hall of Justice  
 COURT CONTACT: Corinne Sergeant

**WEAPONS AND CONTRABAND**

	1 CONFISCATE	2 *CONTRABAND RESULTING IN ARREST	3 VOUCHER/ RETURN	4 MONTH TOTAL (COLUMNS 1,2,3)	5 YTD TOTALS
FIREARMS	0	0	0	0	0
KNIVES	0	0	25	25	25
CHEMICAL SPRAY	0	0	1	1	1
RAZORS	0	0	0	0	0
SCISSORS	0	0	2	2	2
DRUG PARA	0	0	0	0	0
OTHER (WEAPONS)	0	0	0	0	0
OTHER (CONTRABAND)	0	0	54	54	54
MONTHLY TOTAL	0	0	82	82	x
NEW YTD TOTAL	0	0	82	82	82

\* Contraband resulting in arrest should only be recorded in this column 12-30-19-1-31-20

**PLEASE RETURN TO: AGGIE ZICARI**  
**SEVENTH JUDICIAL DISTRICT ADMINISTRATION**  
**ROOM 161 HALL OF JUSTICE**  
**ROCHESTER, NY 14614**  
[azicari@courts.state.ny.us](mailto:azicari@courts.state.ny.us)

**Prepared by: D. Piscioti**

**Monthly Mag Count: 3455**  
**Year to Date Mag Count: 3455**

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 3.2.2020

Committee Chair: Verkey  
Department Head: Sheriff Virts

**AUTHORIZATION TO ENTER INTO AN INTERMUNICIPAL AGREEMENT WITH SCHUYLER COUNTY TO PROVIDE LAW ENFORCEMENT SERVICES TO THE SCHUYLER COUNTY SHERIFF’S OFFICE AT WATKINS GLEN INTERNATIONAL DURING THE NASCAR RACE**

WHEREAS, the County of Schuyler has requested the assistance of the Wayne County Sheriff’s Office to provide additional law enforcement services during the NASCAR races at Watkins Glen International from July 1, 2020 through June 30, 2024; and

WHEREAS, The County of Wayne has previously authorized Sheriff Virts to enter into an Intermunicipal Agreement with the County of Schuyler to provide law enforcement services and related equipment to the County of Schuyler during previous auto racing seasons at Watkins Glen International, and

WHEREAS, the County of Schuyler will be declaring a state of emergency for the NASCAR racing events; and

WHEREAS, an agreement with the County of Schuyler can be entered into under the authority of the New York State General Municipal Law, which authorizes the use of out-of-county deputies during a declared state of emergency; and

WHEREAS, all Wayne County Sheriff’s Office personnel and equipment costs shall be paid for by the County of Schuyler; and

WHEREAS, Sheriff Virts is requesting to enter into an Intermunicipal Agreement with the County of Schuyler for law enforcement services and related equipment for the NASCAR races at Watkins Glen International from July 1, 2020 through June 30, 2024, with all costs being reimbursed to the County of Wayne by the County of Schuyler; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Wayne County Sheriff are hereby authorized and directed to execute an Intermunicipal Agreement on behalf of the County of Wayne, subject to the County Attorney’s approval as to form and content, with the County of Schuyler, establishing the terms and conditions for the provision of said law enforcement services and related equipment to the County of Schuyler, during NASCAR races from July1, 2020 through June 30, 2024 at Watkins Glen International; and further, be it

RESOLVED, that such agreement shall remain in force for 5 years unless either party shall advise the other in writing of an intent not to renew at least 30 day prior to the anniversary date hereof; and further, be it

RESOLVED, that members of the Wayne County Sheriff’s Office who participate in providing services to the County of Schuyler shall do so on a voluntary basis during off duty hours with approved leave time, and shall be considered employees of the County of Schuyler while providing law enforcement services to the County of Schuyler; and further, be it

RESOLVED, that all costs incurred by the County of Wayne shall be reimbursed by the County of Schuyler.

