

2nd Day
Tuesday, January 15, 2019
9:00 a.m.

The regular meeting of the Board of Supervisors was held in their chambers in the Court House, Chairman LeRoy presiding.

The Pledge of Allegiance was led by Supervisor Spickerman, followed by Chairman LeRoy giving the invocation.

Upon roll call, all Supervisors were present.

County Administrator Richard House and County Attorney Daniel Connors were also present this morning.

APPROVAL OF MINUTES:

Mrs. Crane moved, seconded by Mr. Kolczynski, to waive the reading of the minutes of the previous meeting and approve them as distributed. Upon roll call, carried.

COMMUNICATIONS:

The Chairman requested a motion to waive the reading of the following communications received and to approve them as listed below:

A copy of the Sheriff's Office Cash Receipts Report dated December 31, 2018 totaling \$14,412.12 was received.

A copy of an Application for Real Property Tax Exemption on Form RP-412-a with attached PILOT agreement was received from the Wayne County Industrial Development Agency for Hollygrove Solar, LLC - 2018 Project, dated January 3, 2019, for property located within the Town of Wolcott.

A copy of certified Resolution No. 330-2018, entitled, 'Resolution Calling for New York State Legislative Action to Classify as Controlled Substances Certain Fentanyl "Analogues" that are responsible for Opioid Overdose Deaths', was received from the Orange County Legislature.

A copy of the County Auditor's accounts payable report for monthly utilities, miscellaneous payments including the December 2018 warrant for accounts payables, totaling \$4,284,618.27 was received and filed.

Mr. Verkey moved, seconded by Mr. Miller that the communications received and filed. Motion carried.

INTRODUCTION:

Chairman LeRoy took this opportunity to introduce and welcome Ms. La'retta Castro, the Director of the Wayne County Regional Land Bank.

PRIVILEGE OF THE FLOOR:

Chairman LeRoy opened the floor at this time for members of the public to address the Board of Supervisors regarding items listed on the agenda for action.

There was no public comment for agenda items this morning.

REGULAR BUSINESS

RESOLUTION NO. 013-19: AUTHORIZATION TO AMEND BUDGET FOR WILLIAM STREET RENOVATION PROJECT

Mrs. Pagano presented the following:

WHEREAS, the Wayne County Board of Supervisors adopted Resolution No. 417-18 establishing the project account to renovate the County office building located 16 William Street through the use of General Fund Unassigned Fund Balance; and

WHEREAS, the Wayne County Board of Supervisors has subsequently adopted Resolution No. 573-18 authorizing the issuance of \$6,550,000.00 in Serial Bonds to fund the project; and

WHEREAS, the H1933 budget needs to be amended to reflect the issuance of bonds and to return the original appropriation of fund balance back to the County General Fund; now, therefore, be it

RESOLVED, that the County Treasurer is authorized to transfer \$6,500,000 from the H Fund Capital Project Account to the County's general fund; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

H1933 Building Renovation Projects

(Revenues)

\$6,550,000.00 to .45710-B4REV Serial Bonds

\$6,500,000.00 from .45031-B4REV Interfund Transfer

\$ 50,000.00 to .54600-B4REV Misc (Closing Cost)

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 014-19: AUTHORIZATION TO PURCHASE TYLER SECURE SIGNATURE SYSTEM AND AMEND BUDGET

Mrs. Pagano presented the following:

WHEREAS, the County uses the MUNIS accounting software for financial management and MUNIS is owned by Tyler Technologies; and

WHEREAS, MUNIS provides the County with the ability to print checks with official signatures on them via a secured signature system which has been in place since 2006 when MUNIS was implemented; and

WHEREAS, when ordering new USB keys for this system errors occurred causing checks to print incorrectly and IT has recommended replacing the system; now, therefore, be it

RESOLVED, that IT and the County Treasurer's office are authorized to purchase a replacement Tyler Secure Signature System with 2 keys at the quoted prices of \$1,650.00; and be it further

RESOLVED, that the County Treasurer is authorized to amend the 2019 County Budget and 2019 Equipment Addendum as follows:

A1325 County Treasurer

\$1,650.00 from .54150 Office Supplies

\$1,650.00 to .52201 Computer Equipment

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 015-19: AUTHORIZATION TO PURCHASE PARCEL HISTORY SOFTWARE APPLICATION SERVICES FROM SYSTEMS DEVELOPMENT GROUP FOR THE IT DEPARTMENT

Mrs. Pagano presented the following:

WHEREAS, the County currently uses the program TXMI developed by the IT department over ten years ago to record transfers of title and keep the history of ownership of Wayne County parcels; and

WHEREAS, the current software is now found to not be compatible with recent changes in operating systems of new computers; and

WHEREAS, the current software is used by multiple departments and the public and a replacement is necessary; and

WHEREAS, Systems Development Group has developed a solution used by many counties in New York State for the following cost

Year one -\$9800

Year two through five- \$5200 per year

Total cost five year commitment -\$30,600

and

WHEREAS, the purchase is contingent on the approval of the purchasing clerk in accordance with the county's purchasing policy; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Systems Development Group to purchase their parcel history application for a total five year cost of \$30,600.

