

# AGENDA

## PUBLIC WORKS COMMITTEE

### Wednesday, February 5<sup>th</sup> 8:30 a.m.

*Members: Chatfield Kolczynski Spickerman, Verno and Emmel*

8:30 a.m. **Approve minutes from previous meeting**

8:30 a.m. **Weights and Measures, Rich Molisani**

Monthly Report [W&M Jan 2020 Monthly Report.pdf](#)

Monthly Planner [W&M Monthly planner.xlsx](#)

Annual Report [W&M 2019 Annual Report.pdf](#)

8:40 a.m. **Soil and Water Conservation District, Lindsey Gerstenslager**

#### TRANSMITTALS:

- Authorization to Appoint Members to the Wayne County Soil & Water Conservation District Board of Directors [SWCD Board Re-appointment 1.6.2020 REV.doc](#)
- Authorization to Support the Contracting Between Wayne County and Wayne County Soil & Water Conservation District for Blind Sodus Bay and Port Bay REDI Initiative Projects [SWCD REDI Project contract agreements REV.doc](#)

Update on REDI—Resiliency and Economic Development Initiative Program

9:00 a.m. **Public Works, Kevin Rooney**

#### DISCUSSION:

- Public Defender Space

Monthly Report [PW Feb 2020 report.doc](#)

Annual Report [PW Annual Report.pdf](#)

#### TRANSMITTALS:

- Authorization to accept bids for highway construction and maintenance materials [PW02 RES01 accept material bids.doc](#)
- Authorization to sign agreement with Regional Transit Services [PW02 RES02 Agreement with RTS.doc](#)
- Authorization to sign agreement with CHA for design services [PW02 RES03 Agreement with CHA for Farmington Road.doc](#)
- Authorization to amend Resolution No. 558-19—Farmington Road Bridge Project [PW02 RES04 amend resolution for farmington road.doc](#)
- Authorization to create projects in Highway Department [PW02 RES05 2020 Highway Constuction Proj REV1.doc](#)
- Authorization to declare a vehicle surplus [PW02 RES06 Declare vehicle surplus.doc](#)
- Authorization to roll over 2019 Highway Department projects [PW02 RES07 Roll over project funds-REV3.docx](#)
- Authorization to abolish and create positions [PW02 RES08 abolish-create position in the Highway dept REV1.doc](#)
- Authorization to sign agreement with Corporate Floors USA [PW02 RES09 - Auth to Contrct with Corporate Floor for HSB Floor Replacment.doc](#)
- Authorization to sign contract with FM Generators [PW02 RES10 - Auth to Amend and Renew Contrct with FM Generator.doc](#)

9:30 a.m. **Public Health Director, Diane Devlin**

#### DISCUSSION:

- Smoking

**Monthly Device Inspection Test Results**

Device Type	Total Devices	Results of Initial Tests						Total Rechecks	Incorrect Visual Inspection	No. Devices Not Tested
		Total Initial	Test Correct		Test Incorrect					
			Correct	%	Plus	Minus	Other			
Computing Scale	12	12	12	100%	0	0	0	0	0	
Pre-Pack Scale										
Customer Scale	1	1	1	100%	0	0	0	0	0	
Vehicle Scale										
Monorail Scale	1	1	1	100%	0	0	0	0	0	
Prescription Scale	13	13	13	100%	0	0	0	0	0	
Hopper/Batch/Tank Scale										
Platform Scale	7	7	7	100%	0	0	0	0	1	
Livestock Scale										
Miscellaneous Scale	10	10	10	100%	0	0	0	0	0	
Petroleum Pump	4	4	4	100%	0	0	0	0	0	
Petroleum Meter VTM										
Petroleum Meter Other										
Rack Meter										
Liquid Measure										
Volumetric Measure										
Linear Measure										
Linear Measuring Device	8	8	8	100%	0	0	0	0	0	
Timing Device										
Taximeter										
Miscellaneous Device										
LPG Meters										
Non-Commercial Devices	3	3	3	100%	0	0	0	0	0	
Weights Pharmacy	372	372	372	100%	0	0	0	0	0	
Weights Other	18	18	18	100%	0	0	0	0	0	

**Package Checking**

**Samples Collected**

Gasoline	15
Diesel Fuel	2

**Fines**

No.	0	Total:	0
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**Scanner Pricing Accuracy**

