

AGENDA

HUMAN SERVICES COMMITTEE

Monday, April 6th 8:30 a.m.

Members: Verno, Leonard, Robusto, Jacobs, Johnson

8:30 a.m. [Approve minutes from previous meeting](#)

8:30 a.m. [Veterans Services, Renee Maybee](#)

Monthly Report [VET February Numbers 2020.pdf](#)

8:35 a.m. [Aging and Youth Department, Amy Haskins](#)

REPORT: [Home Delivered Meals Waitlist Report.docx](#)

8:50 a.m. [Department of Social Services, Dr. Ellen Wayne](#)

TRANSMITTALS:

- Authorization to Sign Contract with Self-Direct, Inc. for the Provision of Personal Emergency Response System (PERS) for the Wayne County Department of Social Services [DSS04RES01 AUTHORIZATION FOR 2020 CONTRACT RENEWAL WITH SELF-DIRECT, INC.REV1.doc](#)
- Authorizing Agreement with FLCC for DSS Employee Training [DSS04RES02 AUTHORIZING AGREEMENT WITH FLCC FOR DSS EMPLOYEE TRAINING.doc](#)
- Authorization to Utilize Social Media for the Wayne County Department of Social Services [DSS04RES04 AUTHORIZATION TO UTILIZE SOCIAL MEDIA FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES.doc](#)

MONTHLY REPORTS

[FEB FIN RPT \(002\).pdf](#)

[DSS REPORT TO HUMAN SERVICES COMMITTEE.docx](#)



Wayne County Veterans Service Agency

7376 Route 31, Suite 1300, Lyons, NY 14489 • (315) 946-5993



MONTHLY REPORT

FEBRUARY 1, 2020 - FEBRUARY 29, 2020

VETERAN STATUS		TYPE		MODE	
WWI		VETERAN	165	PERSONAL	62
WWII	9	DEPENDENT/WIDOW	33	PHONE/MAIL	202
KOREA	32	OTHER	66		
VIETNAM	131				
PERSIAN GULF	64				
PEACETIME/OTHER	28				
TOTAL	264	TOTAL	264	TOTAL	264

COUNSELING SERVICES (Pension, Compensation, Educ/Voc Rehab, Burial, Insurance, Legal, Loans, Tax Exemption, Medical, Employment, etc.)

264

VETERANS TRANSPORTED TO:

WATS CANANDAIGUA VAMC 43

SYRACUSE VAMC 23

MILES TRAVELED TO SYRACUSE VAMC 1336

BURIAL CONTACTS 35

INDIGENT BURIALS 1

COUNTY COST \$1,300.25

STATE REIMBURSEMENT 4 - \$1,044.00 (9/18/19 - 10/1/19)

VA FEDERAL REIMBURSEMENT

Submitted By Renee I. Maybee Date: April 6, 2020
 Renee Maybee
 Director

Home Delivered Meals Waitlist Report (as of 3/19/2020)

- Waitlist started on November 22, 2019
- Waitlist currently has 45 people on the list for an average of 5 weekly meals a piece.
($45 \times 5 = 225$ meals/week)
- Our cost per meal is \$5.09
- Annual recurring cost for additional 45 people = \$59,553 ($225/\text{wk} \times \$5.09/\text{meal} \times 52$ weeks)
- 2020 prorated cost (to start May 1) = \$39,702 ($\$59,553$ per year/12 months x 8 months)
- In 2019 we served 300 people throughout the year in our HDM program with the highest number of clients in 1 month being 175.
- Currently 20% of our HDM clients have a case manager to complete the assessment.
- 80% of the assessments for Home Delivered Meals are completed primarily by one worker in our nutrition department (240 annual assessments=20/month).
- To maintain 45 additional clients would result in about 90 additional annual assessments.
- An additional part-time staff would be needed.
- This cannot be a one-time investment, must be ongoing or we would have to cancel meals or start another waitlist to attrition people out of the program.

