

4<sup>th</sup> Day  
Tuesday, March 17, 2020  
9:00 a.m.

The regular meeting of the Board of Supervisors was held in their chambers in the Court House, Chairman Miller presiding.

The Pledge of Allegiance was led by Supervisor Spickerman, followed by Chairman Miller giving the invocation.

Upon roll call, all Supervisors were present.

County Administrator Richard House and County Attorney Daniel Connors were also present.

**APPROVAL OF MINUTES:**

Mr. Chatfield moved, seconded by Mr. Lasher, to waive the reading of the minutes of the previous meeting and approve them as distributed. Upon roll call, carried.

**WAYNE COUNTY DECLARES A 30-DAY STATE OF EMERGENCY**

**STATE OF EMERGENCY DECLARATION**

*A State of Emergency is hereby declared for Wayne County, NY in response to COVID-19 effective at 3 p.m. on March 15, 2020. This situation threatens the public safety.*

*This State of Emergency has been declared due to Coronavirus-19 (COVID-19), which the World Health Organization has designated as a world-wide pandemic. COVID-19 is an infection associated with fever and signs and symptoms of pneumonia or other respiratory illness, appears to be transmitted from person to person predominantly through droplet transmission, and if spread in the population could have significant public health consequences. Travel related cases and community contact transmission of COVID-19 have been documented throughout New York State and on March 7, 2020, Governor Andrew Cuomo, pursuant to Executive order 202 declared a disaster emergency in the State of New York.*

*Although there are no confirmed cases within Wayne County to date, this situation is rapidly evolving, and the threat of this virus is imminent to the citizens and visitors of Wayne County. It is necessary that Wayne County be proactive and fully prepared to deal with its effects.*

*This State of Emergency will remain in effect for thirty (30) days or until rescinded by a subsequent order.*

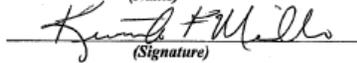
*This State of Emergency does not in any way impact travel and County operations will continue unchanged unless otherwise advised.*

*As the Chief Executive of Wayne County, NY, I, Kenneth F. Miller, exercise the authority given me under Section 24 of the New York State Executive Law, to preserve the public safety and hereby render all required and available assistance vital to the security, well-being, and health of the citizens of this Municipality.*

*I hereby direct all departments and agencies of Wayne County, NY to take whatever steps necessary to protect life and property, public infrastructure, and provide such emergency assistance deemed necessary.*

**Kenneth F. Miller**

(Name)



(Signature)

**CHAIRMAN, WAYNE COUNTY SUPERVISORS**

(Title)

**3 | 15 | 2020**

(Date)

**WAYNE COUNTY DECLARES A 30-DAY STATE OF EMERGENCY**

Wayne County Chairman of the Board of Supervisors, Kenneth Miller, declared a State of Emergency for Wayne County on Sunday, March 15, 2020 at 3 p.m. in response to the COVID-19 Emergency.

COVID-19 is an infection associated with fever and signs and symptoms of pneumonia or other respiratory illness, appears to be transmitted from person to person and, if spread, could have significant public health consequences.

This State of Emergency will remain in effect for thirty (30) days or until rescinded by a subsequent order. This State of Emergency does not in any way impact travel and County operations will continue unchanged unless otherwise advised.

**COMMUNICATIONS:**

The Chairman requested a motion to waive the reading of the following communications received and to approve them as listed below:

A copy of the Sheriff's Office Cash Receipts Report dated February 20, 2020 totaling \$15,796.64 was received.

A copy of an Application for Real Property Tax Exemption on Form RP-412-a with attached PILOT agreement was received from Harris Beach, PLLC and the Wayne County Industrial Development Agency for the CDG Sodus Solar 1, LLC – 2020 Project, dated March 9, 2020, for property located within the Town of Sodus.

A copy of an Application for Real Property Tax Exemption on Form RP-412-a with attached PILOT agreement was received from Harris Beach, PLLC and the Wayne County Industrial Development Agency for the Brickchurch Solar, LLC – 2020 Project, dated February 27, 2020, for property located within the Town of Sodus.

A copy of the County Auditor's accounts payable report for monthly utilities, miscellaneous payments including the February warrants for accounts payable, totaling \$4,432,254.80 was received and filed.

Mr. Chatfield moved, seconded by Mr. Kolczynski seconded that the March communications be received and filed. Motion carried.

**PRIVILEGE OF THE FLOOR:**

Chairman Miller opened the floor at this time for members of the public to address the Board of Supervisors regarding items listed on the agenda for action.

There was no public comment for agenda items this morning.

**RESOLUTION NO. 145-20: AUTHORIZATION TO SIGN AGREEMENT WITH SYRACUSE TIME AND ALARM FOR MAINTENANCE RENEWAL OF THE NURSING HOME RESIDENT WANDERING SYSTEM UPDATED WITH THE IT DEPARTMENT**

Mrs. Bender presented the following:

WHEREAS, the Wayne County Nursing home has a resident wandering system to protect the safety of residents; and

WHEREAS, the annual cost of maintenance for the contract period beginning 7/1/2020 and ending 6/30/2021 is \$4,950; and

WHEREAS, all materials, labor and software updates will be provided under this agreement; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign an agreement with Syracuse Time and Alarm, on behalf of the County of Wayne, subject to approval by the County Attorney.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 146-20: AUTHORIZATION FOR THE INFORMATION TECHNOLOGY DEPARTMENT TO CREATE A SECOND SEASONAL DESKTOP INSTALLATION HELPER POSITION AND SET SALARY FOR BOTH**

Mrs. Bender presented the following:

WHEREAS, the IT department currently has one seasonal desktop installation helper position to assist with installing computers and other new equipment; and

WHEREAS, the Director of IT believes a second seasonal position for 2020 would be beneficial due to the large amount of hardware scheduled to be installed; and

WHEREAS, the funding for the position is included in the 2020 budget now, therefore, be it

RESOLVED, The Information Technology Director is authorized to create a second seasonal desktop installation position and set the salary for both positions to \$14.50 per hour.

Mr. Robusto moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 147-20: RENEW AGREEMENT WITH VISUAL COMPUTER SOLUTIONS, INC. FOR MAINTENANCE OF THE SHIFT SCHEDULING AND TIME SHEET SOFTWARE PROGRAM FOR THE OFFICE OF THE SHERIFF AND 911 UPDATED WITH THE IT DEPARTMENT**

Mrs. Bender presented the following:

WHEREAS, the Office of the Sheriff and the 911 departments use POSSWeb/COSS/Scheduling software for shift scheduling and time sheet creation; and

WHEREAS, support and software updates are essential to the ongoing function of the system; and

WHEREAS, the annual cost of software support and updates for the period of June 2020 to May 2021 is \$6832.20; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign an agreement with Visual Computer Solutions, Inc., on behalf of the County of Wayne, subject to approval by the County Attorney.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 148-20: AUTHORIZATION TO AMEND RESOLUTION NO. 136-20 ENTITLED "AUTHORIZATION TO RENEW INSURANCE POLICIES WITH EASTERN SHORE ASSOCIATES"**

Mrs. Bender presented the following:

WHEREAS, Resolution No. 136-20 authorized payment of the insurance premium to Eastern Shore Associates for policy renewals of Property, General Liability, Inland Marine, Automobile Liability, Public Officials Liability, Law Enforcement Liability, Catastrophic Excess Liability, Healthcare General Liability, effective March 1, 2020 to March 1, 2021 in the amount of \$374,612.70; and

WHEREAS, the premium for the above renewals came in \$1,046.64 higher than the anticipated amount due to the recent delivery of multiple new vehicles; now, therefore, be it

RESOLVED, that the Self-Insurance Specialist is hereby authorized to make payments to Eastern Shore Associates in the amended amount of \$375,659.34.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 149-20: AUTHORIZE ADOPTION OF THE VENDOR ACCOUNT POLICY**

Mrs. Bender presented the following:

WHEREAS, for verification and accountability purposes, it is in the best interest of Wayne County to require specific documentation which certifies a vendor's name, address, federal tax classification and tax identification number or social security number; and

WHEREAS, the Internal Revenue Service's Form W-9 serves these purposes as it

requires the vendor to certify that the information listed on the form is accurate under penalties of perjury; and

WHEREAS, a policy has been drafted by the County Auditor and reviewed with the County Attorney; now, therefore, be it

RESOLVED, the following policy is hereby adopted:

**VENDOR ACCOUNT POLICY**

1. It is required that any vendor seeking payment or employee seeking reimbursement from the County submits a W-9 form filled out in its entirety.
2. Any vendor account changes will be made only after the submission of an updated W-9 form.
3. This policy shall be effective for vendor account creations or changes requested after April 1<sup>st</sup>, 2020.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

Mrs. Bender, Chairman of the Finance Committee, announced that she is withdrawing the resolution from today's agenda, entitled, "Authorizing Public Auction of Real Property Acquired by the County for Delinquent Taxes", and referred it back to committee for necessary modifications.

Patrick Schmitt, Wayne County Treasurer, requested to comment that due to the current emergency situation and the temporary closing of the NYS Court System, we are not able to guarantee that title will be acquired for foreclosed properties. The date and location of the auction and other details may need to be revised.

**RESOLUTION NO. 150-20: APPROVING APPLICATIONS FOR CORRECTED TAX ROLLS**

Mrs. Bender presented the following:

WHEREAS, applications for correction of tax rolls in relation to parcels of property identified below have been filed with the Director of Real Property Tax Services ("Director"); and

WHEREAS, the Director investigated the circumstances of the claimed errors on the tax rolls and recommends that the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law, the applications are approved and the officers having jurisdiction of the tax rolls are hereby authorized to make the following corrections:

**TOWN OF WILLIAMSON**

2020 Tax Roll	
Account No.	67117-05-088908
Assessed to:	WC Regional Landbank Corp.
Total Tax Difference	\$212.99                      Total County Tax Difference: \$0
Corrected Total Tax:	\$ -0-

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 151-20: AUTHORIZATION FOR WAYNE COUNTY TO UTILIZE THE INTERLOCAL PURCHASING SYSTEM CONTRACTS FOR PROCUREMENT**

Mr. Spickerman presented the following:

WHEREAS, General Municipal Law 103, subdivision 16, provides authorization to political subdivisions to purchase apparatus, materials, equipment and supplies as well as the ability to contract for services through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein; and

WHEREAS, the Interlocal Purchasing System (TIPS) program is a national government

purchasing cooperative where the Region 8 Education Service Center (ESC) of Texas works as a Lead Agency to competitively solicit master contracts, making them available for use by political subdivisions; and

WHEREAS, the Region 8 ESC of Texas is a public governmental entity governed by a seven-member Board of Directors; and

WHEREAS, the County Attorney and the County Purchasing Agent have reviewed the cooperative and consent to its use; and

WHEREAS, cooperative purchasing organizations continue to be advantageous as they allow the County to leverage nationwide collective buying power to achieve competitive pricing and increase efficiency; now, therefore, be it

RESOLVED, that Wayne County is hereby authorized to register as a member of The Interlocal Purchasing System for the use of cooperative contracts; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign an Interlocal Agreement with the Region 8 Education Service Center, subject to review and approval of the County Attorney as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 152-20: AUTHORIZATION TO RESTORE REAL PROPERTY TO NON-EXEMPT PORTION OF THE TAX ROLL**

Mrs. Bender presented the following:

WHEREAS, pursuant to NYRPTL 1138, the County Treasurer has made recommendations that certain properties be placed in the exempt portion of the tax roll due to a barrier to tax enforcement; and

WHEREAS, the Wayne County Board of Supervisors has, at various times, concurred with the recommendation of the County Treasurer to place parcels on the exempt portion of the real property tax roll; and

