

2nd Day
Tuesday, January 21, 2014
9:00 a.m.

The regular meeting of the Board of Supervisors was held in their chambers in the Court House, Chairman Hoffman presiding.

The Pledge of Allegiance was led by Supervisor Spickerman, followed by Chairman Hoffman giving the invocation.

Upon roll call, all Supervisors were present. County Administrator James Marquette and County Attorney Daniel Connors were also present for today's Board session.

APPROVAL OF MINUTES:

Mr. Kolczynski moved, seconded by Mrs. Crane, to waive the reading of the minutes of the previous meeting and approve them as distributed. Upon roll call, carried.

COMMUNICATIONS:

The Chairman requested a motion to waive the reading of the following communications received and to approve them as listed.

A copy of the Sheriff's Cash Receipts Report dated December 19, 2013, totaling \$12,181.81 was received and filed.

A note of appreciation was received from County Clerk Mike Jankowski and Sheriff Barry Virts, thanking the Board for use of the Supervisors' Chambers for their swearing in ceremony.

A letter was received from the NYS Office of Parks, Recreation and Historic Preservation announcing the award of \$61,425.00 for Wayne County's request for funds for snowmobile trail development and maintenance assistance.

A letter was received from Robert R. Ike, Supt. of the Palmyra-Macedon Central School District, on behalf of the Wayne County Chief of School Officers, with joint interest and suggestions to establish a committee to discuss the issues facing Wayne County, including quality schools, property taxes and a thriving County.

Copy of a Notice of Public Hearing and Contemplated Deviation was received from the Wayne County Industrial Development Agency in connection with JINDAL FILMS AMERICA, LLC. to be conducted on Wednesday, January 22, 2014 at 9:30 a.m. at the Macedon Town Hall.

A copy of an Application for Real Property Tax Exemption on Form RP-412-a with attached PILOT agreement was received for the Northern Development, LLC, from Converse & Morell Attorneys and the Wayne County Industrial Development Agency.

A copy of an Application for Real Property Tax Exemption on Form RP-412-a with attached PILOT agreement was received for the Walworth Plaza, LLC, from Harris Beach Attorneys and the Wayne County Industrial Development Agency.

A copy of the County Auditor's Audit of Claims Summary for monthly utilities, miscellaneous payments, including the December 2013 warrants for accounts payable, totaling \$3,102,728.86 was received and filed.

Ms. Park moved, seconded by Mr. Miller. Motion carried.

PRIVILEGE OF THE FLOOR:

Chairman Hoffman opened the floor at this time for members of the public to address the Board of Supervisors on items listed on the agenda for action. There was no public comment on agenda items this evening.

RESOLUTION NO. 018-14: ADOPTION OF ASSIGNED COUNSEL INVOICE SUBMISSION POLICY

Ms. Park presented the following:

WHEREAS, Wayne County wants to ensure the prompt payment of Assigned Counsel Invoices and ensure that adequate funds are budgeted for this appropriation; and

WHEREAS, in order to facilitate prompt payment timely submission of invoices is required; and

WHEREAS, a policy has been drafted by the County Auditor and reviewed with the Assigned Counsel Administrator; now, therefore, be it

RESOLVED, the following policy is adopted: Invoices must be received in the Assigned Counsel Administrator's office 60 days after the disposition, reassignment, or dismissal of a case and date stamped as such. Invoices received 61 to 120 days after disposition, reassignment, or dismissal of a case will be submitted by the County Auditor to the Board of Supervisors Finance Committee for review. All invoices over 120 days after disposition, reassignment, or dismissal may be denied payment. This policy shall be effective for all cases assigned after 1/1/14.

Mrs. Marini moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 019-14: AUTHORIZATION TO REPAIR VEHICLE DAMAGED AT PUBLIC SAFETY BUILDING

Ms. Park presented the following:

WHEREAS, a 2005 Ford Ranger, Vin: 1FTYR44E65PA18832, was driven into and was damaged by a Ryder Truck rented by the Board of Elections at the Public Safety Building on November 6, 2013 at approximately 10:47 a.m.; and

WHEREAS, Repair quotes were received as follows:

Mack's Body Shop - \$473.70

Butch's Body Shop - \$529.97

Watson's Auto Works - \$289.50

now, therefore, be it

RESOLVED, that the repair quote from Watson's Auto Works in the amount of Two Hundred Eighty Nine and 50/100 (\$289.50) is hereby accepted for the repair of said vehicle and that the Wayne County Treasurer is authorized to pay the sum of Two Hundred Eighty Nine and 50/100 (\$289.50) for the repair of said vehicle, from Account No. A1931 (Liability & Casualty) as directed by the Wayne County Attorney.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 020-14: AUTHORIZATION TO CREATE SENIOR MICROCOMPUTER PROGRAMMER POSITION

Ms. Park presented the following:

WHEREAS, the duties of a Senior MicroComputer Programmer are required in the Information Technology Department, in order to better accommodate the departments needs; and

WHEREAS, it is requested that the senior employee currently holding the position of Micro Computer Programmer be authorized to fill the position promotionally; and

WHEREAS, the 2014 Wayne County Budget includes funding for said positions; now therefore be it

RESOLVED that as of January 1, 2014 one(1) Senior MicroComputer positions be hereby created in the Information Technology Department and has been so budgeted in the approved 2014 Budget; and be it further

RESOLVED, that upon successful completion of Civil Service requirements, one (1) position of MicroComputer Programmer be hereby abolished; and be it further

RESOLVED that the Wayne County Treasurer is hereby directed to amend the 2014

county Budget as follows:

A16801 Information Technology

\$56,380 from 51346 Sr. Computer Programmer

\$56,380 to 51537 Senior MicroComputer Programmer

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 021-14: AUTHORIZATION TO PROCESS INTERDEPARTMENTAL CHARGEBACKS FOR PAYMENTS FOR INFORMATION TECHNOLOGY SERVICES TO COUNTY DEPARTMENTS FOR 2014

Ms. Park presented the following:

WHEREAS, that the Information Technology Department provides services to other County departments and charges the departments at a rate of \$1,500 per active directory entry; and

WHEREAS, that the 2014 Wayne County Budget includes appropriations in departments for said IT service charges; now, therefore be it

RESOLVED, that the Information Technology Department is hereby authorized to make interdepartmental chargebacks to department .54414 Information Technology accounts for payment for services provided in 2014 at the amounts listed below:

<u>Org</u>	<u>Department</u>	<u>Amount</u>	<u>Org</u>	<u>Department</u>	<u>Amount</u>
A 1010	Legislative Board	7,500	A 3642	E911 Communications	52,500
A 1040	Clerk Leg Board	1,500	A 3645	Emergency Medical Serv	1,500
A 1165	District Attorney	25,500	A 4010	Public Health	13,500
A 1167	Victim Witness	1,500	A 4011	PH BIO Services	1,500
A 1170	Public Defender	27,000	A 4011	PH Services	10,500
A 1230	County Administrator	4,500	A 4016	PH Early Intervention	4,500
A 1320	County Auditor	3,000	A 4017	PH Child w/Spec. Needs	1,500
A 1325	County Treasurer	271,000	A 4018	PH Education	3,000
A 1355	Real Property Tax	92,000	A 4330	Mental Health Programs	191,500
A 1410	County Clerk	30,000	A 6010	Social Services	33,000
A 1420	County Attorney	7,500	A 62xx	Work Force Development	22,500
A 1430	Human Resources	13,500	A 6410	Tourism & Publicity	6,000
A 1450	Board of Elections	15,000	A 6510	Veterans Service Agency	4,500
A 1615	Buildings & Grounds	22,500	A 6610	Weights & Measures	1,500
A 1640	Central Garage	3,000	A 6772	Area Agency on Aging	31,500
A 1671	Print Shop	1,500	A 7310	Youth Bureau	9,000
A 3110	Sheriff's Department	195,000	A 7510	Historian	6,000
A 3140	Probation Department	52,500	A 8020	Planning Department	10,500
A 3410	Fire Coordinator	6,000	D 5010	Highway Department	18,000
A 3640	Emergency Mgmt	64,500	E 6020	Nursing Home	243,000

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 022-14: AUTHORIZATION TO PARTICIPATE IN THE WAYNE-FINGER LAKES BOCES INTERNSHIP PROGRAM FOR THE WAYNE COUNTY INFORMATION TECHNOLOGY DEPARTMENT

Ms. Park presented the following:

WHEREAS, the Wayne County Information Technology department periodically agrees to have students participate in internships through various education institutions; and

WHEREAS, the Information Technology department has agreed to have a student participate in an internship through Wayne-Finger Lakes BOCES; and

WHEREAS, said internship is dependent upon a Student Internship Agreement between the County of Wayne and W-FL BOCES; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an agreement on behalf of the County of Wayne, subject to County Attorney's approval as to form and content with W-FL BOCES for the program described above.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 023-14: AUTHORIZATION TO PARTICIPATE IN FLCC INTERNSHIP PROGRAM

Ms. Park presented the following:

WHEREAS, the Finger Lakes community College("FLCC"), conducts a Computing Science internship program for students enrolled in the Information Technology degree program; and

WHEREAS, the Wayne County Information Technology department is well suited to provide the student with an opportunity to gain "real-world" experience for a student in said program; and

WHEREAS, the Wayne County Information Technology department is desirous of cooperating in order to produce an experiential learning course of study which will enable a student enrolled in the program at FLCC to increase their knowledge in a selected component of the Information Technology industry; now, therefore, be it

RESOLVED, that the chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an agreement on behalf of the County of Wayne, subject to County Attorney's approval as to form and content, with FLCC for the program described above.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 024-14: APPROVING APPLICATIONS FOR CORRECTED TAX ROLLS

Ms. Park presented the following:

WHEREAS, applications for correction of tax rolls in relation to parcels of property identified below have been filed with the Director of Real Property Tax Services ("Director"); and

WHEREAS, the Director investigated the circumstances of the claimed errors on the tax rolls and recommends that the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law, the applications are approved and the officers having jurisdiction of the tax rolls are hereby authorized to make the following corrections:

TOWN OF SAVANNAH

2014 Tax Roll	
Account No.	76112-00-407892
Assessed to:	Doig, David & Darlene
Total Tax Difference:	\$791.84
Corrected Total Tax:	\$1,731.39
	Total County Tax Difference: \$0.00

and be it further,

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

RESOLUTION NO. 025-14: APPROVING APPLICATIONS FOR CORRECTED TAX ROLLS

Ms. Park presented the following:

WHEREAS, applications for correction of tax rolls in relation to parcels of property identified below have been filed with the Director of Real Property Tax Services ("Director"); and

WHEREAS, the Director investigated the circumstances of the claimed errors on the tax rolls and recommends that the applications be approved; now, therefore, be it

RESOLVED, pursuant to Article 5, Title 3 of the Real Property Tax Law, the applications are approved and the officers having jurisdiction of the tax rolls are hereby authorized to make the following corrections:

TOWN OF SODUS

2014 Tax Roll

Account No. 67117-00-591352

Assessed to: Humbert, Jean

Total Tax Difference: \$211.36 Total County Tax Difference: \$42.93

Corrected Total Tax: \$1,037.50

and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to charge back the refunds in the manner prescribed by Section 556 of the Real Property Tax Law.

