

AGENDA
PUBLIC SAFETY COMMITTEE
2nd Floor Supervisors Chambers
Monday, June 1st 1:00 p.m.

Members: Verkey, Verno, Eygnor, Lasher and Bender

1:00 p.m.

Approve minutes from previous meetings

1:00 p.m.

Coroners, Phil Pettine and Keith Benjamin

Monthly Report [Coroner May 2020 Report.pdf](#)

1:10 p.m.

Probation Director, Mark Ameele

Activities Report [PRO REPORT.pdf](#)

TRANSMITTAL:

- Authorization to Utilize Social Media [PRO05RES02- Social Media Justification-2020 REV2.doc](#)

1:20 p.m.

Pre-Trial Services, Martha Bailey

Update on Pre-Trial Release Program

1:40 p.m.

Public Defender, Andy Correia

Monthly Report [PD MONTHLY REPORT 05.22.20.pdf](#)

TRANSMITTALS:

- Authorization to accept Indigent Legal Services Grant [PD06RES01 Authorization to Accept ILS GRANT C100054 DISTRIBUTION 10. - ILS 20.doc](#) [PD Work Plan and Budget Distribution 10 Final 4-14-20.pdf](#)
- Authorization to sign Case Management System Data Base Renewal Contract [PD06RES02- PDCMS ANNUAL CONTRACT APPROVAL.doc](#) [PDCMS contract extension.pdf](#)

1:55 p.m.

District Attorney, Mike Calarco

No Business

1:55 p.m.

Sheriff Barry Virts

Monthly Reports/Annual Report—submitted in April

[SO 06 RPT 5 OT with Breakdown.pdf](#)

[SO 06 RPT 6 April 2020 Monthly report.doc](#)

TRANSMITTAL:

- Authorization to sign agreement with Newark-Wayne Community Hospital [SO 06 RES 1 LE Training REV1.doc](#)

2:05 p.m.

Emergency Services, George Bastedo

Monthly Report [EM06RPT1 Monthly Report.docx](#)

TRANSMITTAL:

- Authorization to Accept Low Bid for Servers, Storage and Network Switches and Rescind Res. No. 248-20 [EM06RES1 Rev 3.docx](#)

Wayne County Coroner's Office
Misc. Data May 2020

	Autopsies	YTD
CSHC	8	29
MCME	1	3
Total YTD	32	

Calls per coroner	Current	YTD
S. Isaac	0	3
P. Pettine	7	34
K. Benjamin	8	19
Total YTD	56	

Substance	Current	YTD
Opioid	0	7
Alcohol	0	5
Hospice	6	25

LE Assists	Current	YTD
WCSD	5	17
NYSP	5	16
Nwk PD	1	5
Mac PD	2	3
Pal PD	2	4
Total YTD	45	

Report Requests	Current	YTD
	2	21
Pending Cases	6	10
Cases closed	2	15

Locations	Current	YTD
T/Arcadia	0	3
V/Palmyra	2	5
V/Newark	1	11
T/Sodus	3	7
T/Rose	0	2
T/Ontario	0	2
T/Lyons	0	3
T/Palmyra	1	3
T/Macedon	1	4
V/Clyde	0	2
T/Marion	1	2
V/Wolcott	2	4
T/Wolcott	0	1
T/Walworth	1	2
T/Williamson	3	4
T/Savannah	0	1

Death Cert Corrections Made	Current	YTD
	2	11

Natural	Current	YTD
Natural	8	33
Accidental	1	7
Homicide	0	0
Suicide	0	2
Undetermined	0	1
Pending	6	13
Total TYD	15	56

Total YTD	56	
------------------	-----------	--

Total # of hospice deaths info only. Not calculated into other categories

**Data for 5/1/2020 to 5/27/2020

W.C. DEPARTMENT OF PROBATION AND CORRECTIONAL ALTERNATIVES
MONTHLY ACTIVITIES REPORT FOR MAY, 2020 (As of 05/20/20)

INTAKE:

Non-Secure Bed Days:		23
Secure Bed Days:		0
Specialized Secure Detention (RTA/AO):		0
EM in lieu of detention:		84
Raise the Age Cases:		0

PINS:

Open:	0
Closed:	0
Active PINS Diversion/Intake:	25

JD:

Open:	4
Closed:	1
Active Diversion/Intake:	79

Investigations:

Felony:	Ordered:	1	Completed:	7
Misdemeanor:	Ordered:	0	Completed:	8
Violations/Infractions:	Ordered:	0	Completed:	0
Family Court:	Ordered:	0	Completed:	0
Total Cases Received:		1		

