

**REQUEST TO CALL SPECIAL MEETING**

To the Clerk of the Board of Supervisors:

You are hereby directed to call a Special Meeting of the Board of Supervisors of Wayne County, New York, to be held in the Supervisors' Chambers in the Court House in the Town of Lyons, New York, on **Wednesday, August 8, 2018 at 11:00 a.m.** for the following purposes:

FIRST: The Board will meet then convene as a COMMITTEE OF THE WHOLE to discuss the proposed 2019-2023 CAPITAL PLAN FOR WAYNE COUNTY

SECOND: To hear, consider and act upon any other matter which may be brought to the Board in the same manner and to the same effect as if the Board were convened in regular session.

Dated at Lyons, New York  
July 9, 2018

Steven M. LeRoy, Chairman  
Wayne County Board of Supervisors

**NOTICE OF SPECIAL MEETING**

State of New York  
Wayne County  
Office of the Clerk of the Board of Supervisors

Upon direction of the Chairman of the Board of Supervisors of the County of Wayne, I do hereby call a Special Meeting of the Board of Supervisors of Wayne County, New York, to be held in the Supervisors' Chambers in the Court House in the Town of Lyons, New York, on **Wednesday, August 8, 2018 at 11:00 a.m.** for the following purposes:

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SECOND: To hear, consider and act upon any other matter which may be brought to the Board in the same manner and to the same effect as if the Board were convened in regular session.

Dated at Lyons, New York  
July 9, 2018

Sandra J. Sloane, Clerk  
Wayne County Board of Supervisors

**10th Day  
Wednesday, August 8, 2018  
11:00 a.m.**

Pursuant to call, a Special Meeting of the Board of Supervisors was held in their chambers in the Court House, Chairman LeRoy presiding.

The Pledge of Allegiance was led by Supervisor Spickerman.

Upon roll call, all Supervisors were present except Supervisor Robusto and Kolczynski who were absent.

County Administrator House and County Attorney Daniel Connors were also in

attendance of this mid-morning session.

**SCHEDULED BUSINESS:**

**COMMITTEE OF THE WHOLE**

Mrs. Pagano moved, seconded by Mrs. Crane to convene as a Committee of the Whole at 11:12 a.m. Motion carried.

County Administrator House, thanked Chairman LeRoy for this opportunity to hold this meeting today for the purpose to discuss different funding mechanisms with Board Members relating to 16 William Street

The meeting was called to discuss funding for the renovation project scheduled for the County's property at 16 William Street and how it fits into the County's 2019-2023 Capital Plan.

Mr. Schmitt gave a power point presentation with the following information:

- Projects needing funding in the Capital Plan for 2018: \$150,000 for purchase and installation of a generator at the County Clerk's Building, \$6.4 million for renovations of the 16 William Street Building, \$140,000 for expansion of the Fire Training Building, \$125,000 for purchase and installation of a generator at the sewer screening plant, \$500,000 for a new County phone system, \$250,000 for a new roof on the Wallington and Macedon highway barns, \$395,000 for highway equipment and \$273,125 for various emergency services communication system projects. Making total funds needed for all 2019 projects over \$8.2 million.
- Non-capital projects identified needing funding: \$1.2 million for IT infrastructure to support digital images of all deeds and mortgages--making digital images of all deeds and mortgages, and fixing record books that are broken. Mr. Schmitt noted there was a discussion at the July Government Operations Committee meeting if this project should be paid for over a five-year period or all at once.
- Fund Balance Status: At the beginning of 2018 the County Fund Balance was \$53 million. The County's Fund Balance is now \$51 million after paying for various requests made from it during the year. Mr. Schmitt note a 2013 Board resolution that stated the County must keep their Fund Balance at 25%-33% of General Fund appropriations. In 2019 General Fund's appropriations are estimated to be \$143,128,757. That would make the amount needed to remain in Fund Balance for 2019, at the minimum 25%, \$35.7 million. The 2013 County resolution regarding the amount of Fund Balance to be keep states a two-thirds vote is needed by the Board of Supervisors and requires the Board develop a plan to replenish the Fund Balance to the established minimum level within two years.
- Other Ways to Fund Projects: Issue bonds for the William Street Project. \$7 million in bond issuance would be charged an estimated 2.4% interest, resulting with the County's paying \$956,640 in interest payments, plus closing cost of \$150,000. Mr. Baldrige questioned why the County would incur interest and closing costs when they have the funds to pay for this project. He also noted that each year the County puts unexpended funds from the previous year back into the General Fund and that should up the amount the account has at year's end.
- Current County Debt: The balance for energy bonds, due at of January 1<sup>st</sup> 2019, is \$2.33 million. The Public Safety Building funding balance due as of January 1<sup>st</sup> 2019 is \$7.4 million, and the Nursing Home balance due as of January 1<sup>st</sup> 2019 is \$11.2 million. Energy bonds will be paid in full in 2025 and are interest free. Public Safety bonds will be paid in full in 2034 with a Federal subsidy is

received on the interest paid on these bonds. Nursing Home bonds will be paid in full if the Board authorizes call of the bonds this year.

After listening to Mr. Schmitt's presentation, Supervisors agreed they were inclined to pay for the County Clerk's Imaging Project in full in 2019. Mr. Spickerman said he found it difficult to make decisions that involve millions of dollars in such a short period of time. Mr. Manktelow questioned if half of the cost of the William Street Project could be bonded. Mr. Miller said he would support bonding half of that \$6.4 million renovation project. Mrs. Crane said she would like to see \$4 million of the William Street Project paid for and the remainder cost bonded.

Mr. House said if Union contracts are settled for the Sheriff's Office it could mean more than one year of back pay owed staff; this could be costly to the County Fund Balance. The amount of rent paid by the County for the Health Services Building was questioned; Scott Kolczynski, Dep. Superintendent of Buildings and Grounds said the County pays about \$54,000 monthly for rent on this building. He also noted that building would be turned over to the Town of Lyons in 2024 when the debt is paid off. Mr. Schmitt stated if all 2019 projects proposed in the 2019-2023 Capital Plan are done it would cost the County \$9.4 million in the coming year.

Mr. Spickerman noted the Board's desire to keep taxes low over the years; however, is concerned not as many building projects were performed as needed. He then questioned if the County's taxable property value increased from last year. Mrs. Ambroz inquired and stated the County's taxable value for the coming year is \$4.987 billion. Mr. Spickerman then questioned the difference that was from last year and how much money was returned to fund balance at the end of 2017 from budgeted funding that was not utilized? Mr. Schmitt said this totaled about \$1 million. Mrs. Crane questioned the amount anticipated to be needed from Fund Balance toward the 2019 County budget; asking if \$4 million is a reasonable number. Mr. Baldridge noted the budgeted deficit for the Mental Health Department does not appear as though it will occur. He would like to see the County fund any capital projects it does in 2019 and not incur future debt.

Mr. Manktelow requested Mr. Schmitt obtain additional information on the entire cost of bonding and Mrs. Ambroz check to see if the taxable value number for 2019 are lower than the previous year. Mr. Schmitt stated investments are anticipated to increase to 2.5%-3% by year's end.

Mr. Schmitt said he would develop a time line for financing, in case that is the route the Board decides to go for the William Street project. The project is anticipated to begin in February or March of 2019.

It was agreed that another Committee of the Whole meeting would be needed to resolve funding issues for 2019.

The Board will meet again as a Committee of the Whole following the Finance Committee meeting on Tuesday, September 11<sup>th</sup> at 11:00 a.m.

Debbie A. Liseno, Deputy Clerk

**REGULAR SESSION**

By motion of Mr. Miller, seconded by Mr. Verkey, the Board resumed regular session at 12:18 p.m. Motion carried.

The meeting adjourned at 12:20 p.m. The Board will meet again as a Committee of

the Whole following the Finance Committee meeting on Tuesday, September 11<sup>th</sup> at 11:00 a.m.

**ADJOURNMENT:**

The regular August board meeting will be held on opening day of the Wayne County Fair, Monday, August 13, 2018 at 11:00 a.m., at the Wayne County Fairgrounds, W. Jackson Street in Palmyra.

Mrs. Jacobs moved, seconded by Mr. Verkey, that the board adjourn at 12:22 p.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors  
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