Budgeted: No (2020 Budget) Proposed Cost: \$10,000 Full Reimbursement County cost: \$0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 3.2.2020

Committee Chair: Verkey  
Department Head: Sheriff Virts

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH KRENZER MARINE FOR BOAT SPACE RENTAL**

WHEREAS, the Wayne County Sheriff's Office has a 24 foot Boston Whaler vessel as part of its marine assets; and

WHEREAS, the 24 foot Boston Whaler is usually docked at the US Guard Station, Sodus Point, but with anticipated Lake Ontario HIGH water level and channel surge, the US Coast Guard dock will not be a safe place to dock the vessel long-term for the 2020 boating season. The vessel, while not in use, will be moved to Krenzer Marine, and will be docked for an annual fee of \$1,125.00; and

WHEREAS, Krenzer Marine is chosen as the spot to dock the vessel because of its proximity on Sodus Bay and to the Sheriff's Office Sodus Point Substation for quick response to calls; the availability of appropriate dock space; and the County's account with Krenzer Marine for maintenance and fuel for all the marine vessels; now, therefore, be it

RESOLVED, that the Wayne County Sheriff is hereby authorized to sign a Boat Space Rental Agreement with Krenzer Marine for the 2020 boating season for an annual fee of \$1,125.00, upon review and approval of the County Attorney.

Budgeted: YES          Proposed Cost: \$1,125.00          Reimbursed Amount: \$562.50          County cost: \$562.50

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: 3.2.2020

Committee Chair: Verkey  
Department Head: Sheriff Virts

**AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH MONROE COMMUNITY COLLEGE FOR A STUDENT INTERN FOR THE SHERIFF'S OFFICE**

WHEREAS, the Wayne County Sheriff's Office periodically agrees to have both undergraduate and graduate students participate in internships through various educational institutions; and

WHEREAS, the Sheriff has agreed to have Ryan Harding, an undergraduate Criminal Justice students with Monroe Community College, 1000 East Henrietta Road, Rochester, NY 14623, participate in an internship program with the Wayne County Sheriff's Office; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and Monroe College; and

WHEREAS, the Sheriff is requesting that an Affiliation Agreement between the County of Wayne and Monroe College be executed; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized and directed to execute an Affiliation Agreement for a student internship with Monroe Community College, 1000 East Henrietta Road, Rochester, NY 14623, subject to the County Attorney's approval as to form and content.

Budgeted: n/a Proposed Cost n/a Reimbursed Amount: \$0.00 County cost: \$0.00

Departmental transfer \$\_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Department of Emergency Management Services**  
**Activity Report**  
**For the month of February 2020**

*Emergency Management is the governmental function that coordinates and integrates all activities to build, sustain and improve the capability to prepare for, protect against, respond to, recover from or mitigate against threatened or actual natural disasters, acts of terrorism or other man-made disasters.*

**Discussion**

- CAD/Mobile/RMS Software Update
- Out of State Travel Request
- Tower Site Locations

**Resolutions**

- EM03RES1 – Acknowledgement of Emergency Purchase for Repair of Wayne County 911 Telephone System
- EM03RES2 - Authorization to Enter into a Contract with Hexagon for Annual Computer Aided Dispatch and Mobile Data Computer Software Maintenance
- EM03RES3 – Authorization to Amend Budget for EMS System Study
- EM03RES4 – Authorization to Amend Budget and Create and Fill a Public Safety Dispatch Supervisor Position in the E911 Department

**Save the dates:**

- August 25, 2020 – Ginna State Evaluated Exercise

**EMERGENCY MANAGEMENT OFFICE**

- **Corona Virus**
  - Worked with Public Health on various preparations
- **Geographic Information System Mapping (GIS)**
  - Developed and supplied information requested by engineering firm for REDI projects.
  - Met with Highway Department personnel regarding projects.
- **Integrated Public Alert and Warning System (IPAWS)**
  - Attended conference call. Began required monthly testing,
- **Accreditation**
  - The Emergency Management Department received formal accreditation from NYS on October 9, 2019. This was a multi-year effort. Wayne County is only the ninth county in NYS to become accredited.
- **Website**
  - The Emergency Management section of the county website has been updated.
- **Lake Ontario 2020 Flood Planning**
  - Lake Ontario level is 246.6 as of 1/27/2020. The lake level has essentially remained flat since October 15, 2019. The lake needs to lower at least 18” to avoid flooding in 2020. At current lake levels, 2020 could break the all-time high record. The second planning meeting is scheduled for February 4, 2020.
- **Continuity of Operations Planning**
  - Master Data Area contact information will be updated with support from Bold. Then Department Heads will be advised to review their plans to ensure that contact information has been updated (if they imported contacts from the master data area, it should update automatically. If they manually inputted contacts, they will need to update the contact information.



