

# AGENDA

## HUMAN SERVICES COMMITTEE

Monday, August 3<sup>rd</sup> 8:30 a.m.

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m. [Approve minutes from previous meeting](#)

8:30 a.m. [Veterans Services, Renee Maybee](#)

MONTHLY REPORT [VET June 2020 numbers.pdf](#)

DISCUSSION:

- Claims paperwork [VET Burial Policy email.pdf](#)
- New hirer, accreditation and training
- COVID-19 Obstacles for Homeless Veterans

8:45 a.m. [Department of Social Services, Dr. Ellen Wayne](#)

MONTHLY REPORTS

[FIN RPT JUNE 2020 - WORD.docx](#)

[REPORT TO HUMAN SERVICES COMMITTEE.docx](#)

9:00 a.m. [Aging and Youth Department, Amy Haskins](#)

MONTHLY REPORT [AY Committee 7 Monthly Report Aug 2020.docx](#)

TRANSMITTALS:

- Authorization to sign Memorandum of Understanding with Wayne CAP [AY 08 RES 01 WCAP MOU.docx](#)
- Authorization to sign a contract with School Districts for FACT Program [AY 08 RES 02 FACT contracts.docx](#)
- Authorization to sign contract with Newark Emmanuel United Methodist Church [AY 08 RES 03 2020 Newark Congreate Meal Contract.docx](#)
- Authorization to accept Stimulus Funding [AY 08 RES 04 -ADRC Stimulus.doc](#)



# Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



## MONTHLY REPORT

JUNE 1, 2020 - JUNE 30, 2020

VETERAN STATUS		TYPE		MODE	
WWI		VETERAN	131	PERSONAL	9
WWII	11	DEPENDENT/WIDOW	37	PHONE/MAIL	217
KOREA	34	OTHER	58		
VIETNAM	101				
PERSIAN GULF	61				
PEACETIME/OTHER	19				
<b>TOTAL</b>	<b><u>226</u></b>	<b>TOTAL</b>	<b><u>226</u></b>	<b>TOTAL</b>	<b><u>226</u></b>

COUNSELING SERVICES {Pension, Compensation, Educ/Voc Rehab, Burial, Insurance, Legal, Loans, Tax Exemption, Medical, Employment, etc.}

226

### VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 4

SYRACUSE VAMC  
MILES TRAVELED TO SYRACUSE VAMC

BURIAL CONTACTS 48

INDIGENT BURIALS  
COUNTY COST  
STATE REIMBURSEMENT  
VA FEDERAL REIMBURSEMENT

Submitted By Renee L. Maybee Date: August 3, 2020  
 Renee Maybee  
 Director

In reference to your query earlier this morning, the following is the policy provided by the US Department of Veterans Affairs (USDVA) Regional Offices we have used in Accredited American Legion Offices since at least 1997 (and I believe actually dates back to the late 1980s):

Where the office/department of a County Veterans Service Agency (VSA) or Department is operated under the auspices of an The American Legion Accredited Service Officer their administrative staff is enabled to perform administrative staff functions in relation to the completion of claim forms, submittal and filing of records. This is more clearly defined as: Collecting and correlating data for regular and indigent burials, requests for burial markers, data to complete requests for non-service connected pension, entering the data on forms and providing to the accredited service officer for review and submittal (via fax or USPS mailings) to the US DVA or the NYS DVS. The processing of mail as it arrives and departs and preparing letters for the Accredited Service Officers signature (many are xeroxed form letters to save administrative time) but, originally signed by the supervisor. Burial claims are routinely submitted completed by the County's Funeral Homes to the VSA which simply proofs, corrects and then submits for USDVA as a service. Most of the Non-Service Pension claims are submitted from the Nursing Homes and in many cases simply need to be rekeyed to properly complete the application or a request for additional documentation is necessary and a simple administrative task. None of these actions would be construed to allow the administrative staff personnel to provide any counseling which is the purview of the accredited service officer; but as secretarial functions assisting the Accredited Service Officer to more adequately perform that function saving much time by eliminating the routine paperwork function.

FINANCIAL REPORT – June 2020



Account	2020				2019				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	2,882,147	27.3%	3,296,194	43.5%	2,990,768	29.0%	3,244,490	45.0%	(108,621)	51,704
Admin Equipment			131,791	77.9%			57,080	24.5%		74,711
Admin-Contractual Expenses			778,468	24.2%			672,043	22.4%		106,425
Admin-Fringe			1,377,712	36.0%			1,491,696	38.7%		(113,985)
6055 Day Care	394,050	29.3%	361,354	25.0%	425,194	44.5%	440,455	41.8%	(31,144)	(79,102)
6070 Purchase of Services	135,542	11.5%	497,454	26.1%	351,295	29.7%	532,660	26.5%	(215,753)	(35,206)
6100 Medicaid Weekly Shares	0	0.0%	6,815,039	48.3%	0	0.0%	6,853,964	48.6%	0	(38,925)
6101 Medical Assistance	6,887	6.9%	0	0.0%	111,437	222.9%	1,318	2.6%	(104,550)	(1,318)
6106 Family Type Homes	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6109 Family Assistance	929,702	30.0%	788,994	25.5%	890,235	28.7%	988,303	31.9%	39,467	(199,309)
6119 Foster Care	343,475	18.9%	951,501	37.0%	673,386	38.1%	1,298,948	55.9%	(329,911)	(347,447)
6123 Juvenile Delinquent Care	0	0.0%	123,740	10.5%	21,281	10.1%	37,470	3.6%	(21,281)	86,270
6129 State Training Schools	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6140 Safety Net	436,084	44.5%	932,837	44.4%	386,209	39.4%	943,155	44.9%	49,875	(10,318)
6141 HEAP	27,883	278.8%	25,674	256.7%	30,261	302.6%	28,182	281.8%	(2,378)	(2,508)



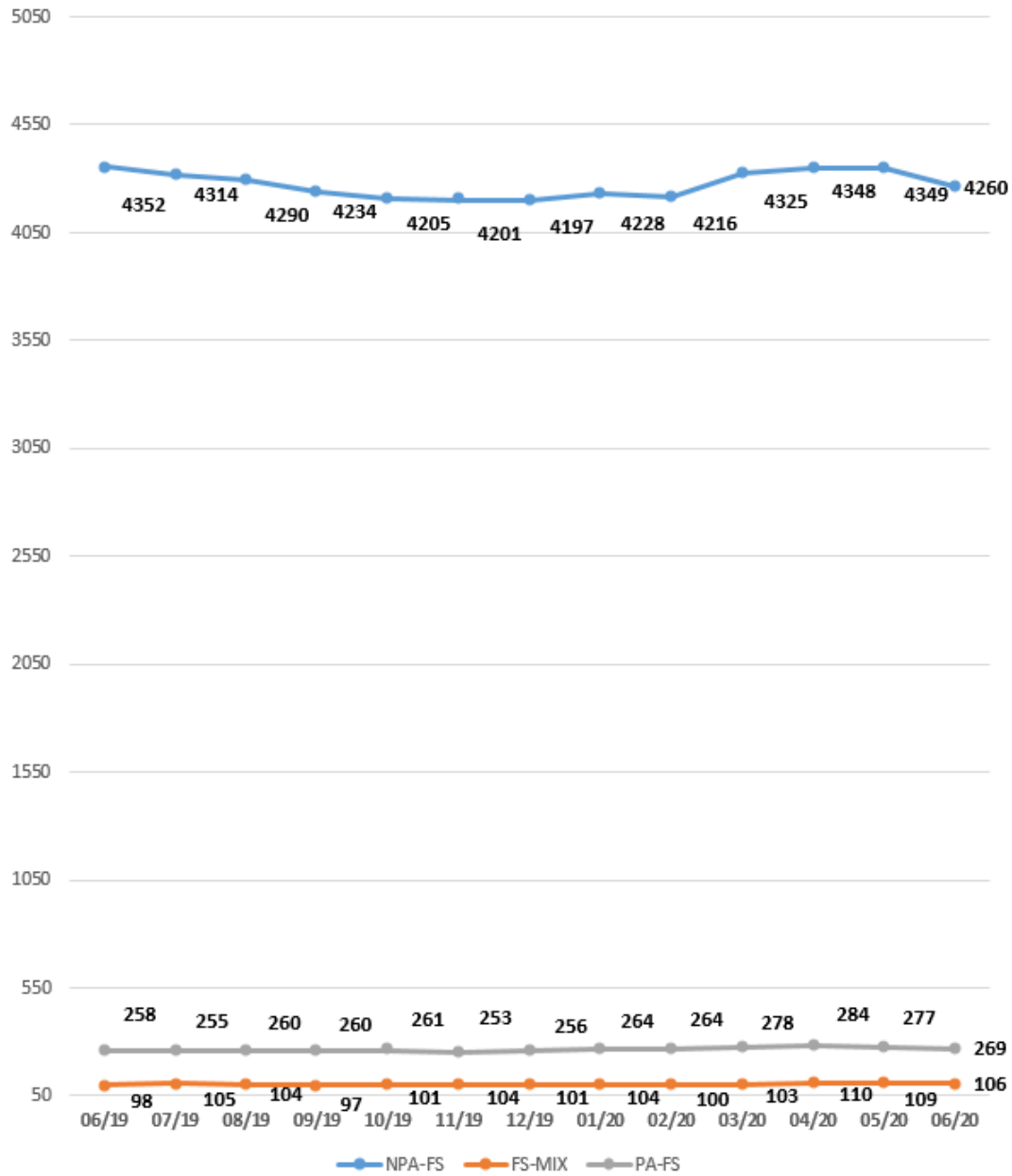
WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Report to Human Services Committee

