

7th Day
Tuesday, May 15, 2018
9:00 a.m.

The regular meeting of the Board of Supervisors was held in their chambers in the Court House, Chairman LeRoy presiding.

The Pledge of Allegiance was led by Supervisor Spickerman, followed by Chairman LeRoy giving the invocation.

Upon roll call, all Supervisors were present, except Supervisor Kolczynski who was absent.

County Administrator Richard House and County Attorney Daniel Connors were also present for this morning session.

APPROVAL OF MINUTES:

Mrs. Jacobs moved, seconded by Mrs. Crane, to waive the reading of the minutes of the previous meeting and approve them as distributed. Upon roll call, carried.

COMMUNICATIONS:

The Chairman requested a motion to waive the reading of the following communications received and to approve them as listed below:

Copies of the Sheriff's Office Cash Receipts Reports dated April 2018 totaling \$18,215.67 was received.

Notification was received from the NYS Office of the Medicaid Inspector General regarding a release of excess receipts totaling \$48,092.00 to be refunded back to Wayne County Nursing Home.

The Board received a letter from Senator Pamela Helming, to acknowledge receiving copy of Res. No. 140-18, Requesting legislation allowing the Wayne County Jail to detain persons under arrest prior to arraignment.

A letter of certification was received from Richard Ball, Commissioner of NYS Agriculture and Markets, accepting the inclusion of agricultural land to modify WC Agricultural District No. 1. (Res. No. 160-18).

A Notice of Public Hearing and contemplated deviation by the Wayne County Industrial Development Agency, dated for Wednesday, June 6, 2018 at 9:30 a.m. at the Macedon Town Hall, 32 Main Street, Macedon, NY for PARKWOOD HEIGHTS LLC for an acquisition of property of approximately 13 acres located on Canandaigua Road in the Town of Macedon.

A Notice of Public Hearing and financial assistance contemplated by the Wayne County Industrial Development Agency, dated for Thursday, June 7, 2018 at 9:30 a.m. at the Ontario Town Hall, 1850 Ridge Road, Ontario, NY for MAXPRO, LLC AND OPTIMAX SYSTEMS, INC. for an acquisition of property of approximately 3.4 acres located at 6367 Dean Parkway in the Town of Ontario.

A Notice of Public Hearing and financial assistance contemplated by the Wayne County Industrial Development Agency, dated for Monday, June 11, 2018 at 9:30 a.m. at the Village of Newark Office, 100 East Miller Street, Newark, NY for 1000 SILVER HILL LV LLC PROJECT for an acquisition of property of approximately 35 acres located at Technology Parkway, Newark in the Town of Arcadia

A copy of the April 26, 2018 Professional Advisory Committee Meeting Minutes were received and filed as per state requirements, after being accepted by the Wayne County Health and Medical Services Committee.

A copy of the County Auditor's accounts payable report for monthly utilities, miscellaneous payments including the April 2018 warrants for accounts payable, totaling \$3,969,517.41 was received and filed.

Mr. Verkey moved, seconded by Mr. Miller. Motion carried.

PROCLAMATIONS

Supervisor Manktelow presented proclamations to Kelsey Arliss and Kaitlyn DeCola for their individual accomplishments in becoming Section V Class C Tennis Doubles Sectional Champion for the Lyons Central School District.

Supervisor Groat presented a proclamation to the Clyde-Savannah Golden Eagles Boys Basketball Team for becoming Section V Champions.

Supervisor Verkey presented a proclamation to George Bastedo, Director of Wayne County Emergency Management on behalf of Emergency Medical Services Week - May 20-26, 2018.

Under Sheriff Fosdick read proclamations for both Police Officer Week – May 13-19, 2018 and Correction Officer Week – May 6-12, 2018.

PRIVILEGE OF THE FLOOR:

Chairman LeRoy opened the floor at this time for members of the public to address the Board of Supervisors on items listed on the agenda for action.

There was no other public comment on agenda items this evening.

FOREIGN EXCHANGE STUDENT

Ontario Town Supervisor Frank Robusto introduced Rory Graham, a student from Australia, currently attending the Wayne Central High School. Mr. Robusto complimented on the bravery of Rory and other students, alike, that venture into foreign lands for this educational experience, far away from family and friends; and encouraged everyone to participate in this wonderful program.

Chairman LeRoy presented Rory with a Wayne County Pin.

PRESENTATION

Karen Breen, Home Meal Services (Meals on Wheels) and Kathy Schneemann, Volunteer Coordinator made a request to all Board members that volunteers are desperately needed in many areas for meal delivery. Information was distributed to board members for the plea to make this request in every community.

RESOLUTION NO. 241-18: AUTHORIZATION TO EXECUTE A CONTRACTOR AGREEMENT WITH TREAHY CONSULTATION SERVICES LLC. AND AMEND THE 2018 BUDGET

Mr. Manktelow presented the following:

WHEREAS, Wayne County is required by the new, "Raise The Age" legislation, to have available accommodations for a Specialized Secure Detention facility for the new population of, "Adolescent Offenders"; and

WHEREAS, There are no beds available in the one locally run Specialized Secure Detention facility in Monroe County; and

WHEREAS, As a result, a coalition of Counties has been created in an effort to regionalize a specialized Secure Detention Facility for the Raise the Age population; and

WHEREAS, Treahy Consultant Services has agreed to research, locate and bring available options to the coalition in an effort to bring all regional counties into compliance with the legislation by October 1, 2018; and

WHEREAS, Treahy Consultation services has a cap of \$100,000.00, to be split by each participating county, and each participating county's fee for such services and expenses is capped at the lesser of \$15,000.00 or the aforesaid "pro rata share" amount; now, therefore, be it

RESOLVED, that the Chairman of the Board is hereby authorized to sign a contractor agreement, subject to the County Attorney's approval of form and content, with Treahy Consultation Services, LLC, 25 Sanibel Drive, Fairport, New York 14450, to research, and identify available location options to regionalize a specialized Secure Detention Facility for the Raise The Age population; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2018 County Budget as follows:

A1990 General Fund Contingency
 (Appropriations)
 \$15,000 from 54000 Contractual Expenses
 A6010 Department of Social Services Administration
 (Appropriations)
 \$15,000 to 54520 Consultants – RAISE Raise the Age

Mrs. Pagano moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 242-18: ADOPTING MORTGAGE TAX REPORT AND AUTHORIZING COUNTY TREASURER TO MAKE PAYMENT TO TOWNS AND VILLAGES

Mr. Manktelow presented the following:

WHEREAS, the Finance Committee of the Wayne County Board of Supervisors has filed a report showing the mortgage tax monies received by the Wayne County Treasurer during October 1, 2017 to March 31, 2018, and recommend payment to the Villages and Towns as apportioned in such report as follows:

TOWN	TOWN SHARE	VILLAGE	VILLAGE SHARE	TOTAL
Arcadia	47,692.35	Newark	19,572.06	67,264.41
Butler	4,789.35	Wolcott	232.91	5,022.26
Galen	10,120.05	Clyde	2,203.61	12,323.66
Huron	17,335.61		0.00	17,335.61
Lyons	19,412.97		0.00	19,412.97
Macedon	67,122.62		0.00	67,122.62
Marion	27,040.54		0.00	27,040.54
Ontario	118,473.85		0.00	118,473.85
Palmyra	37,839.69	Palmyra	4,781.62	42,621.31
Rose	9,809.29		0.00	9,809.29
Savannah	4,135.74		0.00	4,135.74
Sodus	48,315.28	Sodus	3,184.63	
		Sodus Pt.	7,143.76	58,643.66
Walworth	87,708.24		0.00	87,708.24
Williamson	43,308.62		0.00	43,308.62
Wolcott	15,880.39	Red Creek	735.15	
		Wolcott	1,660.74	18,276.29
TOTAL	558,984.59		39,514.48	598,499.07

now, therefore, be it

RESOLVED, that the Mortgage Tax Report submitted by the Finance Committee is hereby accepted, the recommendation for payments to the Villages and Towns contained in such report is hereby adopted; and the County Treasurer is hereby authorized and directed to make such payments pursuant to the report.

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Verkey. Upon roll call, adopted.

RESOLUTION NO. 243-18: AUTHORIZATION TO EXECUTE CONTRACTS FOR THE 2018 WAYNE COUNTY FAIR

Mr. Manktelow presented the following:

WHEREAS, several Wayne County Departments have requested to rent booths for participation in presentations at the 2017 Wayne County Fair, scheduled for August 13-18, 2018; and

WHEREAS, the cost for each booth space is \$195 with the additional charge of \$5 each

for the necessary passes for workers; now, therefore, be it

RESOLVED, that subject to Standing Committee approval, the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute contracts on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with the Union Agricultural Society at Palmyra for rental of booths for the following County Departments for the 2018 Wayne County Fair:

Wayne County Tourism	1 Booth	6 passes	\$225.00
Wayne County Nursing Home	1 Booth		\$195.00
Wayne County Public Health Dept.	2 Booths	2 passes	\$400.00
Wayne County Mental Health Dept.	1 Booth		\$195.00

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. Mr. Deming abstained from voting. The Chairman declared the Resolution adopted.