WHEREAS, the Wayne County Treasurer has learned that tax parcel 67118-17-115015 located on East Townline Road in Williamson formerly known as Williamson Oil and Gas, has a new owner who is cleaning up the parcel; and

WHEREAS, attorneys for the new owner contacted the County Treasurer in April 2019 to ensure the new owner would not be liable for tax liens that had already been removed from the parcel when it was transferred to the exempt portion of the tax roll, and the County Treasurer did give such guarantee, but said this parcel would be put back in taxable status upon ownership transfer; and

WHEREAS, on March 2, 2020 demolition of the structures on the parcel had started to occur; and

WHEREAS, the County Treasurer reviewed property records and concurred with the County Clerk's office that as of March 2, 2020 no deed transfers had been recorded on the this parcel; and

WHEREAS, it is in the best interest of the County and all the Taxpayers of Wayne County that this parcel be restored to the non-exempt portion of the tax roll; now, therefore, be it

RESOLVED, that pursuant to NYRPTL 1138(4), the County Treasurer is hereby directed to issue a Certificate of Reinstatement for tax parcel 67118-17-115015 to the non-exempt portion of the tax roll; and be it further

RESOLVED, that the Williamson Town Assessor is hereby directed to remove said parcel from the exempt portion of the assessment roll, in accordance with Real Property Tax Law.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

**RESOLUTION NO. 153-20: AUTHORIZATION TO AMEND CONTRACT WITH THREE+ONE ADVISORS FOR BANKING RFP SERVICES**

Mrs. Bender presented the following:

WHEREAS, Resolution No. 459-19 authorized the issuance of an RFP for banking services for Wayne County; and

WHEREAS, the resolution authorized contracting with Three + One advisors to use their rfpPrep services to assist the County with the RFP process; and

WHEREAS, it was originally believed that only one County bank account would be part of the RFP process; and

WHEREAS, the base fee plus inclusion of the one account had a not to exceed cost of \$10,900.00 was approved by the board; and

WHEREAS during the RFP process it was determined that more County bank accounts needed to be included to achieve maximum efficiency; and

WHEREAS, the County Treasurer is desirous of amending the contract for a total not to exceed \$16,900.00 an increase of \$6,000.00; and

WHEREAS, the results of the banking RFP are anticipated to increase annual interest earnings by approximately \$50,000.00; now, therefore, be it

RESOLVED, that the agreement with Three + One Advisors for their rfpPrep services is amended to a not to exceed the cost of \$16,900.00; and be it further

RESOLVED, that the Chairman of the Board is authorized to sign the amended agreement subject to the County Attorney's approval; and be it further

RESOLVED that the County Treasurer is authorized to amend the 2020 budget as follows:

**A9999 – Other**

(Revenues)

\$6,000.00 to .42401 Interest Earnings

**A1325 – County Treasurer**

(Appropriations)

\$6,000.00 to .54520 Consultants

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

**RESOLUTION NO. 154-20: AUTHORIZATION TO AMEND THE 2020 BUDGET TO ALLOCATE PERSONAL SERVICES, RETIREMENT, AND SOCIAL SECURITY BUDGETS TO DEPARTMENTS FOR ADOPTED INCREASES ORIGINALLY BUDGETED IN CONTINGENCIES**

Mrs. Bender presented the following:

WHEREAS, that the 2020 budget includes a contingency budget for the anticipated financial impact of pay increases and associated fringe benefits for County officers, Department Heads, Management employees, and Confidential employees; and

WHEREAS, that the Wayne County Board of Supervisors adopted the County Officer and Department Head 2020 salary schedule (ES524-19), the Managerial Employees 2020 salary schedule (RES525-19), and the Confidential Support Employees 2020 salary schedule (RES526-19); and

WHEREAS, that the increases for the Highway Department and the Wayne County Nursing Home will be funded from their respective Unassigned Fund Balances; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$13,509 from the Highway D Fund Unassigned Fund Balance; and, further be it

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$31,053 from the Wayne County Nursing Home E Fund Unassigned Fund Balance; and, further be it

RESOLVED, that the County Treasurer is hereby authorized to amend the 2020 County Budget as follows:

Increase the following accounts by the respective amounts

Org	Object	Salary	Object	FICA	Object	Retire
A10101	51907	\$7,995	58200	\$612	58100	\$829

A10401	51907	\$4,722	58200	\$361	58100	\$312
A11651	51907	\$16,187	58200	\$1,238	58100	\$1,918
A11671	51907	\$990	58200	\$76	58100	\$156
A11701	51907	\$33,636	58200	\$2,573	58100	\$3,886
A12301	51907	\$12,201	58200	\$933	58100	\$1,585
A13201	51907	\$6,900	58200	\$528	58100	\$642
A13251	51907	\$15,620	58200	\$1,195	58100	\$1,275
A13551	51907	\$2,500	58200	\$191	58100	\$383
A14101	51907	\$9,414	58200	\$720	58100	\$1,227
A14201	51907	\$8,947	58200	\$684	58100	\$1,126
A14301	51907	\$31,372	58200	\$2,400	58100	\$3,984
A14501	51907	\$14,239	58200	\$1,089	58100	\$2,082
A16151	51907	\$4,153	58200	\$318	58100	\$379
A16801	51907	\$6,405	58200	\$490	58100	\$893
A31101	51907	\$14,309	58200	\$1,095	58100	\$2,281
A31401	51907	\$7,307	58200	\$559	58100	\$997
A31501	51907	\$3,820	58200	\$292	58100	\$674
A34101	51907	\$1,348	58200	\$103	58100	\$0
A36401	51907	\$3,366	58200	\$258	58100	\$520
A36421	51907	\$7,906	58200	\$605	58100	\$1,091
A36441	51907	\$3,592	58200	\$275	58100	\$449
A36451	51907	\$1,683	58200	\$129	58100	\$0
A40101	51907	\$9,013	58200	\$689	58100	\$1,004
A43001	51907	\$58,964	58200	\$4,511	58100	\$6,169
A60101	51907	\$26,217	58200	\$2,006	58100	\$2,543
A64101	51907	\$6,582	58200	\$503	58100	\$1,000
A65101	51907	\$3,690	58200	\$282	58100	\$443
A66101	51907	\$2,279	58200	\$174	58100	\$281
A67721	51907	\$9,189	58200	\$703	58100	\$1,373
A73101	51907	\$7,545	58200	\$577	58100	\$1,153
A75101	51907	\$612	58200	\$47	58100	\$131
A80201	51907	\$25,060	58200	\$1,917	58100	\$3,044

Increase DSS reimbursement revenue accounts

Org	Object	Amount	Object	Amount
A60100	43610	\$11,691	44610	\$10,153

Decrease the following account by the respective amount

Org	Object	Amount
A19904	54000	\$417,882

Increase the following accounts by the respective amounts

Org	Object	Salary	Object	FICA	Object	Retire
D50101	51907	\$4,527	58200	\$346	58100	\$703

D50201	51907	\$3,242	58200	\$248	58100	\$473
D51101	51907	\$3,312	58200	\$253	58100	\$405

Increase the following accounts by the respective amounts

Org	Object	Salary	Object	FICA	Object	Retire
E60001	51907	\$25,730	58200	\$1,968	58100	\$3,355

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 155-20: AUTHORIZATION FOR DISTRICT ATTORNEY AND CHAIRMAN TO EXECUTE ANNUAL FEDERAL EQUITABLE SHARING AGREEMENT AND CERTIFICATION REPORT FOR YEAR ENDING 12/31/18**

Mr. Verkey presented the following:

WHEREAS, the District Attorney and the Chairman of the Board of Supervisors are requested to file an Annual Federal Equitable Sharing Agreement and Certification Report in order to continue to receive illegal narcotics monies forfeited through the federal government; now therefore be it

RESOLVED, that Chairman of the Wayne County Board of Supervisors and the Wayne County District Attorney are hereby authorized and directed to sign the Federal Annual Equitable Sharing Agreement and Certification Report on behalf of the County of Wayne and the Federal Equitable Sharing Agreement.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Bender. Upon roll call, adopted.

**RESOLUTION NO. 156-20: AUTHORIZATION TO CREATE AND FILL A SENIOR CLERK TYPIST POSITION IN THE DISTRICT ATTORNEY OFFICE**

Mr. Verkey presented the following:

WHEREAS, the demands of the clerical staff in the office of the District Attorney have increased significantly due to the change in law commencing January 1, 2020 requiring an increase in digital and IT demands; and

WHEREAS, the changes in the law will also increase work and case load of the Victim/Witness Coordinator; and

WHEREAS, these demands require an additional support staff position, to be shared between the District Attorney Office and the Victim Witness Coordinator's office, using OVS Grant funding to cover the cost associated with the Victim Witness Coordinator's office; and

WHEREAS, that the County Deputy Budget Director suggests funding the additional County Cost for the District Attorney Office portion of the position with Contingency Budget funding; and

WHEREAS, the District Attorney and the Human Resource Director have reviewed the description of the duties and have determined that functions of the position are of a Senior Clerk Typist; now, therefore, be it

RESOLVED, that the position of full time Senior Clerk Typist (CSEA, general Unit, Grade 12) is created and authorized to be filled; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to amend the 2020 Budget as follows:

**A1990 Contingency Fund General**

(Appropriations)

\$36,216 from 54000 Contractual Expenses

**A1165 District Attorney**

(Revenues)

\$15,018 to 41267 Clerical Reimbursement Fees

(Appropriations)

\$32,480 to 51142 Sr. Clerk Typist

\$3,095 to 58100 Retirement

\$2,485 to 58200 Social Security  
\$12,998 to 58400 Hospital  
\$154 to 58600 Disability  
\$22 to 58901 Employee Assistant Program

**A1167 Crime Victims Board Grants**

(Revenues)

\$3,004 to 43026 Crime Victim Grant-State

\$12,014 to 44026 Crime Victim Grant-Federal

(Appropriations)

\$15,018 to 54493 Clerical Service Contracts

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Chatfield.  
Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 157-20: AUTHORIZATION TO EXTEND THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT BETWEEN WAYNE COUNTY ON BEHALF OF THE ASSIGNED COUNSEL PROGRAM AND NEW YORK STATE DEFENDERS ASSOCIATION, INC. (NYSDA)**

Mr. Verkey presented the following:

WHEREAS, Wayne County and NYSDA entered into a Maintenance and Software Support Agreement for the Public Defense Case Management System in 2018; and

WHEREAS, NYSDA agreed to provide certain support and maintenance services to the County through the Wayne County Assigned Counsel Program for the Public Defense Case Management System (PDCMS) software; and

WHEREAS, the County and NYSDA desire to extend the Maintenance Agreement for one additional year; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to sign an agreement with New York State Defenders Association, on behalf of the Wayne County Assigned Counsel Program, subject to approval by the County Attorney.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 158-20: AUTHORIZATION TO SIGN AN AMENDMENT TO THE CURRENT ALCOHOL MONITORING SERVICES (AMS) CONTRACT TO ADD GPS BEACON CAPABILITIES FOR WAYNE COUNTY PROBATION**

Mr. Verkey presented the following:

WHEREAS, Wayne County Probation has a contract with Alcohol Monitoring Services, Inc.; and

WHEREAS, the Director of Wayne County Probation is desirous to add to the contract, the use of GPS Beacon's; and

WHEREAS, such Beacon's will enable continuous monitoring of Probationers/Participants, within their residence, that may not receive a GPS satellite signal; and

WHEREAS; the use of the Beacon will allow the unit to maintain battery life by not having to continuously search for a signal, thus running down the battery; and

WHEREAS, there will be no additional charge for the monitoring services, only a .50 cent Ethernet service when is use; and

WHEREAS, the additional Ethernet cost will be covered by line item 54426; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the amendment to the contract that is effective through March 23, 2022 subject to the County Attorney's approval as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Bender. Upon roll call, adopted.