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 4/6/20 Committee Chair: Anthony Verno
Department Head: Ellen T. Wayne

AUTHORIZATION TO SIGN CONTRACT WITH SELF-DIRECT, INC. FOR THE PROVISION OF A PERSONAL EMERGENCY RESPONSE SYSTEM (PERS) FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

WHEREAS, the Wayne County Department of Social Services is required to provide Personal Emergency Response Systems (PERS) to those people who received Medicaid and meet certain eligibility criteria; and

WHEREAS, this resource is an essential tool in allowing eligible participants to remain at home, preventing the need for higher level care; and

WHEREAS, it is required that these systems be installed, monitored, and tested on a daily basis; and

WHEREAS, Self-Direct, Inc. provides Personal Emergency Response Services for the Department of Social Services at the rate of \$17.50 per unit per month per participant; and

WHEREAS, Self-Direct, Inc. will invoice Medicaid directly; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Self-Direct, Inc. for the installation of a minimum of 13 units and monitoring services for the Wayne County Department of Social Services in the amount of \$17.50 per unit per month, effective January 1, 2020 through December 31, 2020.

Budgeted: yes ___ no ___ Proposed Cost: \$ _____ Reimbursed Amount: \$ _____ County Cost: \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS04RES01 AUTHORIZATION FOR 2020 CONTRACT RENEWAL WITH SELF-DIRECT, INC. FOR THE PROVISION OF A PERSONAL EMERGENCY RESPONSE SYSTEM (PERS) FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 3/30/20 Committee Chair: Anthony Verno
Department Head: Ellen T. Wayne

AUTHORIZING AGREEMENT WITH FLCC FOR DSS EMPLOYEE TRAINING

WHEREAS, training is an integral and necessary component of DSS work responsibilities, and

WHEREAS, NY State underwrites costs for training provided through contract with local Community Colleges, and

WHEREAS, Finger Lakes Community College has suitably and effectively provided training in the past; therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement on behalf of the Wayne County Department of Social Services, subject to the County Attorney's approval as to form and content, with the Finger Lakes Community College to provide training for employees of the Department of Social Services for the period January 1, 2020 to December 31, 2020 at a total project cost not to exceed \$46,775.

Budgeted: yes no Proposed Cost: \$46,775 Reimbursed Amount: \$46,775 County Cost: \$0

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes no N/A Signature: _____

County Attorney Review: yes no N/A Signature: _____

Standing Committee: Ayes _____ Nays _____ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

Committee: _____ Ayes _____ Nays _____ Date: _____ Signature: _____

DSS04RES02 AUTHORIZING AGREEMENT WITH FLCC FOR DSS EMPLOYEE TRAINING

RESOLUTION TRANSMITTAL

Committee No. 7 Date: 4/6/20 Committee Chair: Anthony Verno
Department Head: Ellen T. Wayne

AUTHORIZATION TO UTILIZE SOCIAL MEDIA FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

WHEREAS, The Employee Handbook on Information Security's policy on Acceptable Use of Social Media outlines the process for other Wayne County departments to follow when creating social media accounts; and

WHEREAS, the Wayne County Department of Social Services wishes to utilize social media to increase community awareness of our programs and services, to serve as a tool for foster and adoptive placements by sharing information pertaining to child welfare services, to serve as an additional portal for distribution of key messaging related to social determinants of health and community partnerships, and for the sharing of key Wayne County messaging related to Census and to promote other key messaging determined to further the mission of Wayne County as a whole; and

WHEREAS, the Wayne County Department of Social Services has submitted a Social Media Business Case Justification to the County Administrator and the County Attorney as directed by the Acceptable Use of Social Media policy; now, therefore be it

RESOLVED, that the Wayne County Department of Social Services is hereby authorized to utilize social media in compliance with the Wayne County Employee Handbook on Information Security Guidelines.