Supervision:

Felony:	289
Misdemeanor:	212
Drug Court:	28
Family Court (Ordered Probation Sentences):	
JD:	15
PINS:	11

Total Supervision Cases:	555
Total Cases Monitored (Comm. Serv., IID CD's, Money Accts./Judgments, Xfr & Supv.):	2635

Electronic Monitoring:

Avg. Participants:	19	Total Supv. Days:	539
--------------------	----	--------------------------	-----

IID (Ignition Interlock) Total Cases Monitored:	247
Total Cases Installed:	72

Community Service Referrals (Monthly):	New Referral:	0	Active Referral:	24
---	---------------	---	------------------	----

VOP (Violations of Probation):

New VOP's Filed:					
Felony:	0	Misd:	0	Total:	0
Total Disposed:					
Felony:	0	Misd:	0	Total:	0
Violations remaining at end of month:					
Felony:	27	Misd:	30	Total:	57

Financials:

04/25/20-05/20/20

Collections:**Monthly****YTD**

Restitution:	\$3,151.57	\$22,975.10
D/S:	\$186.05	\$1,206.63
Fines:	\$780.00	\$13,020.00
M.S. + Supp. DWI Fee:	\$1,810.00	\$7,759.03
C.V.A.F:	\$125.00	\$952.00
DNA Fee:	\$100.00	\$1,375.47
DWI Fee:	\$0.00	\$320.00
SORA:	\$0.00	\$150.00
SSOV:	\$0.00	\$5,185.00
Supervision:	\$100.00	\$6,355.00
Drug Testing:	\$60.00	\$1,476.16
EHM:	\$200.00	\$1,082.92
Trust:	\$0.00	\$2,758.76
Total:	\$6,512.62	\$64,616.07

RESOLUTION TRANSMITTAL

Committee No. 2

Date: 06/01/20

Committee Chair: Chuck Verkey
Department Head: Mark Ameele

AUTHORIZATION FOR THE WAYNE COUNTY PROBATION DEPARTMENT TO USE SOCIAL MEDIA

WHEREAS, the Wayne County Probation Department wishes to utilize social media to increase community awareness of our programs and services as well as to serve as an additional portal for distribution of key messaging to further promote the mission of the Wayne County Probation Department and Wayne County as a whole; and

WHEREAS, the Employee Handbook on Information Security's policy on Acceptable Use of Social Media outlines the process for Wayne County departments to follow when creating social media accounts; and

WHEREAS, that the social media platforms to be used and security have been reviewed and approved by the County IT Director, who will also have access to and have the authority to shut down use of the social media site if determined to be appropriate; and

WHEREAS, the Wayne County Probation Department has submitted a social media Business Case Justification to the County Administrator and the County Attorney for approval to send on to the Public Safety Committee as directed by the Acceptable Use of Social Media policy; and

WHEREAS, the Wayne County Probation Department has presented the Business Case Justification at the June 1, 2020 Public Safety Committee meeting; now, therefore be it

RESOLVED, that with the oversight of the County IT Director, the County Probation Department is hereby authorized to utilize social media in compliance with the Wayne County Employee Handbook on Information Security Guidelines.

Budgeted: yes ___ no ___ Proposed Cost: \$0.00 Reimbursed Amount: \$0.00 County cost: \$0.00

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Wayne County Public Defender

PUBLIC DEFENDER
Andrew D. Correia

Wayne County Courthouse
26 Church Street
Lyons, New York 14489
(315) 946-7472
Fax (315) 946-7478

FIRST ASSISTANT
Kimberly F. Duguay
ASST. PUBLIC DEFENDERS
Dina S. Alawneh
Peter G. Chambers
Griffin D. Dault
John J. Gilman
John L. Grow
Arlene L. Hanna
William D. Hendricks
Richard W. Youngman

INVESTIGATOR
David P. Phillips

SENTENCING SPECIALIST
Kimberly J. Golding

MONTHLY REPORT

May 22, 2020

Number of cases currently open within office	465
Cases Opened during monthly report:	
Felonies	25
Misdemeanors and Violations	63
Violations of Probation (felonies)	0
Violations of Probation (misdemeanors)	0
Appeals	3
Parole Violations	2

NEW YORK STATE INDIGENT LEGAL SERVICES

CLAIMS FILED

May 2020 Monthly Report for June 1, 2020 Public Safety Meeting

Distribution #7 (ILS17), Contract #C700054 - Contract Term: 01-01-17 thru 12-31-19 *, EXTENSION thru 12-31-20

Quarterly expense reports and State Aid Voucher were filed with New York State for the quarter of 01-01-20 through 03-31-20 in the sum of \$ 4,504.20.