**RESOLUTION NO. 159-20: AUTHORIZATION TO SURPLUS A MOTOR VEHICLE CAGE FROM A PROBATION VEHICLE AND TO TRANSFER OWNERSHIP TO CAYUGA COUNTY PROBATION DEPARTMENT**

Mr. Verkey presented the following:

WHEREAS, Wayne County Probation has possession of a cage in a 2012 Chevy Impala that will no longer be utilized in service; and

WHEREAS, the Director of Cayuga County Probation has indicated a need of this style cage; and

WHEREAS, the Director of Wayne County Probation is desirous in transferring such ownership of the cage to Cayuga County Probation; and

WHEREAS; any and all costs, associated with the transfer of said equipment, will be borne by Cayuga County Probation; and

WHEREAS, there shall be a fee of \$1.00 paid to Wayne County by Cayuga County Probation for transfer of ownership of the cage from Wayne County to Cayuga County; and

WHEREAS, the Director is requesting authorization to surplus the vehicle cage and to transfer ownership of said cage for a fee of \$1.00, with no costs to Wayne County taxpayers; now, therefore, be it

RESOLVED, that the Director is hereby authorized to surplus said cage, and to transfer ownership to Cayuga County Probation Department for a fee of \$1.00, with no costs to Wayne County.

Mr. Emmel moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 160-20: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH KRENZER MARINE FOR BOAT SPACE RENTAL FOR THE WAYNE COUNTY SHERIFF'S OFFICE**

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office has a 24 foot Boston Whaler vessel as part of its marine assets; and

WHEREAS, the 24 foot Boston Whaler is usually docked at the US Guard Station, Sodus Point, but with anticipated Lake Ontario HIGH water level and channel surge, the US Coast Guard dock will not be a safe place to dock the vessel long-term for the 2020 boating season. The vessel, while not in use, will be moved to Krenzer Marine, and will be docked for an annual fee of \$1,125.00; and

WHEREAS, Krenzer Marine is chosen as the spot to dock the vessel because of its proximity on Sodus Bay and to the Sheriff's Office Sodus Point Substation for quick response to calls; the availability of appropriate dock space; and the County's account with Krenzer Marine for maintenance and fuel for all the marine vessels; now, therefore, be it

RESOLVED, that the Wayne County Sheriff is hereby authorized to sign a Boat Space Rental Agreement with Krenzer Marine for the 2020 boating season for an annual fee of \$1,125.00, upon review and approval of the County Attorney.

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 161-20: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH MONROE COMMUNITY COLLEGE FOR A STUDENT INTERN FOR THE SHERIFF'S OFFICE**

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office periodically agrees to have both undergraduate and graduate students participate in internships through various educational institutions; and

WHEREAS, the Sheriff has agreed to have Ryan Harding, an undergraduate Criminal Justice students with Monroe Community College, 1000 East Henrietta Road, Rochester, NY 14623, participate in an internship program with the Wayne County Sheriff's Office; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and Monroe College; and

WHEREAS, the Sheriff is requesting that an Affiliation Agreement between the County of Wayne and Monroe College be executed; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized and directed to execute an Affiliation Agreement for a student internship with Monroe Community College, 1000 East Henrietta Road, Rochester, NY 14623, subject to the County Attorney's approval as to form and content.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Emmel.

Chairman Miller noted that the Sheriff may postpone the start date for this student intern, due to the state of emergency requirements we are currently following.

Upon roll call, adopted.

**RESOLUTION NO. 162-20: AUTHORIZATION TO ENTER INTO AN INTERMUNICIPAL AGREEMENT WITH SCHUYLER COUNTY TO PROVIDE LAW ENFORCEMENT SERVICES TO THE SCHUYLER COUNTY SHERIFF'S OFFICE AT WATKINS GLEN INTERNATIONAL DURING THE NASCAR RACE**

Mr. Verkey presented the following:

WHEREAS, the County of Schuyler has requested the assistance of the Wayne County Sheriff's Office to provide additional law enforcement services during the NASCAR races at Watkins Glen International from July 1, 2020 through June 30, 2024; and

WHEREAS, The County of Wayne has previously authorized Sheriff Virts to enter into an Intermunicipal Agreement with the County of Schuyler to provide law enforcement services and related equipment to the County of Schuyler during previous auto racing seasons at Watkins Glen International, and

WHEREAS, the County of Schuyler will be declaring a state of emergency for the NASCAR racing events; and

WHEREAS, an agreement with the County of Schuyler can be entered into under the authority of the New York State General Municipal Law, which authorizes the use of out-of-county deputies during a declared state of emergency; and

WHEREAS, all Wayne County Sheriff's Office personnel and equipment costs shall be paid for by the County of Schuyler; and

WHEREAS, Sheriff Virts is requesting to enter into an Intermunicipal Agreement with the County of Schuyler for law enforcement services and related equipment for the NASCAR races at Watkins Glen International from July 1, 2020 through June 30, 2024, with all costs being reimbursed to the County of Wayne by the County of Schuyler; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Wayne County Sheriff are hereby authorized and directed to execute an Intermunicipal Agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with the County of Schuyler, establishing the terms and conditions for the provision of said law enforcement services and related equipment to the County of Schuyler, during NASCAR races from July 1, 2020 through June 30, 2024 at Watkins Glen International; and further, be it

RESOLVED, that such agreement shall remain in force for 5 years unless either party shall advise the other in writing of an intent not to renew at least 30 day prior to the anniversary date hereof; and further, be it

RESOLVED, that members of the Wayne County Sheriff's Office who participate in providing services to the County of Schuyler shall do so on a voluntary basis during off duty hours with approved leave time, and shall be considered employees of the County of Schuyler while providing law enforcement services to the County of Schuyler; and further, be it

RESOLVED, that all costs incurred by the County of Wayne shall be reimbursed by the County of Schuyler.

Mr. Emmel moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll

call, adopted.

**RESOLUTION NO. 163-20: AUTHORIZATION TO AMEND THE 2020 BUDGET FOR EMS SYSTEM STUDY**

Mr. Verkey presented the following:

WHEREAS, the 2019 budget included \$54,000 in funding to conduct an EMS System Study; and

WHEREAS, Resolution No. 249-19 awarded the contract for the study to Fitch and Associates in the amount of \$49,200; and

WHEREAS, the study is not due to be completed until later in 2020; and

WHEREAS, a single payment of \$12,100 was made in 2019 for work completed to date; and

WHEREAS, the remaining funds fell to Fund Balance on December 31, 2019; and

WHEREAS, it is now necessary to amend the 2020 budget to fund the balance of the EMS System Study; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to make the following budget adjustment:

**A1990 General Fund Contingencies**

(Appropriations)

Amount Object# Object Name

\$37,100 from 54000 Contractual Expenses

**A3645 Emergency Medical Services**

(Appropriations)

Amount Object# Object Name

\$37,100 to 54500 Contracted Services

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 164-20: AUTHORIZATION TO ENTER INTO A CONTRACT WITH HEXAGON FOR ANNUAL COMPUTER AIDED DISPATCH (CAD) AND MOBILE DATA COMPUTER (MDC) SOFTWARE MAINTENANCE FOR THE DEPARTMENT OF EMERGENCY MANAGEMENT**

Mr. Verkey presented the following:

WHEREAS, Hexagon Safety and Infrastructure (Hexagon) is the developer of the CAD and MDC Software currently utilized by Wayne County; and

WHEREAS, the invoice for 2020 maintenance support is currently due in the amount of \$176,506 for a performance period from 1/1/20 to 12/31/20 for CAD and MDC only (does not include Records Management System); and

WHEREAS, the 2020 operating budget has included appropriations for this expense; and

WHEREAS, Resolution No. 521-17 declared Hexagon sole source provider; and

WHEREAS, payment of this service contract is necessary for continuing CAD and MDC product support; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to execute a contract, subject to the review and approval of the County Attorney as to form and content, for the period 1/1/20-12/31/20 with Hexagon Safety and Infrastructure of Madison, Alabama, for an amount not to exceed \$176,506, to provide support services pertinent to the operation of the CAD and MDC System Software; and be it further

RESOLVED, that the Emergency Management is authorized to prepare a purchase order for payment of said invoice in accordance with Wayne County purchasing policies.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 165-20: ACKNOWLEDGEMENT OF EMERGENCY PURCHASE FOR REPAIR OF WAYNE COUNTY 911 TELEPHONE SYSTEM**

Mr. Verkey presented the following:

WHEREAS, Wayne County has been advised by Motorola CallWorks that portions of the gateway that processes Verizon lines into the 911 Phone System have failed, requiring this equipment to be replaced at the primary 911 site; and

WHEREAS, until this equipment is replaced, 911 calls are being routed into the Backup 911 Center and transferred via county leased fiber into the Primary 911 Center; and

WHEREAS, in accordance with Wayne County Purchasing Policy, the cost associated with the equipment replacement constituted an emergency purchase; and

WHEREAS, on January 23, 2020 the Wayne County Chairman of the Board of Supervisors authorized said emergency purchase in an amount not to exceed \$6,655.50; and

WHEREAS, this equipment was purchased with funds that were available within the 2018 State Homeland Security Grant Program; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors acknowledges said emergency purchase.

Mrs. Leonard moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 166-20: AUTHORIZATION TO DECLARE VEHICLES AND ITEMS SURPLUS IN THE PUBLIC WORKS DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, the Central Garage Department has the vehicles/items listed below that should be disposed of as noted:

2015 Ford Taurus (SO)	VIN 1FAHP2MT6FG200305	Auction
2008 Ford F250 (BG)	VIN 1FTNF21508EE17885	Auction
2010 Chevrolet Impala (SO)	VIN 2G1WD5EM1A1237814	Auction
Snap -on Welder (CG)	Model YA212A	Auction

And

WHEREAS, the Highway department has the following vehicles that are being replaced and should be declared surplus:

2001 International Truck	VIN 1HTSCABL71H356819	Auction
2010 Vac All Vacuum truck	VIN 1FVACXDT7ADAR2170	Auction
2001 New Holland Tractor	VIN UV33102	Auction

now, therefore, be it

RESOLVED, that the vehicle listed above be transferred or sold at an upcoming public auction, in accordance with the County's Equipment Disposition policy.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 167-20: AUTHORIZATION TO ACCEPT LOW BID FOR THE RIDGE ROAD BRIDGE REPLACEMENT PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for the Ridge Road bridge replacement project for the Highway Department and the bids were opened on Thursday, February 27, 2020 at 10:00 a.m. and the following bids were received:

CP Ward	\$1,419,420.00
Windsun Construction	\$1,429,461.00
Crane Hogan	\$1,479,962.00
Slate Hill	\$1,518,760.50

and

WHEREAS, the low bid submitted by CP Ward is approximately \$221,000 more than the project budget which has been allocated by the Genesee Transportation Council (GTC); and

WHEREAS, the Superintendent of Public Works suggests that a local share amount of \$221,000 be applied to the project budget until additional funds can be requested from the GTC; now, therefore be it

RESOLVED, that the bid submitted by CP Ward in the amount of \$1,419,420 in accordance with specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with CP Ward in accordance with the bid acceptance, and be it further

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$221,000 from the unassigned D fund balance to the Ridge Road Bridge Project, and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following adjustments to the 2020 Budget:

**D5112 – ROAD CONSTRUCTION:**

(Appropriations)

\$221,000 to .52951 Ridge Road Bridge Project

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Verkey. Upon roll call, adopted.