Budgeted: yes ___ no ___ Proposed Cost: \$ _____ Reimbursed Amount: \$ _____ County Cost: \$ _____

Departmental transfer \$ _____ from Account No. _____ to Account No. _____

County Administrator's Review: _____ Date: _____

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____

Standing Committee: Ayes ___ Nays ___ Date: _____ Signature: _____

Signature/Date Rec'd: _____ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

Committee: _____ Ayes ___ Nays ___ Date: _____ Signature: _____

DSS04RES04 AUTHORIZATION TO UTILIZE SOCIAL MEDIA FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

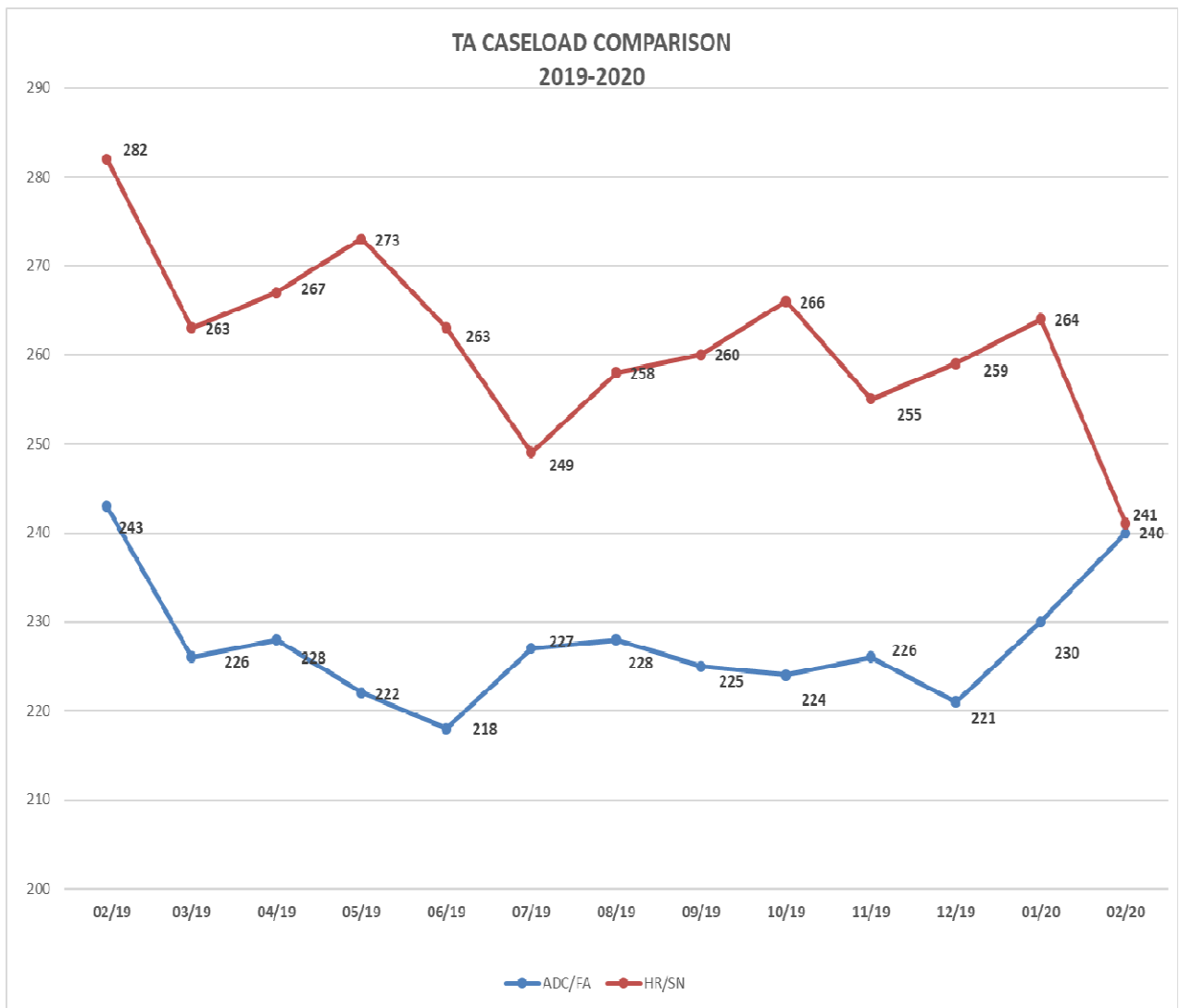
Account	2020				2019				YTY Change	
	Revenue	%	Expended	%	Revenue	%	Expended	%	Rev +/- Change	Exp +/- Change
6010 Admin Rev/Salaries	685,175	6.5%	1,020,293	13.5%	608,431	5.9%	1,069,095	14.8%	76,743	(48,802)
Admin Equipment			23,432	13.8%			23,169	9.9%		263
Admin-Contractual Expenses			157,973	5.0%			144,625	5.0%		13,347
