

*AGENDA*  
*HUMAN SERVICES COMMITTEE*  
*Monday, July 6<sup>th</sup> 8:30 a.m.*

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m.

Approve minutes from previous meeting

8:30 a.m.

Veterans Services, Renee Maybee

MONTHLY REPORT [VET May 2020 numbers.pdf](#)  
Update on Transportation  
HIPPA Compliance  
Full-time Position Vacancy

8:45 a.m.

Aging and Youth Department, Amy Haskins

MONTHLY REPORT [Report July 2020 A&Y.docx](#)

8:55 a.m.

Department of Social Services, Dr. Ellen Wayne

MONTHLY REPORTS  
[DSS FIN RPT MAY 2020 - WORD.docx](#)  
[DSS REPORT TO HUMAN SERVICES COMMITTEE.docx](#)

TRANSMITTALS:

- Authorization to sign administrative agreement with Finger Lakes Workforce Investment Board [DSS07RES01 FLWIB rev1.doc](#)
- Authorization to sign contract with Genesee Region Home Care [DSS07RES02 CONTRACT WITH GRHC - PERSONAL CARE SERVICES PROGRAM.doc](#)
- Authorization to appoint member to Lakes Workforce Investment Board [DSS07RES03 APPOINTMENT FLWIB.doc](#)
- Authorization to sign contract with Victim Resource Center of the Finger Lakes [DSS07RES04 CONTRACT WITH VRC FOR RESIDENTIAL DOMESTIC VIOLENCE SERVICES.doc](#)



# Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



## MONTHLY REPORT

MAY 1, 2020 - MAY 31, 2020

VETERAN STATUS		TYPE		MODE	
WWI		VETERAN	155	PERSONAL	3
WWII	6	DEPENDENT/WIDOW	31	PHONE/MAIL	218
KOREA	30	OTHER	35		
VIETNAM	126				
PERSIAN GULF	46				
PEACETIME/OTHER	13				
<b>TOTAL</b>	<b><u>221</u></b>	<b>TOTAL</b>	<b><u>221</u></b>	<b>TOTAL</b>	<b><u>221</u></b>

COUNSELING SERVICES (Pension, Compensation, Educ/Voc Rehab.  
 Burial, Insurance, Legal, Loans, Tax  
221 Exemption, Medical, Employment, etc.)

### VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 1

SYRACUSE VAMC  
MILES TRAVELED TO SYRACUSE VAMC

BURIAL CONTACTS 33

INDIGENT BURIALS  
COUNTY COST  
STATE REIMBURSEMENT  
VA FEDERAL REIMBURSEMENT

Submitted By Renee J. Maybee Date: July 6, 2020  
 Renee Maybee  
 Director



## Committee 7 Monthly Report: July 6, 2020

### Aging Services Provided for May:

	Clients-May	Units-May	Clients YTD	Units YTD
NY Connects	101	254 contacts	465	1,292 contacts
Case Management	67	136 hours	234	1,112 hours
Home Delivered Meals	167	3709 meals	301	17,123 meals*
Lunch Club 60	94	585 meals**	146	3,097 meals*
PERS	191	191 units	201	992 units
Aide Service	78	733.75 hours	113	3,852.25 hours
Insurance Counseling	50	134 contacts	272	1,114 contacts

\*Because the Lunch Club 60 meals are “to-go” they are technically counted as a home-delivered service type and counted in those overall YTD totals.

\*\*Lunch Club 60s opened halfway through the month for take-out only

#### Waitlists:

PERS – 18

Legal Services - 0

Case Management – 2

Aide Service – 20

Home Delivered Meals - 0

#### NY Connects Hot Topics:

May: Caregiver Supports

In-Home Services

Insurance

Housing

Legal Services

YTD: Caregiver Supports

In-Home Services

Insurance

Housing

Legal/Nutrition

#### Youth Services:

Numbers will be provided in next month’s report

#### Other:

- Notified by Aging State Office of additional \$27,000 in stimulus funding awarded.
- Resuming Medicare 101 classes in July (combo-Zoom and in-person).
- Beginning to get FACT commitments from schools – so far same as last year.
- Farmer’s Market Coupon Distribution starting July 13<sup>th</sup>.
- Looking for thoughts regarding re-opening Lunch Club 60s for in-person dining and activities – will be discussing this month with advisory council.