**RESOLUTION NO. 168-20: AUTHORIZATION TO AMEND THE 2020 BUDGET TO INCREASE APPROPRIATIONS FOR HIGHWAY SIGN POSTS**

Mr. Chatfield presented the following:

WHEREAS, the Wayne County Highway Department's anticipated annual cost for sign posts is \$12,000; and

WHEREAS, the 2020 sign posts budget was intended to be \$12,000 but was adopted at \$1,200; and

WHEREAS, the County Highway Superintendent is desirous in adjusting the 2020 budget for sign posts; and

WHEREAS, the 2020 budget for Highway Department retirees health insurance is in excess of 2019 actual expense and the Deputy Budget Director suggests reallocating \$10,800 to cover the anticipated sign posts budget shortage; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to adjust the County 2020 Budget as follows:

**D9060 Hospital & Medical Insurance**

(Appropriations)

\$10,800 from 58400 Hospitalization

**D5111 Road Striping & Sign Maintenance**

(Appropriations)

\$10,800 to 54171 Sign Posts

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 169-20: AUTHORIZATION TO ACCEPT BID AND AWARD CONTRACT FOR VESTIBULE REPAIRS AT THE WAYNE COUNTY SOCIAL SERVICES BUILDING AND AMEND BUDGET PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bid for the Wayne County Social Services Building Vestibule Floor Repairs; and

WHEREAS, the following bid was received and publicly opened at 2 pm on Tuesday, February 11, 2020:

<b>Mittiga General Contractors, Inc</b>	<b>\$139,372.00</b>
2123 Route 14 N	
Geneva, NY 14456	

WHEREAS, the Deputy Superintendent of Public Works has reached out to a couple of

references provided by the contractor and feels comfortable with the contractor ability to perform the work; and

WHEREAS, Architect Clark Patterson Lee has also worked with Mittiga on prior jobs and was satisfied with their work; and

WHEREAS, the bid received is over the budgeted project cost of \$90,000.00; and

WHEREAS, the Deputy Superintendent recommends that we carry a small contingency amount of \$10,000.00 for any unforeseen issues that may arise during the project; and

WHEREAS, every effort will be made to avoid change orders, but it is possible that change orders may be necessary; and

WHEREAS, it is beneficial to allow the Superintendent of Public Works to approve and sign change orders up to \$5,000.00 so that the project does not suffer from time delays; and

WHEREAS, due to the scope of work in the project the General Contractor may be required to utilize subcontractor to fulfill his responsibility under the contract; and

WHEREAS, the Deputy Superintendent recommends that we amend the budget and proceed with the project; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the project contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Mittiga General Contractors, Inc for a cost of \$139,372; and be it further

RESOLVED: that the Wayne County Board of Supervisors authorizes the use of subcontractors if needed on this project; and be it further

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Superintendent of Public Works to approve individual change orders that increase the project cost up to \$5,000 and is within the budgeted amount for said project; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to transfer \$59,372.00 from the General Fund Unassigned Fund Balance; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2020 budget as follows

**A6010 Administration (DSS)**

(Appropriations)

59,372 to 54396 – Bldg Maint – Work Orders

**A1615 Buildings & Grounds**

(Revenues)

\$59,372 to 41278 – Material Charges

(Appropriations)

\$59,372 to 54439 - Projects

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Eynor. Upon roll call, adopted.

**RESOLUTION NO. 170-20: AUTHORIZATION TO DECLARE LEAD AGENCY STATUS FOR SEQR FOR THE CRESCENT BEACH REDI PROJECT FOR WAYNE COUNTY PUBLIC WORKS**

Mr. Chatfield presented the following:

WHEREAS, Wayne County is proposing the Crescent Beach REDI Project, located in the Towns of Huron and Sodus, Wayne County, New York; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Wayne County Board of Supervisors to assume the role of "Lead Agency" for purposes of conducting a SEQRA assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Wayne County Board of Supervisors, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Wayne County Board of Supervisors as "Lead Agency" in accordance with 6 NYCRR Part 617.6(b); now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby

authorized to sign Part I of the FEAF (page 13); and be it further

RESOLVED, that Wayne County will send said Part I of the FEAF and associated site figure to the attached list of "Interested and Involved Agencies" under cover of a "Notice of Intent to Establish Lead Agency" letter for purposes of establishing Lead Agency status under the SEQRA; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Board of Supervisors, together with the Wayne County Attorney and B&L are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

Mr. Verkey moved the adoption of the resolution. Seconded by Mrs. Bender. Upon roll call, adopted.

**RESOLUTION NO. 171-20: AUTHORIZATION TO DECLARE OLD FURNITURE SURPLUS FROM 16 WILLIAM STREET OFFICE BUILDING**

Mr. Chatfield presented the following:

WHEREAS, the County has re-occupied 16 William Street building after the yearlong renovation project; and

WHEREAS, the renovation project included funds for new office furniture throughout the building; and

WHEREAS, the Public Works Department now has a surplus of old office furniture that was being used by 16 William Street staff at their temporary offices; and

WHEREAS, the Public Work Department doesn't have space to store this surplus office furniture; and

WHEREAS, most of the furniture items are past their useful life; now, therefore be it RESOLVED, that the Superintendent of Public Works is hereby authorized to declare the old office furniture as surplus and shall be disposed of in accordance with the Wayne County Surplus Equipment Disposition Policy.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 172-20: AUTHORIZATION TO CONTRACT FOR PEST CONTROL SERVICES**

Mr. Chatfield presented the following:

WHEREAS, Wayne County has numerous facilities that require pest control services; and

WHEREAS, our current Pest Control contract will expire on March 31<sup>st</sup>, 2020; and

WHEREAS, the Deputy Superintendent of Public Works has prepared a Request for Proposal (RFP) which was advertised by the Clerk of the Board of Supervisors; and

WHEREAS, the following proposals were received by February 12, 2020 at 2:00 pm and reviewed by the Public Works Department:

<b><u>Vendor</u></b>	<b><u>Base Proposal Amount</u></b> <b><u>(3 Years of Service)</u></b>
Innovative Pest Management Corp 2651 Norton St Rochester, NY 14609	\$26,939.40
Orkin Pest Control 205 Summit Pt. Dr. Henrietta, NY 14467	\$27,027.00
Ehrlich Pest Control 6300 Collett Rd West Farmington, NY 14425	\$31,005.00
Pestmaster Services of Central NY	

1581 County Route 9  
Fulton, NY 13069 \$42,118.16

Mid-Sate Lawn & Tree Services  
PO Box 942  
Mexico, NY 13114 \$43,831.06

Pestech Pest Solutions  
P.O. Box 391  
Liberty, NY 12754  
and \$77,295.00

WHEREAS, the Deputy Superintendent of Public Works has reached out to a couple of references provided by the contractor and feels comfortable with the contractor ability to perform the work now, therefore, be it

RESOLVED, that the proposal for a three year contract for Pest Control Services is hereby accepted from Innovative Pest Management Corp. for a cost of \$26,939.40; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Innovative Pest Management Corp in accordance with the proposal acceptance.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Eynor. Upon roll call, adopted.

**RESOLUTION NO. 173-20: AUTHORIZATION TO OBTAIN PERMANENT EASEMENTS FOR HIGHWAY PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the Highway Department has a need to obtain permanent easements for a drainage project where work will extend beyond the County right-of-way; and

WHEREAS, staff from the Highway Department have met with the residents and have developed maps and descriptions to be filed with the County Clerk's office; and

WHEREAS, the list below identifies the property owners that will require easements:

**North Creek Road Culvert Project**

Rudy F. & Barbara J. Lucianovic	66112-00-510676	4555 North Creek Road, Palmyra
James Blazey	66112-00-517553	4540 North Creek Road, Palmyra

**Lyon Road Culvert Project**

Terry S. & Terry J. Yonker	66114-00-578097	3458 Lyon Road, Marion
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**Ridge Chapel Road Culvert Project**

Dario & Sharon Gonzalez	64116-00-809015	4992 Ridge Chapel Road, Marion
Reid & Elaine Doe	64116-00-733037	5033 Ridge Chapel Road, Marion

**Wolcott Road Project**

Susan Deitrich	74114-05-217922	10698 Wolcott Road, Rose
Rebecca Ramirez	74114-05-198945	10694 Wolcott Road, North Rose
Rose Free Methodist Church	74114-05-178953	10677 Wolcott Road, Rose

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign permanent easement documents, subject to the review and approval of the County Attorney.

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

**RESOLUTION NO. 174-20: AUTHORIZATION TO ENTER INTO AGREEMENT WITH DBI SERVICES FOR ROADSIDE SPRAYING SERVICES**

Mr. Chatfield presented the following:

WHEREAS, the Highway Department has previously hired a contractor to perform roadside spraying on County Roadways; and

WHEREAS, the Superintendent of Public Works has solicited for price quotes to provide roadside spraying services on County roadways and on several County properties; and

WHEREAS, the following price quotes were obtained based on the proposed scope of work:

DBI services	\$7,777.00
Chase Enterprises	\$9,966.00

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with DBI Services, subject to the County Attorney's approval, for the not-to-exceed amount of \$7,777.00.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, adopted.

**RESOLUTION NO. 175-20: AUTHORIZATION TO CREATE PROJECTS IN THE HIGHWAY DEPARTMENT**

Mr. Chatfield presented the following:

WHEREAS, in accordance with Section 115 of the Highway Law, the Superintendent of Public Works has prepared Project Statements for the proposed work for the following projects:

20-70	Marion East Williamson Road Project	\$25,000
20-71	Stoney Lonesome Road Project	\$70,000
20-72	Wolcott Road Project	\$50,000
20-73	Lake Road Paving Project	\$170,000
20-74	South Centenary Road Project	\$25,000
20-75	Arcadia-Zurich-Norris Road Paving Project	\$130,000
20-76	Lake Rd Williamson Recycle & Paving Project	\$225,000
20-77	Ridge Road Culvert Project	\$150,000
20-78	Culvert Replacement Project	\$225,000
20-79	Lake Road Culvert Project	\$170,000
20-80	West Port Bay Rd Drainage	\$60,000
20-81	Townline Rd Drainage Project	\$48,000
20-82	Ridge Rd Alton Hamlet Drainage	\$48,000
20-83	Lake Road Williamson Recycle Project	\$225,000
20-84	Arcadia-Zurich-Norris Recycle Project	\$225,000

now, therefore, be it

RESOLVED, that the Project Statements prepared by the Superintendent of Public Works are hereby approved by the Board of Supervisors, and the Chairman of the Board and the Clerk of the Board are hereby authorized and directed to endorse such approval on the Project Statements; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to create line items and transfer funds as listed below:

**D5112 Road Construction**

(Appropriations)

\$1,846,000 from .52600 Highway Construction to the following Project Codes in Account .52663 CHIPS 2020 Projects:

- \$25,000 to 20-70 Marion East Williamson Road Project
- \$70,000 to 20-71 Stoney Lonesome Road Project
- \$50,000 to 20-72 Wolcott Road Project
- \$170,000 to 20-73 Lake Road Paving Project
- \$25,000 to 20-74 South Centenary Road Project

\$130,000 to 20-75 Arcadia-Zurich Norris Road Paving Project  
\$225,000 to 20-76 Lake Road Williamson Recycle & Paving Project  
\$150,000 to 20-77 Ridge Road Culvert Project  
\$225,000 to 20-78 Culvert Replacement Project  
\$170,000 to 20-79 Lake Road Culvert Project  
\$60,000 to 20-80 West Port Bay Rd Drainage Project  
\$48,000 to 20-81 Townline Road Drainage Project  
\$48,000 to 20-82 Ridge Road Alton Hamlet Drainage Project  
\$225,000 to 20-83 Lake Road Williamson Recycle Project  
\$225,000 to 20-84 Arcadia-Zurich-Norris Rd Recycle Project

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 176-20: AUTHORIZATION TO PREPARE A SUPPLEMENTAL AGREEMENT WITH TY LIN FOR THE CONSTRUCTION PHASE OF THE RIDGE ROAD BRIDGE PROJECT IN SODUS**