Admin-Fringe			550,905	14.4%			564,056	14.6%		(13,551)
6055 Day Care	87,407	6.5%	148,848	10.3%	83,793	8.8%	138,017	13.1%	3,614	10,831
6070 Purchase of Services	(5,488)	-0.5%	126,643	6.7%	0	0.0%	98,264	4.9%	(5,488)	28,380
6100 Medicaid Weekly Shares	0	0.0%	2,372,526	16.8%	0	0.0%	2,108,912	15.0%	0	263,614
6101 Medical Assistance	166,975	167.0%	0	0.0%	12,745	25.5%	401	0.8%	154,230	(401)
6106 Family Type Homes	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6109 Family Assistance	203,869	6.6%	265,383	8.6%	160,249	5.2%	341,640	11.0%	43,620	(75,757)
6119 Foster Care	66,989	5.7%	258,850	10.1%	18,847	1.1%	205,901	8.9%	48,142	52,949
6123 Juvenile Delinquent Care	0	0.0%	118,625	10.0%	19,495	9.3%	11,825	1.1%	(19,495)	106,800
6129 State Training Schools	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0
6140 Safety Net	79,537	8.1%	294,315	14.0%	78,494	8.0%	516,477	15.1%	1,043	(22,162)
6141 HEAP	28,639	286.4%	23,362	233.6%	29,358	293.6%	26,084	260.8%	(719)	(2,722)