- **House Numbering**
  - Work continues.
- **Hazard Mitigation Plan Meeting**
  - The project is running on schedule.
  - It is important for all jurisdictions to supply a list of any possible projects they may have. Future grant applications will score better if the projects are listed in the Hazard Mitigation Plan.
- **Annual plan**
  - Activities are on schedule.
- **Grants**
  - Emergency Management is currently managing 15 grants (8 for Emergency Management, 7 for the Sheriff's Office) for a total of approximately \$2,360,000.
- **Ginna**
  - Local Fire Department Basic Radiological Emergency Worker Training has begun for 2020. Over 600 volunteers are trained annually.
- **Public Safety Emergency Communications – Dan Disanto & Jim Lee**
  - **Wolcott Project** –Generator and electrical installed, waiting on RG&E
  - **Macedon Project** – Tower site to be determined.
  - **Ontario Site** - Tower site to be determined.
- **E-911 – Greg DeWolf**
  - **Monthly reports are now being supplied to each Town Supervisor.**
  - **Backup Center**
    - The move of the backup center to the adjacent room should be finalized within the next few weeks.
- **Fire Coordinator – Rick Bond**
  - Report supplied under separate cover
- **EMS Coordinator – Bill Liddle**
  - Report supplied under separate cover
  - EMS Study preliminary presentation at the April Public Safety Committee Meeting.

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: March 3, 2020

Committee Chair:

Jon C. Verkey

Department Head:

George Bastedo

**ACKNOWLEDGEMENT OF EMERGENCY PURCHASE FOR REPAIR OF WAYNE COUNTY 911 TELEPHONE SYSTEM**

WHEREAS, Wayne County has been advised by Motorola CallWorks that portions of the gateway that processes Verizon lines into the 911 Phone System have failed, requiring this equipment to be replaced at the primary 911 site; and

WHEREAS, until this equipment is replaced, 911 calls are being routed into the Backup 911 Center and transferred via county leased fiber into the Primary 911 Center; and

WHEREAS, in accordance with Wayne County Purchasing Policy, the cost associated with the equipment replacement constituted an emergency purchase; and

WHEREAS, on January 23, 2020 the Wayne County Chairman of the Board of Supervisors authorized said emergency purchase in an amount not to exceed \$6,655.50; and

WHEREAS, this equipment was purchased with funds that were available within the 2018 State Homeland Security Grant Program; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors acknowledges said emergency purchase.

Budgeted: yes \_\_\_ no X Proposed Cost: \$6,655.50 Reimbursed Amount: \$6,655.50 County Cost: \$0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: March 2, 2020

Committee Chair:

Jon C. Verkey

Department Head:

George Bastedo

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH HEXAGON FOR ANNUAL COMPUTER AIDED DISPATCH (CAD) AND MOBILE DATA COMPUTER (MDC) SOFTWARE MAINTENANCE**

WHEREAS, Hexagon Safety and Infrastructure (Hexagon) is the developer of the CAD and MDC Software currently utilized by Wayne County; and

WHEREAS, the invoice for 2020 maintenance support is currently due in the amount of \$176,506 for a performance period from 1/1/20 to 12/31/20 for CAD and MDC only (does not include Records Management System); and

WHEREAS, the 2020 operating budget has included appropriations for this expense; and

WHEREAS, Resolution 521-17 declared Hexagon sole source provider; and

WHEREAS, payment of this service contract is necessary for continuing CAD and MDC product support; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to execute a contract, subject to the review and approval of the County Attorney as to form and content, for the period 1/1/20-12/31/20 with Hexagon Safety and Infrastructure of Madison, Alabama, for an amount not to exceed \$176,506, to provide support services pertinent to the operation of the CAD and MDC System Software; and be it further