FINANCIAL REPORT – May 2020

Account	2020				2019				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	2,423,209	23.0%	2,719,666	35.9%	2,396,636	23.3%	2,694,977	37.4%	26,573	24,689
Admin Equipment			97,458	57.6%			40,568	17.4%		56,890
Admin-Contractual Expenses			638,412	19.9%			539,845	18.3%		98,566
Admin-Fringe			1,189,483	31.1%			1,288,618	33.4%		(99,135)
6055 Day Care	344,748	25.6%	325,591	22.5%	338,544	35.5%	352,338	33.4%	6,205	(26,747)
6070 Purchase of Services	135,542	11.5%	452,086	23.7%	131,295	11.1%	445,406	22.2%	4,247	6,680
6100 Medicaid Weekly Shares	0	0.0%	5,799,508	41.1%	0	0.0%	5,799,508	41.1%	0	0
6101 Medical Assistance	21,871	21.9%	0	0.0%	88,306	176.6%	803	1.6%	(66,435)	(803)
6106 Family Type Homes	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6109 Family Assistance	686,239	22.1%	689,817	22.3%	634,053	20.5%	812,133	26.2%	52,186	(122,316)
6119 Foster Care	260,367	14.3%	783,888	30.4%	498,201	28.2%	1,138,950	49.0%	(237,834)	(355,062)
6123 Juvenile Delinquent Care	0	0.0%	123,740	10.5%	21,281	10.1%	37,470	3.6%	(21,281)	86,270
6129 State Training Schools	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6140 Safety Net	346,674	35.4%	801,808	38.2%	335,471	34.2%	792,509	37.7%	11,203	9,299
6141 HEAP	30,323	303.2%	25,421	254.2%	34,693	346.9%	27,898	279.0%	(4,370)	(2,476)

FINANCIAL REPORT – May 2020

6142 Emergency Assistance to Adults	1,358	15.1%	3,909	21.7%	1,288	14.3%	2,898	16.1%	70	1,012
6275 Welfare to Work	77,828	24.9%	136,270	28.3%	0	0.0%	156,518	33.5%	77,828	(20,248)
6293 WIA Adult	38,913	31.0%	21,819	33.5%	18,664	32.6%	21,434	34.2%	250	385
6294 WIA Dislocated Worker	20,479	33.5%	23,380	35.9%	19,184	33.2%	21,687	34.8%	1,295	1,493
6295 WIA Youth	28,733	27.7%	33,095	31.6%	24,536	26.2%	38,700	40.8%	4,198	(5,604)
6296 TANF Summer Youth	0	0.0%	794	0.5%	0	0.0%	1,147	0.7%	0	(353)
6299 WFD Admin	632	18.8%	23,089	39.3%	780	23.5%	24,392	34.0%	(149)	(1,303)
TOTAL Expenses			13,889,236	34.0%			14,237,998	36.5%		(348,763)
Revenue	4,396,917	22.1%			4,542,932	23.7%			(146,016)	
County Cost			9,491,319	45.2%			9,695,066	43.2%		(202,747)