Mrs. Marini moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 026-14: AUTHORIZATION TO AMEND THE 2014 BUDGET TO ALLOCATE COURT SECURITY CONTRACT INCREASES

Ms. Park presented the following:

WHEREAS, that the Wayne County 2014 Adopted Budget includes a contingency budget for the anticipated financial impact of Court Security staff increases to take place during 2014; and

WHEREAS, that the Wayne County Court Security staff received increases with the adoption of resolution 017-14; now, therefore, be it

RESOLVED, that the Wayne County Treasurer's Office is hereby authorized to amend the 2014 County Budget as follows:

A1990 Contingent Fund General

(Appropriations)

\$9,984 From 54000 Contractual Expenses

A3116 Sheriff – Court Security

(Appropriations)

\$7,791 To 51907 Retro-Pay

\$1,597 To 58100 NYS Retirement

\$596 To 58200 Payments to Social Security

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 027-14: AUTHORIZATION TO SIGN AUDIT ENGAGEMENT LETTERS FOR RAYMOND F. WAGER, CPA

Ms. Park presented the following:

WHEREAS, the County is required to have audit services provided for various oversight and regulatory agencies of the State and Federal Government; and

WHEREAS, the County has engaged the services of Raymond F. Wager CPA and wishes to continue to have them provide these services; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an engagement letters with Raymond F. Wager, CPA to provide these services for the fiscal year 2013 during the calendar year 2014, not to exceed \$90,000.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 028-14: AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR (APPELLATE COUNSEL)

Mr. LeRoy presented the following:

WHEREAS, Resolution No. 67-13 authorized Wayne County to enter into an agreement with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator regarding Appellate Counsel to review, audit and recommend approval or disapproval of claims filed by attorneys appointed pursuant to Article 18B of the County Law at a rate of seventy-five (\$75.00) per hour for a term that commenced on January 1, 2013 and terminated December 31, 2013; and

WHEREAS, Mr. Chambers is willing to continue to provide said services to the County at the same rate of seventy-five (\$75.00) per hour for a term commencing January 1, 2014 through December 31, 2014; now, therefore, be it

RESOLVED, that Chairman of Wayne County Board of Supervisors is authorized to enter into an agreement subject to the County Attorney's review and approval with Victor B. Chambers, Esq. to provide the County with services consisting of Appellate Counsel Administrator to assign appellate counsel and to review, audit, recommend approval or disapproval of claims pursuant to Article 18B of the County law. Compensation shall be at a rate of seventy-five (\$75.00) an hour. The term of said agreement shall commence January 1, 2014 and terminate December 31, 2014.

Ms. Park moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 029-14: AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR

Mr. LeRoy presented the following:

WHEREAS, resolution 68-13 authorized Wayne County to contract with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator at a rate of seventy-five (\$75.00) per hour total contract not to exceed Fourteen Thousand and 00/100 (\$14,000.00) for a term that commenced January 1, 2013 and terminated December 31, 2013; and

WHEREAS, Victor B. Chambers, Esq. is willing to continue to provide said services to the County at a rate of compensation of seventy-five (\$75.00) an hour for a contract amount not to exceed Fourteen Thousand and 00/10 (\$14,000.00) for a period commencing January 1, 2014 and terminating December 31, 2014; now, therefore, be it

RESOLVED, that Chairman of Wayne County Board of Supervisors is authorized to enter into an agreement subject to the County Attorney's review and approval with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator. Compensation shall be at a rate of seventy-five (\$75.00) an hour for a contract amount not to exceed Fourteen Thousand and 00/100 (\$14,000.00) for the period commencing January 1, 2014 and terminating December 31, 2014.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 030-14: AUTHORIZATION TO EXECUTE A MOU WITH CSX TRANSPORTATION FOR INTEROPERABLE COMMUNICATIONS

Mr. LeRoy presented the following:

WHEREAS, CSX Transportation (Railroad) Police Department is desirous of the ability to communicate with various local emergency response agencies during a railroad incident, and;

WHEREAS, this ability to communicate is beneficial to Wayne County during an incident response; and

WHEREAS, a Memorandum of Understanding is required to establish the operating framework for these interoperable communications; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors shall be authorized to execute a Memorandum of Understanding with CSX Transportation for Frequency

Authorization to establish interoperable communications, with such agreement subject to the approval of the County Attorney as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 031-14: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH SUNY OSWEGO FOR A STUDENT INTERN FOR THE SHERIFF'S OFFICE

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office periodically agrees to have both undergraduate and graduate students participate in internships through various educational institutions; and WHEREAS, the Sheriff has agreed to have Matthew McDorman, an undergraduate student with SUNY Oswego, participate in an internship program with the Wayne County Sheriff's Office; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and SUNY Oswego; and

WHEREAS, the Sheriff is requesting that an Affiliation Agreement between the County of Wayne and SUNY Oswego be executed; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an Affiliation Agreement for a student internship with SUNY Oswego, subject to the County Attorney's approval as to form and content.

Mr. Colacino moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 032-14: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH NAZARETH COLLEGE FOR A STUDENT INTERN FOR THE SHERIFF'S OFFICE

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office periodically agrees to have both undergraduate and graduate students participate in internships through various educational institutions; and WHEREAS, the Sheriff has agreed to have Lauren Bornheimer, an undergraduate student with Nazareth College, Rochester, NY, participate in an internship program with the Wayne County Sheriff's Office; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County of Wayne and Nazareth College; and

WHEREAS, the Sheriff is requesting that an Affiliation Agreement between the County of Wayne and Nazareth College be executed; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an Affiliation Agreement for a student internship with Nazareth College, Rochester, NY, subject to the County Attorney's approval as to form and content.

Mr. Miller moved the adoption of the resolution. Seconded by Mrs. Deyo. Upon roll call, adopted.

RESOLUTION NO. 033-14: AUTHORIZATION TO EXECUTE AN AFFILIATION AGREEMENT WITH MONROE COMMUNITY COLLEGE FOR A STUDENT INTERN FOR THE SHERIFF'S OFFICE

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office periodically agrees to have both undergraduate and graduate students participate in internships through various educational institutions; and WHEREAS, the Sheriff has agreed to have Chrystal Daddario, an undergraduate student with Monroe Community College, Rochester, NY, participate in an internship program with the Wayne County Sheriff's Office; and

WHEREAS, said internship is dependent upon an Affiliation Agreement between the County

of Wayne and Monroe Community College; and
 WHEREAS, the Sheriff is requesting that an Affiliation Agreement between the County of Wayne and Monroe Community College be executed; now, therefore, be it
 RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute an Affiliation Agreement for a student internship with Monroe Community College, Rochester, NY, subject to the County Attorney's approval as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Groat. Upon roll call, adopted.

RESOLUTION NO. 034-14: AUTHORIZATION TO ACCEPT A 2013 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY, MODIFY THE 2014 COUNTY BUDGET AND EXPEND FUNDS

Mr. LeRoy presented the following:
 WHEREAS, the Wayne County Sheriff's Office has received a 2013 no cash match grant from the US Department of Homeland Security "State Law Enforcement Terrorism Prevention Program," in the amount of \$32,000.00; and

WHEREAS, said grant is designated for the purchase of replacement portable printers and barcode scanners for Wayne County Sheriff's Office and local police department patrol vehicles; and

WHEREAS, the Sheriff is requesting that said grant be accepted by the County, the 2014 County Budget be modified and authorization be granted to purchase stated equipment authorized under said grant; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors and the Sheriff are hereby authorized and directed to execute any 2013 "State Law Enforcement Terrorism Prevention Program" grant documents between the NYS Office of Homeland Security, Wayne County and the Wayne County Sheriff's Office, subject to review and approval by the Wayne County Attorney; and further, be it

RESOLVED, that the Sheriff is hereby authorized to purchase portable printers and barcode scanners for Wayne County Sheriff's Office and local police department patrol vehicles, as authorized under said grant, at a cost not to exceed \$32,000.00 and at no cost to County taxpayers; and further, be it

RESOLVED, that Wayne County Treasurer is hereby authorized to establish project accounts for revenue and appropriations for the 2013 "State law Enforcement Terrorism Prevention Program" grant and directed to modify the 2014 County Budget as follows:

**Account No A3114 - Road Patrol
(Revenue)**

Amount	Object#	Object Name	Project ID	Project ID Name
\$32,500	44306	Homeland Security Federal	LET13	SLETPP 13

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$32,500	52500	Other Equipment	LET13	SLETPP13

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 035-14: AUTHORIZATION TO MODIFY THE 2014 COUNTY BUDGET FOR THE OFFICE OF HOMELAND SECURITY 2011 "OPERATION STONEGARDEN" GRANT PROGRAM

Mr. LeRoy presented the following:
 WHEREAS, the Wayne County Sheriff's Office has previously been awarded a no cash match 2011 "Operation Stonegarden" grant from the Office of Homeland Security, in the amount of \$57,944.00; and

WHEREAS, a stipulation of the grant is that said funds must be used to assist in border

security on and along Lake Ontario and the adjoining bays in Wayne County; and

WHEREAS, said grant funds are dedicated for the maintenance of previously purchased "Livescan" fingerprint and License Plate Reader Systems, operational overtime and fuel/maintenance expenses for the Marine Patrol; and the purchase of Mobile Data Terminals for Sheriff's Office patrol vehicles; and

WHEREAS, there is currently \$49,856.79 in unexpended funds, \$9,800.00 for Livescan and License Plate Reader maintenance and \$40,856.79 for Mobile Data Terminals for Sheriff's Office vehicles; and

WHEREAS, the Sheriff is requesting that the Board of Supervisors establish project accounts for revenue and appropriations for such grant, modify the 2014 budget and be given authorization to expend said grant funds; now, therefore, be it

RESOLVED, that the Sheriff be authorized to expend 2011 "Operation Stonegarden" grant funds for Livescan and License Plate Reader systems maintenance and Mobile Data Terminals, at a cost not to exceed \$49,856.79; and further, be it

RESOLVED, that Wayne County Treasurer is hereby authorized to establish project accounts for revenue and appropriations for the 2011 "Operation Stonegarden" grant program and directed to modify the 2014 County Budget as follows:

Account No A3114 - Road Patrol

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$40,056.79 to	44302	Homeland Security Federal	STG11	STONEGARDEN 11

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$40,056.79 to	52500	Other Equipment	STG11	STONEGARDEN 11

Account No A3110 – Sheriff

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$9,800.00 to	44302	Homeland Security Federal	STG11	STONEGARDEN 11

(Appropriations)

\$9,800.00 to	54425	Equipment Maint and Repair	STG 11	STONEGARDEN 11
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Mrs. Marini moved the adoption of the resolution. Seconded by Mr. Hammond. Upon roll call, adopted.