Type of Inspection	# of Inspections	# Items Checked	# Over Charges	# Under Charges	Not on File	# Insp Failed	% Failed
Complaint - Individual Items							
Audit Inspections							
Full Inspections	1	100	0	1	0	0	0%
Reinspections - Audit or Full	1	100	2	1	0	1	100%

Establishment Vists: 43      Calls: \_\_\_\_\_      Misc.: \_\_\_\_\_

Additional Notes: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Chatfield  
Dept. Head: Gerstenslager

**AUTHORIZATION TO APPOINT MEMBERS TO THE WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS**

WHEREAS, The Wayne County Board of Supervisors, pursuant to the Soil and Water Conservation District Law, Section 6.1, Designation of the District Directors, is appointing and re-affirming the following members to the Wayne County Soil & Water Conservation District Board of Directors;

Lynn Chatfield, Legislature	Annual – expiration of appointment January 2021
Jake Emmel, Legislature	Annual – expiration appointment January 2021
Patricia VanLare, Grange	Expiration of appointment January 2021
Steven Olson, Member at Large	Expiration of appointment January 2023
Mark Humbert, Farm Bureau	Expiration appointment January 2023

WHEREAS, the Wayne County Farm Bureau has voted and agreed at the October Meeting of 2016 to appoint Mark Humbert as their representative on the Soil & Water Conservation District Board of Director for a regular term of three years through the term of January 2023; and

WHEREAS, the Wayne County Grange has sent notification on December 10, 2018 for the appointment to Patricia VanLare as their representative on the Soil & Water Conservation District Board of Directors for a regular term of three years through the term of January 2021; now therefore be it

RESOLVED, that the Wayne County Board of Supervisors newly appoints and re-affirms members listed above to the Wayne County Soil & Water Conservation District Board of Directors.

Budgeted: yes  no  Proposed Cost:   \$00   Reimbursed Amount   \$0   County cost   \$00  

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3

Date: 1/28/2020

Committee Chair: Chatfield  
Dept. Head: Gerstenslager

**AUTHORIZATION TO SUPPORT CONTRACTING BETWEEN WAYNE COUNTY AND WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT FOR BLIND SODUS BAY & PORT BAY REDI INITIATIVE PROJECTS**

WHEREAS, the Board of Supervisors authorized the Wayne County Soil & Water Conservation District to provide technical assistance on the Blind Sodus Bay & Port Bay REDI Initiative projects authorized by New York State; and

WHEREAS, the County of Wayne, will subcontract two separate agreements with the District to act on behalf of the County with conservation assistance for resiliency planning, design and implementation with these two individual contract agreements; and

WHEREAS, the District Board of Directors and District Staff accept the responsibility for fulfilling the contract obligations the County of Wayne is contracted for through DASNY; and

WHEREAS, The District Board of Directors and District Staff will provide monthly updates on the individual projects at the County Public Works Committee Meeting; now therefore be it

RESOLVED, that the Wayne County Board of Supervisors supports advancement of subcontracting agreements for Blind Sodus Bay and Port Bay REDI projects with Wayne County Soil & Water Conservation District

Budgeted: yes X no\_\_ Proposed Cost:   \$   Reimbursed Amount   \$0   County cost   \$0  

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**COUNTY OF WAYNE**  
**DEPARTMENT OF PUBLIC WORKS**  
7227 ROUTE 31, LYONS NY 14489

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Kevin P. Rooney, P.E.  
Superintendent of Public Works

315-946-5600  
fax 315-946-5610

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February 5, 2020

**MONTHLY REPORT – January 2020**

During the month of January, the following is a brief description of activities that occurred in each division of the Public Works department:

**BUILDINGS AND GROUNDS**

Jail

- Lobby security improvement plans and specifications are issued for bids. Due date is Feb 19<sup>th</sup>

Health Services Building

- Wallpaper and replacement carpet is completed in the Public Health Area.
- Replacement of two bathroom countertops, sinks and partitions

County Clerk's Building

- Generator has been completed
- LaBella had begun there design work on the 1<sup>st</sup> floor renovation project.

Court House

- 1<sup>st</sup> floor keying update was started.

Hall of Justice

- Design work continues with C&S Engineers on generator.
- Buildout of new office space in the DA area.

16 William Street

- Work continues on the renovation project, estimate substantial completion by end of January. County to re-occupied by mid February

DSS

- DSS Attorney was move to their new office space on the second floor. Work continues on 1<sup>st</sup> floor offices changes.
- Assist with installation of more office cubicles.