2020 - Total Original Appropriations = \$40,894,207

2020 - Original Budgeted County Cost = \$20,989,688

2020 - Original Budget Revenue  
\$19,304,518

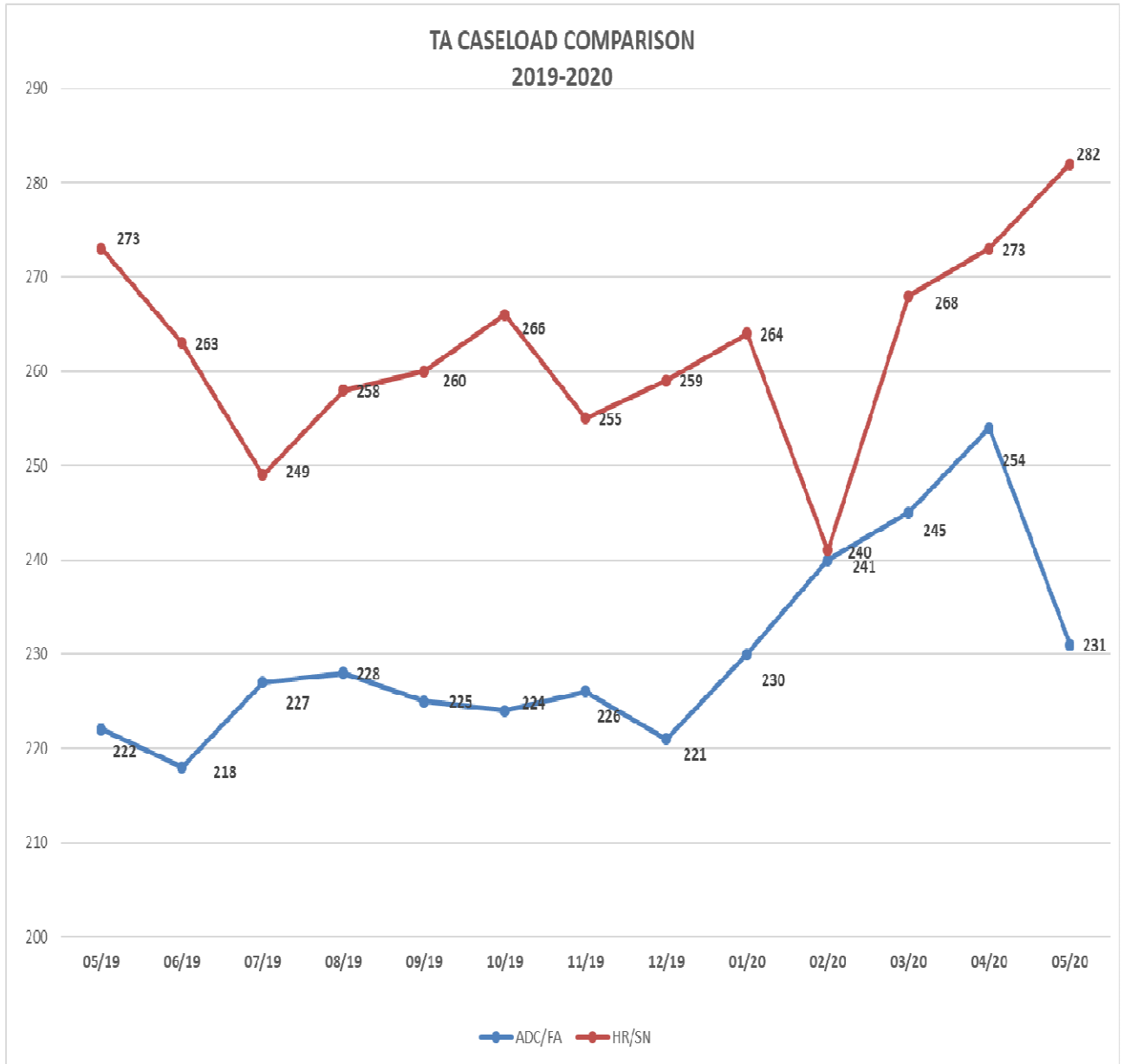
Report does not include County 50% funding of Nursing Home IG7.