Mr. Chatfield presented the following:

WHEREAS, this project (PIN 4WA0.01) is federally funded and included on the current Transportation Improvement Plan; and

WHEREAS, the project shares will be 80% federal and 20% Local funds, but the project may receive State Marchiselli funds (15%) which will make the Local share only 5%; and

WHEREAS, the project has been bid and is ready to start the construction phase, and

WHEREAS, TY Lin has proposed a fee of \$180,000, which has been approved by the NYSDOT, for the construction inspection and administration services; and now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a supplemental agreement on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with TY Lin for the construction inspection services associated with the replacement of the Ridge Road Bridge over Salmon Creek in the Town of Sodus.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 177-20: AUTHORIZATION TO ENTER INTO A SUPPLEMENTAL AGREEMENT WITH THE NYSDOT FOR CONSTRUCTION PHASE FUNDING OF THE RIDGE ROAD BRIDGE REPLACEMENT PROJECT**

Mr. Chatfield presented the following:

WHEREAS, the construction of the Ridge Road bridge project has now been authorized, and

WHEREAS, a supplemental agreement is required between Wayne County and the NYSDOT to get reimbursed for this construction phase of the project; and

WHEREAS, the NYS Highway law authorizes the Commissioner of Transportation to use Federal aid available under the Federal aid highway acts and provides for the consent to and approval by the Municipality/Sponsor of any such project under the Federal aid highway program which is not on the State highway system before such Project is commenced; and

WHEREAS, the County of Wayne desires to advance the Project by making a commitment of 100% of the non-federal and State Marchiselli Shares of the costs of \$68,950 (5%); now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the County of Wayne to pay the first instance 100% of the federal and non-federal share of the cost of design work for the project or portions thereof; and be it further

RESOLVED, that the Chairman of the Wayne county Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with the New York State for the Ridge Road bridge replacement project (PIN 4WA0.01); and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$68,950 from the Unassigned D Fund Balance; and be it further

RESOLVED that the Wayne County Treasurer is authorized to make the following adjustments to the 2020 Budget:

**D9999 – OTHER:**

(Revenue)

\$1,103,200 to .44511 Marchiselli Funds - Federal (80%)

\$206,850, to .43511 Marchiselli Aid - State (15%)

**D5112 – ROAD CONSTRUCTION:**

(Appropriations)

\$1,379,000 to .52951 Ridge Road Bridge Project

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 178-20: AUTHORIZATION TO ACCEPT RFP QUOTE FOR 2020 TRAVEL GUIDE PRINTING**

Mr. Spickerman presented the following:

WHEREAS, the Director of Tourism and Promotion distributed printing and specification guidelines to potential vendors for the printing of the 2020 Wayne County Travel Guide; and

WHEREAS, the following quotes were received and reviewed by the Wayne County Director of Tourism and Promotion and the Economic Development/Planning Committee Standing Committee of the Wayne County Board of Supervisors:

<b>Bidder</b>	<b>50,000</b>	<b>60,000</b>
Courier Printing Corporation, 24 Laurel Bank Ave, Deposit, NY 13754	\$41,752.00	\$48,998.00
<b>Dual Print &amp; Mail</b> , 340 Nagel Drive, Cheektowaga, NY 14425	\$15,569.53	\$17,993.63
Eastwood Litho, Inc, 4020 New Court Ave., Syracuse, NY 13206	\$20,124.00	\$23,552.00
QMC Group, 4707 Dey Road, Liverpool, NY 13088	\$17,151.00	\$19,903.00
Walsworth, 2182 Maiden Lane, St. Joseph, MI 49085	\$18,325.00	\$20,975.00

now, therefore, be it

RESOLVED, that the quote submitted by **Dual Print & Mail**, for **60,000** units in accordance with the specifications at a price of \$17, 993.63 in accordance with the specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Dual Print & Mail in accordance with the bid acceptance.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 179-20: RESOLUTION AUTHORIZING AGREEMENT WITH LAMAR FOR BILLBOARD ADVERTISING FOR WAYNE ECONOMIC DEVELOPMENT AND PLANNING**

Mr. Spickerman presented the following:

WHEREAS, the County has a strong interest in promoting the County to companies and residents both inside and outside the County; and

WHEREAS, the County Planning 2020 Budget includes \$85,000 for the purpose of promoting Wayne County using Billboard Advertising; and

WHEREAS, Lamar Advertising has presented the Economic Development and Planning Committee with a proposal for Billboard Advertising Services; and

WHEREAS, Lamar Advertising has exclusive rights to advertise at desired locations; now,

therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute an agreement with Lamar Advertising, subject to County Attorney approval as to form and content, to complete the design of and for the cost of advertising on, billboards at (6) changing locations for a period of (1) year at a cost of \$79,050.

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

**RESOLUTION NO. 180-20: AUTHORIZATION TO RE-APPROPRIATE UNSPENT 2019 BUDGET FUNDING TO THE INDUSTRIAL DEVELOPMENT PROGRAM 2020 BUDGET**

Mr. Spickerman presented the following:

WHEREAS, the County of Wayne funds an Industrial Site Development Fund which cross several fiscal years; and

WHEREAS, these funds are utilized to advance Economic Development projects involving development of public infrastructure; and

WHEREAS, the County capped County contributions to the Industrial Site Development Fund at \$1,000,000, with a capped amount for any one project of \$300,000; and

WHEREAS, the County does not include Industrial Site Development Fund budget appropriations in the annual operating budget, but does re-appropriated previous year end unspent budget balances for the Industrial Site Development Fund, in addition to the annual Economic Development and Planning Department Special Studies and Projects budget, up to the capped amount of \$1,000,000 for the Industrial Site Development Fund; and

WHEREAS, the County closed the Industrial Site Development Fund budget balance of \$1,000,000 and the Economic Development and Planning Special Studies and Projects budget balance of \$118,500, returning those unspent budget balances to the General Fund Balance at the end of 2019; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$1,000,000 from the Unappropriated General Fund Balance as follows:

A6326 Economic Development Administration

(Appropriations)

\$1,000,000 to 54553 Industrial Site Development Program

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 181-20: AUTHORIZATION TO AMEND RESOLUTION NO. 669-02 AUTHORIZING HEALTH INSURANCE REIMBURSEMENT TO PART-TIME ELECTED AND APPOINTED OFFICIALS**

Mr. Emmel presented the following:

WHEREAS, part-time elected members of the Board of Supervisors are eligible to participate in the Wayne County ("County") Health Care Plan with 50% of the cost of the benefit paid for by the County; and

WHEREAS, it may be in the best interest of the individual to remain enrolled in a non-county sponsored plan fully paid for by the individual or his/her spouse; now, therefore be it

RESOLVED, that effective January 1, 2020, the County agrees to continue to reimburse members of the Board of Supervisors 50% of the cost of the health insurance plan in which he/she is enrolled or 50% of the cost of the comparable County sponsored plan, whichever is less, contingent upon submission of a properly executed voucher; and be it further

RESOLVED, that this benefit shall cease when the individual vacates his/her position with the County of Wayne; and be it further

RESOLVED, that any elected member of the Board of Supervisors who maintains other health insurance than the Wayne County Health Care Plan and who receives reimbursement of

50% of the cost of such other health insurance plan, shall not be eligible to participate in the Health Insurance Incentive Program which provides payments to members of the Board of Supervisors who choose not to participate in the County sponsored health care plan; and be it further

RESOLVED, that this resolution hereby supersedes Resolution No. 669-02.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Johnson.

Mr. Emmel moved, seconded by Mrs. Leonard, that the TITLE of the resolution be amended by removing the words "AND APPOINTED". Motion carried.

Mr. Eygnor moved seconded by Mr. Lasher that the amended resolution be adopted. Upon roll call, carried.

**RESOLUTION NO. 182-20: AUTHORIZATION TO ACCEPT PROPOSAL AND EXECUTE CONTRACT FOR WORKERS' COMPENSATION ACTUARIAL SERVICES**

Mr. Emmel presented the following:

WHEREAS, the County issued a request for quotes for performing an annual actuarial report of Workers' Compensation future liabilities; and

WHEREAS, the County previously contracted with By The Numbers Actuarial Consulting for a cost of \$4,999 in 2019; and

WHEREAS, the County received responses from five companies: By The Numbers Actuarial Consulting, Casualty Actuarial Consultants, SGRisk, Glicksman Consulting, and Willis Towers Watson; and

WHEREAS, the following prices were proposed for services:

	2020	2021	2022	Total
By The Numbers	\$5,500	\$5,500	\$5,500	\$16,500
CACI	\$4,500	\$4,500	\$4,500	\$13,500
Glicksman	\$3,000	\$3,000	\$3,000	\$9,000
SG Risk	\$4,500	\$4,500	\$4,500	\$13,500
Willis Towers Watson	\$12,000	\$12,000	\$12,000	\$36,000

WHEREAS, the Self-Insurance Specialist evaluated the five proposals based on overall cost and statement of services performed; and

WHEREAS, it is the recommendation of the Self-Insurance Specialist to contract with Glicksman Consulting to provide an annual actuarial report of future liabilities for the County's Workers' Compensation program for the year 2020, with an option to renew in 2021 and 2022; now, therefore, be it

RESOLVED, that the proposal received from Glicksman Consulting is hereby accepted; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract with Glicksman Consulting subject to the approval of the County Attorney.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 183-20: AUTHORIZE THE APPOINTMENT OF RENEE MAYBEE AS DIRECTOR OF VETERANS SERVICE AGENCY AND SET SALARY**

Mr. Emmel presented the following:

WHEREAS, the Director, Veterans Service Agency resigned January 30, 2020; and

WHEREAS, the Wayne County Board of Supervisors desires to maintain the operations and integrity of the Veterans Services Office authorized the advertising of the vacancy and the creation of a search committee; and

WHEREAS, the search committee conducted interviews of applicants on February 20,

2020; now therefore, be it

RESOLVED, that Renee Maybee is hereby appointed to the position of Director, Veterans Services at an annual salary of \$ 49,245.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Leonard. Upon roll call, adopted.

**RESOLUTION NO. 184-20: RESOLUTION CALLING ON THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY**

Mr. Emmel presented the following:

WHEREAS, spending in New York State for Medicaid is the single largest expense in the State budget; and

WHEREAS, the funding to support the Medicaid program is provided by a combination of federal, state and local resources; and

WHEREAS, the required county and New York City contribution is \$7.6 billion annually; and

WHEREAS, the local share of Medicaid funding paid in New York is the highest of any state in the country and is more than what 43 individual states pay in state share for their Medicaid programs; and

WHEREAS, this large local funding share for Medicaid and other state programs is a major contributor to New York's high local tax burden compared to other states; and

WHEREAS, the Governor and legislative leaders recognize the fiscal burden the financing of Medicaid is for local taxpayers and initiated steps to relieve part of that burden by capping the growth in local costs in this program; and

WHEREAS, one of the most prominent property tax reduction and mandate relief initiatives in state history was Governor Cuomo's establishment of the zero percent Medicaid growth cap; and

WHEREAS, this zero percent growth cap enables counties to keep funding for the growing cost of many vital state programs and services, while continuing local quality of life services demanded by taxpayers; and

WHEREAS, the Medicaid budget is facing billions of dollars in annual deficits over the next several years; and

WHEREAS, these Medicaid deficits are contributing to the largest budget deficit the state has faced since the Great Recession; and

WHEREAS, the Governor's Executive Budget Recommendation is proposing a variety of ways to address these combined fiscal shortfalls; and

WHEREAS, budget proposals advanced by the Governor rely on \$150 million in Medicaid program costs assumed by local taxpayers; and include:

Using county government federal enhanced Medicaid match savings:

- Losing state Medicaid growth cap if counties breach the state property tax cap;
- Shifting the local share of Medicaid growth above 3% to counties, if counties cannot contain costs under 3%;

and

WHEREAS, counties do not have tools to control the Medicaid program growth; some of these limitations include:

- The ability to audit the Medicaid program;
- The ability to control the cost of prescription drugs;
- The ability to set provider reimbursement rates;
- The ability to modify eligibility and benefit levels for Medicaid recipients;
- The ability to control changing demographics across the state;
- The ability to control provider contracts;

and

WHEREAS, if state experts in the Medicaid program are unable to develop solutions to

control growth in the Medicaid program, it will be difficult for counties to do so, since they do not have this authority to control costs; now, therefore, be it

RESOLVED, that the County of Wayne urges the Governor and legislative leaders to maintain the zero percent Medicaid growth cap for all counties and New York City as they address state budget shortfalls in order to keep downward pressure on the local tax burden; and be it further

RESOLVED, that New York State Association of Counties shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature, and all others deemed necessary and proper.