Public Safety

- Office wall repairs and painting going on.

As always, staff continue to address concerns that arise by County staff in the County buildings. Also have been dealing with snow & ice control for the winter seasons.

**PARKS & TRAILS**

- Parks are closed for the year
- Working on removing dead ash tree from parks and trail. 60+ tree are effected.

## **CENTRAL GARAGE**

Service on County vehicles and WATS busses continues. Several vehicles were prepared to be sold as surplus. Central Garage staff is working to provide loaner vehicles for County staff. Staff is also working to prepare new vehicles that have been purchased by various departments.

## **HIGHWAY**

Heavy stone hauled and stocked at B. Forman Park to be used in the shoreline revetment project.

Some Highway crew members are assisting the Town of Wolcott with a shoreline stabilization project at the end of Brown Road.

Site cleanup continued at 1591 County House Road where a building was previously demolished.

Tree removal work continued with County staff. Tree Surgeon work will commence in February.

Hauled and stockpiled stone for 40+ miles of surface treating scheduled in 2020.

Hauled sand for Palmyra, Marion and Williamson.

Hauled crushed stone for Williamson Water department

Patrol crews continue to work on service requests that do not require any asphalt work.

Major rust continue on two large highway trucks. Bridge crew staff assist on these winter projects that require fabrication and welding.

Shop Mechanics continue to perform services in the shop and in the field on Highway trucks and equipment. Many small pieces of equipment are being serviced and refurbished.

The Engineering group is working on design plans for the 2020 construction season. They are also preparing documents for the annual bid book. Bids have been received and the Bid Book will be presented for approval in February.

Respectfully submitted

Kevin P. Rooney, P.E.  
Superintendent of Public Works

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**ACCEPT BIDS FOR HIGHWAY CONSTRUCTION AND MAINTENANCE MATERIALS**

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for various highway construction and maintenance materials for 2020; now, therefore, be it

RESOLVED, that upon the recommendation of the Superintendent of Public Works, the bids listed in the attached Bid Summary Booklet dated February 2020, a copy of which has been filed with the Clerk of the Board of Supervisors, are hereby accepted; and be it further

RESOLVED, that the low bid amounts for each item should be utilized unless there is appropriate reason to purchase differently as described in the bid book, and be it further

RESOLVED, that the bids listed be good for 1 year from the date of award, and be it further

RESOLVED, that any municipal highway department may purchase materials directly from the vendors pursuant to such bids, provided that the municipality shall accept sole responsibility for any payments due the vendor and for audit and inspection of the materials; and be it further

RESOLVED, that any bid not listed in the Bid Summary Booklet is hereby rejected.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZE AGREEMENT WITH REGIONAL TRANSIT SERVICE (RTS) FOR OFFICE SPACE AND MAINTENANCE WORK**

WHEREAS, RTS Wayne currently resides in office space located at the Wayne County Public Works facility in Lyons, and

WHEREAS, Wayne County Central Garage performs maintenance and repair work on the (RTS) vehicles and charges a set hourly rate for this work; and

WHEREAS, a current agreement between Wayne County and RTS, which describes the office lease, maintenance charges, and other contractual items is set to expire, and

WHEREAS, RTS and Wayne County wish to continue the current relationship, now therefore be it

RESOLVED, that the Wayne County Attorney is authorized to review and update the current agreement with RTS with input from the Superintendent of Public Works; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the amended agreement with RTS, and be it further

RESOLVED, that the agreement shall be in place for 10 years with an ability to renew for one 10 year term.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CHA FOR THE CONSULTANT SERVICES FOR THE FARMINGTON ROAD BRIDGE REHABILITATION PROJECT IN MACEDON**

WHEREAS, Wayne County has been awarded funds to rehabilitate the Farmington Road Bridge over Ganargua Creek, (P.I.N. 4WA003), which was previously approved in resolution 558-19; and

WHEREAS, this project is listed on the current Transportation Improvement Plan; and

WHEREAS, a solicitation for a Consulting firm has been done and CHA has been selected, and

WHEREAS, the scope of work for the culvert replacement project has been reviewed and approved by the New York State Department of Transportation (NYSDOT); and