RESOLUTION NO. 244-18: AUTHORIZATION TO AWARD RFP CONTRACT TO PURCHASE ELECTRONIC CONTENT MANAGEMENT SOFTWARE FROM GENERAL CODE

Mr. Manktelow presented the following:

WHEREAS, the Information Technology Department has a digital document imaging project identified in the 2018 budget; and,

WHEREAS, the Information Technology department issued an RFP for enterprise electronic content management software that was opened on Thursday, April 19th, 2018 and the following proposals were received:

Total project cost for three years with four days of onsite training:

General Code \$66,741.41

Accelerated Information Systems \$65,612.19

WHEREAS, the proposals were evaluated by the IT Director, County Attorney and the County Auditor; and

WHEREAS, based on the evaluation model identified in the RFP the proposal by General Code is best for the county project; and, therefore, be it

RESOLVED, Pursuant to recommendation, the Wayne County Board of Supervisors hereby accepts the proposal submitted by General Code; and be it further,

RESOLVED, that the Chairman of the Board is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with General Code for electronic content management software.

Mr. Deming moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 245-18: AUTHORIZATION TO WITHDRAW REAL PROPERTY PARCELS WITH TITLE ISSUES FROM THE TAX FORECLOSURE PROCESS CERTAIN

Mr. Manktelow presented the following:

WHEREAS, The County Treasurer has identified certain real property listed below, a copy which is on file with the Clerk of the Board with title issues in the Tax Foreclosure process for 2018 in regards to unpaid real property tax liens for the year 2016.

WHEREAS, the County Real Property Tax Foreclosure proceeding for 2018 in relation to unpaid real property tax liens from 2016 is progressing forward and will result in a Judgement awarding to the County of Wayne title to certain parcels of real property in relation to which the 2016 tax liens held by the County were foreclosed; and

WHEREAS the County Board of Supervisors has identified certain real property parcels included on the list of property for which the 2016 real property tax liens remain unsatisfied, a copy which is on file with the Clerk of the Board, which have legal barriers to foreclosing the tax liens for tax enforcement; now, therefore, be it

RESOLVED, the Board of Supervisors, upon the recommendation of the Wayne County Treasurer and the County Attorney, concurs with their recommendation that these real property parcels listed below be withdrawn from the foreclosure process.

Town/Village	Property Location	Owner	Tax Map #
Town of Rose Seq. # 967	4265 High St	George Polatty	72115-00-701252
Town of Sodus Seq. # 1291	8195 Limekiln Rd	Haggett Living Trust	71115-00-029418

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 246-18: CONCUR WITH COUNTY TREASURER'S RECOMMENDATION TO WITHDRAW FROM FORECLOSURE PROCESS AND PLACE IN ROLL SECTION 8

Mr. Manktelow presented the following:

WHEREAS, the County Treasurer has identified certain real property listed below, a copy of which is on file with the Clerk of the Board that have a barrier to tax enforcement; and

WHEREAS, that the Wayne County Treasurer shall file a Certificate of Cancellation which will have the effect of canceling the outstanding delinquent tax liens and shall file a Certificate of Prospective Cancellation setting forth relevant facts with the assessor of the assessing unit of the town in which said parcels are located and the Director of Real Property Services; now, therefore, be it

RESOLVED, that the Board of Supervisors concur with the County Treasurer's recommendations that the following real property parcels listed below be withdrawn from the foreclosure process and placed in the exempt portion of the tax roll (Roll Section 8):

Town/Village	Property Location	Owner	Tax Map#
<u>Town of Palmyra</u> Seq. # 941	S. Creek Rd.	Ronald Moses	66112-00-656427
<u>Town of Sodus</u> Seq. # 1160	6263 Ridge Rd W	Edward Winder	68117-00-664972
<u>Town of Williamson</u> Seq. # 1482	4079 Ridge Rd	William Dixon	65117-12-933532

Mr. Robusto moved the adoption of the resolution. Seconded by Mr. Miller.

Mrs. Crane addressed board members to say that it is unfortunate to see any property put into Roll Section 8. However, there are issues that need to be addressed.

Upon roll call, adopted.

RESOLUTION NO. 247-18: AUTHORIZATION TO DISTRIBUTE EXPIRING OR EXPIRED INDIVIDUAL FIELD RATIONS TO LOCAL FOOD PANTRIES FROM WAYNE COUNTY EMERGENCY MANAGEMENT

Mr. Verkey presented the following:

WHEREAS, Wayne County Emergency Management maintains a supply of Individual Field Rations (IFR) for use in the event of a disaster or other emergency; and

WHEREAS, Wayne County Emergency Management is desirous of distributing these IFR's to local food pantries at or near their expiration dates; and

WHEREAS, distribution of expiring or expired IFR's to food pantries could be considered

a violation of the Wayne County Compliance Plan, consequently requiring Board of Supervisor authorization to do so; and

WHEREAS, it is in the best interest of the common good to distribute these expiring IFR's to local food pantries; now, therefore, be it

RESOLVED, that the Office of Emergency Management Services is hereby authorized to distribute IFR's nearing or after their expiration dates to local food pantries.

Mr. Deming moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 248-18: AUTHORIZATION TO EXPEND FUNDS UNDER THE 2016 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM, AND TO EXECUTE A CONTRACT WITH FINGER LAKES COMMUNICATIONS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT FOR THE DEVELOPMENT OF THE WAYNE COUNTY PUBLIC SAFETY RADIO SYSTEM

Mr. Verkey presented the following:

WHEREAS, the Public Safety Radio Committee previously identified the need for making improvements to the transmit and receive capability of the radio communications system within and near the Village of Newark as a priority project, and

WHEREAS, efficient and economical solutions to this situation have been investigated, with the solution chosen being to enter into a lease agreement with the Village of Newark to allow the installation of public safety radio equipment at the Village of Newark Municipal Building, located at 100 East Miller Street in Newark, with equipment, antennas, and a tower to be installed on the roof of the building, with the execution of a lease agreement between the County and the Village of Newark previously authorized in association by Board of Supervisors resolution 146-18, and

WHEREAS, Board of Supervisors resolution 355-17 declared Finger Lakes Communications to be the single source vendor to be utilized for radio communications infrastructure projects, and

WHEREAS, some system reconfiguration will be necessary in association with this project, as the type of radio transmitter used when the system was constructed is no longer available, and

WHEREAS, it is most economical and efficient for said reconfiguration work, as well as the work to add voting receive capabilities at the Brantling tower site for fire channel 8, to be done with the other work associated with the Newark project; and

WHEREAS, an estimated County contribution of \$135,665.31 will be applied in conjunction with grant funds, with these County funds being currently available within the H1934 Radio Project account; and

WHEREAS, funding in the amount of \$140,575.00 will be utilized from 2016 Statewide Interoperable Communications Grant; now, therefore, be it

RESOLVED, that upon receipt of the approval of the aforementioned grant reallocation request, the Chairman of the Board of Supervisors shall be authorized to execute a contract with Finger Lakes Communication Company of Auburn, NY, for the work in relation to the Newark Communications project, and other related work as aforementioned, in association with Finger Lakes Communication Company quote 102005347, at a total cost not to exceed \$276,240.31, with said contract to be approved by the County Attorney as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 249-18: AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE DEVELOPMENT OF THE WAYNE COUNTY PUBLIC SAFETY RADIO SYSTEM AT THE MACEDON SITE

Mr. Verkey presented the following:

WHEREAS, in association with the County's Radio Interoperability Project, one new site is

being developed in the Town of Macedon; and

WHEREAS, the aforementioned site requires construction and installation of a tower, a prefabricated communications shelter and generator; and

WHEREAS, Wayne County Public Works will perform any necessary site work associated with the project; and

WHEREAS, all of the expenses involved with this project will be funded through the State Interoperable Communications Grant program; now, therefore, be it

RESOLVED, that the Office of Emergency Management Services is hereby authorized to prepare a bid specification for the purchase and installation of the communications tower and shelter, and a second bid package for the purchase and installation of the generator, with the approval of the County Attorney as to content and form; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized to advertise for bids for construction, equipment, and services to accomplish the aforementioned goals; and, be it further

RESOLVED, that the Clerk of the Board of Supervisors and the Purchasing Clerk are hereby authorized to publicly open the bid(s) at the time and place specified in the bid documents, and the Clerk of the Board of Supervisors is to present a record of the bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 250-18: ACKNOWLEDGEMENT OF EMERGENCY PURCHASE FOR REPAIR OF WAYNE COUNTY PUBLIC SAFETY RADIO SYSTEM

Mr. Verkey presented the following:

WHEREAS, on April 11, 2018, Wayne County was advised by Finger Lakes Communications that the link between the Rose and Sodus Public Safety Radio System sites had failed, requiring equipment replacements at both sites; and

WHEREAS, in accordance with Wayne County Purchasing Policy, this public safety radio equipment failure constituted an emergency purchase; and

WHEREAS, on April 12, 2018 the Wayne County Chairman of the Board of Supervisors authorized said emergency purchase in an amount not to exceed \$13,338.00; and

WHEREAS, the funds for this emergency purchase are contained within the 2018 budget; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors acknowledges said emergency purchase.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 251-18: AUTHORIZATION TO DESIGNATE THE WAYNE COUNTY DIRECTOR OF DISASTER PREPAREDNESS AS THE WAYNE COUNTY HAZARD MITIGATION COORDINATOR

Mr. Verkey presented the following:

WHEREAS, Wayne County Emergency Management is desirous in obtaining New York State Emergency Management Accreditation; and

WHEREAS, in accordance with Section 20.0 of the accreditation requirements, Wayne County must appoint a Hazard Mitigation Coordinator to ensure proper maintenance and upkeep of the Wayne County Hazard Mitigation Plan; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby directs the Wayne County Director of Disaster Preparedness to serve as the Wayne County Hazard Mitigation Coordinator.