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Verkey. Upon roll call, adopted.

**RESOLUTION NO. 185-20: AUTHORIZE THE APPOINTMENT OF AMY HASKINS, DIRECTOR FOR AGING AND YOUTH SERVICES AND SET SALARY**

Mr. Emmel presented the following:

WHEREAS, the Director for Aging and Youth retired March 6, 2020; and

WHEREAS, the Wayne County Board of Supervisors desires to maintain the operations and integrity of the Office for Aging and Youth, authorized the advertising of the vacancy and the creation of a search committee; and

WHEREAS, the search committee conducted interviews of applicants on February 27, 2020; now therefore, be it

RESOLVED, that Amy Haskins is hereby appointed provisionally to the position of Director for Aging and Youth within the managerial/confidential salary plan, grade 8. Annual salary \$ 64,687 effective upon Board Approval, March 17, 2020.

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

**RESOLUTION NO. 186-20: AUTHORIZATION FOR WAYNE BEHAVIORAL HEALTH NETWORK TO ESTABLISH MEMORANDUM OF UNDERSTANDING (MOU) WITH FINGER LAKES COMMUNITY COLLEGE**

Mrs. Jacobs presented the following:

WHEREAS, Finger Lakes Community College (FLCC) and Wayne Behavioral Health Network (WBHN) share the goal of supporting students so that they can obtain their educational and/or career goals by offering services in collaboration with one another to the FLCC student body; and

WHEREAS, FLCC & WBHN wish to establish an MOU which formalizes the commitment of the parties to work together to provide programs and services to FLCC students to improve overall mental and emotional health; and

WHEREAS, the MOU will enhance our collaborative efforts to provide additional services to FLCC students at the Newark Campus who are experiencing social, emotional, behavioral and/or family issues that extend beyond the scope and coping ability of the student and/or beyond the colleges counseling or student health staffs ability to assist the student; and

WHEREAS, WBHN has the ability to provide the professional mental health & addiction treatment services along with its multidisciplinary staff of licensed professionals, and as such WBHN plans to establish a licensed mental health clinic at the FLCC Newark Campus, and the college will provide in-kind office space and supports to WBHN at no cost, in addition the professional services provided by WBHN will be billable services that will generate more than sufficient revenues to cover WBHN costs; now, therefore, be it

RESOLVED that the Chairman of the Board is authorized to sign and MOU with FLCC (pending County Attorney review and approval), and WBHN is authorized to establish the working relationship as outlined in the MOU with FLCC to provide behavioral health services to FLCC students and to establish a mental health clinic at the FLCC Newark Campus.

Mr. Emmel moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call,

adopted.

**RESOLUTION NO. 187-20: AUTHORIZATION FOR WAYNE BEHAVIORAL HEALTH NETWORK TO ESTABLISH UPDATED SERVICE AGREEMENT WITH BIOSERVUSA FOR BIOMEDICAL WASTE MANAGEMENT SERVICES**

Mrs. Jacobs presented the following:

WHEREAS, in the normal course of business Wayne Behavioral Health Network (WBHN) operates medical clinics and as such has need for ongoing professional and regulatory compliant medical & pharmaceutical waste management services; and

WHEREAS, BioServUSA has been a long time vendor for WBHN and has provided medical/pharmaceutical waste management services WBHN; and

WHEREAS, the vendor has asked to establish an updated service agreement with WBHN, and WBHN wishes to continue this service; and

WHEREAS, services are provided as needed/ordered by WBHN and the service agreement includes an "a la carte" service menu with separate pricing depending on the service ordered; now, therefore, be it

RESOLVED the Chairman of the Board is authorized to sign a service agreement including service menu (pending County Attorney review and approval) with BioServUSA to provide medical & pharmaceutical waste management services to Wayne Behavioral Health Network effective upon signature by all parties and through January 27, 2022.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Eygnor. Upon roll call, adopted.

**RESOLUTION NO. 188-20: AUTHORIZATION TO WAYNE BEHAVIORAL HEALTH NETWORK TO RENEW ITS ANNUAL CONTRACT WITH ACM MEDICAL LABORATORY**

Mrs. Jacobs presented the following:

WHEREAS, Wayne Behavioral Health Network (WBHN) wishes to renew its annual contract with ACM Medical Laboratory for medical laboratory testing, analysis, and specimen pick-up, as the need for these ongoing services is medically necessary to the operation of the agency; and

WHEREAS, there is no cost to WBHN for this service; now therefore be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with ACM Medical Laboratory for the period of January 1, 2020 to December 31, 2023, subject to the County Attorney's review and approval of the contract as to form and content.

Mr. Emmel moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 189-20: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH COORDINATED CARE SERVICES, INC. (CCSI)**

Mrs. Jacobs presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2020 County budget year with CCSI for the purposes of State Aid Auditing, Contract & Statistical Management and required regulatory State Fiscal Reporting Services associated with State Agency state aid funding passed through and provided to Wayne County; and

WHEREAS, the corresponding services provided shall not exceed \$25,000 as per the 2020 County budget; and

WHEREAS, in order to remain competitive, Request for Proposals (RFP) will be issued in 2021 for such services; now therefore be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with CCSI, Inc., not to exceed \$25,000, for the provision of mental hygiene fiscal reporting services on behalf of Wayne County for the period January 1, 2020 to December 31, 2020.

Mrs. Leonard moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 190-20: AUTHORIZATION TO ESTABLISH CONTRACT BETWEEN WAYNE BEHAVIORAL HEALTH NETWORK AND MVP HEALTH INSURANCE**

Mrs. Jacobs presented the following:

WHEREAS, Wayne Behavioral Health Network (WBHN) and MVP Health Insurance (MVP) wish to establish a formal relationship and contractual agreement in order for WBHN to provide reimbursable behavioral health and related support services to persons covered by MVP insurance plans; and

WHEREAS, MVP requires WBHN to have a contract established with them in order to bill and receive payments from MVP insurance and MVP Medicaid Managed Care insurances, for services provided as one of their network providers; now, therefore, be it

RESOLVED that the Chairman of the Board of Supervisors, pending approval of the County Attorney as to form and content, is authorized to sign a contractual agreement between MVP Health Insurance & WBHN effective upon obtaining signatures of all required parties and MVP's acceptance & approval of WBHN to their network panel and continuing through December 31, 2021.

Mr. Lasher moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 191-20: AUTHORIZATION TO DISBURSE PRIOR YEAR STATE AID FUNDING AND MAKE PAYMENT TO WAYNE ARC AND AMEND THE 2020 COUNTY BUDGET FOR THE DEPARTMENT OF MENTAL HEALTH**

Mrs. Jacobs presented the following:

WHEREAS, the Director of Mental Health and County Treasurer have consulted and determined that the New York State Office for People with Developmental Disabilities (OPWDD) in a prior fiscal year (2012) had advanced state aid funding to Wayne County, which was designated for Wayne ARC and should have been disbursed to Wayne ARC; and

WHEREAS, the County Treasurer has determined that the state aid funding previously received by Wayne County was unintentionally never paid out to Wayne ARC, and those funds received by the County were consequently at a prior year-end closeout moved to the County General Fund Unassigned Fund Balance following the County Independent Auditing Process; and

WHEREAS Wayne ARC is still entitled to those state aid dollars still due to them; now therefore be it

RESOLVED that the Department of Mental Health is authorized to process and make payment of the previously received state aid funding to Wayne ARC in the amount of \$30,777, and be it further

RESOLVED, that the County Treasurer is authorized to transfer \$30,777 from the General Fund Unassigned Fund balance and amend the 2020 County Budget as follows:

**A4322 Community Providers**

Contractual Expense:

\$30,777 to 54608 Wayne ARC MR

Mrs. Leonard moved the adoption of the resolution. Seconded by Mrs. Bender. Upon roll call, adopted.

**RESOLUTION NO. 192-20: AUTHORIZATION TO TRANSFER AND DISPOSE OF EQUIPMENT IN THE PUBLIC HEALTH DEPARTMENT**

Mrs. Jacobs presented the following:

WHEREAS, Wayne County Public Health (WCPH) wishes to transfer the following equipment in good working order to the Wayne County Nursing Home due to the equipment is no longer needed or used by the department:

- 2 - BCI Digit Finger Pulse Oximeters; SN#: 073901968, 084900435

and

WHEREAS, WCPH wishes to dispose of the following equipment due to being outdated

and in poor condition:

- 3 – HP Compaq dc Micro-tower Personal Computer; Model AJ408AV; SN#s: 2UA84007WY, 2UA8410KF9, 2UA91212FZ
- 3 – HP Compaq 6005 SFF Personal Computers; Model # AT496AV; SN#s: 2UA03008FQ, 2UA03008FT, 2UA03008FS
- 1 – HP Compaq DC 7900 Minitower Personal Computer; Model KP719AV; SN# 2UA0180QJF
- 1 – 2008 HP Laptop; Model RJ460AV; SN# CNU8050QN1
- 1 – Ascensia Contour Blood Glucose Meter; SN# 415297602824

now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to transfer and dispose of the above mentioned equipment as per the Wayne County Equipment Disposition policy.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, adopted.

