

15th Day  
Wednesday, October 28, 2020  
9:00 a.m.

The Board of Supervisors met pursuant to adjournment in the Supervisors' Chambers of the Court House, Chairman Miller presiding.

This special board meeting was called to order at 9:00 a.m. and viewable on the Wayne County NY channel on the county web page:  
<https://www.youtube.com/channel/UCE3rDpjhliT5krZVYnQn0tw>

Upon roll call, all Supervisors were present, except Supervisor Leonard who was absent for this special Board session held this morning.

County Administrator Richard House and County Attorney Daniel Connors were also present.

Prior to the presentation of Other Business items, Chairman Miller requested that County Administrator Rick House address the Board for an explanation for today's board meeting.

Mr. House gave an overview to Board members on personnel changes at the County Nursing Home. The current Nursing Home Administrator, Denis Vinnik, tendered his resignation effective October 30<sup>th</sup>; and further explained that an administrator is needed at the Facility for a minimum of 16 hours a week to be in compliance with the State Department of Health. With this in mind, an Ad Hoc Selection Committee was appointed to fill the vacancy, both on a permanent and interim basis.

Three applicants were interviewed by the selection committee for a permanent appointment for Nursing Home Administrator; however, the selected candidate cannot begin employment for four weeks.

In order to continue operating until then, Mr. Vinnik has recommended that Michelle Riggs, Coordinator of Nurse Education and Infection Control, to be appointed as the Interim Nursing Home Administrator until the permanent position is filled.

Mr. House noted that in order for the nursing home to continue to operate until the new Administrator begins, the Selection Committee is recommending to create and fill the position of Nursing Home Administrator Consultant for 16 hours per week to oversee the operations of the facility. The NYS Department of Health has approved both these recommendations, as it will fulfill set regulations and requirements in place.

Mr. House briefly reviewed the hourly rate of pay and expenses that will be paid for said consultant services and stressed that the Nursing Home has no other options at this point.

Ad Hoc Committee Chairperson Susie Jacobs commented that the selection committee did an excellent job, thanking everyone for the wonderful support in this process.

#### **OTHER BUSINESS**

Mrs. Jacobs moved, seconded by Mr. Verkey that three (3) resolutions be allowed on the floor under Other Business. Upon roll call, all Supervisors voted aye. Absent – Supervisor Leonard. Motion Carried.

#### **RESOLUTION NO. 444-20: AUTHORIZATION TO CREATE AND FILL NURSING HOME ADMINISTRATOR CONSULTANT POSITION AND AMEND BUDGET AT THE WAYNE COUNTY NURSING HOME**

Mrs. Jacobs presented the following:

WHEREAS, the Nursing Home Administrator Denis Vinnik has submitted his letter of resignation, effective October 30, 2020; and

WHEREAS, pursuant to certified approval of the NYS Department of Health, David Denny, a Licensed Nursing Home Administrator, has agreed to take on the role of Nursing Home Administrator Consultant, to oversee the functions of the Wayne County Nursing Home at sixteen (16) hours weekly at a rate of \$125 hourly, plus compensation for mileage to and from

the facility at .575 (2020 IRS adopted rate) per mile and one (1) nights lodging accommodations each week, to be reimbursed through the county's voucher system; and

WHEREAS, the Board of Supervisors is desirous to implement this recommendation; now, therefore be it

RESOLVED, that the position of Nursing Home Administrator Consultant is hereby created and filled temporarily until a full time Nursing Home Administrator has been appointed; and be it further

RESOLVED, that upon the appointment of the Nursing Home Administrator, said Nursing Home Administrator Consultant position will be abolished; and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following budget adjustments

**E6000 NH Combined**

\$16,000 from 51101 NH Administrator

\$16,000 to 51635 NH Administrator Consultant

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Leonard. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 445-20: AUTHORIZATION TO CREATE AND APPOINT INTERIM NURSING HOME ADMINISTRATOR POSITION AT WAYNE COUNTY NURSING HOME AND SET SALARY**

Mrs. Jacobs presented the following:

WHEREAS, the Nursing Home Administrator, Denis Vinnik has submitted his letter of resignation, effective October 30, 2020; and

WHEREAS, Michelle Riggs who currently holds the position of Coordinator of Nursing Training has been approved by the NYS Department of Health to be temporarily appointed as Interim Nursing Home Administrator with a Nursing Home Administrator Consultant overseeing all Nursing Home activities; and

WHEREAS, the Board of Supervisors is desirous to implement this recommendation; now, therefore, be it

RESOLVED, that the position of Interim Nursing Home Administrator is hereby created and filled temporarily until the appointment of a full time Nursing Home Administrator; and be it further

RESOLVED, that Michelle Riggs is hereby appointed to the position of Interim Nursing Home Administrator at a 10% increase, salary will be set at base rate of \$76,820, rate of pay will return to regular rate of Coordinator of Nursing Training when a new Nursing Home Administrator is appointed.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Leonard. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 446-20: AUTHORIZATION TO APPOINT NURSING HOME ADMINISTRATOR AT THE WAYNE COUNTY NURSING HOME AND SET SALARY**

Mrs. Jacobs presented the following:

WHEREAS, the Nursing Home Administrator, Denis Vinnik has submitted his letter of resignation, effective October 30, 2020; and

WHEREAS, pursuant to the adoption of Resolution No. 414-20, the recruitment for certain positions was authorized by the appointment of a Selection Committee, comprised of Supervisors Susie Jacobs, Scott Johnson, Richard Lasher, County Administrator Rick House and Human Resource Director Chris Kalinski, where they reviewed applications and conducted interviews with selected applicants; and

WHEREAS, the Selection Committee for the Nursing Home Administrator has recommended Jeffrey P. Stalker to the position of Nursing Home Administrator; and

WHEREAS, it is the desire of the Board of Supervisors to appoint Jeffrey P. Stalker to the

position of Nursing Home Administrator; now, therefore be it

RESOLVED, that Jeffrey P. Stalker is hereby appointed to the position of Nursing Home Administrator at a 2020 annual salary of \$101,975, effective November 30, 2020.

Mr. Eynor moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Leonard. The Chairman declared the Resolution adopted.

Following the adoption of these resolutions, Mr. Vinnik took this opportunity to introduce the Coordinator of Nurse Education and Infection Control, Michelle Riggs, to the Board.

Prior to the conclusion of the meeting, Chairman Miller thanked Denis Vinnik for the dedicated work he has done over the past five years as Wayne County Nursing Home Administrator and wished him well in his future endeavor.

Chairman Miller reminded Board members of the upcoming Budget Public Hearing, scheduled for Tuesday, December 1st at 7 p.m., emphasizing that this will be an evening meeting.

**ADJOURNMENT:**

The next scheduled meeting of the Board is **Tuesday, November 17, 2020 at 9:00 a.m.**

Mrs. Jacobs moved, seconded by Mr. Kolczynski, that the board adjourn at 9:22 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors  
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