RESOLUTION NO. 036-14: AUTHORIZATION TO MODIFY THE 2014 COUNTY BUDGET FOR THE OFFICE OF HOMELAND SECURITY 2012 "OPERATION STONEGARDEN" GRANT PROGRAM

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office has previously been awarded a no cash match 2012 "Operation Stonegarden" grant from the Office of Homeland Security, in the amount of \$40,900.00; and

WHEREAS, a stipulation of the grant is that said funds must be used to assist in border security on and along Lake Ontario and the adjoining bays in Wayne County; and

WHEREAS, said grant funds are dedicated for the maintenance of previously purchased "Livescan" fingerprint systems and operational overtime and fuel/maintenance expenses for the Marine Patrol; and

WHEREAS, there is currently unexpended funds in said grant consisting of \$3,326.64 for Marine Patrol overtime, \$7,464.07 for Marine Patrol fuel and maintenance, and \$20,900.00 for Livescan maintenance contracts; and

WHEREAS, the Sheriff is requesting authorization to expend the remaining funds as authorized by the grant; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to expend 2012 "Operation Stonegarden" grant funds on maintenance for previously purchased "Livescan" fingerprint systems, and operational overtime and fuel/maintenance expenses for the Marine Patrol, at a total cost not to exceed \$31,690.71, at no cost to County taxpayers; and further, be it

RESOLVED, that Wayne County Treasurer is hereby authorized to establish project accounts for revenue and appropriations for the 2012 "Operation Stonegarden" grant program and directed to modify the 2014 County Budget as follows:

Account No A3114 - Road Patrol

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$3,326.64	To 44302	Homeland Security Federal	STG12	STONEGARDEN 12

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$3,326.64	To 51904	Overtime	STG12	STONEGARDEN 12

Account No A3110 – Sheriff

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$20,900.00	To 44302	Homeland Security Federal	STG12	STONEGARDEN 12

(Appropriations)

\$20,900.00	To 54425	Equipment Maint and Repair	STG 12	STONEGARDEN 12
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Account No A3111 – Rec Safety

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$7,464.07	To 44302	Homeland Security Federal	STG12	STONEGARDEN 12

(Appropriations)

\$7,464.07	To 54105	Boat Expense	STG12	STONEGARDEN 12
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Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 037-14: AUTHORIZATION TO MODIFY THE 2014 COUNTY BUDGET FOR A 2010 "OPERATION STONEGARDEN" OFFICE OF HOMELAND SECURITY GRANT

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office was previously awarded a no cash match, 2010 "Operation Stonegarden" grant, from the Office of Homeland Security, in the amount of \$92,610.00; and

WHEREAS, the Board of Supervisors previously authorized the acceptance of the grant and the expenditure of the grant funds (Resolution No. 349-12); and

WHEREAS, of the \$92,610.00 there is a remaining balance of \$5,672.80, which is dedicated for the purchase of license plate reader extended warranties, Marine Patrol overtime and Marine Patrol fuel and maintenance; and

WHEREAS, the Sheriff is requesting that separate 2010 "Operation Stonegarden" grant project accounts for revenue and appropriations be established and that authorization be granted to purchase license plate reader extended warranties and to expend funds for Marine Patrol overtime and Marine Patrol fuel and maintenance, at a total cost not to exceed \$5,672.80; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to purchase license plate reader

extended warranties and updates at a cost not to exceed \$3000.00, expend funds on Marine Patrol operational overtime at a cost not to exceed \$389.39 and fuel/maintenance at a cost not to exceed \$2,373.41, all at no cost to County taxpayers; and further, be it

RESOLVED, that Wayne County Treasurer is hereby authorized to establish project accounts for revenue and appropriations for the 2010 "Operation Stonegarden" grant program and directed to modify the 2014 County Budget as follows:

Account No A3111 – Rec Safety

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$2,762.80	To .43302	Homeland Security	STG10	STONEGARDEN 10

(Appropriations)

Amount	Object#	Object Name	Project ID	Project ID Name
\$ 389.39	To .51904	Overtime	STG10	STONEGARDEN 10
\$ 2,373.41	To .54105	Boat Expense	STG10	STONEGARDEN 10

Account No A3110 – Sheriff

(Revenue)

Amount	Object#	Object Name	Project ID	Project ID Name
\$3,000	To 44302	Homeland Security Federal	STG10	STONEGARDEN 10

(Appropriations)

\$3,000.00	To 54425	Equipment Maint and Repair	STG 10	STONEGARDEN 10
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Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RECESS

Chairman Hoffman requested a five minute recess at 9:10 a.m. for the Clerk to distribute amendments for two proposed resolutions for presentation. Carried.

REGULAR SESSION:

The Board resumed regular session at 9:15 a.m.

RESOLUTION NO. 038-14: AUTHORIZE TO EXTEND CONTRACT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. (NYSID) FOR CLEANING AND JANITORIAL SERVICES IN THE DEPARTMENT OF SOCIAL SERVICES BUILDING

Mr. Miller presented the following:

WHEREAS, pursuant to Resolution No 164-12 and 132-13 Wayne County Board authorized and extended the cleaning contract with New York State Industries for the Disabled (NYSID) for the provision of cleaning/janitorial services at the Department of Social Services building; and

WHEREAS, the current contractor is a preferred source contractor and has performed the cleaning services in an adequate and satisfactory manner in the past; now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with NYSID, subject to the County Attorney's review, for provision of cleaning/janitorial services at the Department of Social Services building located at 77 Water Street, Lyons, for a one (1) year contract from March 1, 2014 to February 28, 2015 in an amount not to exceed \$ 73,861.99 per year.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 039-14: AUTHORIZATION TO ABOLISH POSITION AND CREATE

POSITION IN THE BUILDINGS AND GROUNDS BUDGET

Mr. Miller presented the following:

WHEREAS, the position of Account Clerk was removed from the 2014 Buildings and Grounds Budget, and

WHEREAS, the current Clerk Typist in the Buildings and Grounds department has taken on more responsibility as a result of the eliminated Account Clerk position, now, therefore be it

RESOLVED, that position of Clerk/Typist in the Buildings and Grounds department be abolished and a new Sr. Clerk Typist position be created in the Buildings and Grounds department and Parks department, and be it further

RESOLVED, that the Superintendent of Public Works is authorized to fill the newly created Senior Clerk Typist position on January 31, 2014, and be it further

RESOLVED, that the Treasurer is authorized and directed to make the following 2014 budget adjustments:

A1615 Buildings and Grounds

\$17,146 from .51695 Clerk-Typist

\$17,146 to .51616 Sr. Clerk Typist

A7110 Parks

\$17,146 from .51695 Clerk-Typist

\$17,146 to .51616 Sr. Clerk Typist

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 040-14: AUTHORIZATION TO AMEND PUBLIC WORKS, BUILDING AND GROUNDS BUDGET TO CONTINUE SPACE STUDY CONTRACT AT 16 WILLIAM ST

Mr. Miller presented the following:

WHEREAS, Resolution No. 657-13 Authorized an agreement between the County of Wayne and SWBR Architects for the space planning service in the 16 William St. Building; and WHEREAS, SWBR began its work late in December 2013 and has not completed or submitted any invoices for payment; and

WHEREAS, the funds were placed in a "Consultant" account (A1615 54520); and

WHEREAS, at the end of 2013 all of the funds became part of the General Fund Balance; and

WHEREAS, the funds for the project need to be allocated to the 2014 budgeted; now, therefore, be it

RESOLVED, that the Wayne County Treasurer is hereby authorized to transfer funds \$7,000 from the General Fund Unappropriated Fund Balance and make the following budget adjustment:

A1615 Buildings and Grounds

\$7,000 to .54520 Consultants

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Spickerman. Upon roll call, adopted.

RESOLUTION NO. 041-14: AUTHORIZATION TO ESTABLISH MAINTENANCE CHARGES FOR 2014

Mr. Miller presented the following:

WHEREAS, the Superintendent of Public Works has a need to establish a schedule of maintenance charges for the Public Works Department for the 2014 budget year as noted below:

<u>Employee Title</u>	<u>RATE/HR</u>	<u>OT RATE/HR</u>
Bldg. Maint. Mech	39.99	48.74
January 21, 2014	12	

Sr Cleaner 1	42.37	52.31
Cleaner FT 1 & 2	36.31	43.22
Cleaner PT 1 & 2	25.12	25.12
Cleaner PT 3	21.47	21.47
Maint. Mech 1	46.63	58.70
Maint. Mech. 2	46.63	50.69
Maint. Mech. 3	42.13	51.95
Maint. Mech. 4	38.61	46.67
Maint. Worker 1	37.18	44.31
Maint. Worker 2	37.72	45.33
Maint. Worker 3	42.04	51.81
Maint. Worker 4	41.86	51.54
Maint. Worker 5	33.66	39.24
Maint. Worker 6	34.02	39.78
Sr. Maint.Mech 1	51.89	66.58
Sr. Maint.Mech. 2	52.00	66.76
Working Forman	44.85	56.02

now, therefore, be it

RESOLVED that the above listed schedule of maintenance charges will be in effect for the 2014 budget year.

Mr. Colacino moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 042-14: AUTHORIZATION TO AMEND 2014 DM EQUIPMENT BUDGET AND TO PURCHASE EQUIPMENT FOR THE HIGHWAY DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the 2013 DM account line 5130-52400 included funding for two tractor mowers for a total of \$22,000 (\$11,000 each); and

WHEREAS, the desired style of mowers are no longer manufactured and a suitable alternate was not found; and

WHEREAS, no purchase was made in 2013 and the allocated funds (\$22,000) fell to the DM undesignated fund; and

WHEREAS, the Superintendent of Public Works and the Automotive Mechanic Foreman have identified a single tow behind mower that will work as a suitable alternative; and

WHEREAS, the Superintendent of Public Works has solicited for price quotes for this mowing unit and has three quotes with the lowest being \$19,940 from Lakeland Equipment Corp for a Schulte 10' tow type mower; now, therefore, be it

RESOLVED, that the Treasurer is authorized to transfer \$19,940 from the DM Fund Undesignated Fund Balance; and be it further

RESOLVED, that the Treasurer is authorized to make the following budget adjustment:

DM5130 Road Machinery

(Appropriations)

\$19,940 to .52400 Highway & Street Equipment

And be it further

RESOLVED, that the Superintendent of Public Works is authorized to purchase this

mower from Lakeland Equipment Corp. for \$19,940.00.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Manktelow. Upon roll call, adopted.

RESOLUTION NO. 043-14: AUTHORIZATION TO PROCESS INTERDEPARTMENTAL CHARGEBACKS FOR PAYMENTS FOR MAINTENANCE AND REPAIRS FOR COUNTY DEPARTMENTS FOR 2014

Mr. Miller presented the following:

WHEREAS, In the 2014 Budget the Public Works Department has change it chargeback process to a flat fee maintenance/repair department charge

WHEREAS, Wayne County Departments were notified of the amounts to be included in their 2014 budget line item .54438 (Maintenance/Repair); now, therefore be it

RESOLVED, that the Superintendent of Public Works is hereby authorized to make an interdepartmental chargeback to the departments listed below for the payment of the full amount from the respective line item .54438 for 2014.

Department	Org	.54438
Legislative Board	A10104	\$ 41,644
Clerk Legislative Board	A10404	\$ 3,436
Compliance	A10414	\$ 954
District Attorney	A11654	\$ 6,512
Crimes Victims Board Grants	A11674	\$ 6,215
Public Defender	A11704	\$ 39,463
County Administration	A12304	\$ 7,063
County Auditor	A13204	\$ 4,906
Treasurer	A13254	\$ 13,329
Assessment- Real Property Tax	A13554	\$ 20,996
County Clerk	A14104	\$ 117,663
County Attorney	A14204	\$ 14,209
Human Resources	A14304	\$ 23,238
Board of Elections	A14504	\$ 40,119
Printing Department	A16714	\$ 8,413
Information Technology	A16804	\$ 81,585
Sheriff	A31104	\$ 207,882
Probation	A31404	\$ 82,668
Sheriff - Jail	A31504	\$ 270,318
Mutual Aid (Fire Coordinator)	A34104	\$ 23,015
Emergency Management	A36404	\$ 67,945
E911 Communications	A36424	\$ 20,311
ALS Services	A36444	\$ 1,469

Department	Org	.54438
Emergency Medical Services	A36454	\$ 2,141
Public Health	A40104	\$ 26,141
Public Health Service	A40114	\$ 1,183
Public Health Service	A40114	\$ 5,435
Public Health Service	A40114	\$ 12,438
PH - Early Intervention 0-1	A40164	\$ 6,038
PH - Child w/Spec Needs 3-5	A40174	\$ 3,134
Public Health Education	A40184	\$ 2,400
Behavioral Health	A43004	\$181,900
Administration	A60104	\$ 68,600
Title V Senior Comm Service	A62114	\$ 203
WFD/DSS Back to Work Programs	A62754	\$ 12,192
WIA Adult	A62934	\$ 1,626
WIA Dislocated	A62944	\$ 2,438
WIA Youth	A62954	\$ 1,626
TANF Summer	A62964	\$ 813
WFD-Administration	A62994	\$ 1,422
Publicity (Tourism)	A64104	\$ 9,595
Veteran Services	A65104	\$ 11,492
Area Agency on Aging	A67724	\$ 30,594
Youth Bureau	A73104	\$ 8,629
County Historian	A75104	\$ 10,267
Planning Board	A80204	\$ 21,588

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 044-14: AUTHORIZATION TO ENTER INTO INDEMNIFICATION AGREEMENT BETWEEN A WAYNE COUNTY AND THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR SPECIAL HAULING PERMITS, DIVISIBLE LOAD OVERWEIGHT PERMITS, AND/OR RESTRICTED VEHICLE PERMITS

Mr. Miller presented the following:

WHEREAS, that pursuant to the provisions of Part 154, Title 17, Official Compilation of Codes, Rules and Regulations of the State of New York, by and between the People of the State of New York, all municipal subdivisions thereof except the party of the second part, and the Commissioner of the New York State Department of Transportation, the New York State Thruway Authority, the State Bridge Authority and their officials, officers, agents and employees, parties of the first part, acting through and between the Commissioner of Transportation or his designee ("DOT") and the County of Wayne, party of the second part; and

WHEREAS, the County of Wayne intends to apply for and receive permits pursuant to subpart 154-1 and/or subpart 154-2 of Title 17 of the official compilation of codes, rules and regulations of the State of New York, from the Department of Transportation for the operation of certain of its vehicles; and

WHEREAS, the Commissioner of Transportation has determined that this agreement will protect the interests of the People of the State of New York to the same extent as protective liability insurance coverage; now therefore, be it

RESOLVED, that the County of Wayne, in lieu of obtaining protective liability insurance coverage with respect to such permits, hereby agrees to assume the risk of, and to release,

indemnify, protect, defend and save harmless the parties of the first part and/or all employees of the party of the first part from and against any and all claims, demands, actions, settlements, awards and judgments for such loss, injury, death or damage and any cost or expense in connection therewith caused by or arising out of the issuance and/or use of such permits; and be it further; and be it further

RESOLVED, that the party of the second part hereby agrees to indemnify and save harmless the parties of the first part and/or all employees of the parties of the first part from all liability of claims, demands and costs for or arising out of the issuance and/or use of such permits or the acceptance of such permits, whether caused by negligence of the part of the second part or by anyone acting by, through or for the party of the second part or caused by negligence, including omissions and supervisory acts, of the parties of the first part; and be it further

RESOLVED, that any payments required by the foregoing will be guaranteed by the full faith and credit of the party of the second part, or its districts, as applicable, and will be paid out of current budgeted funds, or if insufficient, from its liability and casualty reserve fund or from the proceeds of bonds which current laws permit the party of the second part to issue to pay claims against it.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 045-14: APPROPRIATION OF COUNTY ROAD FUND MONIES

Mr. Miller presented the following:

WHEREAS, the County Superintendent of Public Works has recommended the following expenditures from the County Road Fund Monies during the year 2014:

- \$ 294,409 for the purpose of Administration
 - \$ 247,473 for the purpose of Engineering
 - \$ 3,806,736 for the purpose of Maintenance of Roads & Bridges
 - \$ 622,319 for the purpose of Road Striping & Sign Maintenance
 - \$ 1,750,000 for the purpose of Snow & Ice Control
- now, therefore, be it

RESOLVED, that the recommendations of the County Superintendent are hereby approved and the following funds are hereby appropriated from the County Road Funds:

- \$ 294,409 to Account No. D5010 - Administrative
- \$ 247,473 to Account No. D5020 - Engineering
- \$ 3,806,736 to Account No. D5110 - Maintenance of Roads & Bridges
- \$ 622,319 to Account No. D5111 - Road Striping & Sign Maintenance
- \$ 1,750,000 to Account No. D5142 - Snow & Ice Control

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 046-14: AUTHORIZATION TO ACCEPT LOW BID(S) FOR TREE REMOVAL SERVICE FOR THE PUBLIC WORKS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bid(s) for tree removal for the Public Works Department, and the bids were on opened Monday, December 23, 2013 at 1:00 p.m. and the following bids were received:

	Lump Sum Tree Removal	Scheduled Misc. Tree Removal	Emergency Misc.
CRANE'S TREE SERVICE 7392 Dutch Street Road Wolcott, NY 14590	\$14,900.00	\$125.00 per hour	\$137.50 per hour
EMPIRE TREE SURGEONS	\$12,500.00	\$150.00 per hour	\$150.00 per hour

2288 NYS Route 88 North
Newark, NY 14513

EMPIRE ENTERPRISES JKB \$ 18,800.00 \$185.00 per hour \$195.00 per hour
1575 Welcher Road
Newark, NY 14513

RESOLVED, that the bid submitted by Empire Tree Surgeons of Newark, New York in the amount of \$12,500 in accordance with the specifications that include the county crew to assist in providing clean-up and hauling service, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Empire Tree Surgeons in accordance with the bid acceptance.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. LeRoy. Upon roll call, adopted.

RESOLUTION NO. 047-14: AUTHORIZATION TO ACCEPT LOW BID FOR STUMP GRINDING FOR THE PUBLIC WORKS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for stump grinding for the Public Works Department and the bids were open on Monday, December 23, 2013 at 1:00 p.m. and the following bids were received:

BIDDER	LUMP SUM	ADDITIONAL STUMPS
EMPIRE TREE SURGEONS 2288 NYS Route 88 North Newark, NY 14513	\$ 7,200.00	\$ 150.00
EMPIRE ENTERPRISES JKB, INC 1575 Welcher Road Newark, NY 14513	\$ 8,800.00	\$148.00
Q'S LAWN AND LANDSCAPE 199 State Farm Road Newark, NY 14513	\$ 9,949.00	\$ 110.00

RESOLVED, that the bid submitted by Empire Tree Surgeons in the amount of \$7,200.00 in accordance with specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Empire Tree Surgeons in accordance with the bid acceptance.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 048-14: AUTHORIZATION TO SELL SURPLUS COUNTY PROPERTY TO ERIC FLINT

Mr. Miller presented the following:

WHEREAS, a previous realignment of Warncke Road (CR 246) in the Town of Lyons created surplus property on the east side of the Roadway; and

WHEREAS, an adjacent property owner, Eric Flint, has expressed interest in acquiring the unused County property that abuts his property; and

WHEREAS, the Superintendent of Public Works has met with Mr. Flint to determine the extent of the current property that could be transferred; and

WHEREAS, Mr. Flint has provided the Superintendent of Public Works with survey documents depicting the proposed acquisition of 0.114 acres of property; and

WHEREAS, Mr. Flint is willing to pay at a rate of \$1000/acre for the property which will amount to \$114.00; now, therefore, be it

RESOLVED, that the Superintendent of Public Works and Wayne County Attorney are authorized to prepare documents to transfer the unused property to Mr. Flint; and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign an agreement with Mr. Flint subject to the County Attorney's approval.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 049-14: UPDATE BUILDING AUTOMATION CONTROLS AT THE HEALTH SERVICE BUILDING

Mr. Miller presented the following:

WHEREAS, the current Siemens Building Automation Controls have been in-service for over 18 years in the Health Service Building; and

WHEREAS, these controls have been problematic over the past year and repair parts have become hard to locate; and

WHEREAS, Siemens has suggested that we look into update this in the near future; and

WHEREAS, the Superintendent of Public Works has requested proposals from Siemens, Trane and Pasco for updating the HVAC control system in the Health Service Building and received as follows:

Siemens	\$11,999.00
Trane	\$66,445.00
Pasco	\$89,950.00

WHEREAS, the proposal from Siemens is able to utilize some of the existing Siemens Energy Management System field panels current employed at the building allowing their cost to be significantly lower, it is advantageous to the County to approve the proposal presented by Siemens for such upgrades; and

WHEREAS, the 2014 Building & Ground Budget for maintenance & repair had included funding for this work; now, therefore, be it

RESOLVED, that the Chairman of the Wayne county Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Siemens Industry, Inc for a cost not to exceed \$11,999.00.

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 050-14: AUTHORIZATION TO INCREASE MEETING STIPEND FOR THE WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

Mr. Miller presented the following:

WHEREAS, the Wayne County Soil and Water Conservation District Board of Directors is an appointed Board to give oversight to the District Manager for operations and services in relation to conservation and natural resource protection in Wayne County; and

WHEREAS, the Wayne County Soil and Water Conservation District Board of Directors non-legislative members receive a stipend for each meeting they attend and reimbursement for mileage; and

WHEREAS, the stipend has been set at \$15.00 per meeting since the late 1980's and needs to be updated to coincide with current costs of doing business; and

WHEREAS, the District Manager of the Wayne County Soil and Water Conservation surveyed other regional Soil and Water Conservation Districts to determine the mode for the increase; and

WHEREAS, the Wayne County Soil and Water Conservation District is asking the County Board of Supervisors to approve the stipend to be re-set at \$30.00 per meeting based on the regional cost of other Soil and Water Districts and the increased value of time; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors approves the Wayne County Soil and Water Conservation District meeting stipend to be increased from \$15.00 to \$30.00 per meeting attended by the non-legislative Board Members effective for the 2014 calendar year and forward.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Smith.

Mr. Miller moved, seconded by Mr. Manktelow, that the resolution be amended by adding the following "RESOLVED" clause at the end of the resolution:

"RESOLVED, that the Soil and Water Conservation District Office will incur the entire cost of this fee within their 2014 budget; and county funding will not be used to pay for this unbudgeted expense."

Motion carried.

Upon roll call, the amended resolution was hereby adopted.

RESOLUTION NO. 051-14: DECLARING SOLE SOURCE MANUFACTURER AND VENDOR FOR CALIBRATION CART FOR THE CONSUMER AFFAIRS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the 2014 budget for the Consumer Affairs Department includes funding for a Calibration Cart; and

WHEREAS, the Calibration Cart will make the testing of liquid fuels dispensers more efficient; and

WHEREAS, only one manufacturer or vendor has been identified that provides this equipment; and

WHEREAS, the manufacturer, Seraphin Test Measure, is a direct marketer with no other distributors; and

WHEREAS, the Director of Weights and Measures has conducted online searches for similar equipment and found no other provider; and

WHEREAS, the Director of Weights and Measures has researched the availability of this item with the NY State Director of Weights and Measures and the Monroe County Director of Weights and Measures, both who have indicated they know of no other manufacturer or provider; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby declares Seraphin Test Measure, Rancocas, NJ as a sole source manufacturer/provider for Calibration Cart "5 Gallon Special 'J' VEP Prover, with Bottom Drain".

