

AGENDA

HUMAN SERVICES COMMITTEE

Monday, February 3rd 8:30 a.m.

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m. **Approve minutes from previous meeting**

8:30 a.m. **Veterans Services, Jason Eldridge**

Monthly Report

Annual Report [VET 2019 Annual Report.pdf](#) [VET 2020 Annual report.xls](#)

[VET Excel 2020 annual.xlsx](#)

TRANSMITTAL:

- Authorization to sign contract with RTS [VET 01 RES1 Contract with Wayne RTS for transportation services2020 REV2.docx](#)

8:40 a.m. **Aging and Youth Department, Penny Shockley**

Home Delivered Meals Report: [AY HDM-PCA report for 2-2020 BOS mtg.docx](#)

TRANSMITTAL:

- Authorization to abolish and create position [AY02 RES 02 abolish ands create DD of AY.docx](#)

DISCUSSION:

- Lifeguard salary rates

8:50 a.m. **Department of Social Services, Dr. Ellen Wayne**

TRANSMITTALS:

- Authorization to sign agreement with Mercy First [DSS02RES01 MERCY FIRST.doc](#)
- Authorization to accept SNAP bonus funds extension [DSS02RES02 AUTHORIZATION TO ACCEPT SNAP BONUS FUNDS EXTENSION.doc](#)
- Authorization to sign agreement with RTS [DSS02RES03 RTS-WAYNE FOR ON DEMAND TRANSPORTATION.doc](#)
- Authorization to sign contract with Child Care Council [DSS02RES04 AUTHORIZE CONTRACT WITH CHILD CARE COUNCIL.doc](#)
- Authorization to approve a one-month extension of legal services [DSS02RES05 AUTHORIZE ONE \(1\) MONTH EXTENSION OF LAWNY CONTRACT.doc](#)

MONTHLY REPORT

[DSS JANUARY 2020.docx](#)

9:15 a.m. **PRESENTATION**

Poverty



Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



ANNUAL REPORT

JANUARY 1, 2019 - DECEMBER 31, 2019

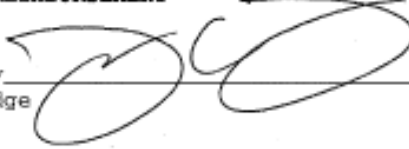
VETERAN STATUS		TYPE		MODE	
WWI		VETERAN	2005	PERSONAL	1208
WWII	167	DEPENDENT/WIDOW	545	PHONE/MAIL	1933
KOREA	474	OTHER	591		
VIETNAM	1633				
PERSIAN GULF	520				
PEACTIME/OTHER	347				
TOTAL	3141	TOTAL	3141	TOTAL	3141

COUNSELING SERVICES (Pension, Compensation, Educ/Voc Rehab., Burial-Contacts (424), Insurance, Legal, Loans, Tax Exemption, Medical, Employment, Etc.)

3141

VETERANS TRANSPORTED TO:
 WATS CANANDAIGUA VAMC 871
 SYRACUSE VAMC 202
 MILES TRAVELED TO SYRACUSE VAMC 13,312

INDIGENT BURIALS:
 BURIALS 11
 COUNTY COST \$25,856.25
 STATE REIMBURSEMENT \$3,915.00 (15 Burials 5/2/18-9/4/19)
 VA FEDERAL REIMBURSEMENT

Submitted By  Date April 1, 2020
 Jason Eldridge
 Director

RESOLUTION TRANSMITTAL

Committee No. 7

Date: 2/3/20

Committee Chair: Verno
Department Head: Eldridge

AUTHORIZATION TO CONTRACT WITH WAYNE AREA TRANSPORTATION SERVICES, INC. (RTS) FOR 2020 FOR VETERANS TRANSPORTATION SERVICES

WHEREAS, the Veterans Service Agency received a contract renewal of services from Regional Transit Service (RTS) Wayne for medical appointments to the Canandaigua VA Medical Center during 2020; and

WHEREAS, the new contract has a cost of \$14.50 per one way and \$29 per round trip for the start date of January 2020, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract, subject to the County Attorneys approval as to form and content, with RTS for the provision of medical transportation services for Wayne County Veterans to the Canandaigua VA Medical Center from 1/1/20 – 12/31/20.

Budgeted: yes ___ no ___ Proposed Cost: ___0___ Reimbursed Amount _____ County cost ___0___

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

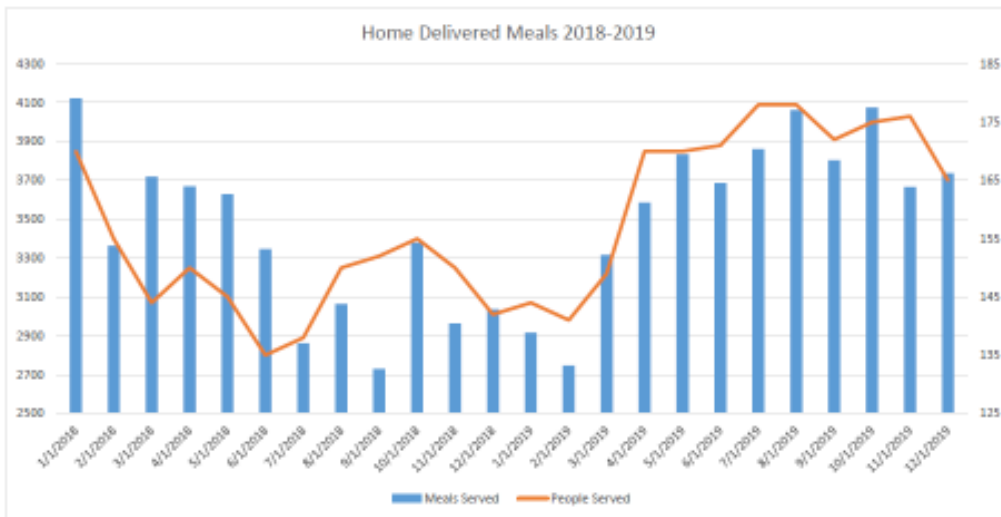
County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

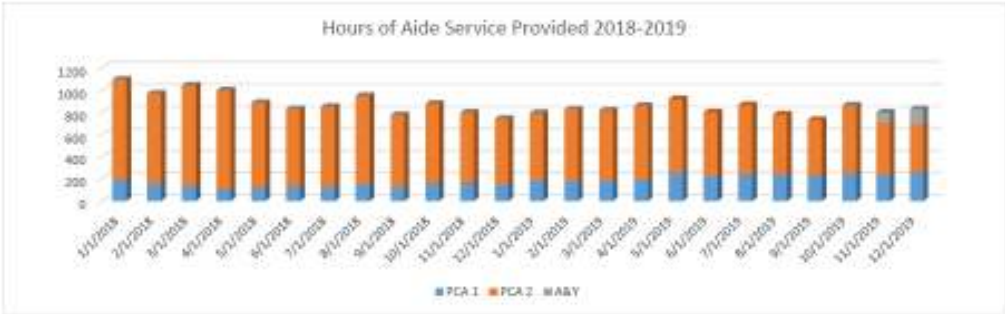
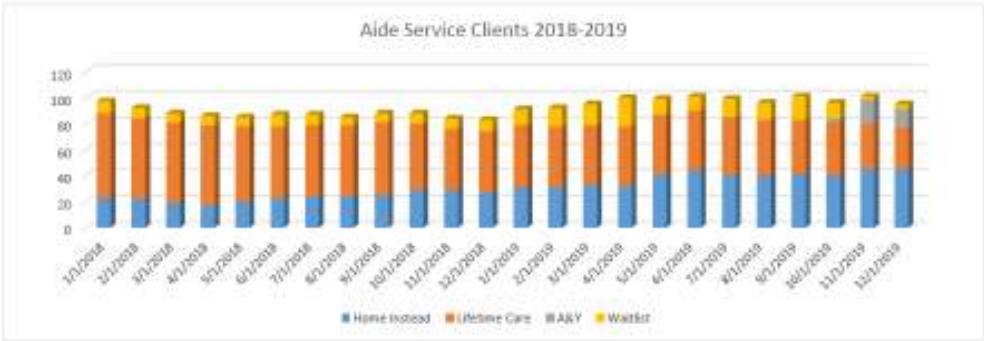
Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____



- Waitlist started in February 2018 until additional funding added in May
- Evening Meals paid for by HMS (about 420 meals per month) July-Sept 2018
- Hold on new cases in December 2018 to facilitate transition between providers
- Waitlist started end of November 2019 (Waitlist currently 35-40 people)



- We have contracts for chore services (PCA1) with Home Instead and for personal care services (PCA2) with Lifetime Care. Lifetime care has also provided chore services on occasion. A&Y started directly serving clients at the end of October 2019.
- Waitlist clients were open to case management and waiting for aide service to be provided.
- As the waitlist increased, we started assigning more people to PCA 1 (Chore services) just to get them at least some level of service. You will see increases with Home Instead/PCA 1 around the time the waitlist peaked in May 2019.
- You will see a huge decrease in the waitlist once the A&Y aide services started in earnest.
- We started a waitlist for Case Management in December 2019. There are currently about 30 people waiting for Case Management to be assessed for aide services.
- Of the nearly 3700 calls taken (over 6900 contacts in total) by the NY Connects program in 2018 & 2019, over 1400 calls were regarding in-home services - by far our # 1 topic.

RESOLUTION TRANSMITTAL

Committee No. 7

Date: February 3, 2020

Committee Chair: Anthony Verno
Department Head: Penny Shockley

Authorization to Abolish Deputy Director of Youth Position and Create a Deputy Director of Aging and Youth Position

WHEREAS, the responsibilities and funding of the aging department has dramatically increased while the youth services programs and budgets have significantly been reduced over the last several years; and

WHEREAS, the Director of Aging and Youth desires to change the title of the Deputy Director of Youth to Deputy Director of Aging and Youth to better balance the workload and maximize funding between departments; and

WHEREAS, the current Youth Deputy Director, Kathy McGonigal is in agreement of this change and will assist with more aging administrative duties such as contract management, program monitoring and event planning; and

WHEREAS, the new title will allow funding through both the Office of Family and Children’s Services and NY State Office of Aging budgets; and

WHEREAS, the new title will remain at the same management confidential pay grade 7, there will be no additional county cost to reclassify the position and the correct salary is already reflected in the 2020 county budget; and

WHEREAS, the Director of Human Resources created and submitted the new job specs to the NY State Civil Service Department and was given approval to create the new title; therefore be it

RESOLVED, that the position of Director of Aging and Youth is hereby created and provisionally filled by Kathy McGonigal at current rate of pay within Grade 7 of the Managerial Confidential Salary plan; and be it further

RESOLVED, the position of Deputy Director of Youth abolished.

Budgeted: yes no Proposed Cost: \$ _____ Reimbursed Amount \$ _____ County cost \$ _____

Departmental transfer \$ from Account No _____ Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 2/3/20

Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne, Ed.D.

AUTHORIZATION TO SIGN AGREEMENT WITH CHILD CARING INSTITUTION – MERCY FIRST FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Wayne County Department of Social Services (DSS) needs to place children in child caring institutions, at times, to promote their health and safety; and

WHEREAS, these child caring institutions, at times, need to be used as a Raise the Age placement facility; and

WHEREAS, payment for these services is not determined by the county but is dictated by New York State; and

WHEREAS, the Wayne County Department of Social Services needs to have in place an agreement with various Raise the Age placement facilities to effectuate a child’s placement on a timely basis; therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute an agreement with Mercy First for the timeframe 7/1/19-6/30/22 subject to the County Attorney’s approval as to form and content for an amount not to exceed \$275,000.

Budgeted: yes ___ no ___ Proposed Cost: \$ _____ Reimbursed Amount: \$ _____ County Cost: \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator’s Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec’d: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS02RES01 AUTHORIZATION TO SIGN AGREEMENT WITH CHILD CARING INSTITUTION – MERCY FIRST FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 2/3/20

Committee Chair: Anthony Verno
Department Head: Ellen T. Wayne, Ed.D.