WHEREAS, the fee of \$225,000 has been negotiated with CHA and approved by the NYSDOT; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with CHA for the design services associated with the rehabilitation of the Farmington Road Bridge in the Town of Macedon, and be it further

RESOLVED that the cost shall be paid for from available funds in the D51122.52924 account

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO AMEND RESOLUTION 558-19 FUNDING THE FARMINGTON ROAD BRIDGE PROJECT IN MACEDON**

WHEREAS, resolution 558-19 authorized an agreement with New York State Department of Transportation (NYSDOT) for \$215,000 to fund the design portions of the Farmington Road bridge rehabilitation project, and

WHEREAS, the NYSDOT actually authorized \$226,000 which will include the Right-of Way incidental phase, now, therefore be it

RESOLVED, that the additional sum of \$11,000 is hereby appropriated and made available to cover the cost of participation in the above phase of the project; and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$550 from the D Fund Balance, and revise the budget as follows:

D5112 – ROAD CONSTRUCTION:

(Appropriations)

\$11,000 to .52924 Farmington Road

D9999 – OTHER:

(Revenue)

\$8,800 to .44511 Marchiselli Funds - Federal (80%)

\$1,650 to .43511 Marchiselli Funds State (15%)

and be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Wayne County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Superintendent of Public Works thereof; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Wayne with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federalaid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: \_\_\_0\_\_\_ Reimbursed Amount \_\_\_\_\_ County cost \_\_\_0\_\_\_

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO CREATE PROJECTS IN THE HIGHWAY DEPARTMENT**

WHEREAS, in accordance with Section 115 of the Highway Law, the Superintendent of Public Works has prepared Project Statements for the proposed work for the following projects:

20-59	2020 Surface Treating Project	\$250,000
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now, therefore, be it

RESOLVED, that the Project Statements prepared by the Superintendent of Public Works are hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statements; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to create line items and transfer funds as listed below:

**D5112 Road Construction**  
 (Appropriations)  
 \$250,000 from 52600 Highway Construction  
 \$250,000 to 52659 2020 Surface Treating Project

Budgeted: yes \_\_\_ no \_\_\_ Proposed Cost: 250,000 Reimbursed Amount 250,000 County Cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



**RESOLUTION TRANSMITTAL**

**Committee No: 3**

**Date: February 5, 2020**

**Committee Chair: Lynn Chatfield**

**Department Head: Kevin Rooney**

**AUTHORIZATION TO ROLL OVER 2019 HIGHWAY DEPARTMENT PROJECTS AND AMEND THE 2020 BUDGET**

WHEREAS, each year the Superintendent of Public Works distributes CHIPS project reimbursement funds into specific project accounts; and

WHEREAS, some projects continue to the following calendar year; and

WHEREAS, the projects listed below will continue in 2020 and have the associated balances still available, and need to be re-appropriated in the 2020 budget; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to transfer \$46,032.38 from the D Fund Balance; and, further be it

RESOLVED, that the County Treasurer is authorized to amend the 2020 budget as follows to carry the available 2019 project balance budgets and reimbursement revenues forward:

**D9999 Other Revenue**

(Reimbursement Revenues)

\$1,624,258.11	to	43501	Consolidated Highway Aid
\$486,710.67	to	43511	State Aid – Marchiselli Funds
\$721,195.24	to	44511	Federal Aid – Marchiselli Funds

**D5112 Road Construction**

(Project Appropriations)

**CHIPS**

962,873.49	to	52600	Highway Construction
66,511.70	to	52601	Culvert replacement project
25,065.26	to	52603	Surface Treating Project
159,261.80	to	52621	Owls Nest Rd Project
1,000.00	to	52626	South Main St Project
15,026.93	to	52633	Vienna Rd Recycle Project
1,000.00	to	52638	Chips-Equipment
172,839.50	to	52646	County House Rd Project
141,953.02	to	52647	Mill St. Project
1,000.00	to	52669	E. Port Bay Retaining Wall Project
77,726.41	to	52900	Bridge Construction

**Federal/State/Local**

50,500.00	to	52609	Intersection Accident Study
532,345.76	to	52923	Arcadia Zurich Bridge Proj
215,000.00	to	52924	Farmington Rd

**Bridge NY**

191,000.00	to	52926	Marion-East Will Culvert
183,608.81	to	52927	Woods Rd Culvert
81,483.72	to	52928	Mud Mills Bridge(BNY)

Budgeted: Yes No Proposed Cost: \$2,878,196.40 Reimbursed Amount \$2,832,164.12 County Cost \$46,032.38

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

RESOLUTION TRANSMITTAL

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield
Department Head: Kevin Rooney

AUTHORIZATION TO ABOLISH AN ACCOUNT CLERK-TYPIST POSITION AND CREATE A SENIOR ACCOUNT CLERK POSITION IN THE HIGHWAY DEPARTMENT

WHEREAS, the clerical staff at the Highway department has recently taken on more responsibility for billing, account management, procurement and fleet management, and is performing duties that better fit the title of Senior Account Clerk, and

WHEREAS, the person in the Account Clerk-Typist position in the Highway has demonstrated the ability to competently perform the additional duties requested, and

WHEREAS, the position duties have been reviewed by the HR Director and current duties performed fall in line with the duties of a Senior Account Clerk, now, therefore be it

RESOLVED, that the Superintendent of Public Works is authorized to abolish the full-time Account Clerk-Typist position (pay-grade 10) and create a full -time Senior Account Clerk position (pay- grade 13), and be it further

RESOLVED, that the Treasurer is authorized to make the following adjustments to the 2020 budget:

D5010 Highway Administration

(Appropriations)
\$24,039 from 51151 Account Clerk Typist
\$24,039 to 51606 Senior Account Clerk

A1640 Central Garage

(Appropriations)
\$10,302 from 51151 Account Clerk Typist
\$10,302 to 51606 Senior Account Clerk

Budgeted: yes \_\_\_ no\_X\_\_\_ Proposed Cost: \_\_\_ Reimbursed Amount \_\_\_ County cost \_\_\_

Departmental transfer \$ \_\_\_ from Account No. \_\_\_ to Account No. \_\_\_

County Administrator's Review: \_\_\_ Date: \_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_

Standing Committee: Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

Signature/Date Rec'd: \_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

Committee: \_\_\_ Ayes \_\_\_ Nays \_\_\_ Date: \_\_\_ Signature: \_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO EXECUTE AGREEMENT WITH CORPORATE FLOORS U.S.A., INC FOR THE REPLACEMENT OF FLOORING AT THE HEALTH SERVICES BUILDING.**

WHEREAS, the 2020 Buildings & Grounds Budget included funds for the replacement of the vinyl flooring in the Health Services Building 2nd floor elevator hallway; and

WHEREAS, the Deputy Superintendent of Public Works has received a proposal from Corporate Floors U.S.A, Inc under the NYS OGS Contract # PC68597 for the materials and labor to replace the flooring at a cost of \$14,702.36, and

WHEREAS, Corporate Floors has performed work for the County in the past and has done satisfactory work; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Corporate Floors U.S.A, Inc for the amount of \$14,702.36

Budgeted: yes  no  Proposed Cost: \$14,702.36 Reimbursed Amount \_\_\_\_\_ County cost \$14,702.36

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 3

Date: February 5, 2020

Committee Chair: Lynn Chatfield  
Department Head: Kevin Rooney

**AUTHORIZATION TO AMEND AND RENEW CONTRACT WITH FM GENERATOR FOR COUNTY OWNED GENERATOR MAINTENANCE AND INSPECTION SERVICES**

WHEREAS, Wayne County currently has a contract with FM Generator Inc which is set to expire on February 28, 2020 to perform biannual maintenance and inspection services on several generators, and

WHEREAS, the original agreement allowed for three 1 year renewals and provided a 0% cost increase for the 4<sup>th</sup> year of service; and

WHEREAS, the County has added additional generators over the past year at the Courthouse, County Clerks Building and Route 31 Complex Sewer Screening building that need to be added to the contract; and

WHEREAS, FM Generator has provided a cost of \$1,200.00 per year to add these three additional units to the County's service contract; and

WHEREAS, the Deputy Superintendent has compared the proposed cost and has found them to be in line with our current cost per generator; now, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to amend the current contract with FM Generator subject to the County Attorney's review, for the generator maintenance and inspection services on three additional units for the total annual cost of \$1,200.00, and be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to renew the contract with FM Generator for one additional year for a total cost of \$7,670.00 effective March 1<sup>st</sup> 2020 through February 28<sup>th</sup> 2021.

Budgeted: yes X no\_\_ Proposed Cost: 7,670 Reimbursed Amount \_\_\_\_\_ County cost 7,670

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_