Mr. Colacino moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 052-14: AUTHORIZATION TO ENTER INTO MASTER AGREEMENT WITH WAYNE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

Mr. Spickerman presented the following:

WHEREAS, Wayne County Board of Supervisors and the Wayne County Industrial Development Agency have agreed that it is in the best interest of both parties, as well as businesses in Wayne County, for the Wayne County Economic Development and Planning Department (EDP) to provide services to the Wayne County Industrial Development Agency, and, in preparation for this consolidation, have made certain changes in staffing and office space; and

WHEREAS, the WCIDA will be housed in the same offices as the EDP and the Director and Deputy Director of the County Department will provide services to the WCIDA; and

WHEREAS, this arrangement will also allow the IDA and County to coordinate access to such things as: professional services offered by the County (e.g. GIS mapping), administrative and managerial services, office space, conference room, storage space, equipment, and supplies; and

WHEREAS, it is the intent of the County and the IDA to specify the services and equipment which will be offered by the County to the IDA, and what the cost of these items will be; now, therefore, be it

RESOLVED, resolved that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter in a Master Agreement with the Wayne County Industrial Development Agency, subject to the County Attorney's approval as to form and content.

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Hammond. Upon roll call, adopted.

RESOLUTION NO. 053-14: AUTHORIZATION TO TRANSFER BALANCES OF FUNDS AT THE END OF 2013 IN THE INDUSTRIAL DEVELOPMENT PROGRAM TO BE APPROPRIATED IN 2014

Mr. Spickerman presented the following:

WHEREAS, Wayne County funds the Industrial Site Development program which crosses fiscal years; and

WHEREAS, funds that were identified for Industrial Site Development Projects but were not expended in 2013 need to be added to the 2014 County Budget in the Industrial Site Development Fund; and

WHEREAS, the County closed these accounts out to Fund balance at the end of 2013; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$661,962.21 in funds from the Unappropriated General Fund Balance as follows:

A6326 - ECONOMIC DEVELOPMENT ADMINISTRATION:

\$661,962.21 to A6326.54553 Industrial Site Development

Mr. Manktelow moved the adoption of the resolution. Seconded by Mrs. Deyo. Upon roll call, adopted.

RESOLUTION NO. 054-14: AUTHORIZATION TO TRANSFER BALANCE OF FUNDS AT THE END OF 2013 IN THE ECONOMIC DEVELOPMENT ADMINISTRATION BUDGET TO BE APPROPRIATED IN 2014 TO THE INDUSTRIAL DEVELOPMENT SITE FUND

Mr. Spickerman presented the following:

WHEREAS, Wayne County funds the Economic Development Administration Budget including other direct expenses for special projects and planning; and

WHEREAS, it is the intention of the Wayne County Board of Supervisors, that funds that were identified for special projects and planning in the 2013 budget but were not expended in 2013 are to be added to the 2014 County Budget in the Industrial Site Development Fund; and

WHEREAS, the County closed these accounts out to fund balance at the end of 2013; now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$134,050 in funds from the Unappropriated General Fund Balance as follows:

A6326 - ECONOMIC DEVELOPMENT ADMINISTRATION:

(Appropriations)

\$134,050 to A6326.54553 Industrial Site Development

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Hammond. Upon roll call, adopted.

RESOLUTION NO. 055-14: AUTHORIZATION TO AMEND THE 2014 BUDGET TO CARRY OVER 2013 REMAINING BALANCES FOR HOFFMAN FOUNDATION AND PRESERVE NY GRANTS

Mrs. Crane presented the following:

WHEREAS, funds have been received by Wayne County from the Hoffman Foundation Grant and a Preserve NY Grant in 2009 and 2010 to provide funding for necessary Historical projects; and

WHEREAS, a balance of \$2,941.72 in the Hoffman Foundation grant and \$2,418.10 in the Preserve NY grant is available as of December 31, 2013 to complete the projects; now, therefore, be it

RESOLVED, that the County Treasurer is hereby directed to transfer \$5,359.82 from the unappropriated General Fund balance to the following accounts:

A7510 – County Historian

(Appropriations)

\$2,941.72 to .54484 Hoffman Foundation

\$2,418.10 to .54476 Preserve NY

Mr. Smith moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 056-14: AUTHORIZATION TO EXTEND CONTRACT WITH POMCO GROUP TO ADMINISTER WAYNE COUNTY'S SELF-INSURED WORKERS' COMPENSATION PLAN AND DISABILITY CLAIM ADMINISTRATION

Mrs. Crane presented the following:

WHEREAS, the Wayne County Board of Supervisors authorized a contract with POMCO Group (resolution 814-12) for the administration of workers' compensation and disability claims for the period March 1, 2013 – December 31, 2013; and

WHEREAS, said contract included two client-optional one-year renewal provisions for services to continue at the following fee schedule:

Workers' Compensation: \$83,500

Disability: \$14,850

and

WHEREAS, these rates represent the same monthly rate as the administration fees charged in 2013; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract with POMCO Group, P.O. Box 325, Syracuse, NY 13206 to administer the Wayne County Workers' Compensation Plan and Disability Plan for the one (1) year period January 1, 2014 through December 31, 2014.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 57-14: AUTHORIZE REQUEST FOR PROPOSALS FOR WORKERS' COMPENSATION THIRD-PARTY ADMINISTRATOR SERVICES

Mrs. Crane presented the following:

WHEREAS, the County relies on such services to administrator the self-insured workers' compensation plan; and

WHEREAS, the New York State Workers' Compensation Board has or will enforce mandatory electronic submission of new claims for all entities operating in New York State, with Wayne County's effective date being February 10, 2014; and

WHEREAS, the current Third-Party Administrator, POMCO Group, has indicated that it will discontinue its electronic input of Wayne County claims reporting data as of February 10, 2014, which will necessitate a significant and undesirable change in Wayne County's current method of reporting claims; and

WHEREAS, many other Third Party Administrators will continue to electronically input claims data for their municipal (county) clients when the New York State Workers' Compensation Board begins enforcing electronic claims reporting; and

WHEREAS, the County should begin the process of seeking a new third-party administrator; now therefore be it

RESOLVED, that the Self-Insurance Specialist be authorized and directed to issue a

Request for Proposals (RFP) for Workers' Compensation Third-Party Administrator Services subject to the County Attorney's approval as to form and content.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. LeRoy. Upon roll call, adopted.

RESOLUTION NO. 058-14: RESOLUTION SETTING SALARY FOR THE POSITION OF SENIOR PERSONNEL CLERK IN THE DEPARTMENT OF HUMAN RESOURCES

Mrs. Crane presented the following:

WHEREAS, the current Senior Personnel Clerk is returning to her previously held position of Payroll Clerk; and

WHEREAS, the current Payroll Clerk will move to the position of Senior Personnel Clerk on the same date; and

WHEREAS, the title of Senior Personnel Clerk is in the Managerial/Confidential group; and

WHEREAS, no salary schedule currently exists for the Management/Confidential employee group and the Board of Supervisors must establish a salary for the position; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby establishes a salary of \$32,879 for the position of Senior Personnel Clerk.

Mr. Smith moved the adoption of the resolution. Seconded by Mrs. Marini. Upon roll call, adopted.

RESOLUTION NO. 059-14: RESOLUTION SETTING WAGE FOR THE POSITION OF PERSONNEL CLERK PART-TIME IN THE DEPARTMENT OF HUMAN RESOURCES

Mrs. Crane presented the following:

WHEREAS, the position of Personnel Clerk Part-time has become vacant due to resignation; and

WHEREAS, the title of Personnel Clerk Part-time is in the Managerial/Confidential group; and

WHEREAS, no salary/wage schedule currently exists for the Management/Confidential employee group and the Board of Supervisors must establish an hourly wage for the position; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby establishes an hourly wage of \$14.33 for the position of Personnel Clerk Part-time.

Mr. Hammond moved the adoption of the resolution. Seconded by Mrs. Deyo. Upon roll call, adopted.

RESOLUTION NO. 060-14: ADOPTION OF THE WAYNE COUNTY NOTICE OF RIGHT TO PRIVACY

Mrs. Crane presented the following:

WHEREAS, the Compliance Committee has identified that the County must have a Notice of Right to Privacy; and

WHEREAS, a recommended notice was developed and reviewed by the Compliance Committee; and

WHEREAS, the Wayne County Compliance Committee recommends this notice for adoption by the Board of Supervisors; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby adopts the Wayne County Notice of Right to Privacy reflected herein:

**WAYNE COUNTY
NOTICE OF RIGHT TO PRIVACY**

Your Information. Your Rights. Our Responsibilities

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Wayne County is required by law to maintain the privacy of your medical information and to give you this notice of legal duties and privacy practices with respect to medical information about you. This notice may be revised at any time. Any revisions will be effective for past, present or future medical information we have about you. We are required to follow the terms of the most current notice and will post it in all sites where physical services are delivered. The County website will also include the most updated notice. You will be able to request a copy. In addition, each time you begin services or are admitted to our Agency, you will receive a copy of the notice. 164.520 (b) (1) (v) (A-C)

The Health Insurance Portability and Accountability Act (HIPAA) Privacy rule DOES NOT CHANGE the way you get services, or the privacy rights you have always had under federal and state laws. The Privacy rule adds some details about how you can exercise your rights.

ALL EMPLOYED, CONTRACT STAFF AND VOLUNTEERS WILL FOLLOW THIS NOTICE

What Information is Protected:

All information that we create or keep that relates to your health or care and treatment, including but not limited to your name, address, birth date, social security number, your medical information, your service or treatment plan, and other information (including photographs or other images) about your care in our programs, is considered protected information. In this Notice, we refer to protected information as protected health information or "PHI". We create and collect information about you and we keep a record of the care and services you receive through this agency. The information about you is kept in a record; it may be in the form of paper documents in a chart or on a computer. We refer to the information that we create, collect, and keep as a "record" in this Notice.

Your Rights.

When it comes to your health information, you have certain rights. This section explains your rights and some of our responsibilities to help you.

- **Inspect and copy** medical information (usually medical and billing records) that may be used to make decisions about your care. Request must be in writing to the attention of the Privacy Official. A fee of 75 cents per page may be charged for the cost of copying, mailing or other supplies associated with your request. We may deny your request to inspect and copy in certain limited circumstances. A denial will be issued in writing with instructions on how to request a review of the denial. You may request copies in paper format or in an electronic form such as a CD, portable device, or memory stick.
- **Request an amendment** if you feel that medical information we have about you is incorrect or incomplete. You have the right to request an amendment for as long as the information is kept by or for the Department. The written request must be submitted to Privacy Official/designee with a reason that supports your request. Your request for an amendment may be denied. You will receive the denial in writing with an explanation and instructions on how to appeal the denial decision.
- **Limit what we use or share.** You can ask us *not* to use or share certain health information for treatment, payment or our operations. We are not required to agree to your request, and we may say "no" if it would affect your care. If we do agree, we will comply with

your request unless the information is needed to provide you emergency treatment. A request for restrictions must be made in writing to the Director and must specify the information to be restricted, if restriction is for use and/or disclosure, and who the restriction applies to.