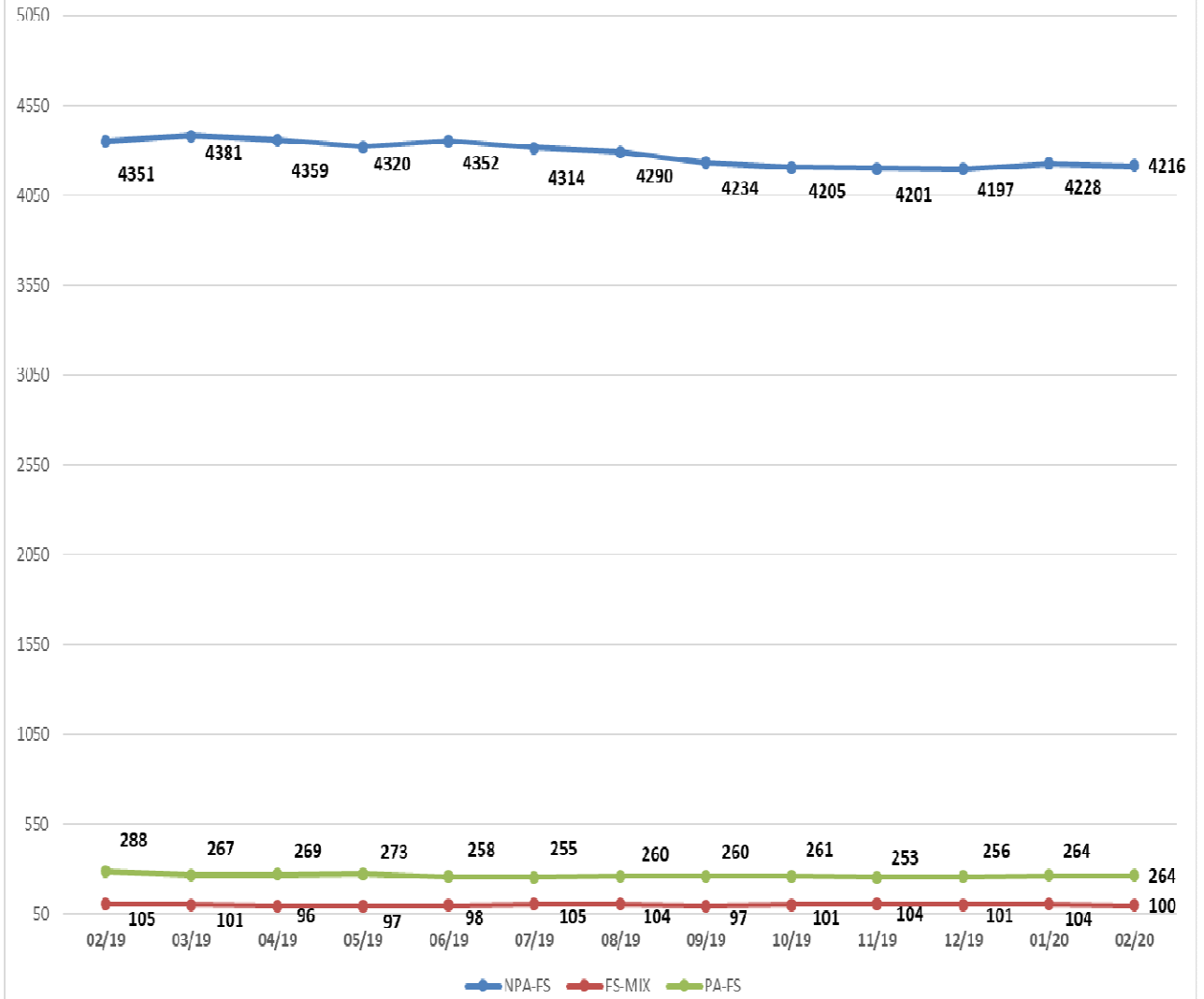
WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Report to Human Services Committee
2020