Distribution #8 (ILS18), Contract # C800054

Contract Term: January 1, 2018 through December 31, 2020

Quarterly expense reports and State Aid Voucher were filed with New York State for the quarter of 01-01-20 through 03-31-20 in the sum of \$ 6,180.69

Distribution #9 (ILS19), Contract # C900054

Contract Term: January 1, 2019 through December 31, 2021

Quarterly expense reports and State Aid Voucher were filed with New York State for the quarter of 01-01-20 through 03-31-20 in the sum of \$ 21,400.28

ILS Contract #CAFA254 - CAFA2 - Contract Term: 01-01-17 thru 12-31-19, EXTENSION THRU 12-31-20

Quarterly expense reports and State Aid Voucher were filed with New York State for the quarter of 01-01-20 through 03-31-20 in the sum of \$ 34,981.55

ILS HURRELL-HARRING – STATEWIDE EXPANSION – CONTRACT NO.: CSTWIDEHH50

Contract Term: April 1, 2018 – March 31, 2023

Quarterly expense reports and State Aid Voucher were filed with New York State for the quarter of 01-01-20 through 03-31-20 in the sum of \$ 14,802.49.

RESOLUTION TRANSMITTAL

Committee No. 2

Committee Chair: Jon Verkey

Date: June 1, 2020

Department Head: Andrew D. Correia

AUTHORIZATION TO ACCEPT NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES GRANT – Distribution #10, NYS Contract Number C100054

WHEREAS, New York State Office of Indigent Legal Services had advised the County Administrator of the availability of a non-competitive grant in the amount of \$247,713.00 for Indigent Legal Services; and

WHEREAS, Wayne County has received notification that the distribution in the amount of \$247,713.00 has been awarded under Contract Number C100054; and

WHEREAS, the term of said Contract Number C100054 is January 1, 2020 through December 31, 2022; and

WHEREAS, this grant funding shall be used for the following:

- To continue 50% funding of the salary and benefits of a full-time Assistant Public Defender, in continuation of the prior funding received for said position by virtue of I.L.S. Distributions #7, Contract Number C700054; and
- To provide funding assistance for the Wayne Pre-Trial Services, for an Adult Diversion Program Counselor; and
- To provide administrative and technological support for the Assigned Counsel Program Administrator's Office.

now, therefore, be it

RESOLVED, that the County Administrator is authorized to accept said distribution contract and the Chairman of the Wayne County Board of Supervisors is authorized to sign the required contract, subject to the review and approval by the Wayne County Attorney of said Indigent Legal Services Grant Contract.

Budgeted: Yes Proposed Cost: \$247,713.00 Reimbursable Amt: \$247,713.00 County Cost: \$ 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 1, 2020

Committee Chair: Jon Verkey

Department Head: Andrew D. Correia

AUTHORIZATION TO RENEW AND PAY FOR THE ANNUAL PUBLIC DEFENSE CASE MANAGEMENT MAINTENANCE AND SUPPORT AGREEMENT (PDCMS) BETWEEN THE WAYNE COUNTY PUBLIC DEFENDER'S OFFICE AND THE NEW YORK STATE DEFENDERS ASSOCIATION, INC.

WHEREAS, the Wayne County Public Defender's Office uses the Public Defense Case Management System (PDCMS) in their office for the management of data; and

WHEREAS, the New York State Defenders Association, Inc. and the Wayne County Public Defender's Office have entered into an annual agreement for the support and maintenance of said program which includes software maintenance, bug fixes, new software releases and unlimited telephone support; and

WHEREAS, the annual payment for the maintenance and support agreement is \$ 2,500; and

WHEREAS, the renewal term of the maintenance and support agreement is from March 7, 2020 through March 6, 2021; now, therefore, be it

RESOLVED, that upon the review and approval by the Wayne County Attorney of the PDCMS annual contract, the Wayne County Chairman of the Board is hereby authorized to execute said contract; and be it further

RESOLVED, that the Wayne County Public Defender's Office is hereby authorized to pay to the New York State Defenders Association, Inc., the sum of \$2,500 for the annual support and maintenance of the Public Defense Case Management System (PDCMS) and that said sum shall be paid from line number 54424 as justified in the Wayne County Public Defender's 2020 budget.

Budgeted: yes no Proposed Cost: \$2,500 Reimbursed Amount _____ County cost \$ 2,500

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

MONTHLY OT REPORT

FROM: 04/01/20 TO: 04/30/20

DIVISIONS	RECORDS	REC. SAFETY	CIVIL	JUVENILE	ROAD PATROL	DETECT	COURT SECURITY	JAIL	TOTALS
DWI					3.75				3.75
MVA				0.75	18.50				19.25
TRAINING			1.50		120.00	85.00			206.50
TRANSPORTS									
ARRESTS				6.25	9.75				16.00
STAFF SHORT (INCLUDES OO FEMALE OT)					95.50			524.75	620.25
SPECIAL DETAILS (incl SRO, STEP, K9)				36.50	21.92				58.42
OTHER DEPT. ASSIST				0.50	3.75	13.50			17.75
COURT APPEARANCE									
CRIMINAL INVESTIGATION		3.00		10.25	53.83	31.09			98.17
DRUG INVESTIGATION					4.00	38.50			42.50
JAIL MEDICAL								1.50	1.50
CONST WATCH \ HOSPITAL								131.00	131.00
ON CALL					60.00	58.00			118.00
ON CALL MINIMUM				3.00	3.00	6.00			12.00
OTHER \ SJS ENTRY \ SHOW UP \ WKND WORK			16.25	0.83	21.50			291.25	329.83
TOTALS	0.00	3.00	17.75	58.08	415.50	232.09	0.00	948.50	1674.92

**OFFICE OF TRIAL COURT OPERATIONS
COURT SECURITY UNIT**

MONTH :April 2020
 COURT:
 COUNTY: Wayne
 FACILITY: Hall of Justice
 COURT CONTACT: Corinne Sergeant

WEAPONS AND CONTRABAND

	1 CONFISCATE	2 *CONTRABAND RESULTING IN ARREST	3 VOUCHER/ RETURN	4 MONTH TOTAL (COLUMNS 1,2,3)	5 YTD TOTALS
FIREARMS	0	0	0	0	0
KNIVES	0	0	0	0	84
CHEMICAL SPRAY	0	0	0	0	4
RAZORS	0	0	0	0	0
SCISSORS	0	0	0	0	5
DRUG PARA	0	0	0	0	0
OTHER (WEAPONS)	0	0	0	0	0
OTHER (CONTRABAND)	0	0	0	0	136
MONTHLY TOTAL	0	0	0	0	x
NEW YTD TOTAL	0	0	229	229	229

* Contraband resulting in arrest should only be recorded in this column 4-4-20-5-1-20

**PLEASE RETURN TO: AGGIE ZICARI
 SEVENTH JUDICIAL DISTRICT ADMINISTRATION
 ROOM 161 HALL OF JUSTICE
 ROCHESTER, NY 14614
azicari@courts.state.ny.us**

Prepared by: D. Piscioti

**Monthly Mag Count: 212
 Year to Date Mag Count: 8345**

RESOLUTION TRANSMITTAL

Committee No. 2

Date: 6.1.2020

Committee Chair: Verkey
Department Head: Sheriff Virts

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH NEWARK - WAYNE COMMUNITY HOSPITAL FOR FACILITY USE TO TRAIN LAW ENFORCEMENT

WHEREAS, the Sheriff has needs for training facilities other than Wayne County owned properties;

WHEREAS, the Sheriff trains his employees and offers collaborative training to other law enforcement agencies that work in Wayne County and for government; and

WHEREAS, Newark - Wayne Community Hospital, 1200 Driving Park Avenue, Newark owns the facility at 6692 Middle Road, Sodus which is the old Myers Community Hospital; and

WHEREAS, the Sheriff and Newark - Wayne Community Hospital are desirous to enter into an agreement for training purposes for the Sheriff to use the 6692 Middle Road, Sodus facility for training purposes when needed and appropriate at no cost to the county; therefore be it

RESOLVED, that the Sheriff enters into an agreement with Newark - Wayne Community Hospital to use the 6692 Middle Road, Sodus facility for training purposes when needed and appropriate at no cost to the county, and upon review and approval of the County Attorney.

Budgeted: yes ___ no X Proposed Cost:\$0 Reimbursed Amount \$0 County Cost \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Department of Emergency Management Services
Activity Report
For the month of May 2020

Emergency Management is the governmental function that coordinates and integrates all activities to build, sustain and improve the capability to prepare for, protect against, respond to, recover from or mitigate against threatened or actual natural disasters, acts of terrorism or other man-made disasters.

Discussion

- RMS Software Update

Resolutions

- EM06RES1 – Authorization to Accept Bid for Servers, storage and Network Switches

Save the dates:

- August 25, 2020 – Ginna State Evaluated Exercise

EMERGENCY MANAGEMENT OFFICE

- **Corona Virus**
 - 32,000 cloth masks and 20,000 surgical masks have been distributed to the 15 town offices for distribution to the general public. Allocations to each town were based on each town's percentage of total county population.
 - Lots of virtual meetings.
 - NYS has placed allocation/distribution responsibilities on county emergency management.
 - Office staff is split – Bill Pulver and John O'Toole handling Corona Virus, George Bastedo and Zakk Hess handling Lake Ontario. With Lake Ontario concerns diminishing, Bastedo and Hess are also assisting in Corona related efforts.
- **Lake Ontario 2020 Flood Planning**
 - Lake Ontario level is 247.2' as of 5/26/2020. The International Joint Commission has continued significantly increased outflows for this time of year as compared to 2019. At this time, unless there is significant precipitation or a significant reduction in outflow, we should not experience a flooding event.
 - Five planning meetings have been held to date.
 - Sandbags supplied filled by NYS are in place in Sodus Point protecting critical infrastructure. Mennonite Disaster Service provided two teams to assist. All other locations not protecting critical infrastructure will not receive NYS help (as of this date).
 - Kudos to Wayne County Highway for maintaining the pumps.
- **Geographic Information System Mapping (GIS)**
 - Worked on updating Sodus Point sandbagging maps.
 - Investigating creating a better lake forecasting model
 - Created pump placement map
- **Continuity of Operations Planning**
 - A pandemic section has been added to the master plan. Departments have been made aware of this, and department level plans should be updated both with this and the personnel changes that have occurred.
- **House Numbering**
 - Work continues, but is on hold until after the pandemic.
- **Hazard Mitigation Plan Meeting**

- The project is running behind schedule.
- It is important for all jurisdictions to supply a list of any possible projects they may have. Future grant applications will score better if the projects are listed in the Hazard Mitigation Plan.
- **Annual plan**
 - Activities are on schedule.
- **Grants**
 - Quarterly grant submissions for Emergency Management have been submitted by Zakk Hess.
 - Emergency Management is currently managing 8 grants.
- **Ginna**
 - The full siren activation occurred on May 5, 2020 – 9:30 a.m. We received less than 10 calls to the 911 Center.
 - Local Fire Department Basic Radiological Emergency Worker Training has begun for 2020. Over 600 volunteers are trained annually. All training is on hold until after the pandemic.
- **Public Safety Emergency Communications – Dan Disanto & Jim Lee**
 - **Wolcott Project** – Commercial power on, waiting for generator install, waiting on installation of microwave dishes.
 - **Macedon Project** – Tower site to be determined.
 - **Ontario Site** - Tower site to be determined.
- **E-911 – Katie Dean**
 - **Katie Dean** has been appointed (provisionally) Operations Manager. Please congratulate her when you have the opportunity.
 - **Monthly reports are now being supplied to each Town Supervisor.**
 - **Backup Center**
 - The move of the backup center to the adjacent room should be finalized within the next few weeks.
- **Fire Coordinator – Rick Bond**
 - Report supplied under separate cover
- **EMS Coordinator – Bill Liddle**
 - Report supplied under separate cover

RESOLUTION TRANSMITTAL

Committee No. 2

Date: June 2, 2020

Committee Chair:

Jon C. Verkey

Department Head:

George Bastedo

Authorization to Accept Low Bid for Servers, Storage and Network Switches and Rescind Res. No. 248-20

WHEREAS, the 2020 budget included funds to update servers, storage and network switches in the 911 Center; and

WHEREAS, these purchases are an acceptable use of 2019-20 Public Safety Answering Point Grant funds and are a higher priority than grant expenditures that were authorized in Resolution No. 248-20; and

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for said servers, storage and network switches for the 911 Center and the bids were opened on Wednesday May 20, 2020 at 2:00 p.m. and the following bid was received:

Dox Electronics, Inc.
105 College Avenue
Rochester, NY 14607

and

WHEREAS, the single bid received from Dox Electronics, a MWBE business, in the amount of \$242,373.14 meets the bid specification and is within budget; now, therefore, be it

RESOLVED, that the bid submitted by Dox Electronics for the total bid amount of \$242,373.14 is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Dox Electronics in in the amount of \$242,373.14 in accordance with county purchasing policy; and be it further

RESOLVED, that Resolution No. 248-20 and its associated budget adjustment is hereby rescinded.

Budgeted: yes x no Proposed Cost: \$242,373.14 Reimbursed Amount: \$183,796.00 County Cost: \$58,577.14

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____