

17th Day
Wednesday, September 2, 2015
1:00 p.m.

REQUEST TO CALL SPECIAL MEETING

To the Clerk of the Board of Supervisors:

You are hereby directed to call a Special Meeting of the Board of Supervisors of Wayne County, New to be held in the First Floor Conference Room in the Court House, 26 Church Street, in the Village of Lyons, New York, on Wednesday, September 2, 2015 at 1:00 p.m., for the following purposes:

FIRST: Discussion to consider a Management Assistant position in the County Administrator's Office

SECOND: To hear, consider and act upon any other matter which may be brought to the Board in the same manner and to the same effect as if the Board were convened in regular session.

Dated at Lyons, New York
August 27, 2015

James D. Hoffman, Chairman
Wayne County Board of Supervisors

NOTICE OF SPECIAL MEETING

State of New York
Wayne County
Office of the Clerk of the Board of Supervisors

Upon direction of the Chairman of the Board of Supervisors of the County of Wayne, I do hereby call a Special Meeting of the Board of Supervisors of Wayne County, New York, to be held in the First Floor Conference Room in the Court House, 26 Church Street, in the Village of Lyons, New York, on Wednesday, September 2, 2015 at 1:00 p.m., for the following purposes:

FIRST: Discussion to consider a Management Assistant position in the County Administrator's Office

SECOND: To hear, consider and act upon any other matter which may be brought to the Board in the same manner and to the same effect as if the Board were convened in regular session.

Dated at Lyons, New York
August 27, 2015

Sandra J. Sloane, Clerk
Wayne County Board of Supervisors

The Board of Supervisors met pursuant to call in in the First Floor Conference Room in the Court House, 26 Church Street, in the Village of Lyons, Chairman Hoffman presiding.

The Pledge of Allegiance was led by Supervisor Spickerman.

Upon roll call, all Supervisors were present, except Supervisors Mr. Hammond, Kolczynski and LeRoy who were absent. County Administrator James Marquette and County Attorney Daniel Connors were also present.

Chairman Hoffman took this opportunity to introduce and welcome the Mayor of the

Village of Sodus Point, Christian Tertinek, to today's afternoon session.

SCHEDULED BUSINESS

Chairman Hoffman opened the floor for discussion for the consideration of a management position in the County Administrator's office.

County Administrator Jim Marquette addressed the Board to give some background on this position that was created in 2011, however not able to fill to accommodate the reduction that was needed in the budget that year.

Mr. Marquette explained that there continues to be a need to fill this position in his office and he recommended Patrick Schmitt, County Auditor, effective September 4, 2015. Mr. Schmitt will continue to retain the duties of County Auditor at no additional compensation at a salary not to exceed \$73,661; that will also represent his salary for 2016, as well.

Mr. Marquette concluded that this increase to the budget is considered an efficiency move, a management move, and an overall good move for the county.

Supervisor Crane questioned if this position was part of the new pay scale that has been implemented; if this was the mid-point scale for this position and what pay grade is Mr. Schmitt currently at.

Mr. Dye responded with the range for this salary for this position from \$62,800 to \$84,811, Grade 9; and estimated that the proposed salary is the mid-point for this position.

Mr. LeRoy arrived to the meeting at 1:18 p.m.

Chairman Hoffman introduced and welcomed Mr. Randy Lawrence, Supervisor for the Town of Sterling in Cayuga County.

OTHER BUSINESS

Ms. Park moved, seconded by Mr. Manktelow that two (2) resolutions be allowed on the floor under Other Business. Upon roll call, all Supervisors voted Aye. Absent Supervisors Hammond and Kolczynski. Motion Carried.

RESOLUTION NO. 485-15: AUTHORIZATION TO AMEND BUDGET TO FUND MANAGEMENT ASSISTANT POSITION IN COUNTY ADMINISTRATOR'S OFFICE AND TO SET SALARY

Ms. Park presented the following:

WHEREAS, the position of Management Assistant was created by Resolution No. 652-11; and

WHEREAS, funding for the position was removed from the Wayne County Budget for 2013; and

WHEREAS, the needs for the position continue to exist; and

WHEREAS, Wayne County continues to experience fiscal constraints largely due to the impact of the cost of New York State mandates; and

WHEREAS, the County Administrator has conferred with the County Auditor; and

WHEREAS, they have determined that the responsibilities of both positions can be performed by a Management Assistant; and

WHEREAS, the County Administrator has recommended that this organizational structure change be implemented and has indicated that, if funded, the position would be filled by County Auditor Schmitt; now therefore, be it

RESOLVED, that the County Administrator is authorized to fill the Management Assistant position effective September 4, 2015 at a salary not to exceed \$73,661 which will also represent the salary set for 2016 for the position; and be it further

RESOLVED, the County Treasurer is authorized to make the following budget adjustments:

A1990 Contingent Fund General

\$ 2588 from .54000 Contractual Services

A1320 County Auditor

\$21,892 from .51071 Manager of Audit
\$ 2,298 from .58100 Payments to NYS Retirement System
\$ 1,675 from .58200 Payments to Social Security
\$ 2,520 from .58400 Hospitalization

A1230 County Administrator

\$24,081 to .51599 Management Assistant
\$ 2,529 to .58100 Payments to NYS Retirement System
\$ 1,843 to .58200 Payments to Social Security
\$ 2,520 to .58400 Hospitalization

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. LeRoy. Upon roll call, adopted.

RESOLUTION NO. 486-15: REAFFIRMING APPOINTMENT OF PATRICK SCHMITT AS WAYNE COUNTY AUDITOR

Ms. Park presented the following:

WHEREAS, the Board of Supervisors has authorized the County Administrator to fill a Management Assistant position in the County Administrator's Office effective September 4, 2015; and

WHEREAS, the County Administrator has indicated that the Management Assistant position will be filled by the current County Auditor who will continue to perform the duties of County Auditor at no additional compensation; and

WHEREAS, the County Auditor is appointed by the Board of Supervisors; and

WHEREAS, it is prudent to reaffirm the County Auditor and to restate the intent of the Board of Supervisors; now, therefore, be it

RESOLVED, that Patrick Schmitt will continue to retain the duties and responsibilities of County Auditor as outlined in Resolution No. 311-09, the resolution which created the position of County Auditor position.

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

ADJOURNMENT

Prior to adjournment, Chairman Hoffman announced that the Lake Shore Supervisors will be meeting in the downstairs committee room to discuss proposed Plan2014.

The next scheduled meeting of the Board is **Tuesday, September 15, 2015 at 7:00 p.m.**

Ms. Park moved, seconded by Mr. LeRoy, that the board adjourn at 1:22 p.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors