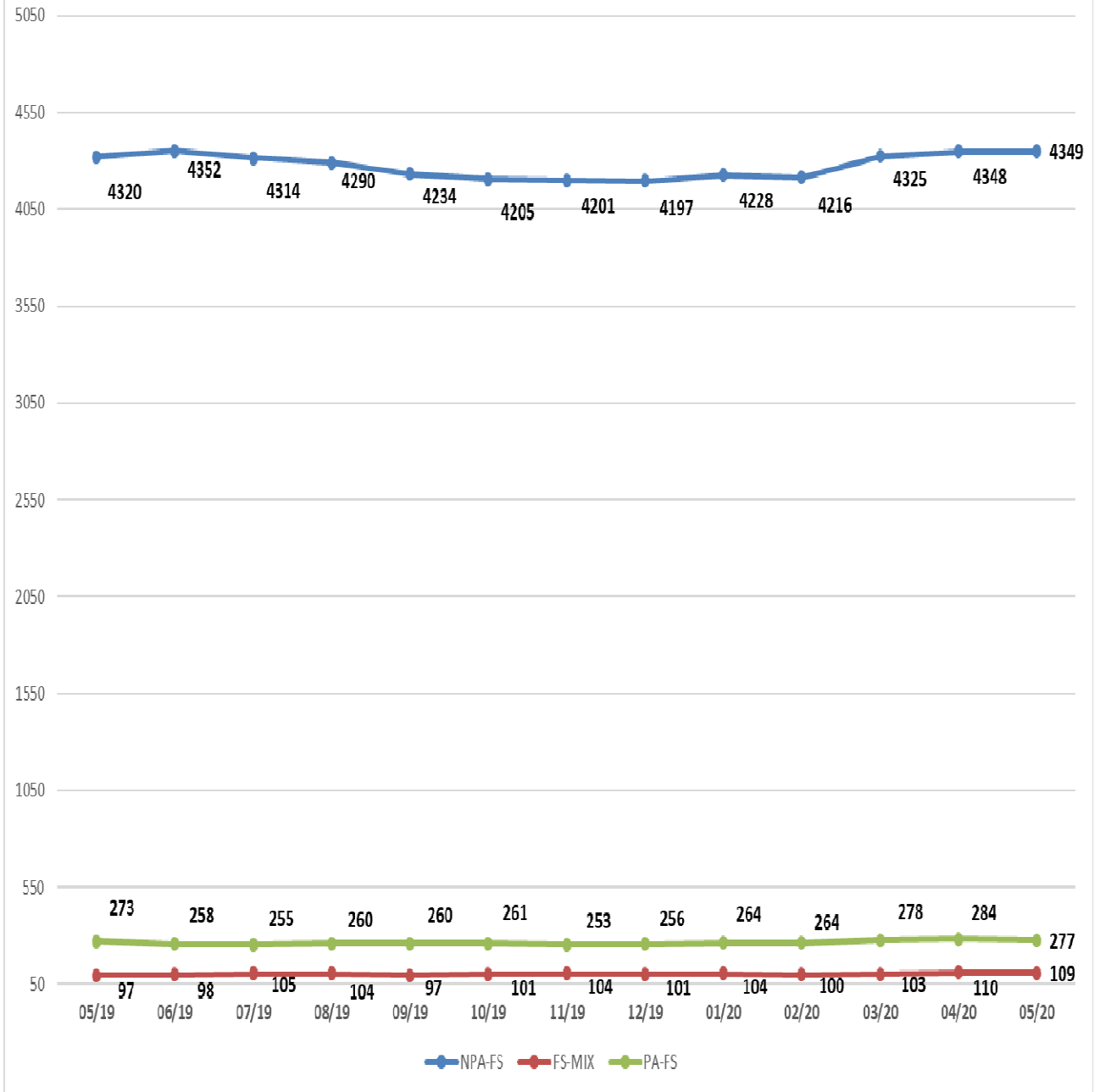
WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Report to Human Services Committee