Mr. Deming moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 252-18: AUTHORIZATION TO ACCEPT THE 2017 STATEWIDE

INTEROPERABLE COMMUNICATIONS GRANT AND AMEND THE 2018 BUDGET

Mr. Verkey presented the following:

WHEREAS, Resolution No. 540-17 authorized the Director of Emergency Management to apply for the 2017 Statewide Interoperable Communications Grant (SICG), a NYS funded grant program; and

WHEREAS, New York State has notified Wayne County that it has been awarded a 2017 Statewide Interoperable Communications Grant in the amount of \$541,839 with no local match required; and

WHEREAS, this grant will be utilized to improve radio infrastructure, including adding transmit capability to the Macedon Communications Site, radio system hardware necessary to add twelve site receive capability to Fire/EMS frequencies, the construction of a new tower in Wolcott to replace an existing receive site which is located on private property, and adding a rooftop transmit site in the Village of Newark; and

WHEREAS, it is necessary to amend the budget within the Project Account budget to accomplish these purchases; and

WHEREAS, an estimated county contribution of \$332,750 has been forecasted to be used in conjunction with grant funds for the addition of a tower site in Wolcott and a rooftop site in the Village of Newark, and these funds are currently available within the Radio Project budget; now, therefore, be it

RESOLVED, that the Director of Emergency Management is authorized to accept said grant and the Chairman of the Board of Supervisors is authorized to sign the required contract, subject to the review and approval of the

County Attorney, for the 2017 Statewide Interoperable Communications Grant; and be it further

RESOLVED, that the County Treasurer is authorized to make the budget adjustments listed below:

H3918 Homeland Security

Amount Object# Project ID Object Name Project Name

(Revenue)

\$541,839 to 43302 SIC17 Homeland Security State Interoperable Comm

(Appropriations)

\$541,839 to 52000 SIC17 Equip & Other Cap State Interoperable Comm

Mr. Verno moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 253-18: AUTHORIZATION TO ACCEPT 2017 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT AND AMEND THE 2018 BUDGET

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office has received a no cash match grant from the Division of Homeland Security and Emergency Services (DHSES) under the State Law Enforcement Terrorism Prevention Program, in the amount of \$42,488; and

WHEREAS, said grant is designated for the purchase of replacement mobile data terminals and personal protective equipment (PPE) for the Wayne County Sheriff's Office; and

WHEREAS, the Sheriff is requesting that the 2018 County Budget be amended and authorization be granted to purchase stated equipment authorized under said grant; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized and directed to execute any further 2017 State Law Enforcement Terrorism Prevention Program grant documents between the NYS DHSES, Wayne County and the Wayne County Sheriff's Office, subject to review and approval by the Wayne County Attorney; and be it further

RESOLVED, that the Sheriff is hereby authorized to purchase the aforementioned equipment for the Sheriff's Office, as authorized under said grant, at a cost not to exceed \$42,488 and at no cost to County taxpayers; and be it further

RESOLVED, that Wayne County Treasurer is hereby authorized to amend 2018 County Budget as follows:

A3114 - Road Patrol

(Revenue)

Amount	Object#	Object Name	Project ID	Object Name
\$42,488 to	44306	Homeland Security Federal	LET17	SLETPP17

(Appropriations)

Amount	Object#	Object Name	Project ID	Object Name
\$42,488 to	52500	Other Equipment	LET17	SLETPP17

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 254-18: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY INVESTIGATIONS (HSI) BUFFALO FOR REIMBURSEMENTS OF JOINT OPERATIONS EXPENSES FROM THE TREASURY FORFEITURE FUND

Mr. Verkey presented the following:

WHEREAS, The Department of Homeland Security has a program to reimburse Sheriff's Offices for joint operation expenses from the United States Treasury Forfeiture Fund for overtime salary, investigative expenses, travel, fuel, training, equipment and other similar investigative costs directly related to work on joint operations with the Homeland Security Investigations Buffalo, New York; and

WHEREAS, the maximum reimbursement entitlement for overtime is set at \$15,000 per deputy sheriff; and

WHEREAS, deputy sheriff's benefits are not reimbursable under this program; and

WHEREAS, the Wayne County Sheriff's Office must be in compliance the United States Homeland Security Investigations Buffalo, New York reporting requirements for such overtime salary reimbursements; and

WHEREAS, the Sheriff and the Chairman of the Board of Supervisors must enter into a Memorandum of Understanding with the United States Department of Homeland Security Investigations Office, Buffalo, New York to receive reimbursement funds; and

WHEREAS, there is no cost to the Sheriff's Office to participate in the Memorandum of Understanding with the United States Department of Homeland Security Investigations Office, Buffalo, New York; now, therefore, be it

RESOLVED, that the Sheriff and the Chairman of the Board of Supervisors are hereby authorized to enter into a Memorandum of Understanding with the United States Department of Homeland Security Investigations Office, Buffalo, New York to receive reimbursement funds, upon review and approval of the County Attorney.

Mr. Verno moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 255-18: AUTHORIZATION TO ENTER INTO A VOLUNTARY COMPLIANCE AGREEMENT WITH THE STATE COMPTROLLER'S OFFICE

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office Jail Facility operates an "Inmate Account" used to handle inmate money; and

WHEREAS, the Sheriff through an internal county audit has located funds that have been dormant in the "Inmate Account" by persons issued checks upon their release from the Wayne County Sheriff's Office Jail Facility that have not been cashed; and

WHEREAS, the dormant Inmate Account checks were issued during the time period between 2009 through 2016 in the amount of \$5,307.21 from 1,580 uncashed checks; and

WHEREAS, in an effort to come into voluntary compliance with current abandoned property law, the Sheriff wishes to turn the unclaimed funds over to county to prepare and file a Voluntary Compliance Agreement with the Office of the State Comptroller's Office of Unclaimed

Funds; and

WHEREAS, this Voluntary Compliance Agreement requires the signature of the Chairman of the Board of Supervisors; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Voluntary Compliance Agreement with the State Comptroller's Office of Unclaimed Funds, upon review and approval of the County Attorney.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 256-18: AUTHORIZATION TO AMEND THE 2018 BUDGET TO CARRY OVER THE 2017 REMAINING BALANCE FOR THE 2016 STONEGARDEN GRANT PROGRAM

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office is participating in a grant program from the Department of Homeland Security and Emergency Services under the Operation Stonegarden Grant Program, in the amount of \$39,780; and

WHEREAS, the unspent balance at the end of 2017 of \$20,469 needs to be re-appropriated in the 2018 budget; and

WHEREAS, \$8,577 will be used to purchase License Plate Readers and Roadway Lighting Kits and \$11,892 will be used to fund overtime in conjunction with Operation Stonegarden, as previously authorized in Resolution 373-17; now, therefore, be it

RESOLVED, that Wayne County Treasurer is hereby authorized to amend 2018 County Budget as follows:

A3110 - Sheriff

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$8,577	to 44302	Homeland Security	STG16	Stonegarden

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$8,577	to 52000	Equipment & Other	STG16	Stonegarden
			Capital Outlay	

A3114 - Road Patrol

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$11,892	to 44302	Homeland Security	STG16	Stonegarden

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$11,892	to 51904	Overtime	STG16	Stonegarden

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 257-18: AUTHORIZATION TO SIGN AN AGREEMENT WITH THE SODUS CENTRAL SCHOOL DISTRICT FOR A DEPUTY SHERIFF SCHOOL RESOURCE OFFICER AND AMEND THE 2018 COUNTY BUDGET

Mr. Verkey presented the following:

WHEREAS, the Sodus Central School District, hereinafter referred to as the District, is desirous in entering into an agreement with the County of Wayne and Wayne County Sheriff to provide the District (1) FTE Deputy Sheriff School Resource Officer (SRO), funded by the District, which shall include salary, fringe benefits, vehicle expenses, uniforms, training and other related expenses for the ten month school year; and

WHEREAS, The District, is initially requesting to enter into an agreement with the County for such SRO commencing September 1, 2018 through December 31, 2018; and

WHEREAS, The District is further requesting to enter into an agreements with the County and Sheriff for such SRO for the ten month full-time Deputy Sheriff SRO for the time periods of

January 1, 2019 through December 31, 2019, excluding July and August; and

WHEREAS, the Collective Bargaining Agreement (CBA) with the Wayne County Sheriff's Police Officers' Association Union will be under negotiation and any agreements with the Sodus Central School District will have a clause allowing for modifications to such agreements relating to any change(s) in said CBA; and

WHEREAS, such agreements shall contain a clause stating that if funding for the SRO position ceases the position shall be eliminated by attrition; and

WHEREAS, the Sheriff is requesting that the 2018 County Budget be amended and that agreement be entered into with the Sodus Central School District for a Deputy Sheriff SRO for the time period of September 1, 2018 through December 31, 2018; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors and Sheriff are hereby authorized to sign an agreement with the Sodus Central School District for a Deputy Sheriff SRO, containing a clause for modifications based on possible changes in the current collective bargaining agreement with the Wayne County Sheriff's Police Officers' Association union, for the time period of September 1, 2018 through December 31, 2018, and for January 1, 2019 through December 31, 2019, excluding July and August and at no cost to County taxpayers, upon review and approval of the County Attorney; and further, be it

RESOLVED, that the County Treasurer is hereby authorized to amend the 2018 County Budget as follows:

A3114-ROAD PATROL:

(revenues)

\$ 26,992.00 to .42770 SRO Reimbursement

(appropriations)

\$ 16,800.00 to .51376 Deputy Sheriff

\$ 2,400.00 to .52300 Motor vehicle

\$ 400.00 to .52500 Other equipment

\$ 800.00 to .54114 Car Expense

\$ 320.00 to .54187 Uniforms

\$ 2,168.00 to .58100 Payments to NYS Retirement

\$ 1,286.00 to .58200 Payments to Social Security

\$ 2,706.00 to .58400 Hospitalization

\$ 52.00 to .58600 Disability

\$ 8.00 to .58901 Employee Assistance Program

\$ 52.00 to .58903 HRA

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

RESOLUTION NO. 258-18: AUTHORIZATION TO SIGN AN AGREEMENT WITH THE CLYDE-SAVANNAH CENTRAL SCHOOL DISTRICT FOR A DEPUTY SHERIFF SCHOOL RESOURCE OFFICER AND AMEND THE 2018 COUNTY BUDGET

Mr. Verkey presented the following:

WHEREAS, the Clyde-Savannah Central School District, hereinafter referred to as the District, is desirous in entering into an agreement with the County of Wayne and Wayne County Sheriff to provide the District (1) FTE Deputy Sheriff School Resource Officer (SRO), funded by the District, which shall include salary, fringe benefits, vehicle expenses, uniforms, training and other related expenses for the ten month school year; and

WHEREAS, The District, is initially requesting to enter into an agreement with the County and Sheriff for such SRO commencing September 1, 2018 through December 31, 2018; and

WHEREAS, The District is further requesting to enter into an agreements with the County and Sheriff for such SRO for the ten month full-time Deputy Sheriff SRO for the time periods of January 1, 2019 through December 31, 2019, excluding July and August; and

WHEREAS, the Collective Bargaining Agreement (CBA) with the Wayne County Sheriff's Police Officers' Association Union will be under negotiation and any agreements with the

Clyde-Savannah Central School District will have a clause allowing for modifications to such agreements relating to any change(s) in said CBA; and

WHEREAS, such agreements shall contain a clause stating that if funding for the SRO position ceases the position shall be eliminated by attrition; and

WHEREAS, the Sheriff is requesting that the 2018 County Budget be amended and that agreement be entered into with the Clyde-Savannah Central School District for a Deputy Sheriff SRO for the time period of September 1, 2018 through December 31, 2018; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors and Sheriff are hereby authorized to sign an agreement with the Clyde-Savannah Central School District for a Deputy Sheriff SRO, containing a clause for modifications based on possible changes in the current collective bargaining agreement with the Wayne County Sheriff's Police Officers' Association union, for the time period of September 1, 2018 through December 31, 2018, and for January 1, 2019 through December 31, 2019, excluding July and August and at no cost to County taxpayers, upon review and approval of the County Attorney; and further, be it

RESOLVED, that the 2018 County Budget be amended as follows:

A3114-ROAD PATROL:

(revenues)

\$ 26,992.00 to .42770 SRO Reimbursement

(appropriations)

\$ 16,800.00 to .51376 Deputy Sheriff

\$ 2,400.00 to .52300 Motor vehicle

\$ 400.00 to .52500 Other equipment

\$ 800.00 to .54114 Car Expense

\$ 320.00 to .54187 Uniforms

\$ 2,168.00 to .58100 Payments to NYS Retirement

\$ 1,286.00 to .58200 Payments to Social Security

\$ 2,706.00 to .58400 Hospitalization

\$ 52.00 to .58600 Disability

\$ 8.00 to .58901 Employee Assistance Program

\$ 52.00 to .58903 HRA

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

RESOLUTION NO. 259-18: AUTHORIZATION TO SIGN AN AGREEMENT WITH THE NORTH ROSE – WOLCOTT CENTRAL SCHOOL DISTRICT FOR TWO (2) FTE DEPUTY SHERIFF SCHOOL RESOURCE OFFICERS AND AMEND THE 2018 BUDGET

Mr. Verkey presented the following:

WHEREAS, the North Rose-Wolcott Central School District, hereinafter referred to as the District, has had one (1) FTE Deputy Sheriff School Resource Officer (SRO) for 12 months of each year since August 1, 2015 (Resolution 391-2015); and

WHEREAS, the 2018 Budget has included revenue for one (1) FTE SRO, and

WHEREAS, the District is desirous in entering into an agreement with the County of Wayne and Wayne County Sheriff to provide the District with two (2) FTE Deputy Sheriff School Resource Officers (SROs) for 12 months of the year, funded by the District, which shall include salary, fringe benefits, vehicle expenses, uniforms, training and other related expenses; and

WHEREAS, the 2018 Budget will need to be amended to include the second (1) FTE SRO, and

WHEREAS, The District, is initially requesting to enter into an agreement with the County and Sheriff for two (2) SROs commencing July 1, 2018 through December 31, 2018; and

WHEREAS, the District is further requesting to enter into an agreements with the County and Sheriff for two (2) SROs for the 12 month time period of January 1, 2019 through

December 31, 2019; and

WHEREAS, the Collective Bargaining Agreement (CBA) with the Wayne County Sheriff's Police Officers' Association Union will be under negotiation and any agreements with the North Rose-Wolcott Central School District will have a clause allowing for modifications to such agreements relating to any change(s) in said CBA; and

WHEREAS, such agreements shall contain a clause stating that if funding for the SROs position ceases the position shall be eliminated by attrition; and

WHEREAS, the Sheriff is requesting that the 2018 County Budget be amended and that agreement be entered into with the North Rose-Wolcott Central School District for two (2) Deputy Sheriff SROs for the time period of July 1, 2018 through December 31, 2018; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors and Sheriff are hereby authorized to sign an agreement with the North Rose-Wolcott Central School District for two (2) FTE Deputy Sheriff SROs, containing a clause for modifications based on possible changes in the current collective bargaining agreement with the Wayne County Sheriff's Police Officers' Association union, for the time period of July 1, 2018 through December 31, 2018, and January 1, 2019 through December 31, 2019, at no cost to County taxpayers, upon review and approval of the County Attorney; and further, be it

RESOLVED, that the County Treasurer is hereby authorized to amend the 2018 County Budget as follows:

A3114-ROAD PATROL:

(revenues)

\$41,840.00 to .42770 SRO Reimbursement

(appropriations)

\$26,320.00 to .51376 Deputy Sheriff

\$ 3,600.00 to .52300 Motor vehicle

\$ 600.00 to .52500 Other equipment

\$ 1,200.00 to .54114 Car Expense

\$ 480.00 to .54187 Uniforms

\$ 3,396.00 to .58100 Payments to NYS Retirement

\$ 2,014.00 to .58200 Payments to Social Security

\$ 4,062.00 to .58400 Hospitalization

\$ 78.00 to .58600 Disability

\$ 12.00 to .58901 Employee Assistance Program

\$ 78.00 to .58903 HRA

Mr. Manktelow moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the Resolution adopted.

RESOLUTION NO. 260-18: AUTHORIZATION TO ACCEPT DONATION OF A PORTION OF COUNTY HOUSE ROAD IN THE TOWN OF ARCADIA

Mr. Miller presented the following:

WHEREAS, the Wayne County Public Works department is progressing the realignment of a portion of County House Road in the Towns of Arcadia and Lyons to improve safety and mobility; and

WHEREAS, the realignment will allow for the closure and abandonment of a portion of the existing County House Road; and

WHEREAS, the newly realigned portion of County House Road in the Town of Arcadia, and will be paid for with CHIPs funds and will ultimately become the maintenance responsibility of Wayne County; and

WHEREAS, the Town of Arcadia is willing to transfer the existing portion of County House within the Town of Arcadia to Wayne County; now, therefore, be it

RESOLVED, that the County of Wayne take ownership and maintenance responsibility for a portion of County House Road in the Town of Arcadia between the Town of Lyons boundary

and Old Lyons Road, except for the Bridge structure over the Erie Canal; and be it further
RESOLVED, that the County Highway Superintendent is authorized to modify the official
Highway map and submit to the County Clerk for filing.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon
roll call, adopted.