AUTHORIZATION TO ACCEPT SNAP BONUS FUNDS EXTENSION

WHEREAS, the United States Department of Agriculture, Food and Nutrition Service (USDA-FNS) has awarded Supplemental Nutrition Assistance Program (SNAP) High Performance Bonus Funds to New York State Office of Temporary and Disability Assistance (NYS OTDA) for Best Payment Accuracy and Most Improved Payment Accuracy during federal fiscal year 2015; and

WHEREAS, the Wayne County Department of Social Services (WCDSS) has been notified by NYS OTDA, per 18-LCM-09, that WCDSS has been awarded an amount of \$28,571 from the above mentioned Bonus Funds; and

WHEREAS, a matching amount of \$28,571 is available in Federal matching monies, resulting in a total of \$57,142 to be spent; and

WHEREAS, WCDSS was required to submit a plan to NYS OTDA demonstrating that the funds would be put to appropriate use; and

WHEREAS, such plan has been submitted and approved; and

WHEREAS, the original deadline for spending was September 30, 2019 and has now been extended to March 31, 2020; and

WHEREAS, \$5,100 of the original allocation has been spent leaving a remaining total balance of \$52,042 to spend; and

WHEREAS, there is no local match required to access the remaining \$26,021 of SNAP Bonus Funds and the \$26,021 in matching funds; now, therefore, be it

RESOLVED, that the Commissioner of the Wayne County Department of Social Services is hereby authorized to accept the OTDA funding to be spent no later than 3/31/20 in the amount of \$52,042 to be used to improve SNAP related customer service and enhance our ability to prevent SNAP related abuse and fraud as outlined in the WCDSS plan as approved by NYS-OTDA; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget adjustments:

A6010 Department of Social Services

(Revenue)

\$26,021 to 43610 Social Services Administration State
\$26,021 to 44610 Social Services Administration Federal

(Expenses)

\$52,042 to 54500 Fees for Services Non-employed

Budgeted: yes ___ no X Proposed Cost: \$ 52,042 Reimbursed Amount: \$ 52,042 County Cost: \$ 0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 2/3/20

Committee Chair: Anthony Verno
Department Head: Ellen T. Wayne, Ed.D.

**AUTHORIZE AGREEMENT WITH REGIONAL TRANSIT SERVICE/WAYNE AREA
TRANSPORTATION SERVICES (RTS-WAYNE) FOR ON-DEMAND TRANSPORTATION**

WHEREAS, Wayne County is required to meet participation rates or face possible fiscal penalties as a consequence specified by the Federal Deficit Reduction Act of 2005 and New York State statute; and

WHEREAS, one of the major barriers to work/work readiness participation is the lack of transportation; and

WHEREAS, New York State has provided, through the Office of Temporary and Disability Assistance, Community Solutions to Transportation (CST) monies to counties in the past but now is not providing monies to Wayne County Department of Social Services (DSS); and

WHEREAS, RTS has been allocated CST monies by New York State in the past but is no longer receiving them; and

WHEREAS, Wayne DSS is able to use TANF funds to offset local costs for this service; and

WHEREAS, WATS may be able to use Job Access Reverse Commute (JARC) funds to offset local costs; and

WHEREAS, WATS has provided timely and effective service in the past; therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with the RTS/WAYNE, subject to review by the County Attorney, for the provision of on-demand services to Wayne DSS clients for an amount not to exceed \$219,951.82 for the time period 1/1/20 – 12/31/20.

Budgeted: yes no Proposed Cost: \$ 219,951.82 Reimbursed Amount: \$ County Cost: \$

Departmental transfer \$ from Account No. to Account No.

County Administrator's Review: Date:

Human Resources Office Review: yes no N/A Signature:

County Attorney Review: yes no N/A Signature:

Standing Committee: Ayes Nays Date: Signature:

Signature/Date Rec'd: Clerk, Board of Supervisors

Referred to:
Committee: Ayes Nays Date: Signature:

Committee: Ayes Nays Date: Signature:

DSS02RES03 AUTHORIZE AGREEMENT WITH WATS FOR ON-DEMAND TRANSPORTATION

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 2/3/20

Committee Chair: Anthony Verno

Department Head: Ellen T. Wayne, Ed.D.