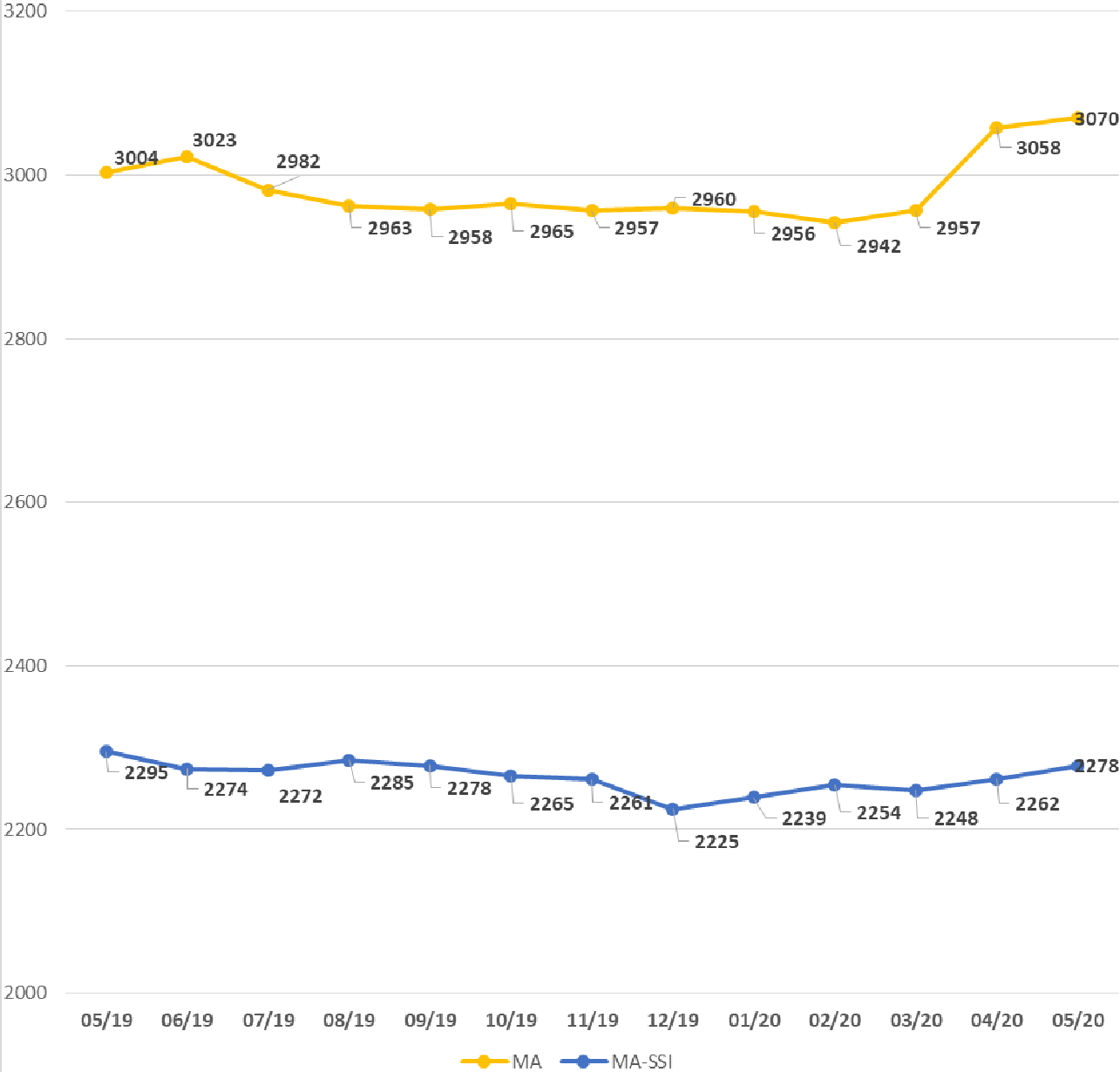
Date: July 6, 2020



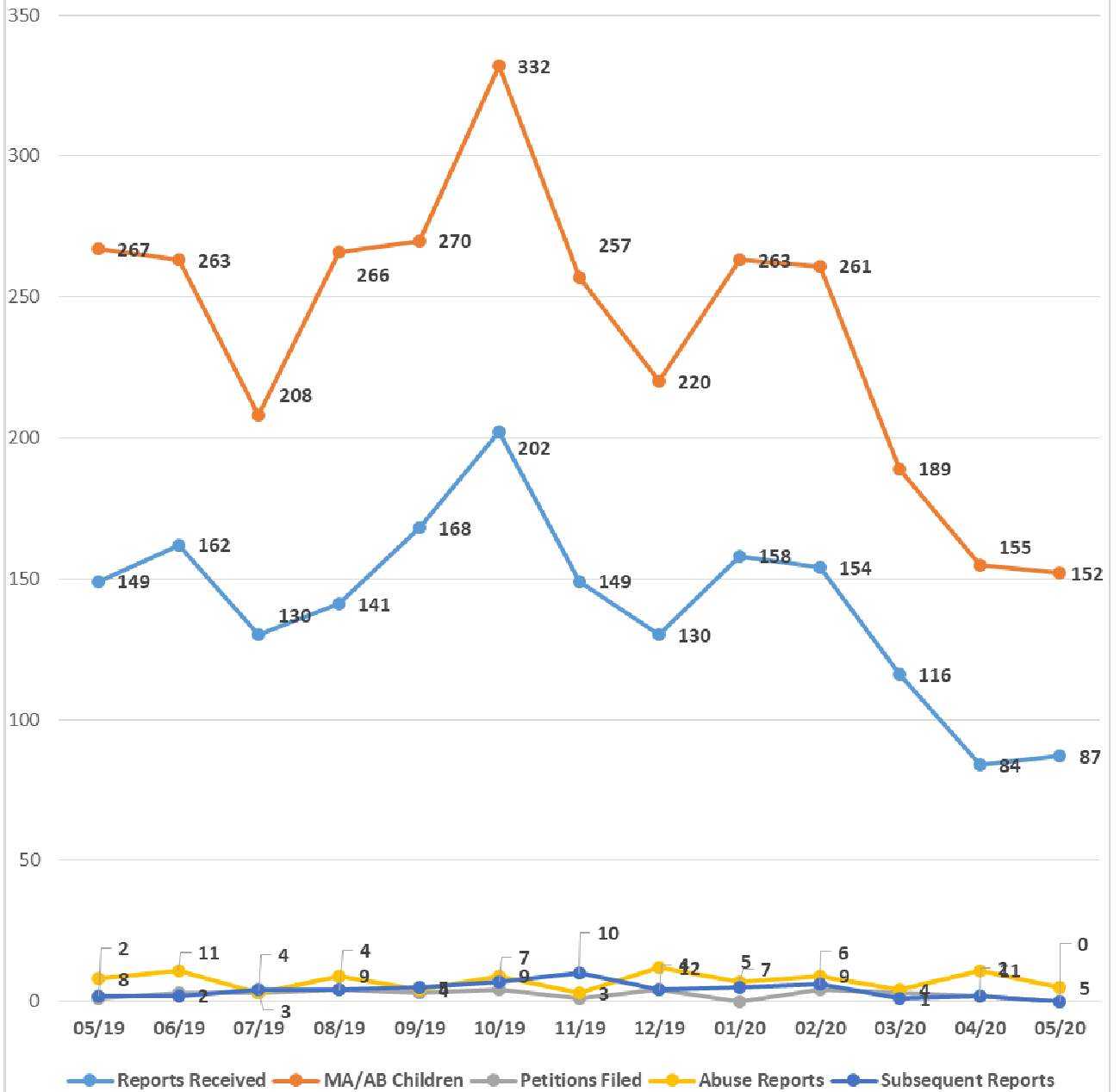
## SNAP CASELOAD COMPARISON 2019-2020



### MA CASELOAD COMPARISON 2019-2020



## CHILD WELFARE SERVICES 2019-2020





### **Summer Youth Employment Program**

The Summer Youth Employment Program is funded by New York State Office of Temporary and Disability Assistance. Workforce Development begins preparing for the program in May each year by contacting eligible youth ages 14 – 20; and contacting potential employment sites throughout the county. All active TANF/SN youth in this age group are sent a packet containing an application, instructions on how to complete it, and a postage paid return envelope. Referrals are also received from the DSS Services Division caseworkers, Probation, YAP, School guidance offices, and BOCES.

Youth in the program usually begin their employment shortly after the Fourth of July until right before the new school year begins in September.

In the 2019 Summer Youth Employment Program, Workforce Development employed 87 youth in paid employment and 5 youth participated in education only activities. Attached is a breakdown of youth served by town. Worksites included both public and private sectors employers and attached is a list of those sites.

Due to COVID-19, the availability of a 2020 Summer Youth Employment Program is tenuous. OTDA has not yet informed the counties if there will be a program or, if there is, the amount of funding to be received. However, in anticipation that there may be a program, Workforce Development has been contacting employers throughout the county, those who have participated in past years and new sites that would be willing to establish a relationship with the program. No applications have been sent out to youth at this time. The number of youths that can be served through the program will depend on the amount of the allocation. Should the funding come through, Workforce Development is prepared to get the youths matched up with appropriate worksites and working by mid-July, so only one week of work time would potentially be lost.