**RESOLUTION NO. 193-20: AUTHORIZE AGREEMENT WITH LISA PAPPA, PSYCHIATRIC NURSE PRACTITIONER FOR THE WAYNE COUNTY NURSING HOME**

Mrs. Jacobs presented the following:

WHEREAS, the nursing home residents require behavioral and mental health services;

and

WHEREAS, Lisa Pappa, Psychiatric Nurse Practitioner, provides such services; and

WHEREAS, the Nursing Home is looking to contract with Lisa Pappa, NP, effective April 1, 2020 to December 31, 2022 at \$80 per hour not to exceed \$23,040 annually; and

WHEREAS, it is necessary to transfer funds from the nursing home budgeted contingency fund to accommodate said services; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to sign the agreement with Lisa Pappa, NP for the provision of these services from April 1, 2020 to December 31, 2022 at an hourly rate of \$80 for an annual cost not to exceed \$23,040, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

**E1990 Contingent Fund – Nursing Home**

(Appropriations)

\$23,040 from 54000 Contingency Fund

**E6000 Nursing Home**

(Appropriations)

\$23,040 to 54932 – E7310 Psychiatric Nurse Practitioner

Mr. Johnson moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 194-20: AUTHORIZATION FOR THE DEPARTMENT OF AGING AND YOUTH TO RENEW THE PRE-TRIAL DIVERSION AND HOMELESS PROGRAM CONTRACT FOR 2020**

Mr. Verno presented the following:

WHEREAS, Wayne County Department of Aging and Youth contracts with Wayne Pre-Trial Services, Inc. to provide counseling services and court ordered diversion services to Wayne County youth to prevent incarceration, and

WHEREAS, Wayne County Department of Aging and Youth also contracts with Pre-Trial Service for homeless services for youth ages 16-21, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Wayne Pre-Trial Services, Inc., for the operation of a Pre-Trial Diversion Program and the Homeless Youth Program for Wayne County youth for the contract period January 1, 2020 through December 31, 2020, in an

amount not to exceed \$103,744 to be derived from the following sources:

Wayne County	\$71,715	
NYS Office of Child and Family Services (Youth Development funds)		\$13,173
NYS Office of Child and Family Services (Runaway Homeless funds)		\$18,856
TOTAL		\$103,744

and be it further

RESOLVED, that the County shall pay the contractor the sum of \$17,294 in January 2020 and the sum of \$8,645 in each of the months February-November 2020.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 195-20: AUTHORIZATION TO RENEW 2020 CONGREGATE NUTRITION SITE CONTRACT WITH THE TOWN OF ONTARIO FOR THE DEPARTMENT OF AGING AND YOUTH**

Mr. Verno presented the following:

WHEREAS, the Department of Aging and Youth provides congregate meals in five senior centers throughout Wayne County and is requesting renewal of the congregate meal contract for the Town of Ontario, and

WHEREAS, the congregate meal sites are funded with 90% federal Title III C funds that require a 10% county match, and

WHEREAS, the terms of the contract remain the same as 2019; therefore, be it RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a congregate meal site contract with the Town of Ontario in the amount not to exceed \$6,200 on behalf of Wayne County for the period of January 1, 2020 through December 31, 2020, subject to the County Attorney's approval as to form and content.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

**RESOLUTION NO. 196-20: AUTHORIZATION FOR THE DEPARTMENT OF AGING AND YOUTH TO RENEW THE RENTAL AGREEMENT WITH THE VILLAGE OF PALMYRA FOR THE SENIOR CONGREGATE MEAL PROGRAM IN 2020**

Mr. Verno presented the following:

WHEREAS, the Department of Aging and Youth provides congregate meal programs in five senior centers throughout Wayne County; and

WHEREAS, the Village of Palmyra agrees to rent the Town and Club Hall to the Department of Aging and Youth in the amount of \$100.00 per month for the provision of the meal site; and

WHEREAS, the meal program is reimbursed with federal Title III C-1 funds in the amount of 90% with a required county match of 10% for the senior meal program; and

WHEREAS, the Department of Aging and Youth is requesting renewal of the congregate meal rental agreement for 2020; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute congregate meal site rental agreement with the Village of Palmyra, on behalf of Wayne County, subject to the County Attorney's approval as to form and content for an amount not to exceed \$1,200 for the period of January 1, 2020 through December 31, 2020.

**RESOLUTION NO. 197-20: AUTHORIZATION FOR WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH TO RENEW THE 2020 FAMILY COUNSELING OF THE FINGER LAKES CONTRACT**

Mr. Verno presented the following:

WHEREAS, the Wayne County Department of Aging and Youth contracts with Family Counseling Service of the Finger Lakes, Inc., for the provision of family and youth counseling services; and

WHEREAS, emphasis is placed on youth who are experiencing risk factors such as

school failure, truancy, poor social/family relations, and/or acting out behavior; and

WHEREAS, the counseling services are funded through the Office of Children and Family Services and county funding, with a program budget not to exceed \$23,250; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract for the period January 1, 2020 through December 31, 2020, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with the Family Counseling of the Finger Lakes, Inc. in the amount not to exceed \$23,250.

**RESOLUTION NO. 198-20: AUTHORIZATION FOR THE DIRECTOR OF WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH TO APPLY FOR BULLIS FOUNDATION GRANT TO ENHANCE THE SENIOR MEDICAL TRANSPORTATION PROGRAM**

Mr. Verno presented the following:

WHEREAS, the Wayne County Department for Aging and Youth has been supporting the Wayne County Senior Transportation program administered by Wayne County Action Program through a Bullis Foundation Grant since 2017; and

WHEREAS, the Director requests authorization to apply for continued funding from the Bullis Foundation in the amount of \$15,000 to provide seniors, 60 years and older, assisted transportation to medical appointments; and

WHEREAS, if the Department of Aging and Youth is awarded such grant, the funds are to be utilized to support the senior medical transportation services provided by Wayne County Action Program in the amount of \$15,000 effective March 1, 2020 through December 31, 2020; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Director of the Department of Aging and Youth to apply for the Bullis Foundation to support the Senior Transportation Program in the amount of \$15,000 for the time period of March 1, 2020 through December 31, 2020.

**RESOLUTION NO. 199-20: AUTHORIZATION FOR THE DEPARTMENT OF AGING AND YOUTH TO RENEW 2020 CONTRACT WITH LAWNY**

Mr. Verno presented the following:

WHEREAS, the Department of Aging and Youth contracts with LawNY to provide civil legal services for senior citizens as mandated as a priority service by the Older American Act; and

WHEREAS, the service is supported with 90% federal Title III B funds, with a 10 % required county match; and

WHEREAS, Wayne County Department of Aging and Youth requests to renew the contract for 2020; and

WHEREAS, the terms and conditions remain the same with the hourly rate to remain at \$60 per hour, not to exceed an annual cost of \$20,000; now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Monroe County Legal Assistance/Legal Assistance of Western, NY, to provide eligible seniors, sixty years and older, legal services for the period of January 1, 2020 through December 31, 2020 in the amount not to exceed \$20,000.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Johnson. Upon roll call, adopted.

**RESOLUTION NO. 200-20: AUTHORIZATION TO RENEW THE 2020 RENTAL AGREEMENT WITH CLYDE UNITED METHODIST CHURCH TO HOUSE THE CONGREGATE MEAL SITE FOR THE SENIOR CONGREGATE MEAL SITE**

Mr. Verno presented the following:

WHEREAS, the Department of Aging and Youth provides congregate meals in five senior centers throughout Wayne County; and

WHEREAS, the Department is requesting authorization to enter into a rental agreement with the Clyde United Methodist Church in the amount of \$325 per month for congregate meal site for 2020; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a rental agreement with Clyde United Methodist Church, in the amount of \$325.00 per month, on behalf of Wayne County for the period of January 1, 2020 through December 31, 2020, subject to the County Attorney's approval as to form and content.

Mrs. Bender moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

**RESOLUTION NO. 201-20: AUTHORIZE CONTRACT WITH FINGER LAKES AREA COUNSELING AND RECOVERY AGENCY, INC. (FLACRA) FOR CO-LOCATED ALCOHOL AND OTHER DRUG (AOD) SERVICES FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, the Child Welfare caseload often includes families with alcohol and/or other drug problems; and

WHEREAS, there is need to continue Alcohol and Other Drug (AOD) services; and

WHEREAS, Wayne County DSS has monies available through the Flexible Fund for Family Services; and

WHEREAS, AOD services are expected to help stabilize families who will then be able to properly care for their children; and

WHEREAS, AOD services will help prevent out of the home placements of children and/or promote the earlier return of children to their families from foster care placement; and

WHEREAS, FLACRA has experience and expertise in these areas; now, therefore, be it RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a contract on behalf of the Wayne County Department of Social Services, subject to the County Attorney's review as to form and content, with Finger Lakes Area Counseling and Recovery Agency, Inc. for the provision of Alcohol and Other Drug services during 1/1/20–12/31/20 timeframe at a cost not to exceed \$75,848; and be it further

RESOLVED, that there are no county monies included in the cost of this contract.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Lasher. Upon roll call, adopted.

**RESOLUTION NO. 202-20: AUTHORIZATION TO EXTEND A CONTRACT WITH FAMILY COUNSELING SERVICES OF THE FINGER LAKES FOR A CO-LOCATED BEHAVIORAL HEALTH SPECIALIST IN WAYNE COUNTY FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, Resolution No. 203-19, authorized acceptance of a one year award to Wayne County Department of Social Services from NYS OCFS in the amount of \$70,000 to contract for a co-located Behavioral Health Specialist; and

WHEREAS, NYS OCFS extended this grant for another year at the \$70,000 per year amount; and

WHEREAS, the Commissioner of Social Services desires to extend this contract with Family Counseling Services of the Finger Lakes for this Behavioral Health Specialist; and

WHEREAS, Wayne DSS would join other contiguous counties in contracting with Family Counseling Services of the Finger Lakes for these services to ensure a consistent adaptation of the required Safe Plan development, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract, subject to the review of the County Attorney, in the amount of \$70,000 with Family Counseling Services of the Finger Lakes for the services of a co-located Behavioral Health Specialist to create standardized PLANS OF SAFE CARE as directed per 18-OCFS-LCM-19.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, adopted.

**RESOLUTION NO. 203-20: AUTHORIZE CONTRACT WITH FAMILY COUNSELING SERVICE OF THE FINGER LAKES FOR THE PROVISION OF TRAUMA AND GENERAL COUNSELING SERVICES – TREATMENT SERVICES TO YOUTH/FAMILIES**

Mr. Verno presented the following:

WHEREAS, the Wayne County Department of Social Services strives to keep families intact and children raised by their own parents/relatives; and

WHEREAS, many families at risk of having children placed outside the home have experienced high levels of trauma; and

WHEREAS, trauma-based counseling has been shown to reduce rates of out-of-home placements in at-risk families; and

WHEREAS, the Family Counseling Service of the Finger Lakes is certified to provide such trauma-based counseling services; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Family Counseling Services of the Finger Lakes, subject to the approval of the County Attorney, for the provision of trauma and general counseling services for an amount not to exceed \$52,000 for the period 1/1/20 – 12/31/20.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

**RESOLUTION NO. 204-20: AUTHORIZATION TO EXECUTE MODIFICATION AGREEMENT WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES (OCFS) IN RELATION TO CHILD CARE DEVELOPMENT BLOCK GRANT FUNDS**

Mr. Verno presented the following:

WHEREAS, the New York State Office of Children and Family Services (OCFS) is authorized to register and inspect child day care programs or to contract for this service; and

WHEREAS, local departments of Social Services (LDSS) are qualified to fulfill the required responsibilities; and

WHEREAS, NYS OCFS provides Child Care and Development Block Grant (CCDBG) funds to Wayne County Department of Social Services to subcontract for these services; now, therefore, be it

RESOLVED that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute a Modification Agreement on behalf of the Wayne County Department of Social Services, subject to the County Attorney's approval as to form and content, with the New York State Office of Children and Family Services regarding the receipt and use of federal funds under the Child Care Development Block Grant in the amount of \$123,662 for the period 1/1/20 to 12/31/20.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

**RESOLUTION NO. 205-20: AUTHORIZATION TO EXECUTE CONTRACT FOR DNA TESTING FOR PATERNITY PROCEEDINGS FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES CONTRACT**

Mr. Verno presented the following:

WHEREAS, the Office of Temporary and Disability (OTDA) Child Support Division requires that each county contract with an approved lab to conduct DNA testing for Court Ordered Paternity Testing; and

WHEREAS, OTDA must approve said contract before ratification of the same; and

WHEREAS, Lab Corp is widely accredited in NY and has been used by Wayne County for over 20 years; and

RESOLVED, upon review and approval of the County Attorney as to form, that the Wayne County Board of Supervisors does hereby approve the Lab Corp contract hereto and filed with the Clerk of the Board; and be it further

RESOLVED, that the Lab Corp contract is hereby adopted and shall be effective on the date of this adoption; and be it further

RESOLVED, that the Clerk of this Board shall provide copies of this resolution and attached contract to the Wayne County Commissioner of Social Services.

Mr. Johnson moved the adoption of the resolution. Seconded by Mrs. Leonard. Upon roll call, adopted.