- **Limit disclosures** to insurers if you have paid for the service completely out of pocket. If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer. We will say “yes” unless a law requires us to share that information.
- **Request confidential communications**-You have the right to request that we communicate with you about medical matters in a certain way or at a certain location. Written request must be submitted to the Privacy Official/designee. We will not ask you the reason for your request. We will accommodate all reasonable requests. Your request must specify how or where you wish to be contacted.
- **Get a list of those with whom we've share information with** for reasons other than treatment, payment or health care operations. Requests must be in writing to the Privacy Official/designee and state a time period which may not be longer than six years or include dates prior to April 14, 2003. The list will be a paper copy and the first list you request within a 12 month period will be free. Additional lists may incur a cost. You will be notified of the amount involved to give you the opportunity to withdraw or modify your request before any costs are incurred.
- **Choose someone to act for you.** If you have given someone medical power of attorney or is someone is your legal guardian, that person can exercise your rights and make choices about your health information. We will make sure the person has this authority and can act for you before we take any action.
- **File a complaint if you feel your rights are violated.** If you believe that your HIPAA privacy rights have been violated, you have the right to complain without fear of reprisal or retaliation. Complaints can be made to the Complaints Officer/designee. (see below) Written complaints can also be made directly to the Office of Civil Rights. The Privacy Officer/designee will provide you with the appropriate address upon request.

• **Privacy Officer for Wayne County departments**

Public Health	Mental Health	Nursing Home	All other departments
Diane Devlin	Jim Haitz	Vicky Wirth	Ken Lauderdale
1519 Nye Road	1519 Nye Road	1529 Nye Road	9 Pearl St.
Suite 200	Suite 110	Lyons, NY 14489	Lyons, NY 14489
Lyons, NY 14489	Lyons, NY 14489	315-946-5673	315-946-5478
315-946-5749	315-946-5722		

- Or, you may contact the Director of Office for Civil Rights, U.S. Department of Health and Human Services, 200 Independence Avenue, S.W., Room 509F HHH Bldg., Washington, D.C. 20201, Secretary of the Department of Health and Human Services. You may call them at (877) 696-6775 or write to them at 200 Independence Ave. S.W., HHH Building Room 509H, Washington DC, 20201.
- You may file a grievance with the Office of Civil Rights by calling or writing Region II – US Department of Health and Human Services, Jacob Javits Federal Building, 26 Federal Plaza, Suite 3312, New York, New York 10278, Voice Phone (800) 368-1019, FAX (212) 264-3039, TDD (800) 537-7697.

All complaints must be submitted in writing. **You will not be penalized for filing a complaint.**

Your Choices.

For certain health information, you can tell us your choices about what we share. If you have a clear preference for how we share your information in the situations described

below, talk to us. Tell us what you want us to do, and we will follow your instructions.

In these cases, you have both the right and choice to tell us to:

- Share information with **family members and personal representatives** who are involved in your care if the information is relevant to their involvement and to notify them of your condition and location.
- Share information with **disaster relief organizations** that need to notify your family about your condition and location should a disaster occur.
- Contact you for **fundraising** purposes. We may disclose information to a charitable program that assists us in fundraising with your permission. You have the right to refuse or opt out if you previously agreed to communications regarding fundraising.

Note: If you cannot give permission due to an emergency, the Agency may release information in your best interest. We must tell you as soon possible after releasing the information.

In these cases we never share your information unless you give us written permission:

- For **marketing** of health- related services, we will not use your health information for marketing communications without your permission.
- Sale of your information.
- Most uses and disclosures of **psychotherapy** notes.

Our Uses and Disclosures.

How do we typically use or share your health information? We typically use or share health information in the following ways.

- **For Treatment:** To your doctor and for referrals, appointment reminders and coordination with programs that may be involved in your care such as friend or family member, labs, pharmacy, medical equipment provider, or meals on wheels.
- **For Payment:** To the insurance company. Copies of notes related to treatment and services you received may be required to accompany the bill.
- **For Health Care Operations:** To run the Department and to assess patient care such as reviewing our treatment and services and to evaluate the performance of staff in caring for you.

How else can we use or share your health information? We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes.

- **Help with public health and safety issues.** We can share health information about you for certain situations such as: preventing disease, helping with product recalls, reporting adverse reactions to medications, reporting suspected abuse, neglect or domestic violence and preventing or reducing a serious threat to anyone's health or safety.
- **Do Research,** if reviewed by an Independent Review Board
- **Comply with the law.** We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we are complying with federal privacy law.
- **Response to Organ and Tissue Donation Requests.** We can share health information about you with organ procurement organizations.
- **Work with Coroners, Medical Examiners and Funeral Directors.** For identification purposes, to determine cause of death or as necessary to carry out their duties.

- **Health Oversight Activities** – including audits, investigations, inspections, and licensure activities as required by State or Federal Mandate.
- To **prevent or lessen a serious and imminent threat** to your health and safety or someone else's.
- **Military and Veterans** - As required by military command authorities.
- **Workers compensation**- as required to comply with laws relating to workers compensation.
- To **correctional institutions** or **law enforcement officials** if you are an inmate and the information is necessary to provide you with health care, protect your health and safety or that of others, or for the safety of the correctional institution.
- To **governmental agencies that administer public benefits** if necessary to coordinate the covered functions of the programs.
- **Respond to lawsuits and legal actions.** We can share health information about you in response to a court or administrative order, or in response to a subpoena.

NOTE: Other regulations may restrict access to HIV/AIDS information, federally protected education records, and federally protected drug and alcohol information. Special authorizations or consent forms that will specify what information may be released and when are required.

For all other types of uses and disclosures not described in this Notice, the Agency will use or disclose information only with a written authorization signed by you that states:

- Who may receive the information
- What information is to be shared
- The purpose of the use or disclosure
- An expiration for the authorization.

Written authorizations are always required for the sale of PHI and use and disclosure for marketing purposes, such as agency newsletters and press releases.

Our Responsibilities.

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than described here unless you can tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you have changed your mind.

We may also disclose information to clinicians and other personnel for on-the-job training. We will share your health information with other Organization staff for the purposes of obtaining legal services from our attorneys, conducting fiscal audits, and for fraud and abuse detection and compliance through our Compliance Program. We may also disclose information to our business partners who need access to the information to perform administrative or professional services on our behalf.

Changes to this Notice:

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office and on our

website. In addition, we will offer you a copy of the revised notice at your next scheduled visit/encounter.

Mr. Smith moved the adoption of the resolution. Seconded by Mr. Hammond. Upon roll call, adopted.

RESOLUTION NO. 061-14: AUTHORIZING AMENDING RES. NO. 249-10 AGREEMENT FOR CLINICAL LABORATORY SERVICES

Mr. Groat presented the following:

WHEREAS, Newark Wayne Community Hospital provides clinical laboratory services to the residents of Wayne County Nursing Home; and

WHEREAS, it was necessary to amend the times of daily collection and process of specimens to better serve our residents; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized to approve and sign the addendum to the contract with Newark Wayne Community Hospital Laboratories effective December 21, 2013 to December 21, 2014 – subject to County Attorney approval as to form and context.

Mrs. Crane moved the adoption of the resolution. Seconded by Ms. Park. Upon roll call, adopted.

RESOLUTION NO. 062-14: AUTHORIZING A CONTRACT WITH ULTRAMOBILE IMAGING, INC. FOR MOBILE DIAGNOSTIC SERVICES AT THE WAYNE COUNTY NURSING HOME

Mr. Groat presented the following:

WHEREAS, the Wayne County Nursing Home desires to enter into an agreement with UltraMobile Imaging, Inc. to provide mobile diagnostic services at the Wayne County Nursing Home effective April 1, 2014 to March 31, 2015 and will automatically renew for additional one year terms; and

WHEREAS, the Nursing Home shall pay the Contractor for services performed on Nursing Home residents in accordance to the terms and conditions as set forth in the contract pursuant to the Medicare published fee schedule; and

WHEREAS, the Wayne County Nursing Home recommends exercising the termination clause and giving the current contractor, Mobilex, 60-day notice to take effect March 31, 2014; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract with UltraMobile Imaging, Inc. for the provision of mobile diagnostic services at the Wayne County Nursing Home effective April 1, 2014 to March 31, 2015 and will automatically renew for additional one year terms at a fee based on the terms and conditions as set forth in the contract pursuant to the Medicare published fee schedule. Subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the contract with Mobilex is to be terminated in accordance with the terms of the current contract with Wayne County effective March 31, 2014.

Ms. Park moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 063-14: AUTHORIZATION TO WRITE OFF UN-COLLECTABLE ACCOUNTS FOR THE WAYNE COUNTY NURSING HOME

Mr. Groat presented the following:

WHEREAS, the Wayne County Nursing Home has an allowance for Un-collectible Accounts; and

WHEREAS, after thorough review and collection efforts there is a remaining balance on eighty-eight (88) accounts for the years end 2007-2009, 2010, 2011, 2012, and 2013; and

WHEREAS, the uncollectable accounts were \$ 16,693.57 for year end 2007-2009; \$ 37,908.24 for year end 2010; \$ 82,170.88 for year end 2011; \$145,531.14 for year end 2012; \$ 14,568.45 for year end 2013; and

WHEREAS, the Wayne County Nursing Home has determined that the eighty-eight (88) accounts with remaining balances are un-collectible from any payer source; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Wayne County Nursing Home to write off said eighty-eight (88) accounts totaling \$ 296,872.28.

Mr. Hammond moved the adoption of the resolution. Seconded by Ms. Park. Upon roll call, adopted.

RESOLUTION NO. 064-14: AUTHORIZATION TO SET PRIVATE PAY ROOM RATES FOR THE WAYNE COUNTY NURSING HOME

Mr. Groat presented the following:

WHEREAS, the Wayne County Nursing Home sets private pay room rates; and

WHEREAS, after thorough review the semi-private and private room and board rates for long term care and respite continue as approved for 2013; and

WHEREAS, a new rate will be set for room and board in the 24 beds designated for rehabilitation stays regardless of room type and this change will require giving all current residents a 30-day notice; now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the Wayne County Nursing Home to continue the semi-private and private room and board rates for long term care and respite at \$340.00/day for semi-private rooms and \$370.00/day for private rooms and to set the room and board rate in the 24 beds designated for rehabilitation stays regardless of room type for \$475.00/day plus charges for services billable to third party insurances effective March 1, 2014 (inclusive of cash receipts assessment tax).

Ms. Park moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 065-14: AUTHORIZATION TO ACCEPT COLA FUNDING FROM THE NYSDOH FOR THE LEAD POISONING PREVENTION PROGRAM

Mr. Groat presented the following:

WHEREAS, Wayne County Public Health (WCPH) currently holds a contract with the New York State Department of Health (NYSDOH) to perform Lead Poisoning Prevention Program activities; and

WHEREAS, WCPH has received notice of a Cost of Living Adjustment (COLA) award of \$2,929 and WCPH has identified qualified expenditures for claiming; now, therefore, be it

RESOLVED that the Director of WCPH is hereby authorized to certify and claim the Lead Poisoning Prevention Program COLA amount of \$2,929 for identified qualified expenditures.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 066-14: AUTHORIZATION TO ACCEPT COLA FUNDING FROM THE NYSDOH FOR THE CHILDREN WITH SPECIAL HEALTH CARE NEEDS PROGRAM

Mr. Groat presented the following:

WHEREAS, Wayne County Public Health (WCPH) currently holds a contract with the New York State Department of Health (NYSDOH) to perform activities for the Children with Special Health Care Needs (CSHCN) program; and

WHEREAS, WCPH has received notice of a Cost of Living Adjustment (COLA) award of \$1,664 and WCPH has identified qualified expenditures for claiming; now, therefore, be it

RESOLVED that the Director of WCPH is hereby authorized to certify and claim the Children with Special Health Care Needs program COLA amount of \$1,664 for identified qualified expenditures.

Mr. Manktelow moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 067-14: AUTHORIZATION FOR WAYNE COUNTY PUBLIC HEALTH TO

SIGN MEMORANDUM OF UNDERSTANDING WITH CORNELL COOPERATIVE OF WAYNE COUNTY

Mr. Groat presented the following:

WHEREAS, Cornell Cooperative Extension (CCE) has received grant funding for a Neighborhood Health Improvement Project and wishes to have Wayne County Public Health (WCPH) assist with the community asset assessment within the Clyde - Savannah communities; and

WHEREAS, WCPH has identified a Public Health Educator who is experienced and qualified to assist CCE with the community asset assessment; and

WHEREAS, CCE wishes to reimburse WCPH for 25% of the PH Educators time for the period of December 1, 2013 – November 30, 2014 at an amount of \$18,703, which includes wages, fringe benefits, travel and supplies; now, therefore, be it

RESOLVED that the Director of WCPH is hereby authorized to sign the Memorandum of Understanding with CCE of Wayne County for the period of December 1, 2013 to November 30, 2014 for reimbursement 25% of a PH Educator's time to conduct a community asset assessment, for an amount not to exceed \$18,703, subject to the approval of the County Attorney as to form and content.

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 068-14: AUTHORIZATION TO SIGN AN EPICCARE LINK ACCESS AGREEMENT BETWEEN WCPH AND ROCHESTER GENERAL HEALTH SYSTEM

Mr. Groat presented the following:

WHEREAS, Wayne County Public Health (WCPH) is authorized by Public Health Law, Part 39, Subpart 40-2.22 to conduct communicable disease surveillance and timely investigations; and

WHEREAS, WCPH wishes to have access to EpicCare Link to view individuals records, within the Rochester General Health System, whom have contracted a communicable disease for timely verification and investigation of such disease; and

WHEREAS, the Rochester General Health System will provide EpicCare Link Access training to identified WCPH individuals; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to sign the EpicCare Link Access Agreement with the Rochester General Health System to allow Wayne County Public Health view only access to medical records of individuals whom have contracted a communicable disease in order to perform timely surveillance and investigation as per PH Law, Part 39, Subpart 40-2.22, subject to the approval of the County Attorney as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

RESOLUTION NO. 069-14: AUTHORIZATION TO SIGN CONTRACT AMENDMENT WITH THE NYSDOH RABIES CONTROL PROGRAM

Mr. Groat presented the following:

WHEREAS, Wayne County Public Health (WCPH) currently contracts with the New York State Department of Health (NYSDOH) to perform Rabies control activities; and

WHEREAS, WCPH has received notice from the NYSDOH Rabies Control Program that the current contract award amount for the period of April 1, 2013 to March 31, 2014 will be reduced by \$910.36 this contract year, for a total amount not to exceed \$15,412.50; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the amended contract between WCPH and the NYSDOH Rabies Control Program for the period of April 1, 2013 to March 31, 2014, indicating acknowledgement of the contract award reduction of \$910.36, to a new total amount not to exceed \$15,412.50, subject to the approval of the County Attorney as to form and content.

Mr. Manktelow moved the adoption of the resolution. Seconded by Ms. Park. Upon roll call, adopted.

RESOLUTION NO. 070-14: AUTHORIZATION TO DECLARE EQUIPMENT FOR SURPLUS AND DISPOSAL

Mr. Groat presented the following:

WHEREAS, Wayne County Public Health (WCPH) wishes to surplus and dispose of the following pieces of equipment:

Surplus

- Model BEM530 Brother Business Class Typewriter, SN# B88897595, good working condition

Disposal

- Model C2693A HP Deskjet 1220C printer, SN# SG1B01300T, poor, unreliable working condition

now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to surplus a Brother Typewriter, SN # B88897595 and dispose of a HP Deskjet printer, SN # SG1B01300T as per the Wayne County Equipment Disposition policy.

Mrs. Crane moved the adoption of the resolution. Seconded by Ms. Park.

Mr. Groat moved, seconded by Mr. Manktelow, that the resolution be amended by adding one (1) Bissell vacuum cleaner, Model 35129, ID#02930, to the list for disposal as it is not in good working order.

Motion carried.

Upon roll call, Chairman Hoffman declared the amended resolution adopted.

RESOLUTION NO. 071-14: AUTHORIZATION TO EXECUTE 2014 PRE-TRIAL DIVERSION AND HOMELESS PROGRAM CONTRACT RENEWALS

Mr. Manktelow presented the following:

WHEREAS, Wayne County Department of Aging and Youth contracts with Wayne Pre-Trial Diversion to provide homeless and court ordered diversion services to Wayne County youth; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Wayne Pre-Trial Services, Inc., for the operation of a Pre-Trial Diversion Program and a Homeless Youth Program for Wayne County Youth. The funding is contingent on OCFS 2014 final funding allocations. The contract period is January 1, 2014 through December 31, 2014, in an amount not to exceed \$103,744 to be derived from the following sources:

County Tax Revenues	\$71,715	
State Aid Reimbursement (to County)	6,622	(YDDP)
State Aid Reimbursement (to County)	6,551	(SDPP)
State Aid Reimbursement (to County)	<u>18,856</u>	(RHY-II)
TOTAL	\$103,744	

and be it further

RESOLVED, that the County shall pay the contractor the sum of \$17,294 in January 2014 and the sum of \$8,645 in each of the months February-November 2014.

Mr. LeRoy moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 072-14: AUTHORIZATION TO EXECUTE 2014 CONTRACT RENEWAL

FOR DIETITIAN SERVICES

Mr. Manktelow presented the following:

WHEREAS, NY State Office for the Aging requires all congregate and home delivered meals meet 1/3 of the RDA compliance standards; and

WHEREAS, The Department of Aging and Youth contracts with Geraldine Morse, RD to provide 10 hours of dietitian services per week to meet those compliance standards and to provide nutrition counseling to the elderly that have been assessed nutritionally at risk; now, therefore, be it

WHEREAS, the terms and conditions of this contract will remain the same as in 2013 and the hourly rate will be \$39.33 per hour; and

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Geraldine Morse, RD., for the period of January 1, 2014 through December 31, 2014, to provide the required dietary services at the hourly rate of \$39.33; and be it further

RESOLVED, that the total of all payments shall not exceed \$18,900, plus mileage at a current rate; and be it further

RESOLVED, that approval and funding is contingent on NYSOFA 2014 final funding allocations.

Mr. Groat moved the adoption of the resolution. Seconded by Ms. Park. Upon roll call, adopted.

RESOLUTION NO. 073-14: AUTHORIZATION TO EXECUTE A VOLUNTEER AGREEMENT FOR APRYLLE DEASEY TO PROVIDE SENIOR NUTRITION PROGRAM SERVICES UNDER THE DIRECTION OF THE DEPARTMENT'S REGISTERED DIETITIAN

Mr. Manktelow presented the following:

WHEREAS, the Department of Aging and Youth has been approach by Dietitian Aprylle Deasey to volunteer her services with the Senior Nutrition Program to gain work related experience under the direct supervision of the Department's contracted dietitian; and

WHEREAS, the Dietitian and Nutrition Coordinator have interviewed Ms. Deasey and agree that she is a viable volunteer candidate to assist with nutrition education programs under the appropriate supervision; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors, subject to the County Attorney's approval as to form and content, is hereby authorized to sign a volunteer agreement for a Aprylle Deasey to provide volunteer nutrition services from the period of Jan 2014 through December 2014.

Ms. Park moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 074-14: AUTHORIZATION TO EXECUTE CONGREGATE NUTRITION SITE CONTRACTS FOR 2014

Mr. Manktelow presented the following:

WHEREAS, The Department of Aging and Youth provides congregate meals in six senior centers in Wayne County and is requesting renewal of the congregate meal contracts/rental agreements for 2014; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors to is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, the following Congregate meal site contracts for the period of January 1, 2014 through December 31, 2014. The funding is contingent on NYSOFA 2014 final funding allocations.

- Town of Ontario \$6,200 annually
- Village of Newark \$3,975 annually
- St. John's Catholic Church, Clyde, NY \$285 per month
- Faith United Methodist Church, Wolcott \$400 per month

- Village of Palmyra \$100 per month
Ms. Park moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, adopted.

RESOLUTION NO. 075-14: AUTHORIZATION FOR 2014 CONTRACT RENEWAL WITH GENESEE REGION HOME CARE OF ONTARIO COUNTY, INC.

Mr. Manktelow presented the following:

WHEREAS, The Department of Aging and Youth contracts with Genesee Region Home Care of Ontario County, Inc. for the provision of non-medical, in-home services and non-institutional respite services for clients assessed eligible by the department; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Genesee Region Home Care of Ontario County, Inc., for the period of January 1, 2014 through December 31, 2014, for non-medical, in-home Services and non-institutional respite services; and be it further

RESOLVED, that the terms and conditions of this contract remain the same as in 2013, accept will reflect the 2014 rates for services of Personal Care Aide (PCA) I be \$23.47 and PCA II be \$23.50; and be it further

RESOLVED, the funding is contingent on NYSOFA 2014 final funding allocations.

Ms. Park moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 076-14: AUTHORIZATION TO CONTRACT WITH WAYNE AREA TRANSPORTATION FOR 2014 FOR VETERANS TRANSPORTATION

Mr. Manktelow presented the following:

WHEREAS, the Veterans Service Agency, has received a contract renewal from Wayne Area Transportation (WATS) reflecting an increase of per rider charge from \$10 one way or from \$20 round trip; and

WHEREAS, the purpose of the contract is for WATS to provide transportation for Veterans to and from the Canandaigua Veterans Center; and

WHEREAS, the contract between Wayne Area Transportation and Wayne County Veterans Service Agency shall run from January 1, 2014 and December 31, 2014; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the contract reflecting the per rider charge of \$10 one-way and \$20 round trip for a period of one year and otherwise with the same terms and conditions as in the 2013 contract, subject to the review of the County Attorney as to form and content.

Mr. Groat moved the adoption of the resolution. Seconded by Ms. Park. Upon roll call, adopted.

RESOLUTION NO. 077-14: AUTHORIZE AGREEMENT WITH ROCHESTER GENESEE REGIONAL TRANSPORTATION AUTHORITY/WAYNE AREA TRANSPORTATION SERVICES (RGRTA/WATS) FOR ON-DEMAND TRANSPORTATION SERVICES

Mr. Manktelow presented the following:

WHEREAS, Wayne County is required to meet participation rates or face possible fiscal penalties as a consequence specified by the Federal Deficit Reduction Act of 2005 and New York State statute; and

WHEREAS, one of the major barriers to work/work readiness participation is the lack of transportation; and

WHEREAS, New York State has provided, through the Office of Temporary and Disability Assistance, Community Solutions to Transportation (CST) monies to counties in the

past but now is not providing monies to Wayne County Department of Social Services (DSS); and

WHEREAS, RGRTA has been allocated CST monies by New York State in the past but is no longer receiving them; and

WHEREAS, Wayne DSS is able to use TANF funds to offset local costs for this service; and

WHEREAS, WATS is able to use Job Access Reverse Commute (JARC) funds to offset local costs; and

WHEREAS, WATS has provided timely and effective service in the past; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with the RGRTA/WATS, subject to review by the County Attorney, for the provision of on-demand services to Wayne DSS clients for an amount not to exceed \$165,550 for the time period 1/1/14 – 12/31/14.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Smith. Upon roll call, adopted.