<b>2019 WORKSITES</b>	<b>ADDRESS</b>	<b>ADDRESS LINE 2</b>	<b>Classification</b>
21st CCLC Sodus Central School	P.O. Box 220	Sodus, NY 14551	Public
Apple Crate	4091 Main Street	Williamson, NY 14589	Private
Clyde Lunch Club 60	84 Sodus St.	Clyde, NY 14433	Non Profit
Clyde Savannah CSD Transportation	73 Wayne Ave	Clyde, NY 14433	Public
Clyde Savannah Kitchens	215 Glasgow St.	Clyde, NY 14433	Public
Crane's Market	4080 Main Street	Rose, NY 14542	Private
DSS	77 Water St. PO Box 10	Lyons, NY 14489	Public
Fuller's	6958 Main St.	Red Creek, NY 13143	Private
Gananda School District	1500 Dayspring Rdg.	Walworth, NY 14568	Public
Hometown Bottle & Can Return	17 Clyde Rd.	Lyons, NY 14489	Private
Humane Society of Wayne County	1475 County House Rd.	Lyons, NY 14489	Non Profit
Lyons Community Center	9 Manhattan St.	Lyons, NY 14489	Public
Lyons LEAP Program	10 Clyde Rd.	Lyons, NY 14489	Public
Marion CSD	4034 Warner Rd.	Marion, NY 14505	Public
Melinda DeBadts Daycare	9330 Glenmark Rd	North Rose, NY 14516	Private
Nature Seekers	4505 Route 414	North Rose, NY 14516	Private
Newark Manor	222 W. Pearl St.	Newark, NY 14513	Private
North Rose Wolcott CSD	5957 New Hartford St.	Wolcott, NY 14590	Public
Palmyra Macedon Middle School	163 Hyde Parkway	Palmyra, NY 14522	Public
Papa's Total Takout/Wolcott Hotel	12004 Main Street	Wolcott, NY 14590	Private
Raggedy Ann & Andy	3955 NY-104	Williamson, NY 14589	Private
Red Creek ABCD	6809 Church St	Red Creek, NY 13143	Public
Red Creek Central School District	6574 South St	Red Creek, NY 13143	Public
Rock & Post Farm	1076 Clevenger Rd	Ontario, NY 14519	Private
Sodexo	1529 Nye Rd	Lyons, NY 14489	Public
The Dugout	11818 Orchard St.	Wolcott, NY 14590	Private
Town of Lyons-Highway	43 Phelps Street	Lyons, NY 14489	Public
Town of Sodus	14-16 Mill St	Sodus, NY 14551	Public
Townline Motor Sports	12278 Oswego Street	Wolcott, NY 14590	Private
Village of Wolcott	6051 New Hartford Street	Wolcott, NY 14590	Public
Wayne ARC	150 Van Buren St	Newark, NY 14513	Non Profit
Wayne County Historical Society	21 Butternut St.	Lyons, NY 14489	Non Profit
Wayne County Nursing Home	1529 Nye Rd	Lyons, NY 14489	Public
Wayne County Public Health	1519 Nye Rd	Lyons, NY 14489	Public
Wayne County Tourism	9 Pearl St 2nd Floor #3	Lyons, NY 14489	Public
Wayne Education Center	4440 Ridge Rd.	Williamson, NY 14589	Public

ZIP Code	City/Town/Village	Youth Participants Served
14413	Alton	0
14433	Clyde	2
14513	East Palmyra	0
14489	Lyons	24
14502	Macedon	1
14505	Marion	1
14513	Newark	20
14516	North Rose	2
14519	Ontario	0
14520	Ontario Center	0
14522	Palmyra	3
14538	Pultneyville	0
13143	Red Creek	11
14542	Rose	1
13146	Savannah	2
14551	Sodus	4
14555	Sodus Point	0
13154	South Butler	0
13156	Sterling	1
14563	Union Hill	0
14568	Walworth	3
14589	Williamson	5
14590	Wolcott	12
	<b>Total</b>	<b>92</b>

***Noteworthy:***

- ***Essential Construction on the Foundation of the Building in Progress***
- ***Continuing with Food Distribution Events every Tuesday through the end of August***

***On the horizon:***

- ***Implementation of efficiencies in FY'20 as possible***

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 7/6/20

Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne

**APPROVAL OF ADMINISTRATIVE AGREEMENT BETWEEN THE CHIEF ELECTED OFFICIALS AND THE FINGER LAKES WORKFORCE INVESTMENT BOARD**

**WHEREAS**, the Workforce Investment Act (WIA) requires an Administrative Agreement between the Chief Elected Officials of the participating Counties and the Finger lakes Workforce Investment Board for the allocation of Title I Workforce Investment Act funds, for the designation of the (One Stop Operator’s) Career Center, and the definition of responsibilities for fiscal and program operations; and

**WHEREAS**, this Agreement defines the responsibilities and working relationships between the Counties of Ontario, Seneca, Wayne, and Yates, and the Finger Lakes Workforce Investment Board Inc.; and

**WHEREAS**, this Agreement serves to define the operational as well as program and fiscal responsibilities of each party for the period July 1, 2020 through June 30, 2022; now, therefore, be it

**RESOLVED**, that the Wayne Board of Supervisors authorizes the Board Chairman, to enter into this Agreement with the participating Counties and the Finger Lakes Workforce Investment Board Executive Director; and be it further

**RESOLVED**, that certified copies of this resolution be sent by the Clerk of this Board to Seneca, Ontario, and Yates Counties, the Finger Lakes Workforce Investment Board and to the Commissioner’s Regional Representative of the New York State Department of Labor.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \$ \_\_\_\_\_ Reimbursed Amount: \$ \_\_\_\_\_ County Cost: \$ \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DSS07RES01 APPROVAL OF ADMINISTRATIVE AGREEMENT BETWEEN THE CHIEF ELECTED OFFICIALS AND THE FINGER LAKES WORKFORCE INVESTMENT BOARD

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 7/6/20 Committee Chair: Anthony Verno  
Department Head: Ellen T. Wayne

**AUTHORIZATION TO EXECUTE CONTRACT WITH GENESEE REGION HOME CARE – ONTARIO COUNTY D/B/A HOME CARE PLUS FOR PERSONAL CARE SERVICES PROGRAM**

**WHEREAS**, the Personal Care Services Program (PCSP) is a mandated Medicaid Program, and

**WHEREAS**, the New York State Department of Health (DOH) has revised and updated its model contract, and

**WHEREAS**, the new PCSP model reflects changes to the Personal Care Services Program between 1979 and 2005, new Federal HIPAA compliance requirements, as well as changes resulting from the transfer of this program from NYS DSS to NYS DOH in 1999, and this model contract is written pursuant to Title 11 of Article 5 of the New York Social Service Laws and Title XIX of the United States Social Security Act; now, therefore, be it

**RESOLVED**, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract, subject to review by the County Attorney, with Genesee Region Home Care – Ontario County D/B/A Home Care Plus for the provision of the Personal Care Services Program for the timeframe October 1, 2019 and ending September 30, 2020.

Budgeted: yes  no  Proposed Cost: \_\_\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator’s Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec’d: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DSS07RES02 CONTRACT WITH GRHC – PERSONAL CARE SERVICES PROGRAM

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 7/6/20 Committee Chair: Anthony Verno  
Department Head: Ellen T. Wayne

**AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD**

**WHEREAS**, the Wayne County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Development Board for the Counties of Wayne, Yates, Seneca, and Ontario in compliance with the Workforce Development Innovation and Opportunity Act of 2014 (replacing the 1998 WIA Act); and

**WHEREAS**, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

**WHEREAS**, Ann Scheetz, who was previously appointed to the Finger Lakes Workforce Development Board, has chosen not to accept another three year term, and her position on the WIB Board must be refilled; and

**WHEREAS**, the Executive Director has solicited nominations in accordance with the law and the following individual has been nominated for representation and appointment to the WIB Board:

Michelle Jungermann Director, Meaningful Activities Ontario ARC Organization Serving Individuals with Disabilities

**RESOLVED**, that the appointment of Michelle Jungermann be approved by the Legislative Board; and that certified copies of this resolution be sent to Seneca, Yates, and Ontario Counties, and to the Workforce Investment Board.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_\_\_ Reimbursed Amount: \_\_\_\_\_ County Cost: \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DSS07RES03 AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD

**RESOLUTION TRANSMITTAL**

Committee No. 7 Date: 7/6/20

Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne

**AUTHORIZE CONTRACT WITH VICTIM RESOURCE CENTER OF THE FINGER LAKES, INC. FOR THE PROVISION OF DOMESTIC VIOLENCE RESIDENTIAL SERVICES**

**WHEREAS**, Wayne County Department of Social Services (DSS) is responsible for ensuring a safe place is available for victims of Domestic Violence, and

**WHEREAS**, Victim Resource Center of the Finger Lakes, Inc., (VRC) is certified to provide residential services in Wayne County, and

**WHEREAS**, VRC has provided such residential services in a competent manner in the past, therefore be it

**RESOLVED**, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract with the Victim Resource Center of the Finger Lakes, Inc., subject to the County Attorney's approval as to form and content, for the provision of Residential Domestic Violence Services in accordance with 18 NYCRR 408. The term of the contract will be 1/1/20 through 12/31/20 at a cost not to exceed \$70,000.

Budgeted: yes  no  Proposed Cost: \$70,000 Reimbursed Amount: \$0 County Cost: \$70,000

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DSS07RES04 CONTRACT WITH VRC FOR RESIDENTIAL DOMESTIC VIOLENCE SERVICES