AUTHORIZE ONE (1) MONTH EXTENSION OF LEGAL ASSISTANCE OF WESTERN NEW YORK, INC. (LAWNY) CONTRACT AT THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Wayne County Department of Social Services accepted a bid from Legal Assistance of Western New York (LAWNY) in response to a request for proposal; and

WHEREAS, the bid was intended to cover a contract period of 4/1/18 through 12/31/20; and

WHEREAS, the County Attorney and the Department of Social Services has notified LAWNY of our intent to terminate the remainder of this contract effective 2/1/20; and

WHEREAS, the most recent contract for this program ended on 12/31/19; and

WHEREAS, the Department of Social Services may be billed for services rendered for January 2020 for an amount one twelfth (1/12) of the bid amount for calendar year 2020 which should not exceed \$3,334; and

WHEREAS, a one (1) month contract extension is needed to ensure that there is no break in the provision of service; now, therefore, be it

RESOLVED, that the present contract with 2019 contract with LAWNY is hereby extended from 12/31/19 to 1/31/20, subject to the County Attorney's review and approval.

Budgeted: yes no Proposed Cost: \$ 3,334 Reimbursed Amount: \$ 2,834 County Cost: \$ 500

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

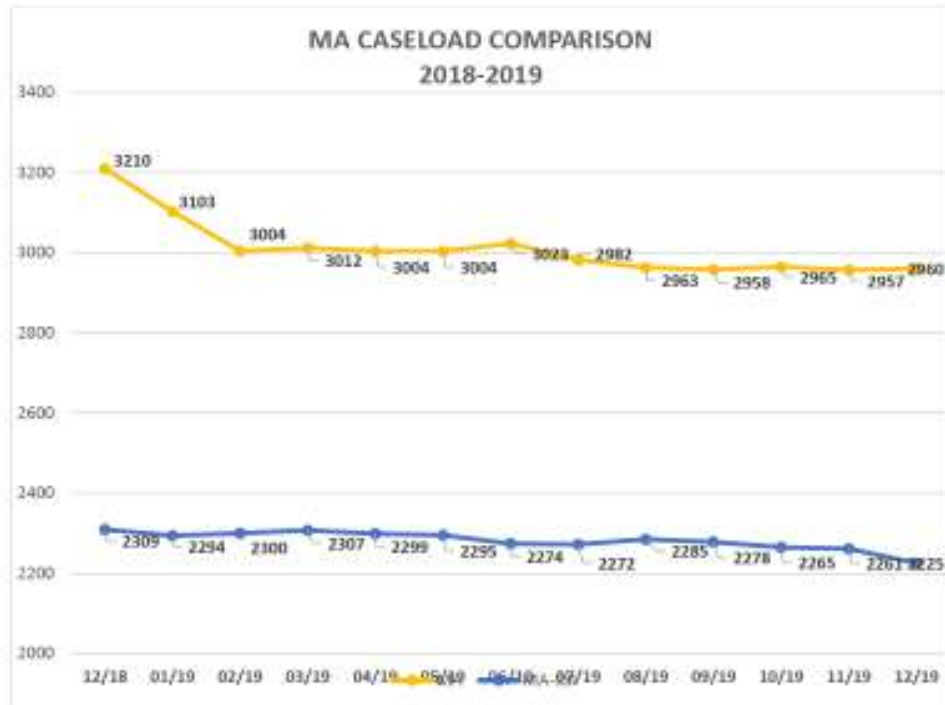
DSS02RES05 AUTHORIZE ONE (1) MONTH EXTENSION OF LAWNY CONTRACT