**RESOLUTION NO. 206-20: AUTHORIZATION TO AWARD RFP CONTRACT FOR HEAP FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, it is a New York State Office of Temporary and Disability Assistance (NYS OTDA) requirement that Wayne County Department of Social Services contract with an agency for HEAP outreach services; and

WHEREAS, the Wayne County Department of Social Services was authorized to prepare RFP documents and advertise for HEAP outreach; and

WHEREAS, responses to the RFP were opened publicly on Tuesday, February 18, 2020 with only the following proposal received:

**THE ARC WAYNE**  
150 VanBuren Street  
Newark, NY 14513

WHEREAS, The ARC Wayne has satisfactorily performed this outreach service for the Wayne County Department of Social Services for the past several years; and

WHEREAS, the proposal was evaluated and deemed responsive to cost and fit; and

WHEREAS, the proposal has been reviewed by the County Attorney, Commissioner of Social Services, and the County Auditor; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby accepts the proposal by The Arc Wayne pursuant to the recommendation; and be it further

RESOLVED, that the Chairman of the Board is hereby authorized to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with The Arc Wayne for the provision of HEAP Outreach Services for a one (1) year contract period of 5/1/20-4/30/21 at an amount not to exceed \$7,700 Admin Cost and \$15.00 per application with the option to renew for two (2) additional years. The second year renewal for the contract period 5/1/21-4/30/22 at an amount not to exceed \$7,850 Admin cost and \$15.30 per application. The third year renewal for contract period 5/1/22-4/30/23 at an amount not to exceed \$8,000 Admin cost and \$15.60 per application.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Emmel. Upon roll call, adopted.

**RESOLUTION NO. 207-20: AUTHORIZE CONTRACT WITH FAMILY COUNSELING SERVICE OF THE FINGER LAKES FOR THE PROVISION OF SEXUAL ABUSE ASSESSMENT AND TREATMENT SERVICES FOR THE WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES**

Mr. Verno presented the following:

WHEREAS, many children in Wayne County become victims of sexual abuse each year; and

WHEREAS, these children need skilled professional assessment to accurately determine if abuse has occurred, and skilled professional treatment to successfully recover from this

abuse and carry on productive lives in those cases where abuse has occurred; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Family Counseling Services of the Finger Lakes, subject to the approval of the County Attorney, for the provision of sexual abuse assessment and treatment services for an amount not to exceed \$115,293 for the period 1/1/20 – 12/31/20.

Mr. Lasher moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

#### **EXECUTIVE SESSION**

Mr. Verkey moved, seconded by Mr. Johnson that the Board go into Executive Session at 9:40 a.m. for matters that would imperil public safety and also a personal matter.

#### **REGULAR SESSION**

Mr. Kolczynski moved, seconded by Mr. Verkey that the board resume regular session at 10:35 a.m.

#### **OTHER BUSINESS**

Mr. Chatfield moved, seconded by Mr. Verkey that four (4) resolutions be allowed on the floor under Other Business. Upon roll call, all Supervisors voted aye. Motion Carried.

#### **RESOLUTION NO. 208-20: AUTHORIZE CHAIRMAN OF THE BOARD TO SIGN A CENSUS 2020 COMPLETE COUNT OUTREACH GRANT ACCEPTANCE, ENTER INTO AN AGREEMENT WITH WAYNE CAP AND AMEND THE COUNTY BUDGET**

Mrs. Bender presented the following:

WHEREAS, pursuant to Resolution No. 100-20, the Wayne County Census 2020 Committee was authorized to apply for a Census 2020 grant from New York State in the amount of \$130,858, for Census 2020 activities; and

WHEREAS, Wayne County was deemed eligible to receive the \$130,858, with the award scheduled to be made on March 10, 2020; and

WHEREAS, the state has not yet released said funds nor has announced a new release date for said funds; and

WHEREAS, Census 2020 announcements have already been mailed by the federal government to homes in Wayne County and Census 2020 activities need to start as soon as possible; and

WHEREAS, the Census 2020 Committee is requesting that the County initially fund the Census 2020 activities with reimbursement to the County upon release of the stated grant funds; and

WHEREAS, under the Census 2020 grant criteria, Wayne County needs to enter into an agreement with an authorized non-profit to implement and oversee the activities of Census 2020; and

WHEREAS, the Census 2020 Committee is desirous of entering into a contract with Wayne CAP for the amount of \$130,858 for the administration of the Census 2020 activities; now, therefore, be it

RESOLVED, that the Chairman is hereby authorized to sign an acceptance award for the Complete Count Outreach Grant (\$130,858) with New York State upon the release of such award; and be it further

RESOLVED, that the County authorizes the funding of Census 2020 activities in anticipation of the state releasing said grant funds; and be it further

RESOLVED, that the County is hereby authorized to enter into a contract with Wayne CAP for the administration of Census 2020 activities for an amount of \$130,858, upon review and approval of the County Attorney, for the time period of March 17, 2020 through December 31, 2020; and be it further

RESOLVED, that the Treasurer is hereby authorized to amend the 2020 County budget

as follows:

**A1230 County Administrator**

(Revenues)

\$130,858 to 43305 NYS Grant

(Appropriations)

\$130,858 to 54400 Contracted Services

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

**RESOLUTION NO. 209-20: AUTHORIZE THE ESTABLISHMENT OF A POLICY FOR THE COUNTY RESPONSE TO THE COVID-19 EMERGENCY**

Mr. Emmel presented the following:

WHEREAS, Wayne County Board Chairman Kenneth Miller, declared a 30-day State of Emergency for Wayne County on March 15, 2020, in response to the COVID-19 emergency; and

WHEREAS, Governor Cuomo on March 16, 2020, issued a directive requiring all state and local governments to reduce their workforces by 50% through March 31, 2020, in response to the COVID-19 emergency; and

WHEREAS, Chairman Miller authorized County Administrator Rick House to establish temporary policies for County response to the COVID-19 emergency and to adhere to Governor Cuomo's directive; and

WHEREAS, County Administrator House has ordered all County departments to initiate their Continuity of Operations Plans to temporarily reduce staff in compliance with the Governor's directive; and

WHEREAS, County Administrator House is desirous of the Board of Supervisors formally adopting policies that he has temporarily enacted in response to the COVID-19 emergency; and

WHEREAS, such policies shall be in effect upon adoption of the Board of Supervisors for 30 days or upon further action by the Board; now, therefore, be it

RESOLVED, the following County policies regarding the County's response to the COVID-19 emergency are hereby adopted by the Board of Supervisors for 30 days or until further action by the Board:

- The County workforce shall be temporarily reduced in accordance with Governor's Cuomo's directive dated March 16, 2020.
- Should an employee be placed under isolation or quarantine by a governmental agency (Wayne County Public Health, New York State Department of Health), those individuals will not be charged sick leave for the days spent in isolation/quarantine.
- Employees that present with COVID-19 symptoms and are required by a physician to self-quarantine, will not be charged sick leave for the time spent in isolation/quarantine as long as a medical slip is provided to Human Resources which is specific to COVID-19.
- Should Wayne County or any other governmental entity (State or Federal) force the temporary closure of any County facility, there may be staff that are in critical functions that will be required to report to work or if the availability exists, may be able to work remotely. Staff of those particular facilities impacted that are directed not to report to work will not be charged annual leave.
- Staff that are required to report or work will be credited additional annual leave equal to the number of hours actually worked. This will be calculated as straight time. Employees will be allowed to accrue up to 10 days of additional annual leave. The County Human Resource Director will review the application of the December leave time cap on an individual basis.
- Staff that are required to report to work and have been credited with the additional 10 days of leave time will then receive 1 hour of pay for each hour they work at straight time.
- If employees are sick with other illnesses that are not COVID-19, they will continue to use their sick leave.

- Employees on extended medical leave not related to COVID-19, Workman's Compensation leave or on suspension, shall not be included in this policy.
- Elected Officials, substitute, part-time, flat-rate employees or other employees not already receiving annual leave benefits are excluded from this policy.

Mr. Lasher moved the adoption of the resolution. Seconded by Mrs. Leonard. Upon roll call, adopted.

**RESOLUTION NO. 210-20: AUTHORIZATION TO SIGN CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND/OR HEALTH RESEARCH, INC. FOR COVID-19 FUNDING FOR THE WAYNE COUNTY PUBLIC HEALTH DEPARTMENT.**

Mrs. Jacobs presented the following:

WHEREAS, Wayne County Public Health (WCPH) has received notice from the New York State Department of Health (NYSDOH) that additional funding for COVID-19 response activities will be provided; and

WHEREAS, WCPH will receive an additional \$109,677 of funding for the following activities:

- Incident Management for Early Crisis Response and Emergency Operations and Coordination
- Jurisdictional Recovery
- Information Management
- Countermeasures and Mitigation
- Surge Management
- Biosurveillance

WHEREAS, this funding will be available from March 17, 2020 to March 15, 2021; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract with the New York State Department of Health and/or Health Research, Inc for COVID-19 response activities for the amount of \$109, 677 for the period of March 17, 2020 to March 15, 2021, subject to the approval of the County Attorney as to form and content.

**A4011 Public Health Services**

(Revenues)

\$109,677 to 43289 - COV19 State Aid - Coronavirus pandemic 2019-2020

(Appropriations)

\$109,677 to 54650 - COV19 Communicable Disease - Coronavirus pandemic 2019-202

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

**RESOLUTION NO. 211-20: AUTHORIZATION FOR CRITICAL PUBLIC HEALTH EMPLOYEE TO WORK REMOTELY FROM HOME**

Mrs. Jacobs presented the following:

WHEREAS, all Wayne County Public Health (WCPH) staff are considered essential and are critical for meeting the needs of WCPH to respond to the COVID-19 outbreak; and

WHEREAS, Denise Odit, Senior Account Clerk, will be retiring on March 18, 2020 and all of her duties will fall to the Principal Account Clerk at WCPH; and

WHEREAS, the Director of Wayne County Public Health has been notified by Heather Loucks, Principal Account Clerk, that she is having non-elective surgery on March 27, 2020 and may be on medical leave until April 27, 2020; and

WHEREAS, Ms. Louck's medical provider has released her to work remotely from home while out on Medical Leave; and

WHEREAS, WCPH does not have any other employees within the Public Health Department that can perform the tasks of the retiring Senior Account Clerk and the Principal Account Clerk; and

WHEREAS, due to the extensive amount of work required from both positions and along with the new tracking and financial management of new COVID-19 funding being received from

the New York State Department of Health, a request is being made to allow Heather Loucks, Principal Account Clerk to work remotely from home from March 27, 2020 to April 27, 2020; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby give permission for the Director of Public Health to allow Heather Loucks, Principal Account Clerk, to work remotely from home to manage the Public Health financial tracking and needs of the department for the period of March 27, 2020 to April 27, 2020; and be it further

RESOLVED, that the Information Technology Department to provide the required, secured computer access for such remote work to occur.

Mr. Chatfield moved the adoption of the resolution. Seconded by Mr. Kolczynski.

Supervisor Jacobs requested Diane Devlin, Director of Public Health, to explain the reasons for this resolution and an employee to work remotely.

Mrs. Devlin noted that due to this current pandemic, there is no time for financial activity to be completed. Today, my Senior Account Clerk is retiring from Public Health Department. The Principal Account Clerk will assume these duties; however she is scheduled for non-elective surgery on March 27. This employee is willing to work remotely from home for behind the scenes operations, to assist in keeping things running in the department.

Mrs. Jacobs asked for the board members to consider this important request for the Public Health Department during this COVID-19 emergency; as this will provide relief for the Director to work.

Upon roll call, adopted.

**ADJOURNMENT:**

The next scheduled meeting of the Board is Tuesday, April 21, 2020 at 9:00 a.m.

Mr. Kolczynski moved, seconded by Mr. Chatfield, that the board adjourn at 10:44 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors  
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