**RESOLUTION NO. 261-18: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH TY
LIN FOR THE PRELIMINARY CONSULTANT SERVICES FOR THE RIDGE ROAD BRIDGE
PROJECT IN SODUS**

Mr. Miller presented the following:

WHEREAS, this project (PIN 4WA001) is federally funded and included on the current
Transportation Improvement Plan; and

WHEREAS, the project shares will be 80% federal and 15% state Marchiselli funds, and
5% Local share; and

WHEREAS, the scope of work for the Bridge Replacement Project has been reviewed
and approved by the New York State Department of Transportation (NYSDOT); and

WHEREAS, the fee of \$71,000 has been negotiated with TY Lin and approved by the
NYSDOT; and now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby
authorized and directed to execute a contract on behalf of the County of Wayne, subject to the
County Attorney's approval as to form and content, with TY Lin for the design services
associated with the rehabilitation of the Ridge Road Bridge over the Salmon Creek in the Town
of Sodus, and be it further

RESOLVED that the County Treasurer is hereby authorized to create a D51122.52951
Ridge Road Bridge Project account, and, further be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$3550 from the
Unassigned D Fund Balance, and, further be it

RESOLVED, that the County Treasurer is hereby authorized to amend the 2018 County
Budget as follows

D9999 – OTHER:

(Revenue)

\$56,800 to .44511 Marchiselli Funds - Federal (80%)

\$10,650 to .43511 Marchiselli Funds – State (15%)

D5112 – ROAD CONSTRUCTION:

(Appropriations)

\$71,000 to .52951 Ridge Road Bridge Project

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll
call, adopted.

**RESOLUTION NO. 262-18: AUTHORIZATION TO RENEW LEASE AGREEMENT WITH
WAYNE COUNTY ACTION PROGRAM FOR PROPERTIES IN THE TOWN OF SODUS,
TOWN OF HURON AND THE TOWN OF LYONS**

Mr. Miller presented the following:

WHEREAS, Wayne County Action Program hereinafter "Wayne CAP" is currently a tenant
in following County owned properties: 159 Montezuma Street, Lyons, New York; 11395 Ridge
Road, Huron, New York; 7190 Ridge Road East, Sodus, New York and 7192 Ridge Road East,
Sodus, New York; and

WHEREAS, the prior leases between Wayne CAP and the County regarding these
premises will expire on June 30, 2018; and

WHEREAS, the original agreement allow for one three year renewal term; and

WHEREAS, Wayne CAP and the County are desirous of renewing it leases for said
premises; and

WHEREAS, Section 99-h of the General Municipal Law authorizes a municipality to enter
into agreements with private non-profit agencies which are authorized to apply for and accept

funds made available by the federal government, in order to administer, conduct, or participate with the federal government in programs relating to the general welfare of the inhabitants of the municipality; and

WHEREAS, such agreements may provide that funds, services, or facilities will be made available by the municipality in order to defray that portion of the cost of any program administered by the agency which is not paid for by funds made available by the federal government; and

WHEREAS, Wayne County Action Program, Inc. is a non-profit agency established and operating under the provisions of the Economic Opportunity Act of 1964, as amended, which conducts various community action programs relating to the general welfare of the inhabitants of Wayne County; and

WHEREAS, Wayne CAP can use the fair market value of rental payments on the above mentioned properties as an in kind contribution to leverage various grants that they apply for to conduct their operation; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors subject to the approval of the County Attorney is hereby authorized to renew lease agreements with Wayne CAP for 3 additional years, the above mentioned properties.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 263-18: AUTHORIZATION TO DISPOSE OF SURPLUS COUNTY VEHICLES

Mr. Miller presented the following:

WHEREAS, the Central Garage has taken possession of vehicles that are no longer needed by County departments and should be disposed of, and

WHEREAS, the Superintendent of Public Works and the Central Garage staff have determined that the following vehicles should be declared surplus and disposed of as noted:

VEHICLE/ITEM		DISPOSAL
2006 Ford Taurus	VIN 1FAFP53UX6A252333 (AY)	Auction
2014 Dodge Caravan	VIN 2C4RDGB3ER186421 (DSS)	Auction/Muni
2010 Chevy Impala	VIN 2G1WA5EN3A1139000 (DSS)	Auction/Muni

now, therefore be it

RESOLVED, that the vehicles listed above be sold at an upcoming public auction, Municipal online auction or sold to another Municipality in accordance with the County's Equipment Disposition policy.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 264-18: AUTHORIZATION TO INCREASE HOURS FOR PART-TIME ACCOUNT CLERK POSITION WITHIN THE TOURISM DEPARTMENT

Mr. Spickerman presented the following:

WHEREAS, the Tourism Assistant in the Tourism Department retired 12/28/2017; and

WHEREAS, the Tourism Office created a part-time Account Clerk position to continue constant coverage in the office; and

WHEREAS, Human Resources Department has reviewed this proposed change and approved the increase of hours; and

WHEREAS, the current part-time Account Clerk has Civil Service competitive status allowing her to work more than 17 ½ hours; now, therefore, be it

RESOLVED, that the part-time Account Clerk, no benefits (CSEA bargaining unit, Pay Grade 10) can increase the current 24 hours to 28 hours a week to continue constant coverage.

Mr. Deming moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, all Supervisors voted Aye. Absent – Supervisor Kolczynski. The Chairman declared the

Resolution adopted.

RESOLUTION NO. 265-18: AUTHORIZATION TO APPOINTMENT MEMBERS TO THE WAYNE COUNTY PLANNING BOARD

Mr. Spickerman presented the following:

WHEREAS, the Town of Lyons has recommended the appointment of James E. Wedman, 2057 Maple Street Road, Lyons, N.Y. 14489 to fill the empty seat from the Town on the County Planning Board; and

WHEREAS, the Town of Savannah has recommended the appointment of James Burns of 1621 Grand Avenue, Savannah, NY 13146 to fill the empty seat from the Town on the County Planning Board; and

WHEREAS, the terms of office of the following members of the Wayne County Planning Board will expire on April 30, 2018:

Stephen Buisch, 19 Lawrence Street, Lyons, N.Y. 14489
Robert Burns, 3782 Hall Center Road, Walworth, NY 14568
Larry Lockwood, 8979 York Settlement Road, North Rose, NY 14516
Robert Peters, P.O. Box 1, Pultneyville, NY 14538
Ronald Thorn, 156 Desmond Road, Clyde, NY 14433;

now, therefore, be it

RESOLVED, that James Wedman is hereby appointed to the County Planning Board to a three year term of office effective immediately and expiring April 30, 2021; and be it further

RESOLVED, that James Burns is hereby appointed to fill the position on the County Planning Board vacated by David Broach for the remainder of his term effective immediately and expiring April 30, 2020; and be it further

RESOLVED, that the members Robert Burns, Larry Lockwood, Robert Peters and Ronald Thorn are hereby reappointed to a three year term of office effective immediately and expiring April 30, 2021.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

Mr. Spickerman announced that he would be withdrawing Resolution No. 4-3: Authorization to Set the Second Public Hearing for Community Block Grant 1219-It 210-17.

RESOLUTION NO. 266-18: AUTHORIZATION TO SET A PUBLIC HEARING FOR THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Mr. Spickerman presented the following:

WHEREAS, the Office of Community Renewal is soliciting proposals from municipalities under the 2018 Consolidated Funding Application and/or the Unified Funding Applications (UFA), Community Development Block Grant (CDBG) programs; and

WHEREAS, potential applicants for CDBG funding are required under 24 CFR570.486 and NYS's Citizen Participation Plan to schedule and conduct an advertised public hearing prior to the submission of such applications to give the public the opportunity to suggest projects for municipalities to consider; and

WHEREAS, the purpose of the hearing is to gain citizen input as to their needs and potential CDBG-funded projects for consideration by the County, including Housing, Economic Development and Infrastructure; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes the Clerk of the Board to advertise and conduct the hearing in time to permit the filing of a 2017 Community Development Block Grant application; and be it further

RESOLVED, that the hearing be set for June 19, 2018 at 9:10 a.m. in the Supervisors Chambers at 26 Church Street, Lyons, New York; and be it further

RESOLVED, that the Clerk of the Board is hereby directed to publish notice in the legal newspapers for the County for the first available publication.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll

call, adopted.

**RESOLUTION NO. 267-18: ADOPTION OF WAYNE COUNTY TRAVEL POLICY
(SUPERSEDE RES. NOS. 743-13 AND 175-15)**

Mrs. Crane presented the following:

WHEREAS, the current Travel Policy for Wayne County is in need of updating based on an annual review of the current policy; and

WHEREAS, updating the policy will increase internal controls over travel expenditures and County vehicle use to ensure taxpayer money is used in a prudent manner; now therefore, be it

RESOLVED, that the following Wayne County Travel Policy is hereby adopted and supersedes the policy outlined in Resolution No. 175-15:

I. PURPOSE

The purpose of this policy is to establish a formal document, which regulates Wayne County employees, Appointed Officials, and Elected Officials in-County and out-of-County travel, travel expense reimbursement and County vehicle usage. This policy is to help ensure that travel is for legitimate County business, serves a public purpose, reimbursement is made for authorized expenses and the use of County vehicles is encouraged to reduce costs.

II. APPLICABILITY

This policy applies to all county employees, appointed officials, and elected officials who submit claim requests for reimbursement of travel expenses which must be approved by the Board of Supervisors.

III. GENERAL PROVISIONS

1. Pursuant to Article 5 Section 77-b(2) of the General Municipal Law and Section 450(3) of the County Law the Board of Supervisors hereby delegates to the County Administrator the power to authorize County officers and employees to attend conferences, conventions, schools, seminars and workshops conducted for the betterment of county government. As long as, the request is approved by the Department Head, within the limits of the departmental appropriations for such purposes per the review of the County Budget Officer; and the request is for travel within the State of New York.
2. All requests for out-of-state travel shall be reviewed by the County Administrator and referred to the department's Standing Committee and the Chairman of the Board of Supervisors. The Board of Supervisors delegates to the department's Standing Committee, and the Chairman of the Board of Supervisors the power to jointly authorize County officers and employees to attend conferences, conventions, schools, seminars, and workshops conducted outside the State of New York. The County Budget Officer will review such request to ensure the request is within the limits of the departmental appropriations for such purposes and after the review and recommendation of the County Administrator.
3. All requests for travel that are in excess of the departmental appropriations for such purposes shall require the approval of the Board of Supervisors.
4. All actual and necessary expenses incurred for registration fees, travel, meals, and lodging in connection with such attendance shall be a County charge, provided, however, that said charges are supported by original receipts and a printed out map of expected mileage going to be incurred in addition to reasonable and prudent travel to obtain meals or conduct business in the same city; and reimbursements do not exceed the approved amounts.

5. Reimbursement of meals will be only for out-of-county travel that requires the employee to be away from home overnight on County business.
6. Travel Advances will not be given unless authorized by the Board of Supervisors.
7. When an employee is accompanied by a spouse, family member, or friend, the employee shall absorb all additional expenses incurred as a result of their presence. Only expenses of the employee will be considered reimbursable by the County.
8. Original detailed receipts are required and must be attached to the County's travel reimbursement form for the actual costs of hotel/motel charges, meals (breakdown of what was ordered), common carriers, parking charges, registration and workshop fees, and road, bridge and ferry tolls.
9. To the extent necessary and within the guidelines of this and other county policies and procedures, approved registration fees, common carrier travel, and lodging costs supported by evidence of the cost to be incurred may be paid in advance by the county directly to those entities requiring payment OR if an employee has incurred the expense and provided said costs are supported by receipts they may be reimbursed to an employee in advance of the scheduled event. Department Heads and other county employees within the respective departments for whom advance payments were made are responsible for ensuring that any cost or fee incurred in advance of attendance are properly refunded and credited to the County in the event of cancellation of attendance at an approved conference, convention, school, seminar or workshop.
10. All reimbursement requests must be submitted to the County Auditor with an approved Travel Request Form signed by the Department Head, County Budget Officer and the County Administrator and original invoices and detailed receipts attached.
11. If any part of a claim is disallowed, the County Auditor will contact the County Administrator, Department Head, and Employee explaining why it was disallowed, and any steps that can be taken to be reimbursed (i.e. submitting missing receipts).

IV. TRANSPORTATION

1. It is the policy of Wayne County that when available, County vehicles will be used for both in-county and out-of-county travel. It is the responsibility of the department heads to make sure that vehicles assigned to their individual departments are used to the fullest extent. If a department lacks the availability of a County vehicle for out-of-county travel, it shall be the responsibility of the travelling employee to make contact with the Wayne County Highway Department to request that a County vehicle be reserved for the employee for the duration of the travel time. If the need arises for an employee to use a County vehicle for an in-County function and the department is lacking such vehicle, the employee may contact County Highway for the availability of a temporary use County vehicle. If there is no County vehicle available, the employee may use a privately-owned vehicle and be reimbursed for such travel as authorized. If a County vehicle is available and the employee chooses not to use the County vehicle, the employee may use a privately-owned vehicle; however, will not be reimbursed for such travel expenses. If a County employee is unable to operate a County vehicle due to a disability, it shall be the responsibility of the employee to produce for the Human Resources Department a physician's note outlining the specific disability under the Americans with Disabilities Act and the reasonable accommodation(s) necessary for such disability and explanation why a County vehicle would not accommodate such needs. If a County vehicle cannot meet such accommodation(s), then the employee may use a privately-owned vehicle and be reimbursed for such travel as authorized.

2. The funding source for any in-county and out-of-county travel shall not be a factor in the adherence to this policy.
3. If an employee makes a reservation for a vehicle with the County Highway department and no longer needs the use of such vehicle, it shall be the responsibility of the employee to cancel such reservation. Such cancellation shall be made at least 24 hours prior to the reservation time, or if the reservation of a vehicle is made within 24 hours of the time needed, such cancellation shall be made as soon as possible.
4. There shall be no non-County employees travelling in a County vehicle unless on official County business. Any non-County employees, not on official County business, can only travel in a County vehicle with permission of the Chairman of the Board of Supervisors or the County Administrator. Any employee whether utilizing a County vehicle or privately-owned vehicle while on County business, shall have their driver license information on file with the LENS program at the County Attorney's Office. Any employee operating a personal vehicle shall also place on file with their department head current proof of insurance for the vehicle being operated. If such driver license information and proof of insurance is not on file, then the employee shall not operate a privately-owned vehicle for County business. It shall be the responsibility of each department head to verify that such information is on file.
5. In the event of a vehicle breakdown, it shall be the responsibility of the travelling employee to make notification to the employee's Department Head/Supervisor as soon as possible. The Department Head/Supervisor will communicate with the Superintendent of Public Works or designee for determination of appropriate actions to be taken. Instructions shall be relayed to the employee as soon as possible.
6. County vehicle accident procedures: 1. All accidents and property damage to County vehicles must be reported immediately to 911 (request an ambulance if necessary). 2. Protect the scene of the accident. Do not move the involved vehicle or disturb the scene until told to do so by law enforcement authority. 3. Notify the Department Head/Supervisor as soon as practicable. If the vehicle is disabled the Department Head/Supervisor will communicate with the Superintendent of Public Works or designee for determination of appropriate actions to be taken. Instructions shall be relayed to the employee as soon as possible. 4. Do not make any statements to anyone except the supervisor and the law enforcement authority on the scene.
7. It shall be the responsibility of the Department Head/Supervisor to contact the County Self-Insurance Specialist or the Human Resources Department as soon as possible to report any accident involving an employee.
8. County Employees are prohibited from operating a County vehicle or personal vehicle on County business when their driving ability has been impaired for any reason, including but not limited to the ingestion of drugs, medication, or alcoholic beverages, physical impairment or restrictions; or other situations/conditions within the County Employee's control. Any illegal use of controlled substances is strictly prohibited. Additionally, a County Employee shall not operate a County vehicle or a personal vehicle for County business while taking prescription or over-the-counter medications where the County Employee knows or reasonably should have known that such use may impair his or her working abilities or create a risk of harm to himself or herself, others or County property.
9. For travel by privately-owned vehicles, the IRS-approved rate per mile will be reimbursed. Reimbursement shall be the shorter of distances from the worksite or

home to the destination and return to the same starting location. Also, reimbursement will be approved for reasonable and prudent travel to obtain meals or conduct business in the same city. For County-owned cars, receipts for gasoline must be submitted.

10. It shall be the responsibility of each department head to have in place a policy/procedure to verify that each request for mileage/travel reimbursement is supported with documentation (i.e. google maps, activity reports and/or other department generated case reports).
11. Any additional costs incurred by the employee, in the course of authorized travel in a County vehicle (breakdown, repairs or refueling), shall be reimbursed to the employee at 100% of the actual costs, with receipts or proper documentation.
12. The Board of Supervisors will be reimbursed for all miles actually and necessarily traveled on official business of the county when using their personal vehicle per County Law Article 5 Section 203 2(b). Per Internal Revenue Service Regulations miles driven between any County owned building and the Supervisors Town Office, or miles driven between another place of employment and a County owned building will be considered business miles. All other starting or ending locations will be considered commuting mileage and reimbursed but, considered part of a Supervisor's gross compensation and reported on their W-2.
13. Reimbursement for transportation to and from a common carrier will be reimbursed if it occurs on a regularly scheduled working day or the day before or after the conference/seminar.
14. For transportation by air, bus, railroad, taxi, or other conveyance, the actual fare will be reimbursed, except that the County will not pay for first-class air travel. Reimbursement for driving a private automobile may not exceed the commercial airfare.

V. LODGING

1. The County will pay for reasonable and necessary hotel/motel room charges. The Department Head will determine what is reasonable and necessary.
2. Since the County is exempt from State Tax, it will not pay for State Tax on hotel rooms within New York State. Employees and Department Heads are responsible for supplying hotels with a Form ST-129 (available from the County's Purchasing Agent) when booking a hotel room or at check in.
3. When traveling outside of New York State every attempt should be made to not pay tax on hotel rooms but, it is understood that not every State recognizes the county's tax exempt status.

VI. MEALS (WHEN OVERNIGHT STAY IS REQUIRED)

Meal reimbursements will be allowed when overnight travel is required, as long as the travel would prevent them from being at home or work.

1. The following chart shows what meals will be reimbursed depending on time of travel, if you leave or arrive from/at your home or worksite during the times below, you will not be entitled to a reimbursement for that meal:

Breakfast	Lunch	Dinner
6:00am - 9:00am	11:00am - 1:00pm	4:00pm -7:00pm

2. Meal reimbursement amounts will be at the discretion of the Department Head approving the travel.
3. At no time will daily reimbursement amounts exceed the maximum daily meals rate (breakfast, lunch, dinner, incidentals are not included) set by the Federal

Government Services Administration (www.gsa.gov/perdiem) for the continental 48 states. Exceptions to this must be approved in advance of the travel by the Standing Committee.

4. Tips will be reimbursed to the extent that it does not exceed the approved daily reimbursement amount.
5. Sales tax included on meals will be reimbursed to the extent that it does not exceed the approved daily reimbursement amount.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Miller.

Supervisor Spickerman requested Supervisor Crane to explain this new policy. Supervisor Crane kindly directed Mr. Spickerman to read it.
Upon roll call, adopted.

RESOLUTION NO. 268-18: AUTHORIZATION FOR THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH CATHOLIC FAMILY CENTER

Mr. Verno presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2018 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Catholic Family Center \$659,018 (State) TOTAL: \$659,018

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to contract with the above noted provider for the provision of mental hygiene services for the 2018 budget year, not to exceed the listed funding amount in accordance with the 2018 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on prior year state funding closeout reconciliations, and the contract being subject to the County Attorneys review as to form and content.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 269-18: AUTHORIZING CONTRACT FOR MEDICAL SUPPLIES AT THE WAYNE COUNTY NURSING HOME

Mr. Baldrige presented the following:

WHEREAS, the contract with Buffalo Hospital Supply Co., Inc. to purchase certain medical supplies expired on December 31, 2017; and

WHEREAS, the Board of Supervisors have duly advertised for bids for medical supplies for the Wayne County Nursing Home in accordance with the provisions of Section 103 of the General Municipal Law; and

WHEREAS, the only acceptable bid received was from Buffalo Hospital Supply Co., Inc.;
now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to execute a contract on behalf of the Wayne County Nursing Home, with Buffalo Hospital Supply Co., Inc. for the provision of medical supplies for the period June 1, 2018 through May 31, 2019 with two (2) one year renewals for an amount not to exceed \$213,000 per year. Contract is subject to the County Attorney's approval as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 270-18: AUTHORIZE EXPENDITURE AND SCHEDULING OF EMPLOYEE TRAINING AND EDUCATION FROM THE ADVANCED TRAINING INITIATIVE FUNDS THAT WERE RECEIVED FROM THE DEPARTMENT OF HEALTH FOR THE WAYNE COUNTY NURSING HOME

Mr. Baldrige presented the following:

WHEREAS, Wayne County Nursing Home was selected by the Department of Health to receive \$185,768.00 and allocate these funds in the area of training and education to all levels of staff; and

WHEREAS, Wayne County Nursing Home received all State and Federal funds from the Department of Health and will coordinate training to healthcare professionals' in basic and intermediate areas of resident care. Training will emphasize safe patient handling, staff safety and quality of resident care; and

WHEREAS, the application completed for the advanced training initiative identified specific program(s) that Wayne County Nursing Home would be implementing. Wayne County Nursing Home elected to participate with LeadingAge NY ProCare in training curriculum of Pathways to Leadership. LeadingAge NY ProCare provided approximate quote for this training program will be \$9,400.

RESOLVED the Chairman of the Board of Supervisors is authorized to sign the contract with LeadingAge NY ProCare for the training curriculum of Pathways to Leadership for the Wayne County Nursing Home. Agreement is subject to the County Attorney's approval as to form and content.

Mr. Spickerman moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 271-18: AUTHORIZATION TO DISPOSE OF EQUIPMENT FOR WAYNE COUNTY PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, Wayne County Public Health would like to dispose of the following equipment as per the Wayne County Equipment Surplus/Disposal Policy:

- HPLJ4 Model C2005A Printer, SN# USCB227765 – poor condition
- Medtronic Physio Control Automatic External Defibrillator (AED), LifePak 500, SN# 35029024 – no longer supported by Medtronic
- Dell Latitude D260 laptop, SN # CL3DLC1 – poor condition
- HP 67106 laptop, model RJ460AV, SN# CNU8042YWF – poor condition

and

WHEREAS, the pieces of equipment are in poor condition and/or no longer serviced by the manufacturer; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to dispose of the following pieces of equipment as per the Wayne County Equipment Surplus/Disposal Policy: a HPLJ4 Model C2005A Printer, a Medtronic LifePak 500 AED, a Dell Latitude D260 laptop and a HP 67106 laptop.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 272-18: AUTHORIZATION TO TRANSFER THE UNSPENT BALANCE OF THE 2017 VENDING MACHINE COMMISSIONS TO THE TE 2063 ACCOUNT FOR WAYNE COUNTY PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, a vending machine contract was established in 2017, with 80% of the vending machine commissions that are given back to the County are to be designated to fund the Employee Wellness Program. The remaining 20% of the vending machine commissions is designated to the General Fund Balance to cover space cost used by the machines; and

WHEREAS, the Treasurer's Office suggested a Trust Account be set up for the vending machine commissions designated for the Employee Wellness Program so that funds deposited

carry over from year to year; and

WHEREAS, establishment of the Trust Account was not complete prior to the end of 2017 and 100% of the 2017 vending machine commissions were deposited into a miscellaneous line within the Public Health Budget and fell to fund balance at year end; and

WHEREAS, the Trust Account has now been established and Public Health wishes to transfer the 80% portion of the 2017 vending machine commissions that belong to the Employee Wellness Program in the amount of \$2,286.08; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$2,286.08 from the County's General Fund Unassigned Fund balance to the TE 2063 PH-Vending Commissions account.

Mr. Deming moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 273-18: AUTHORIZATION TO ABOLISH ONE PUBLIC HEALTH EDUCATOR POSITION

Mr. Baldrige presented the following:

WHEREAS, Resolution No. 610-17 created one Supervisor of Children with Special Needs position in Early Intervention; and

WHEREAS, one of two Public Health Educator positions were vacated in February 2018 when an Educator was promoted to the Supervisor of Children with Special Needs position in Early Intervention; and

WHEREAS, Wayne County Public Health wishes to abolish the vacated Public Health Educator position; and

WHEREAS, Wayne County Public Health continues to have one FT Public Health Educator on staff that can fulfill many of the Public Health education needs; now, therefore, be it

RESOLVED that one Public Health Educator position in the Wayne County Public Health department is hereby abolished.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 274-18: AUTHORIZATION TO SUPPORT COMMON GROUND HEALTH FOR WAYNE COUNTY PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, Wayne County Public Health provides annual support funding to the Common Ground Health, formerly known as Finger Lakes Health Systems Agency, for the provision of health data and information to community agencies as part of community health assessment activities; now, therefore, be it

RESOLVED, that the Wayne County Public Health department provide support to Common Ground Health in the amount of \$7,721 for the fiscal year 2018.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 275-18: AUTHORIZATION TO EXECUTE A CONTRACT WITH ALISSA WAUGHTEL TO BE A PROVIDER OF RELATED SERVICES FOR PRESCHOOL AGE CHILDREN WITH HANDICAPPING CONDITIONS

Mr. Baldrige presented the following:

WHEREAS, the County must contract for the provision of related services for preschool age children with handicapping conditions pursuant to Section 4410 Education Law; and

WHEREAS, Wayne County Public Health (WCPH) has identified a new provider and wishes to contract with Alissa Waughtel for the period of May 1, 2018 to June 30, 2018 for the following Related Services:

- Speech Therapy @ \$70 / .5hr
- Group (up to 5) \$40 / .5hr / child

- Coordination of Services \$20 / .5hr
now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute a contract with the Alissa Waughtel, for the provision of the following Related Services: Speech Therapy at \$70 / .5hr, Group (up to 5) at \$40 / .5hr / child, and Coordination of Services at \$20 / .5hr, for the period of May 1, 2018 to June 30, 2018, subject to the approval of the County Attorney as to form and content and meeting insurance requirements.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 276-18: AUTHORIZATION TO SIGN A TRADING PARTNER AGREEMENT WITH THE NEW YORK EARLY INTERVENTION SYSTEM FOR PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, Wayne County Public Health's (WCPH) Early Intervention Program recently subscribed to the iCentral electronic documentation system for their Early Intervention Service Coordination (EISC) documentation and billing needs; and

WHEREAS, the NYS Department of Health requires that all billing for service coordination services performed by WCPH to be submitted to the New York Early Intervention System (NYEIS); and

WHEREAS, in order for the iCentral system to submit WCPH's EISC billing to NYEIS, the execution of a Trading Partner Agreement is required; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Trading Partner Agreement to allow iCentral to submit billing on behalf of the WCPH's Early Intervention Program for its service coordination services, subject to the approval of the County Attorney as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 277-18: AUTHORIZATION TO SIGN THE WESTERN REGION HEALTHCARE COALITION EMERGENCY PREPAREDNESS AGREEMENT FOR PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, the University of Rochester, acting in its capacity as a Regional Training Center on behalf of the NYS Department of Health wishes Wayne County Public Health (WCPH) to sign the Western Region Healthcare Coalition Emergency Preparedness Agreement; and

WHEREAS, this Agreement will provide equipment, such as, but not limited to, 6ml syringes with hypodermic safety needles and intramuscular injection simulators to WCPH; and

WHEREAS, this equipment will allow WCPH nursing staff to simulate actual injection practices in a Medical Countermeasure Point of Dispensing Clinic trainings and exercises; now, therefore, be it

RESOLVED that the Director of Public Health is hereby authorized to sign the Western Region Healthcare Coalition Emergency Preparedness Agreement on behalf of Wayne County Public Health in order to receive equipment such as hypodermic safety needle syringes and intramuscular injection simulators for Medical Countermeasure Point of Dispensing Clinic trainings and exercises, for the period of April 17, 2018 to June 30, 2019, subject to the approval of the County Attorney as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 278-18: AUTHORIZATION TO SIGN AGREEMENT WITH COLLEGE OR UNIVERSITY FOR A PUBLIC HEALTH INTERNSHIP