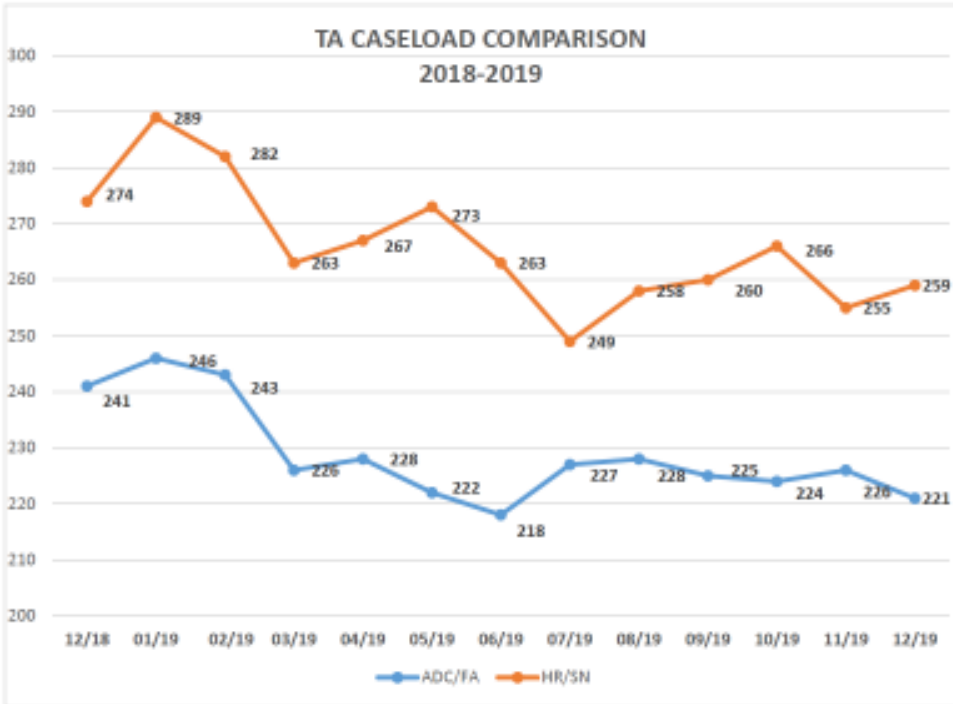
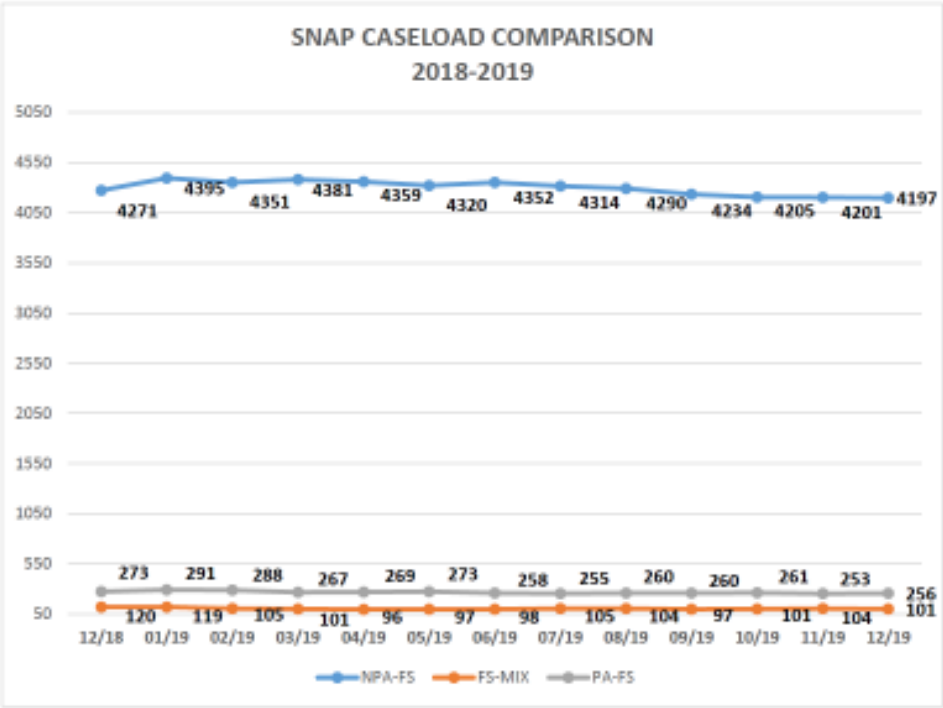


WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

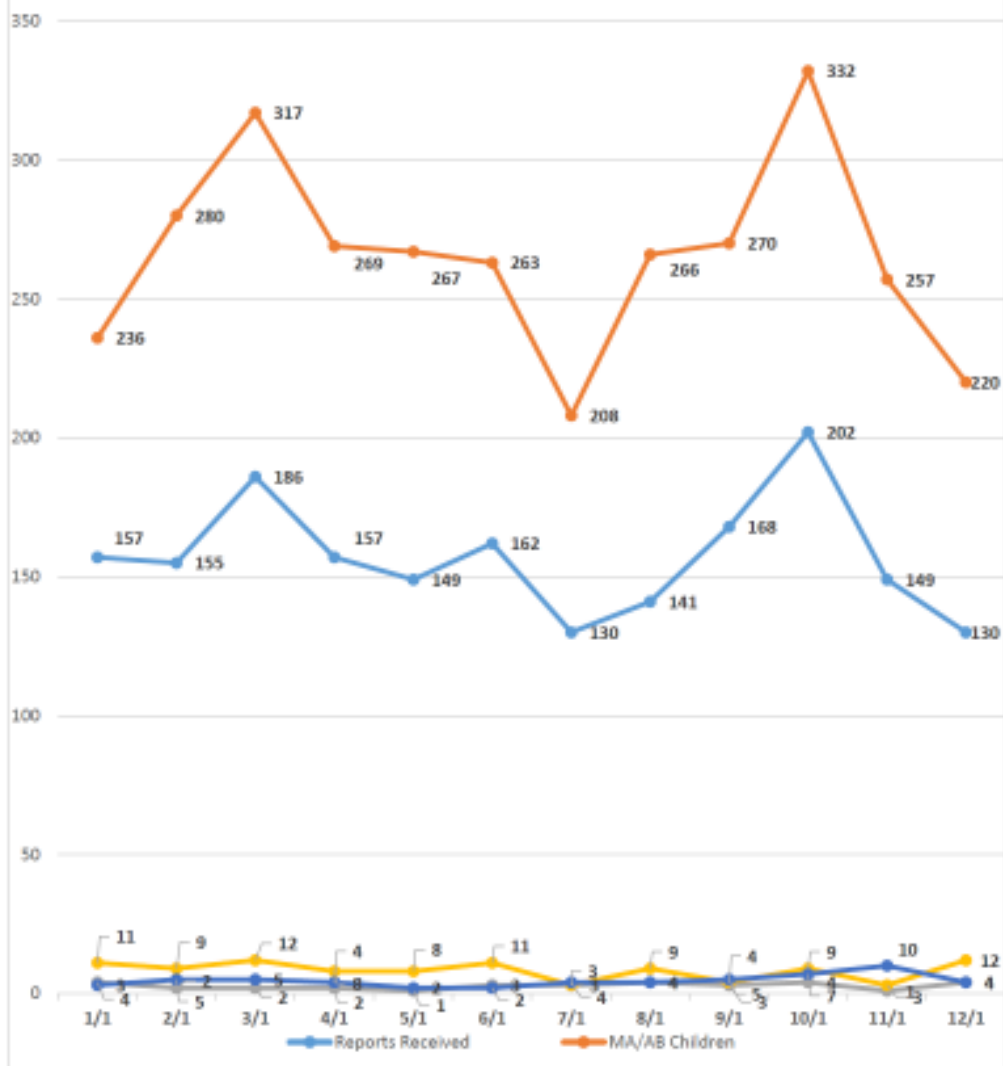
Report to Human Services Committee

Date: February 3, 2020

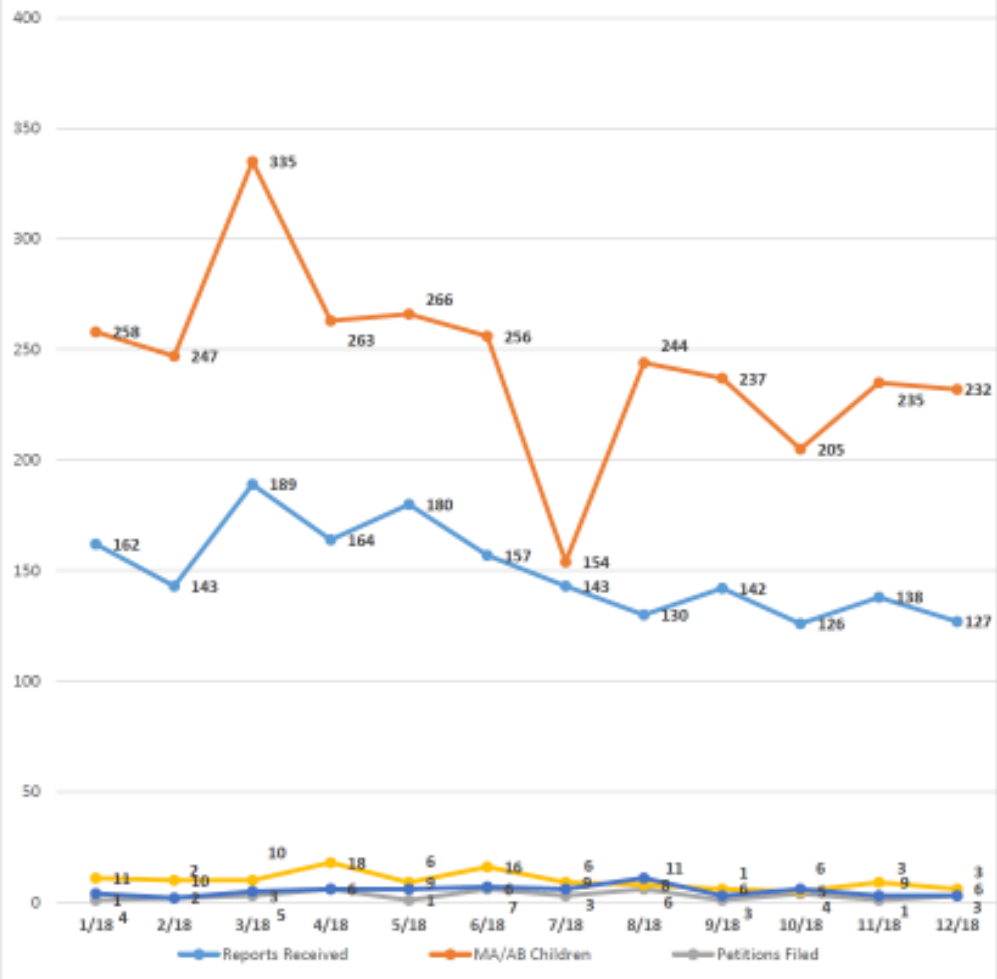




CHILD WELFARE SERVICES 2019



CHILD WELFARE SERVICE 2018



Program Highlight –

DSS Angel Tree Program has been ongoing for the past 20 years.

We would like to take a moment to explain how our process works. We send out sheets asking for outside agency help. Once all the sheets are received back, we collect gift information, ages and genders from our families. We then assign the names and families to the agencies involved. We try to get a wide range of gifts that are needed/wanted. We then fax or mail out the list of names and gift ideas back to the agencies that said they could help us. After the gifts arrive, we give them to the appropriate caseworkers to be delivered to the families and children or we call the parents that called in to add their children/family to the list, to come pick up the gifts.

In addition to groups in our community, our Deputy Commissioner, Shelly Bentley, has contact with "Toys for Tots", and they drop off a truckload of toys that can be supplemented for the children.

This undertaking is something we do of our own accord in addition to our regular job duties. We do it because there is a great need in our community this time of year. We know that we are providing a special Christmas to children who would not otherwise have a Christmas.

As of this year, we had 25 agencies that provided gifts for 13 families and 179 children. As part of that, DSS employees provided gifts for 25 children.

We would like to thank all the agencies and individuals for supporting our families with Christmas gifts. Because of your contributions, we have made Christmas a happy time for many children and families.

Noteworthy: Agency has formed a core implementation team for the Finger Lakes Resiliency Network grant—focus is building a trauma responsive organization; Adult protective staff recognized by State OCFS for exemplary services.

On the horizon: In process of understanding impact of proposed FY20 NYS budget on agency programming. Areas of concern include Medicaid cost burden, financial impact of Family First and PINS reform in child welfare services, and potential shifts in caseloads related to Food Stamp reform