RESOLUTION NO. 078-14: AUTHORIZATION TO SIGN AGREEMENT WITH CHILD CARING INSTITUTION HILLSIDE CHILDREN'S CENTER FOR CHILDREN'S SERVICES INC.

Mr. Manktelow presented the following:

WHEREAS, the Wayne County Department of Social Services (DSS) needs to place children in child caring institutions, at times, to promote their health and safety; and

WHEREAS, payment for these services is not determined by the county but is dictated by New York State; and

WHEREAS, it has been the practice of DSS to have in place contracts with various child caring institutions to facilitate a child's placement on a timely basis; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to execute an agreement with Hillside Children's Center for Children's Services, Inc., for the time frame 7/1/13-6/30/14 for the purchase of foster care for children, subject to the County Attorney's approval as to form and content for an amount not to exceed \$500,000.00.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Marini. Upon roll call, adopted.

RESOLUTION NO. 079-14: AUTHORIZATION FOR SOCIAL SERVICES DEPARTMENT TO ABOLISH ONE FULL TIME STENOGRAPHIC SECRETARY POSITION AND CREATE ONE FULL TIME SECRETARY TO THE COMMISSIONER OF SOCIAL SERVICES POSITION

Mr. Manktelow presented the following:

WHEREAS, the person in the position of Stenographic Secretary has now retired; and

WHEREAS, the position of Stenographic Secretary is no longer a viable title in Wayne County Civil Service; and

WHEREAS, the Stenographic Secretary acted as the Confidential Secretary to the Commissioner of Social Services; and

WHEREAS, the Commissioner of Social Services needs a highly qualified individual to perform the duties previously provided by the Stenographic Secretary; now, therefore, be it

RESOLVED, that the exempt position of Stenographic Secretary (Position Code 51081) is hereby abolished; and be it further

RESOLVED, upon the recommendation of the Director of Human Resources that the exempt position of Secretary to the Commissioner of Social Services (Position Code 51178) is hereby created at a salary of up to \$36,640; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget amendment:

A6010 DSS Administration

(Appropriations)

\$37,622 from 51081 Stenographic Secretary

\$37,622 to 51178 Secretary to the Commissioner of Social Services

Ms. Park moved the adoption of the resolution. Seconded by Mr. Miller. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

OTHER BUSINESS

Mrs. Crane moved, seconded by Mr. Colacino that four (4) resolutions be allowed on the floor under Other Business. Motion Carried.

RESOLUTION NO. 080-14: AUTHORIZATION TO CREATE AND FILL THE POSITION OF NURSE PRACTITIONER FOR THE WAYNE COUNTY JAIL MEDICAL UNIT

Mr. LeRoy presented the following:

WHEREAS, the Wayne County Sheriff's Office has had a physician and physician assistant on its Jail Medical Staff since August 2011 (Resolution No. 522-11); and

WHEREAS, the physician assistant is resigning to take a position with the US Department of Homeland Security in Washington, D.C.; and

WHEREAS, in the course of its regular daily business, the Sheriff's Office relies on the services and expertise of a properly registered physician and physician assistant or nurse practitioner to provide medical services to inmates incarcerated in the Jail, as mandated by the NYS Commission of Correction Minimum Standards; and

WHEREAS, the Sheriff is requesting to add the position of nurse practitioner and fill the position at the currently budgeted physician assistant rate of up to \$75.00 per hour, for up to 12 hours per week; and

WHEREAS, said nurse practitioner will work in conjunction with the current jail physician; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes the creation of the position of nurse practitioner at the Wayne County Jail, at a rate of up to \$75.00 per hour, for up to 12 hours per week, at no additional cost to the County; and be it further

RESOLVED, that the Sheriff is hereby authorized to immediately fill such nurse practitioner position; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following budget modification.

A3150 Jail

(Appropriations)

\$46,800 from 51527 Physician Assistant

\$46,800 to 51529 Nurse Practitioner PT

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Deyo. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 081-14: AUTHORIZATION TO PURCHASE OFFICE EQUIPMENT FOR DISTRICT ATTORNEY AND TRANSFER FUNDS

Mr. LeRoy presented the following:

WHEREAS, the District Attorney handles sensitive financial and confidential information that should be properly destroyed if printed; and

WHEREAS, the District Attorney's current paper shredder not functioning and is not repairable; now, therefore, be it

RESOLVED, that the District Attorney is hereby authorized to purchase one paper shredder which will be procured in accordance with the County purchasing procedures, and not at a cost not to exceed \$350.00; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2014 County Budget as follows:

A1165 District Attorney

(appropriations)

\$350.00 from .54150 Office Supplies

A1165 District Attorney

(appropriations)
\$350.00 to .52200 Office Equipment

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Colacino. Upon roll call, adopted.

RESOLUTION NO. 082-14: AUTHORIZATION TO APPOINT MEMBERS TO THE REGIONAL FISH AND WILDLIFE MANAGEMENT BOARD

Mr. Spickerman presented the following:

WHEREAS, pursuant to Section 11-0501 of the Environmental Conservation Law, this Board oversees a cooperative program for purposes of obtaining privately-owned or leased lands and waters of the State, practices of fish and wildlife management, which will preserve and develop fish and wildlife resources of the State and improve access to them for recreational purposes; and

WHEREAS, Bob Sergeant and Jay Frind have expressed an interest in becoming the Sportsmen Representatives on the Regional Fish and Wildlife Management Board; now, therefore, be it

RESOLVED, that the following individuals are hereby appointed to the Regional Fish and Wildlife Management Board, for two-year terms ending December 31, 2015:

Bob Sergeant (Sportsman)
6867 Maxwell Road
Sodus, NY 14551

Jay Frind (Sportsman Alternate)
5714 Decker Road
Newark, NY 14513

and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the appropriate County and State Officials.

Mr. Miller moved the adoption of the resolution. Seconded by Mr. Manktelow. Upon roll call, adopted.

RESOLUTION NO. 083-14: AUTHORIZATION TO SUBMIT INDIGENT LEGAL SERVICES GRANT REQUEST

Mr. LeRoy presented the following:

WHEREAS, Wayne County has been notified of the latest round of Indigent Legal Services grant opportunities; and

WHEREAS, the grant proceeds must be utilized to improve indigent legal defense representation; and

WHEREAS, the grant deadline is January 31, 2014; and

WHEREAS, the Public Defender, County Attorney, Assigned Counsel Administrator, and the County Administrator have met to review potential opportunities for this round of funding; and

WHEREAS, the total amount available over three years for Wayne County is \$247,713.00; and

WHEREAS, the grant request will include proposed funding for an Adult Pre-Trial Diversion Counselor at Wayne Pre-Trial Services, enhanced training for the Public Defender's Office, replacement of the automobile assigned to the Investigator in the Public Defender's Office, renovation and/or relocation of the Public Defender's Office, purchasing an evidence locker for the Public Defender, Law Student Intern at Public Defender's Office; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors, County Administrator, and Public Defender are authorized to submit the grant request referenced herein.

Mr. Hammond moved the adoption of the resolution. Seconded by Mr. Colacino. Upon

roll call, adopted.

SCHEDULED BUSINESS:

Jim Marquette, County Administrator informed Board Members that all staff within the Court House will be relocated during the asbestos abatement project taking place in the building at 26 Church Street this winter/spring. Deputy Superintendent of Public Works, Scott Kolczynski, discussed the need for this move; and the cost it would save during the abatement project to temporarily relocate all staff members. Staff will then be relocated back into the building following the abatement project; and will be present during the TRANE energy project, scheduled to follow the abatement project. This phase of the project will last for approximately eight weeks, with the building totally vacated by the first of March. Mr. Kolczynski said this should allow the abatement contractor full access to the structure and expedite the process of asbestos removal. The contract between the County and the contractor will have a specific time frame of 45 days. The proposal is for the Board of Supervisors and County Attorney's Offices to be relocated to the Public Safety Building, while the Human Resources, County Auditor and Public Defender's Offices will be relocated to the 16 William Street Building. Mr. Marquette stated the space study being done at the 16 William Street Building will be utilized to see if the Public Defender's Office can permanently move to that area. If relocated to the William Street Building, the Public Defender's Department would have a private building entrance for security reasons. This information was review in additional detail during last week's Public Works Committee meeting.

The Board Meetings for March and April will possibly be held at the Ohmann Theatre, located on William Street within the village, with the monthly committee meetings to be held in the first floor conference room at the Public Safety Building. Details will be posted and distributed as decisions are finalized.

RECESS:

Chairman Hoffman announced that the Board would take a break at 9:45 a.m. for a photo opportunity of the 2014 Wayne County Board of Supervisors.

REGULAR SESSION

The Board resumed regular session at 10:00 a.m. for a presentation of the compensation plan for the managerial and confidential employees group.

Charles Dye, Director of the Human Resources Department gave a brief introduction of the Board's intentions of seeking proposals for salary and wage analysis services last year.

The Wayne County Managerial and Confidential Employees Group include department heads, supervisors, single contributors, and confidential support staff. These employees are covered by New York State Civil Service law; however, these employees are not represented by any union.

Ronni Travers, President - Public Sector HR Consultants LLC, gave a presentation regarding the compensation plan for managerial and confidential employee groups of the County. Charles Dye, Human Resource Director for the County, noted there were many elements to this study; and each Supervisor was presented with a copy.

Job evaluations/questionnaires were done on all involved employees. Department Heads and/or immediate supervisors reviewed the information of their staff. Public Works Consultants conducted one-on-one interviews with all staff. They also reviewed existing job descriptions for these positions. In seeking salary comparisons for this section of County staff, Public Works Consultants performed an external competitiveness salary review with surrounding counties; those counties that were of similar size and/or structure to Wayne County were selected. Their employee review took into consideration education, skills, responsibility and complexity of their supervision and leadership. Their review allowed them to develop a salary structure that listed

both, minimum, mid-point and maximum salaries set for each evaluated position. The ideal was to have staff at the mid-point area. Public Works Consultants then compared their finding to the actual County payroll and developed a comp-ratio to show what employees are earning compared to the mid-point.

Ms. Travers said the information she presented is to be used as a guideline for the County and to assist in making economic and emotion salary decisions. Their report found several employees paid below the minimum and only one position paid above the maximum. Public Works Consultants have guidelines they can provide to County administration on how to implement salary changes. Ms. Travers stated the need to educate staff on what went into this review and have communication with department heads on not only their positions, but pertinent staff. At this time, Wayne County does not have a performance program; this will need to be developed. Ms. Travers said she would like to see this developed by March 1st. She stated any staff member who is conducting an appraisal should be trained in this action. It was recommended performance reviews be completed by July 1st and that informal performance reviews occur with staff throughout the year. Supervisor Groat questioned why a new set of performance standards has to be developed, questioning if other counties already have standards in place that could be utilized. Merit pay increases can be based on performance and implemented in the 2016 County budget. County Administrator James Marquette said the County has a lot of work to do to finalize this project.

ADJOURNMENT

A "Committee of the Whole" meeting is scheduled for 10:00 a.m. on Wednesday, January 22, 2014 for a presentation of the 911 Consultants Study for space requirements and location and technology options and staffing. This is an open meeting; however, there will be no provision for public commentary.

The February Board Meeting has been scheduled for Thursday, February 20, 2014 at 9:00 a.m.

Mr. LeRoy moved, seconded by Ms. Park, that the board adjourn at 10:44 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors