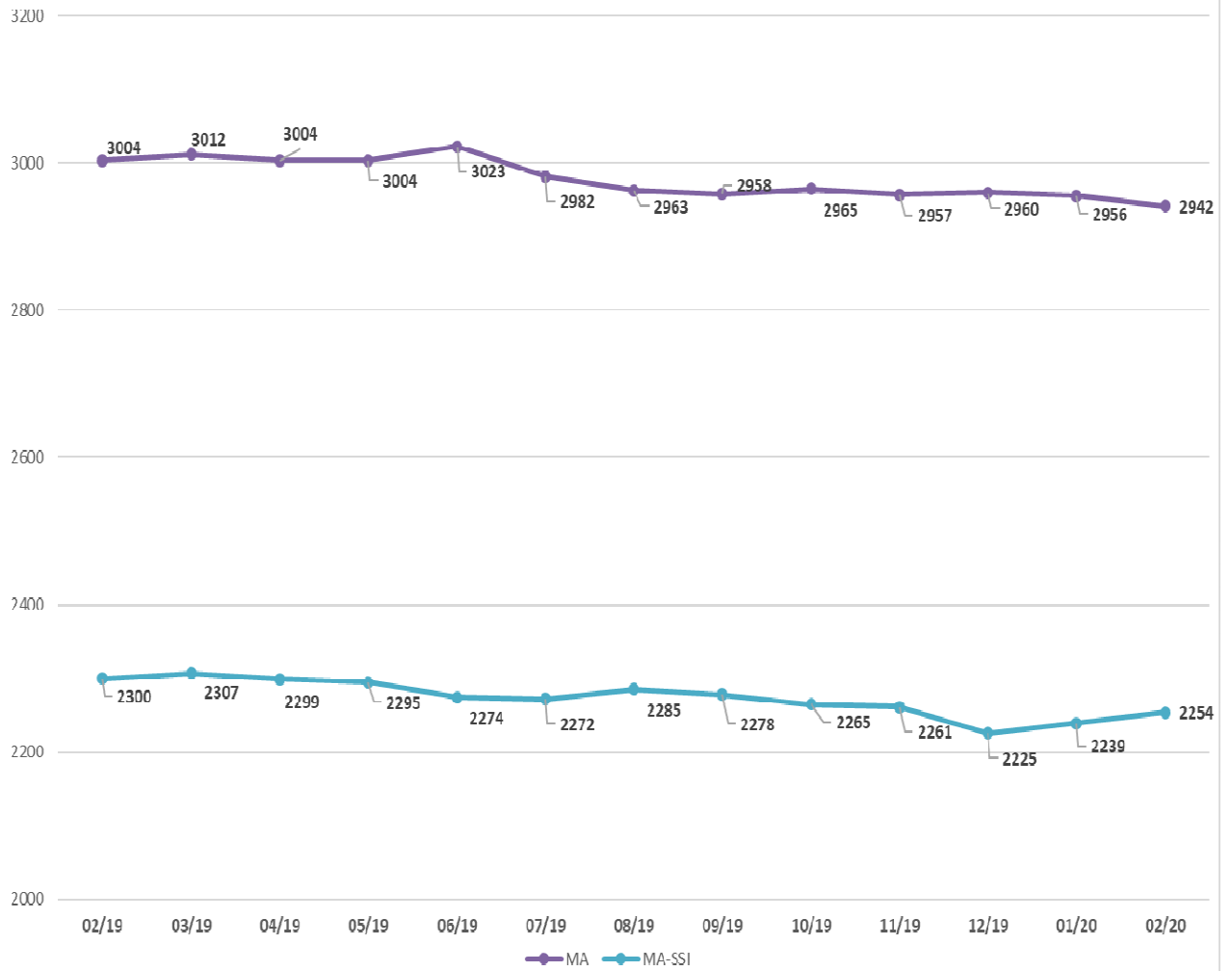
Date: April 6,

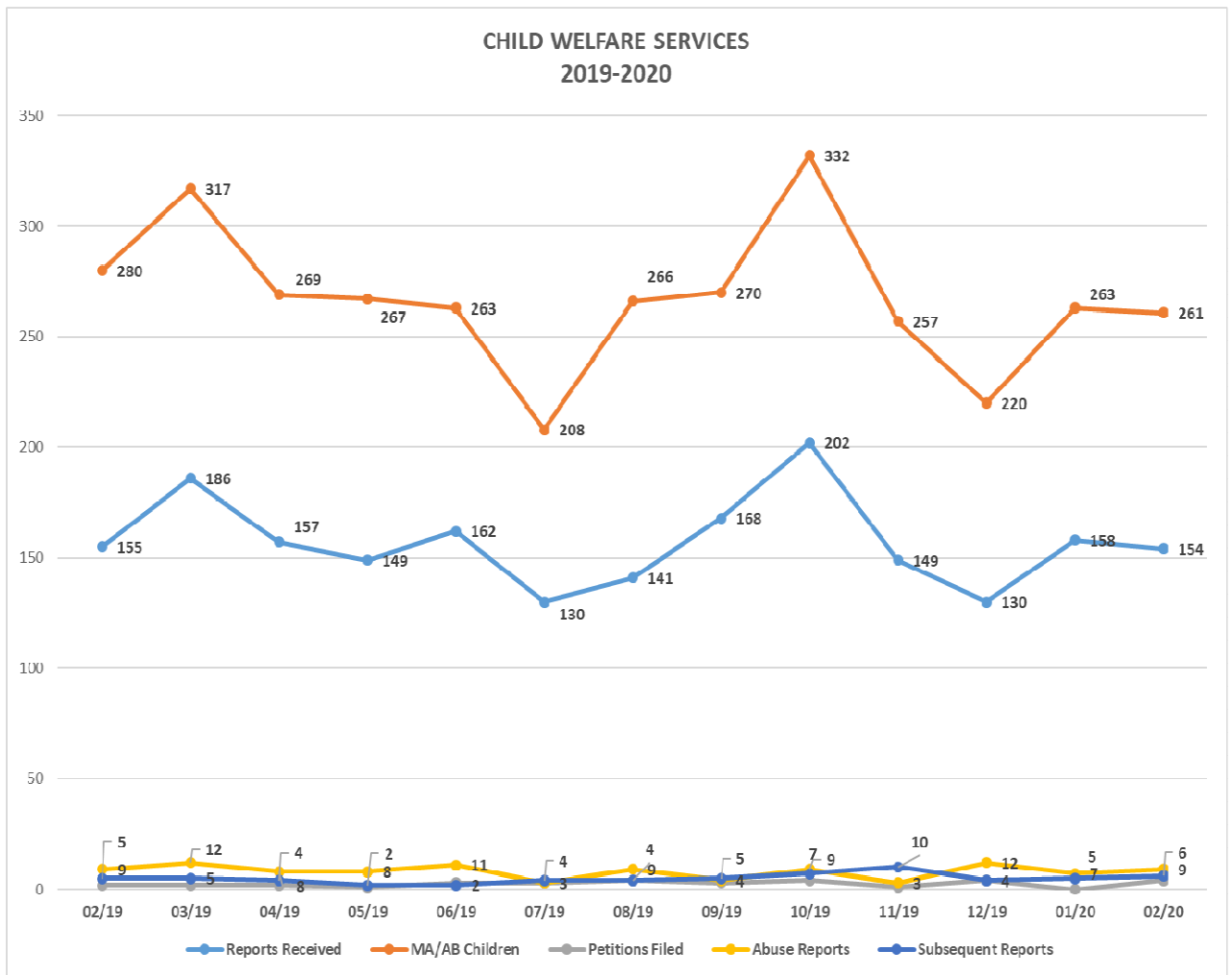


SNAP CASELOAD COMPARISON 2019-2020



MA CASELOAD COMPARISON 2019-2020





Program Highlight - The HEAP (Home Energy Assistance Program) is open annually from October 1 through September 30 with early outreach beginning in August.

Wayne County processes HEAP benefits on Temporary Assistance, SNAP, and HEAP-only case types. We provide Regular benefits for the main source of heat as well as Emergency benefits for fuel deliveries, utility shut-offs, furnace repair or replacement, and cooling assistance.

In September 2019, NYS Office of Temporary and Disability Assistance automatically authorized a Regular HEAP benefit to eligible Temporary Assistance and SNAP households. Through this process, 280 TA households and 3,348 SNAP households received a Regular HEAP benefit.

In addition to HEAP benefits issued to TA and SNAP households through the Auto-Pay process, the agency has issued to date for the 2019-2020 HEAP season 1,555 Regular HEAP benefits, 492 Emergency benefits for fuel and utility. The agency has repaired 10 heating units and replaced 6 heating units for homeowners. The HEAP Cooling component for 2019-2020 has not opened yet.

Noteworthy:

- *Ellen's New Commissioner training with NYPWA has been put on hold*
- *Challenges*

On the horizon:

- *COVID-19*