RESOLVED, that the Emergency Management is authorized to prepare a purchase order for payment of said invoice in accordance with Wayne County purchasing policies

Budgeted: yes  no  Proposed Cost: \$176,506 Reimbursed Amount \$0 County Cost \$176,506

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: March 2, 2020

Committee Chair: Jon Verkey

Department Head: George Bastedo

**AUTHORIZATION TO AMEND THE 2020 BUDGET FOR EMS SYSTEM STUDY**

WHEREAS, the 2019 budget included \$54,000 in funding to conduct an EMS System Study; and  
WHEREAS, Resolution 249-19 awarded the contract for the study to Fitch and Associates in the amount of \$49,200; and

WHEREAS, the study is not due to be completed until later in 2020; and

WHEREAS, a single payment of \$12,100 was made in 2019 for work completed to date; and

WHEREAS, the remaining funds fell to Fund Balance on December 31, 2019; and

WHEREAS, it is now necessary to amend the 2020 budget to fund the balance of the EMS System Study;  
now, therefore be it

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

**A1990 General Fund Contingencies**

(Appropriations)

Amount   Object#   Object Name

\$37,100 from 54000 Contractual Expenses

**A3645 Emergency Medical Services**

(Appropriations)

Amount   Object#   Object Name

\$37,100 to 54500 Contracted Services

Budgeted: yes  (2019) no  Proposed Cost: \$37,100 Reimbursed Amount: \$0 County Cost: \$37,100

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 2

Date: March 2, 2020

Committee Chair: Jon Verkey

Department Head: George Bastedo

**AUTHORIZATION TO CREATE AND FILL A PUBLIC SAFETY DISPATCH SUPERVISOR POSITION IN THE E911 DEPARTMENT AND TO AMEND THE 2020 BUDGET**

WHEREAS, New York State legislators approved reforms which became effective on January 1, 2020 that require the District Attorney's Office to provide all information in a case (discovery) to the defense within fifteen (15) days of arraignment; and

WHEREAS, the 911 Center is the holder of records for a considerable amount of the information that the District Attorney's Office must provide to the defense in order to be in compliance with this legal requirement; and

WHEREAS, the 911 Center receives an average of 31 discovery requests per week, with each request taking an average of 1.66 hours to complete for an average of 50+ hours per week; and

WHEREAS, the individual fulfilling these requests must be intimately familiar with dispatch procedures, processes, and public safety responses; and

WHEREAS, due to the fact that the individual will work independently, must be highly responsible, and will have access to confidential and sensitive information, the individual should hold the position of a Public Safety Dispatch Supervisor; and

WHEREAS, the 911 Operations Manager has determined that the existing supervisory staff cannot support this effort without greatly reducing their attention to essential duties or without the use of an unreasonable use of overtime expenses; and

WHEREAS, the creation of an additional Public Safety Dispatch Supervisor position is necessary in order to fulfill discovery requests in a timely manner; and

WHEREAS, the 911 Center is able to temporarily delay training, quality and accreditation initiatives to fulfill the discovery requests from the District Attorney's Office until July 2020 when a Supervisor returns from military leave; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the creation of one full time Public Safety Dispatch Supervisor position, effective July 1, 2020; and, be it further

RESOLVED, that the County Administrator is hereby authorized to fill the position on July 1, 2020; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget adjustments:

**A1990 General Fund Contingencies**

(Appropriations)

Amount Object# Object Name

\$39,138 from 54000 Contractual Expenses

**A3642 E911**

(Appropriations)

Amount Object# Object Name

\$24,367 to 51509 Public Safety Dispatcher Super

\$ 3,216 to 58100 Payments to NYS Retirement Sys

\$ 1,865 to 58200 Payments to Social Security

\$ 9,602 to 58400 Hospitalization

\$ 77 to 58600 Disability

\$ 11 to 58901 Employee Assistance Program

Budgeted: yes \_\_\_ no X Proposed Cost: \$39,138 Reimbursed Amount 0 County cost \$39,138

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_