Mr. Baldrige presented the following:

WHEREAS, Wayne County Public Health (WCPH) currently is seeking an unpaid Public Health Intern for the Summer of 2018; and

WHEREAS, it has been identified that any intern needs to be covered by their college/university's liability insurance and WCPH will need to establish an Agreement with student intern's college/university; and

WHEREAS, due to time constraints, the Director of Public Health wishes to have a resolution passed to approve establishing an Agreement with the chosen Public Health Intern's college/university for the period of the Summer of 2018; and

WHEREAS, the Agreement will be approved by the County Attorney as to form, content and meeting insurance requirements, prior to the Director of Public Health signing the agreement; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to establish and sign an Agreement with the college/university of the chosen Public Health Intern for the period of the Summer of 2018, subject to the approval of the County Attorney as to form, content and insurance requirements.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

RESOLUTION NO. 279-18: AUTHORIZATION TO AMEND THE HOME MEAL SERVICES INC. CONTRACT AND AMEND THE 2018 COUNTY BUDGET FOR THE WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH

Mr. Verno presented the following:

WHEREAS, the Wayne County Department of Aging and Youth (WCDAY) contracts with Home Meal Services, Inc. for the provision of home delivered meals; and

WHEREAS, due to the significant increase of frail homebound seniors and decreases in participant's voluntary contributions the total program cost has increased to \$243,830 has resulted in a funding deficit of \$37,000; and

WHEREAS, The Home Meal Services Program Inc. contract for 2018 needs to be amended to reflect the revised program cost from \$164,000 to \$243,830, with a difference of \$79,830 (increasing the meal cost from \$4.85 to \$6.59 per meal); and

WHEREAS, in addition, the NY State Office for Aging (NYSOFA) is now directing that the responsibility for collecting all the state funded participant's voluntary contributions be transferred from the Home Meal Services Program to WCDAY effective April 1, 2018; and

WHEREAS, WCDAY has received notification of additional state and federal funding in the amount of \$23,500 and will be additionally be adding the revenue from the collection the participant contributions in the amount of \$36,325; therefore be it;

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute an amended 2018 contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Home Meal Service, Inc. adjusting the meal cost to \$6.59 per meal for 37,000 meals, for the total not to exceed \$243,830 for the period of January 1, 2018 through December 31, 2018; further be it

RESOLVED, that the contract read that the WCDAY be responsible for administering the state and federal contributions for these programs; and further be it

RESOLVED, that the Wayne County Treasurer is hereby authorized and directed to make the following budget adjustments

A1990 Contingent Fund General

(Appropriations)

\$20,955 from 54000 Contracted Services

A6772-Aging Budget

(Revenue)

\$36,325 to 42772 (Office of Aging) Contributions

\$17,000 to 43772 (State Aide) BIP

\$5,550 to 44772 (Programs for Aging) III-C2

(Appropriations)

\$79,830 to 54466 (Home Meal Service)

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 280-18: AUTHORIZATION TO EXECUTE AGREEMENT WITH WAYNE ARC TO PROVIDE OUTREACH ACTIVITIES – HOME ENERGY ASSISTANCE PROGRAM (HEAP) FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES

Mr. Verno presented the following:

WHEREAS, Wayne County Department of Social Services (DSS) is required to contract with an alternate certifier for the Home Energy Assistance (HEAP) Program; and

WHEREAS, New York State requires that there be an "Alternate Certifier" to help potential applicants by collecting and reviewing applications, meeting with applicants as necessary; and

WHEREAS, Wayne DSS receives a limited amount of funds to pay for such services; and

WHEREAS, Wayne ARC performed these services during the past year in a competent and timely manner; and

WHEREAS, Wayne ARC and Wayne DSS have indicated a willingness to extend the provision of such services for the 2017-2018 HEAP year by exercising Section V of the original contract; and

WHEREAS, Section V allows the parties to extend the contract for additional periods of time upon mutual written agreement of the parties; now, therefore, be it

RESOLVED, that the Agreement authorized by Resolution No. 480-13 is hereby extended for the timeframe 10/1/17 – 9/30/18 at an amount not to exceed \$26,000 to provide outreach activities as confirmed by mutual written agreement of the parties.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 281-18: AUTHORIZATION TO AMEND THE VETERANS SERVICES BUDGET

Mr. Verno presented the following:

WHEREAS, Wayne County received a NYS Department of State Community Projects Appropriation Agreement #M031324 grant in the amount of \$50,000 for the purchase of a van to transfer Wayne County veterans to medical appointments; and

WHEREAS, the van has been purchased and the State has approved utilizing the remaining grant funds for vehicle maintenance expenses and the purchase of a vinyl wrap for the van for a total price not to exceed \$4,295.00; now therefore, be it

WHEREAS, that the Director of Veterans Services is desirous in amending the 2018 budget to include appropriations for the purchase of and the grant reimbursement revenues for the vinyl wrap for the van; now therefore, be it

RESOLVED, that the Director of the Veterans Service Office or his designee is authorized to pay for vehicle maintenance through the County's Central Garage Department and contract for vinyl wrap through Envision Graphics; and be it further

RESOLVED, that the Treasurer is authorized to amend the 2018 budget as follows:

A 6510 Veteran Service

(Revenues)

\$4,295.00 to 43305 NYS Grant

(Appropriations)

\$4,295.00 to 54400 Contracted Services

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RULE 14 RESOLUTION

RESOLUTION NO. 282-18: AUTHORIZATION TO APPLY FOR GRANT FOR PLAY GROUND EQUIPMENT AT B. FOREMAN PARK

Mr. Miller presented the following:

WHEREAS, the County has been notified it is eligible to apply for a grant from Motts LLP in Williamson, New York; and

WHEREAS, up to \$100,000 may be available for the installation of playground equipment at B. Forman Park in Williamson, New York and a local match may be required; and

WHEREAS, the County is desirous of applying for this grant funding to help improve B. Forman Park; now, therefore, be it

RESOLVED that the Superintendent of Public Works is hereby authorized to apply for this grant from Motts LLP.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Chatfield.

Supervisor Miller thanked Supervisor Verno for his efforts and interest in requesting to start the application process for this grant for playground equipment. This is equipment that will certainly be well used in Wayne County's most popular park.

Upon roll call, adopted.

OTHER BUSINESS

Mr. Verno moved, seconded by Mrs. Crane that two (2) resolutions be allowed on the floor under Other Business. Motion Carried.

RESOLUTION NO. 283-18: AUTHORIZATION TO REJECT ALL BIDS FOR THE TRANSPORTATION OF PRESCHOOL CHILDREN WITH HANDICAPPING CONDITIONS AND RE-ADVERTISE

Mr. Baldrige presented the following:

WHEREAS, pursuant to the Wayne County Purchasing Policy: Authorization to Advertise for BIDS for the Transportation of Preschool Children with Handicapping Conditions, the Clerk of the Board of Supervisors has duly advertised for bids; and

WHEREAS, bids were publicly opened on Tuesday, May 8, 2018 at 2:00pm and bids were received from Durham School Services and Rochester Medical Transport; and

WHEREAS, it has been determined that after review, it is in the best interest of Wayne County to reject all bids, modify the bid specification and re-bid the project; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to reject all bids for the Transportation of Preschool Children with Handicapping Conditions; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized to re-advertise for bids for the Transportation of Preschool Children with Physically Handicapping Conditions; and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby designated and directed to publicly open the bid(s) at a time and place specified by bid documents, and present a record of bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming.

Mr. Baldrige noted the reason for this item under Other Business. This bid was previously authorized for necessary transportation services for children as there were problems discovered within the bid specifications that were issued. Unfortunately, we will have to re-advertise for sealed proposal once again.

Upon roll call, adopted.

RESOLUTION NO. 284-18: AUTHORIZATION TO AWARD RFP CONTRACT TO ALTERNATE PROPOSER FOR LEGAL AND EDUCATIONAL SERVICES AND RESCIND RESOLUTION NO. 196-18

Mr. Verno presented the following:

WHEREAS, Resolution No. 196-18 awarded the contract for Legal and Educational

Services to Matthew St. Martin; and

WHEREAS, Legal Assistance of Western New York, Inc filed a bid protest contesting the award to Matthew St. Martin; and

WHEREAS, Matthew St. Martin has now withdrawn his proposal; now, therefore, be it

RESOLVED, that Resolution No. 196-18 is hereby rescinded; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute a contract on behalf of the County of Wayne, with Legal Assistance of Western New York, Inc. for Legal and Educational Services in accordance with the RFP specifications for a cost not to exceed \$40,000.00, subject to the County Attorney's approval as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

EXECUTIVE SESSION:

Mr. Miller moved, seconded by Mr. Verkey that the Board go into Executive Session at 9:48 a.m. to discuss a contract negotiations. Upon roll call, carried.

REGULAR SESSION:

Mr. Miller moved, seconded by Mr. Manktelow that the Board resume regular session at 10:12 a.m. Carried.

ADJOURNMENT:

The next scheduled meeting of the Board is Tuesday, June 19, 2018 at 9:00 a.m.

Mr. Verkey moved, seconded by Mrs. Jacobs that the board adjourn at 10:13 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors