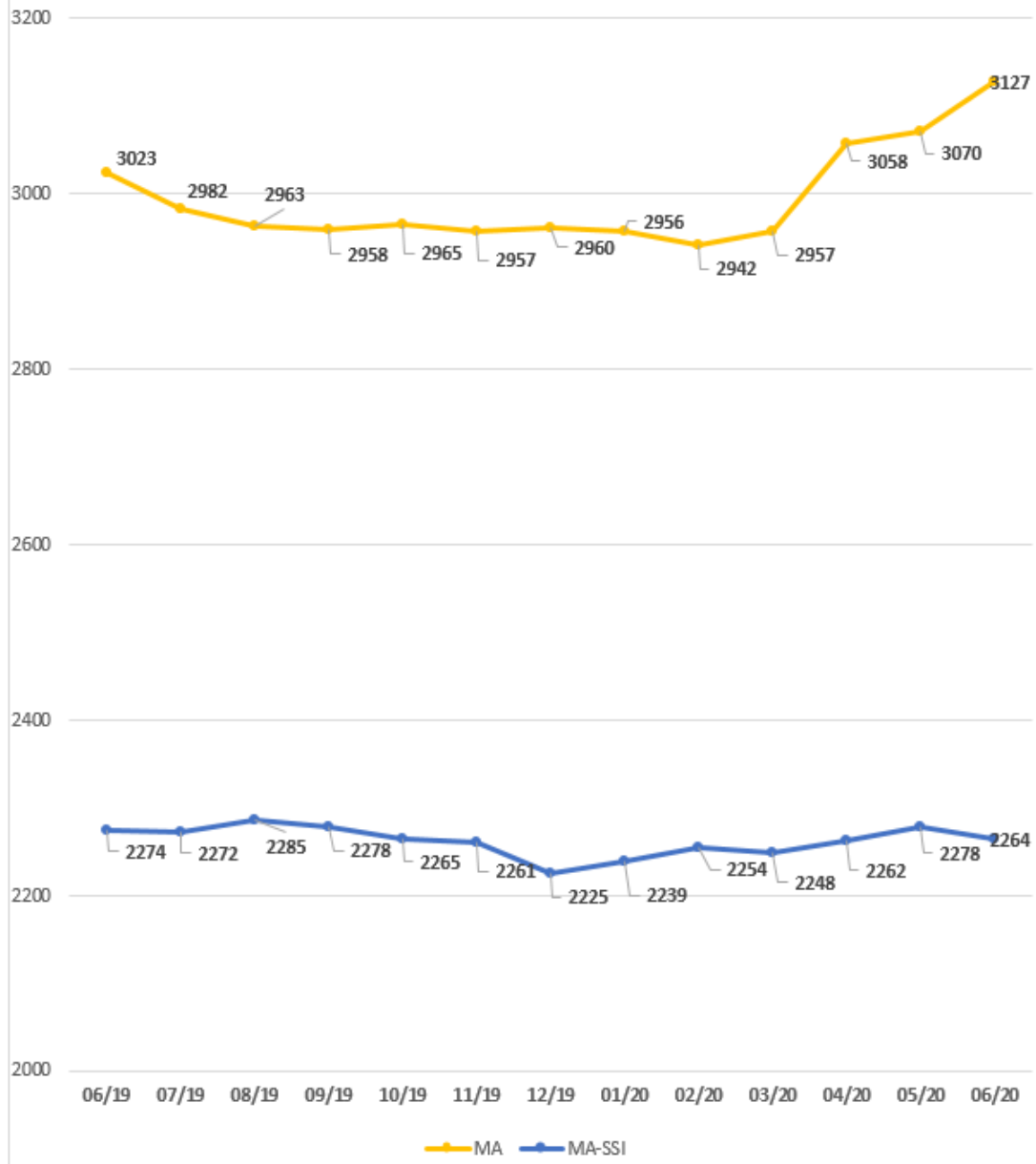
Date: August 3, 2020



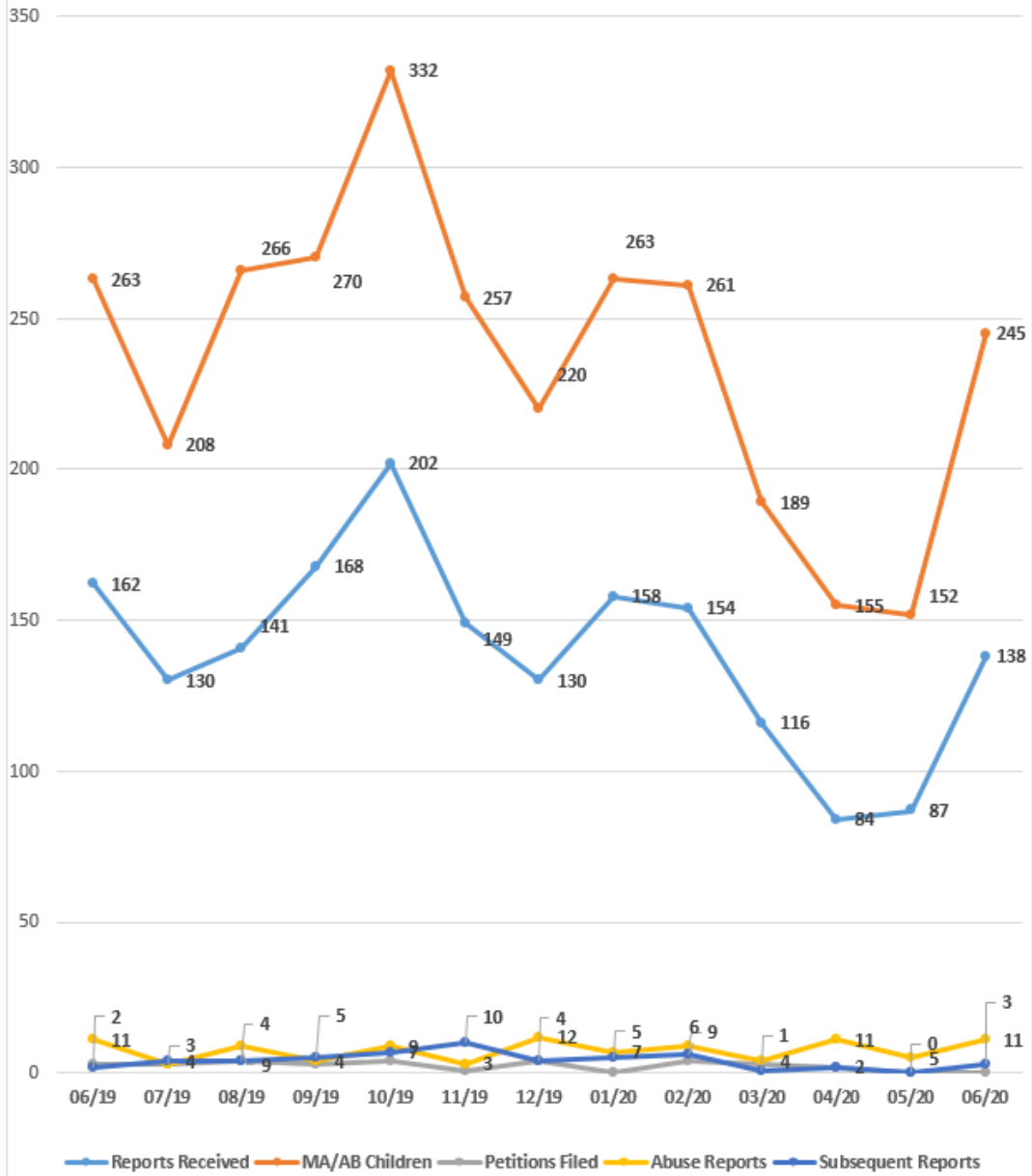
### SNAP CASELOAD COMPARISON 2019-2020



### MA CASELOAD COMPARISON 2019-2020



### CHILD WELFARE SERVICES 2019-2020





## *Program spotlight*

### *Child Support Enforcement Unit*

*Child support is financial support provided by a noncustodial parent. Generally determined by Support Magistrates, support orders generally include cash payments based on parent income and the needs of the child, health insurance and payments for reasonable health care costs that are not covered by health insurance. The formal process of Child Support dates back to 1975 when Congress passed the Title IV of the Social Security Act—an act that required states to have provisions that assured the establishment of state-wide Child Support Enforcement laws, provide procedures to establish paternity and obtain orders for support, collect and distribute child support payments and enforce orders when payments are not made. In New York State, parents are responsible for supporting their child until the child reaches the age of 21. Currently, the Wayne County unit provides support to more than 3800 cases.*

*As part of our function within the court system, we serve as a resource to assure that Court Magistrates have the current and correct information necessary to render decisions and apply statutes related to the enforcement of Child Support.*

*The unit, as a whole, is a resource for both custodial and noncustodial parents, recognizing that providing assistance and guidance to both is a means to further assure that the needs of the child are met. In some instances, the Department of Social Services maintains an interest in the case, as is the case when a child is in the custody of the Department or in receipt of cash assistance; however, a significant portion of the cases supported have no additional relationship with our Department.*

*While we are committed to providing information and referrals to help position noncustodial parents to remain in a position to meet their obligation, regulations provide numerous actions that we can take should a person willfully or consistently fail to meet their obligation. This includes license suspensions, Division of Taxation and Finance vehicle seizures, tax interception and more. The recent round of stimulus payments issued as a result of COVID served as an additional resource available for intercept and distribution to children. As you might imagine, this action might seem severe and create a degree of frustration for involved parties. Staff in this unit work hard to deescalate such tensions and to assist parties of such actions with identifying resources and opportunities to get on track with timely and regular payments.*

### **Noteworthy:**

- ***Continuing with essential construction on the foundation of the building***
- ***Continuing with Food Distribution Events every Tuesday through the end of August***

### **On the horizon:**

- ***Child Advocacy Center***
- ***Implementation of budget efficiencies***
- ***Staff Development Leadership Training***
- ***CARES Act Housing Allocation***
- ***Elimination of UIB Stimulus and effect on caseload***
- ***Eventual return to traditional eligibility processes***



## Committee 7 Monthly Report: August 3, 2020

### Aging Services Provided for June:

	Clients-June	Units-June	Clients YTD	Units YTD
NY Connects	97 ⬆️	238 contacts ⬆️	549 ⬆️	1,556 contacts ⬆️
Case Management	118 ⬆️	301.25 hours ⬆️	263 ⬆️	1,409.25 hours ⬆️
Home Delivered Meals	182 ⬆️	3845 meals ⬆️	333 ⬆️	22,390 meals* ⬆️
Lunch Club 60	101 ⬆️	1537 meals ⬆️	155 ⬆️	3,616 meals* ⬆️
PERS	192 ⬆️	192 units ⬆️	207 ⬆️	1,183 units ⬆️
Aide Service	80 ⬆️	813 hours ⬆️	120 ⬆️	4,665.25 hours ⬆️
Insurance Counseling	72 ⬆️	207 contacts ⬆️	306 ⬆️	1,323 contacts ⬆️

\*Because the Lunch Club 60 meals are “to-go” they are technically counted as a home-delivered service type and counted in those overall YTD totals.

⬆️ = up from last month/year ⬆️ = down from last month/year

#### Waitlists:

PERS – 12 (waiting on install)

Aide Service – 20 people/62 hours

Legal Services - 0

Case Management – 0

Home Delivered Meals - 0

#### NY Connects Hot Topics:

June: In-Home Services

Caregiver Supports

Insurance

Housing/Home mods

Legal Services

YTD: Caregiver Supports

In-Home Services

Insurance

Housing

Legal/Nutrition

#### Youth Services:

FACT (YTD as of June 30):

48 Children/30 Families

Family Counseling Center (YTD as of June 30):

98 youth under age 21

PreTrial (YTD as of June 30):

1 homeless/4 diversion

#### Other:

- FACT commitments from schools actually up 2 from last year.
- Approved services to all clients on the PERS wait list – will use stimulus money if amount exceeds contract.
- Serving more Home Delivered Meals Clients than ever (182).
- Newsletter went out with a new publisher – printing of newsletter will now be supported by ads sold by publisher.
- Farmer’s Market Coupon distribution – Nutrition Coordinator distributed about 500 coupons in a week & ½ at 16 community locations. Remaining coupons are now available at our office.

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: August 3, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization to Renew the Memorandum of Understanding (MOU) with Wayne County Action Program for Senior Transportation Services**

WHEREAS, The Wayne County Action Program operates a transportation program for seniors using volunteer drivers, and

WHEREAS, The Wayne County Department of Aging and Youth has previously partnered with Wayne County Action Program in support of this program by providing funding towards volunteer mileage reimbursement, advertising, and other administrative support, and

WHEREAS, The Department of Aging and Youth has received stimulus funding to be used toward services that seniors need during the COVID-19 pandemic, including transportation, and

WHEREAS, a signed MOU between the Wayne County Action Program and the Department of Aging and Youth is required in order to provide these services, therefore be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized and directed to sign a Memorandum of Understanding, on behalf of the Department of Aging and Youth, with the Wayne County Action Program for the provision of support for their volunteer Senior Transportation Program in the amount of \$8,685.75 from January 1, 2020 through December 31, 2020, subject to the County Attorney's approval as to form and content.

Budgeted: yes no Proposed Cost: \$8,685.75 Reimbursed Amount \$8,685.75 County cost \$0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: August 3, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization for Department of Aging and Youth to Contract with Wayne County School Districts for the Family and Communities Together Program**

WHEREAS, the Families and Communities Together (FACT) Program is designed to assist families that have children in grades K through 8 who are exhibiting emotional and/or behavioral issues by providing intensive case management services and thereby preventing an out-of-home placement; and

WHEREAS, ten Wayne County school districts have requested to enter into a contractual agreement with the Department of Aging and Youth for the provision of FACT services, and

WHEREAS, the Department of Aging and Youth agrees to provide FACT services to a specified number children per school district at a sum of \$1000.00 per family; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the Department of Aging and Youth for the provision of FACT services with the schools listed below in the amount specified, for the contract year from September 1, 2020 through August 31, 2021, subject to the County Attorney's approval as to form and content.

<u>School</u>	<u>Youth Served</u>	<u>Total Cost</u>
Sodus	10	\$10,000
NR/Wolcott	9	\$ 9,000
Lyons	7	\$ 7,000
Clyde-Savannah	5	\$ 3,000
Pal Mac	10	\$10,000
Marion	2	\$ 2,000
Red Creek	3	\$ 3000
Newark	6	\$ 6,000
Wayne	4	\$4,000
Williamson	4	\$4,000
<b>Total</b>	<b>60</b>	<b>\$60,000</b>

Budgeted: yes  no  Proposed Cost: \$NA Reimbursed Amount \$NA County cost 0

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:  
Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: August 3, 2020

Committee Chair: Anthony Verno

Department Head: Amy Haskins

**Authorization to Renew the Contract with Newark Emmanuel United Methodist Church to Administer a Senior Congregate Meal Program for the Department of Aging and Youth**

WHEREAS, The Department of Aging and Youth provides congregare meals in five senior centers throughout Wayne County; and

WHEREAS, the Department is requesting to enter into a contractual agreement with the Emmanuel United Methodist Church to provide congregare meal services for 2020, for the annual amount of \$5,000 therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract with the Emmanuel United Methodist Church, on behalf of Wayne County in the annual amount of \$5,000 for the period of January 1, 2020 through December 31, 2020, subject to the County Attorney's approval as to form and content.

Budgeted: yes  no  Proposed Cost: \$5000 Reimbursed Amount \$4,500 County cost \$500

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes  no  N/A  Signature: \_\_\_\_\_

County Attorney Review: yes  no  N/A  Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**RESOLUTION TRANSMITTAL**

Committee No. 7

Date: August 3, 2020

Committee Chair: Anthony Verno  
Department Head: Amy Haskins

**Authorization for the Wayne County Department of Aging and Youth to Accept Aging and Disability Resource Center (ADRC) Stimulus Funding from the State Office for Aging and Amend the County Budget**

WHEREAS, the NY State Office for Aging received Aging and Disability Resource Center (ADRC) Stimulus Funding for distribution to local Area Agencies on Aging throughout NY State to provide additional support of the NY Connects Program; and

WHEREAS: Wayne County's portion of this money comes to a total of \$27,609 in support of immediate responses to urgent needs resulting from COVID-19 by enabling the NY Connects program to provide critical access functions to those populations most at risk of COVID-19, to be expended by September 30, 2021; and

WHEREAS: the additional funding is not included in the existing in the 2020 County budget; therefore be it

RESOLVED, that the Wayne County Department of Aging and Youth be authorized to accept the state funding in the amount of \$27,609; and further be it

RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustments to the 2020 Aging and Youth Budget:

A6772 Department of Aging

(Revenues)

\$27,609 to 44772 Programs for Aging

(Appropriations)

\$27,609 to 54891 Other Direct Expenses

Budgeted: yes \_\_\_ no x Proposed Cost: \$27,609 Reimbursed Amount: \$27,609 County cost: 0.00

Departmental transfer \$ \_\_\_\_\_ from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

County Administrator's Review: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Office Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

County Attorney Review: yes \_\_\_ no \_\_\_ N/A \_\_\_ Signature: \_\_\_\_\_

Standing Committee: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature/Date Rec'd: \_\_\_\_\_ Clerk, Board of Supervisors

Referred to:

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee: \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_