Mr. Groat moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 016-19: AUTHORIZATION TO APPOINT MEMBER TO THE WAYNE COUNTY REGIONAL LAND BANK BOARD OF DIRECTORS

Mrs. Pagano presented the following:

WHEREAS, Brian Manktelow is no longer available to serve on the Wayne County Regional Land Bank Board of Directors as a County Supervisor Representative; and

WHEREAS, Supervisor Ken Miller has agreed to serve in this capacity; now, therefore, be it

RESOLVED, that Palmyra Town Supervisor Ken Miller is hereby appointed to the Wayne County Regional Land Bank Board of Directors, filling the vacancy for the remainder of that two-year term, expiring December 31, 2019.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Robusto.

Mrs. Crane moved, seconded by Mr. Groat, to amend the resolution by adding an additional member, Sandy Pagano from the Town of Macedon, as follows:

"AUTHORIZATION TO APPOINT MEMBERS TO THE WAYNE COUNTY REGIONAL LAND BANK BOARD OF DIRECTORS

WHEREAS, Brian Manktelow and Patrick Schmitt are no longer available to serve on the Wayne County Regional Land Bank Board of Directors as County Representatives; and

WHEREAS, Supervisors Ken Miller and Cassandra Pagano have both agreed to serve for the remainder of their terms; now, therefore, be it

RESOLVED, that Palmyra Town Supervisor Ken Miller and Macedon Town Supervisor Cassandra Pagano are hereby appointed to the Wayne County Regional Land Bank Board of Directors, filling the vacancies for the remainder of those two-year terms, expiring December 31, 2019".

Motion carried.

Upon roll call, Chairman LeRoy declared the amended resolution adopted.

RESOLUTION NO. 017-19: AUTHORIZATION TO APPLY FOR PUBLIC SAFETY GRANT PROGRAMS FOR WAYNE COUNTY EMERGENCY MANAGEMENT

Mr. Verkey presented the following:

WHEREAS, Wayne County is eligible to apply for funding annually under the following grant programs for the Office of Emergency Management Services:

- Cyber Security Grant Program – no local match
- Critical Infrastructure Grant Program – no local match
- Statewide Interoperable Communication Grant – no local match
- Statewide Homeland Security Grant – no local match
- Hazmat Grant – no local match
- Public Safety Answering Point Grant – no local match

- Emergency Management Performance Grant (LEMPG) – 50% match (defers salary cost); and

WHEREAS, after notification of availability, NYS has historically provided lead times of less than four weeks for grant application, resulting in the need for late submissions to Committee, Rule 14 or Other Business Resolutions; and

WHEREAS, Wayne County Emergency Management has historically participated in the above mentioned grant programs; and

WHEREAS, these grant programs help minimize local taxpayer impact; now, therefore, be it

RESOLVED, the Director of Emergency Management or his designee is hereby authorized to apply for the above mentioned grant programs as the opportunities are presented during the year 2019; and be it further

RESOLVED, that this authorization is contingent upon match requirements remaining as stated above; and be it further

RESOLVED, that approval by the Wayne County Board of Supervisors continues to be required for acceptance of said grants and expenditure of funds.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 018-19: AUTHORIZATION TO ADOPT A COUNTYWIDE DHSES GRANT MANAGEMENT POLICY

Mr. Verkey presented the following:

WHEREAS, Wayne County was recently subject to a routine audit of its grant records by the Division of Homeland Security and Emergency Services (DHSES) Fiscal Monitoring Unit; and

WHEREAS, the state auditor recommended the County adopt a formal grant management policy regarding handling procedures for State and Federal grants which the DHSES administrates; and

WHEREAS, a grant management policy which illustrates internal control processes is required by 2 CFR 200; now, therefore, be it

RESOLVED, that the Board of Supervisors adopts the following grant management policy effective 2/1/2019:

**WAYNE COUNTY DIVISION OF HOMELAND SECURITY
AND EMERGENCY SERVICES (DHSES)
GRANT MANAGEMENT POLICY**

- Policy:** Homeland Security Grant Administration Guidelines.
- Purpose:** To create a formal guideline for the handling of Homeland Security grant funds. This guideline is designed to provide a process of applying for, receiving and administering grant funding awarded by the Division of Homeland Security and Emergency Services.
- Scope:** This policy applies to all Wayne County Departments that utilize DHSES grant funding.

Guidelines: **The Emergency Management Project Coordinator shall be the Grant Manager and is responsible for the administration of Homeland Security Grant Funds that each department is awarded. In the absence of the Grant Manager, this policy shall be administrated by the respective Department Head. This guideline is designed to provide a step by step process of applying for, receiving and administering Homeland Security funds within Wayne County.**

1. **Grant Application**

There are many grant programs that the County may apply for through the NYS Division of Homeland Security and Emergency Services. Prior to submission of the grant application:

1. All grant applications should be approved prior to submission by resolution of the Wayne County Board of Supervisors.
2. Once approved by resolution, the Grant Manager may draft the application in accordance with the guidelines distributed within the grant documentation. Information may be solicited from appropriate staff and agencies to complete the application.
3. The completed application will be signed by the Chairman of the Board of Supervisors.
4. The completed and signed application will be submitted to New York State.
5. Grant information will be maintained on file.

2. **Grant Acceptance**

1. Once approval of the grant is obtained, a resolution will be drafted and submitted to the Wayne County Board of Supervisors for approval to accept the grant, modify the current year County budget and authorize the expenditure of grant funds. Note that from time to time, this may entail two separate resolutions, one for grant approval and a subsequent resolution to modify the budget and expend funds.
2. Copies of all approved resolutions will be kept in the file established for the grant.
3. Accounts will be established for tracking purchasing associated with the grant funds as well as reimbursement payments. The Grant Manager will ensure that the grant funds are not commingled with other sources of funding by requesting that the Fiscal Assistant establish separate project codes within each grantee's budget that are specific to each grant, or in the case of a grant funding a specific capital project in its entirety, may establish a separate capital account or a separate project code within an existing capital account specific to that grant.

3. **Procurement**

No items will be purchased until a final contract is executed and on file in the DHSES E-Grants system. Once all award materials are in place and accounted for, the process of procurement may begin.

All procurements will be done in accordance Federal Regulations 2 CFR 200 or the Wayne County Procurement Policy (outlined in **Resolution No. 015-18**), whichever is **more** restrictive. **Written documentation for all procurements must be maintained on file, and made available upon request.** If questions about the procurement of goods and services arise the questions will be forwarded to the Grant Manager for review and resolution.

The County's municipal accounting system will be utilized to produce a requisition for a purchase order. Purchase requisitions will be approved by the Department Head.

1. A copy of the proposal(s) or bid document(s) will be date stamped and initialed by either the specific organization or the Clerk of the Board when received and a copy will be kept on file by the Grant Manager.
2. Pre-approval of all procurement documents will be reviewed by the Grant

Manager prior to award. All questions about the procurement of goods should be directed to the Grant Manager. If a purchase requires a contract, once the Board of Supervisors has awarded the contract by resolution and any necessary documents are in place, (examples - insurance certification, bonding, if required,) the purchase order can be generated. A copy of the executed contract along with the signed resolution authorizing said contract will be maintained within the grant folder.

3. In order for a purchase to occur, a Purchase Order must be drafted and approved. The Department Head signs all purchase orders and forwards a copy of the purchase order to the Grant Manager. The purchase order can now be sent to the appropriate vendor(s).
4. If the item to be purchased has unique requirements, thereby limiting the purchase to a sole source vendor/bidder, as defined in the Wayne Count Purchasing Policy, then all documentation substantiating such justification must be presented to DHSES for approval. See attached Justification for Non Competitive Procurement (Attachment A). Copies of all documentation must be kept in the grant binder.

4. **Receipt of Goods and Equipment**

1. All items will be ordered and shipped to the address provided on the purchase order or the address defined in the purchase contract. When said items arrive or are installed, the recipient will verify the items, sign and date the packing slip verifying receipt of items. If any errors occur the items will not be accepted until it can be reconciled with the vendor.
2. All equipment will be placed in the fixed asset/equipment inventory system, and the item will be labeled "Purchased with Homeland Security Funds". The asset inventory list (Attachment B) with the following information will be recorded by award and filed in the associated grant binder:
 - a. Description of the property
 - b. Serial number or other identification number
 - c. The source of the property
 - d. Who holds title
 - e. The acquisition date
 - f. Cost of property
 - g. Percentage of federal participation in the cost of the property
 - h. Location of equipment
 - i. Use and condition of the property (*should be updated after first inventory from "new"*)
 - j. Any ultimate disposition data including the date of disposal and sale price of the property
 - k. Dates of inventory
3. Any equipment, furniture or supplies or other property purchased pursuant to the DHSES Agreement is deemed to be the property of the state, except as may otherwise be governed by federal or state laws, rules or regulations or stated in the DHSES Agreement.
4. It is noted that if this property is deemed no longer needed that the Division of Homeland Security and Emergency Services must be notified prior to the disposition of the property. If the property is sold the sale price must be documented and a portion of those proceeds may need to be returned to the Division of Homeland Security and Emergency Services.
5. A physical inventory of all DHSES grant purchased equipment will be performed at a minimum of every two years in accordance with Federal Regulations 2 CFR 200.313 and recorded on file.
6. Any loss or damage to any equipment will be reported to the Grant Manager

immediately and a record maintained.

5. **Record of Time**

Some grants involve the documentation and recording of time for reimbursement purposes. Specific documentation must be maintained as support for project related personal service expenditures as the DHSES Agreement is supported by federal funds. Depending on the nature or extent of personal service provided under the DHSES Agreement, the Grant Manager will maintain semi-annual (or more frequent) personal service certifications (Attachment C) and/or an after-the-fact personnel activity reporting system (or equivalent) which complies with all applicable laws, regulations and program guidance. When time needs to be recorded it will be done in the following manor:

1. Any contractor working for the Wayne County on a time accrual basis must have a contract on file prior to performing the work. Once a contract is on file, the contractor may work on a requested basis at the direction of the Department Head or his/her designee. Once the contractor has completed the duties assigned, a record of time and any associated attendance sheets and/or paperwork will be submitted to the appropriate office within ten working days.
2. When time is recorded for reimbursement for any employee whether it be backfill or training or grant administration, the time will be recorded on a spreadsheet of hours worked and tasks performed (Attachment D) along with any required personal service certifications. This spreadsheet along with copies of overtime payment requests, who the employee backfilled for and why (documentation must also be provided for where the original employee was with proof of what they were completing), and sign in sheets will be submitted with payroll and approved by the Department Head.

6. **Payment**

1. Prior to payment all items must be received and reconciled by a county employee in accordance with grant and county requirements.
2. All invoices received will be dated and a copy placed in the appropriate grants folder.
3. The invoice will be compiled by the responsible department's Accounts Payable designee, according to department procedure. Prior to forwarding to the County Auditor, per the auditing schedule for payment, a note will be attached requesting the Treasurer to cut the check for only the specific grant purchase based on the voucher or purchase order issued. (If grant and non-grant purchases are paid on one check to a vendor, copies of all invoices paid will be needed to reconcile the amount of the check.)
4. Upon approval of the County Auditor, the County Treasurer will issue payment to the vendor.
5. Once payment has been processed, all reimbursement vouchers will be printed and supporting documentation will be attached. Supporting documentation shall include: purchase orders, signed equipment authorizations, copy of grant resolution, packing slips and any other pertinent information. A copy of all supporting documentation and check will be kept in the appropriate Grant Folder.
6. Once the check is cut and mailed to the vendor the check number will be documented in the County accounting system as well as written on the copy of the purchase order or voucher placed in the grants file located in the Grant Manager's office. Payment shall not be issued before receipt of equipment or delivery of services.

7. **Other Departments/Municipalities Participation**

Any other Department or Municipality that is a part of or will benefit from any grant administered by Wayne County will adhere to all policies set forth in this policy including documentation for payments.

8. **Fiscal Reporting**

1. Vouchers will be sent to NYS DHSES for reimbursement along with Fiscal Cost Reports (FCR's) and Detailed Itemization Forms (DIF's).
2. Vouchers will also be copied by the Wayne County Treasurer's Office, so they can assign incoming funds to the appropriate account. The Grant Manager will document the appropriate account on the voucher.
3. The Grant Manager will sign all submitted FCRs along with the Treasurer's Office prior to sending to the state.
4. Reports will be submitted in the time frame required by the grant. If there will be a delay in report submission, contact will be made to the DHSES grants representative assigned, and a date for proposed completion provided.
5. Homeland Security reports will be submitted on the E-Grants system by the Grant Manager as required by the grant.
6. The primary person submitting reports will be the administrative contact for the grant. An additional staff member may be assigned as the secondary or back up in case the Primary is unable to submit reports timely due to leave of absence, work load, accident etc.

9. **Retention of Records**

Original records must be retained for six (6) years, as required by NYS following the submission of the final claim against the DHSES Agreement or the end of the Agreement Period, if later. In cases where litigation, a claim, or an audit is ongoing, the records must be retained until formal completion of the action and resolution of issues or the end of the six year period, whichever is later. In the event of an audit, the Grant Manager or a designated responsible party must be prepared to produce source documents that substantiate claimed expenditures. DHSES requires that all documentation materials be organized, readily accessible, and cross-referenced to the Fiscal Cost Reports previously submitted. If fiscal records, such as purchase orders, vouchers, payroll registers, payroll tax records, property records or equipment inventory records, etc., are to be kept in a fiscal office which is separate and apart from the program office, the Grant Manager must have access to these original records. Such fiscal records must readily identify the associated project.

For additional information and guidance, refer to:

2 CFR Part 200 (Uniform Guidance)
NYS General Municipal Law Article 5A; §§103, 104
NYS Contract Appendix A-1

Mr. Robusto moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 019-19: AUTHORIZATION TO CREATE PUBLIC SAFETY DISPATCHER POSITION FOR WAYNE COUNTY E911

Mr. Verkey presented the following:

WHEREAS, the 2019 operating budget includes funding for an additional dispatcher position in E911; and

WHEREAS, this position is necessary due to the six months of required training and current retention challenges; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the creation of one full time Public Safety Dispatcher position, which shall originally be hired as a Public Safety Dispatcher Trainee effective February 1, 2019.

Mr. Deming moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 020-19: AUTHORIZATION TO CREATE AND FILL POSITIONS FOR WAYNE COUNTY ADVANCED LIFE SUPPORT

Mr. Verkey presented the following:

WHEREAS, beginning in April, 2018, staffing was added for Wayne County Advanced Life Support to allow for overnight coverage of one ALS Technician (Paramedic) serving the western portion of the County, and

WHEREAS, said additional overnight staffing has resulted in significantly improved response times in the western portion of the county; and

WHEREAS, response time statistics and resource availability statistics clearly show that there is also a need for these services in the eastern portion of Wayne County; and

WHEREAS, Wayne County ALS is the only EMS provider agency authorized by the State of New York to provide service to any and all areas of Wayne County, and

WHEREAS, the 2019 operating budget includes funding for the addition of two ALS Technicians to provide overnight services primarily in the eastern portion of Wayne County, resulting in a staffing plan where there are not less than two Wayne County ALS Paramedics in service at any time of the day or night; now, therefore be it

RESOLVED that two full time ALS Technician positions are hereby created, with the Director of Emergency Management and Director of ALS Services hereby authorized to fill said positions from the current list of eligible civil service candidates not prior to March 1, 2019.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, all Supervisors voted Aye, except Supervisor Miller who voted Nay. The Chairman declared the Resolution adopted.

RESOLUTION NO. 021-19: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE WAYNE COUNTY YOUTH ADVOCATE PROGRAM, INC. FOR A DISCIPLINARY REDUCTION OFFENDER PROGRAM SERVICES AT THE WAYNE COUNTY JAIL FACILITY

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office has utilized the services of Wayne County Youth Advocate Program, Inc., hereinafter known as YAP) for Disciplinary Reduction Offender Program to provide problem solving and counselling services to disciplinary inmates in the Wayne County Jail; and

WHEREAS, The Wayne County Sheriff's Office Inmate Commissary Fund provides remuneration to YAP for stated services rendered, and there is no cost to County taxpayers; and

WHEREAS, the Sheriff's Office cost for such services from YAP will not exceed \$10,000.00 for 12 months of services; and

WHEREAS, the Sheriff is requesting to enter into a Memorandum of Understanding with YAP for the continued Disciplinary Reduction Offender Program services to inmates at the Wayne County Jail, for a 12 month period commencing January 1, 2019 through December 31, 2019, at a cost not to exceed \$5,000.00, to be paid from the Inmate Commissary Fund, at no expense to County taxpayers; now therefore, be it

RESOLVED, that the Wayne County Sheriff is hereby authorized to enter into a Memorandum of Understanding with YAP for continued Disciplinary Reduction Offender Program services to inmates at the Wayne County Jail, at a cost not to exceed \$10,000.00 for a 12 month period commencing January 1, 2019 through December 31, 2019, to be paid from the Sheriff's Office Inmate Commissary Fund and at no expense to County taxpayers, subject to the County Attorney's approval as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 022: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH NMS LABS FOR THE CORONER'S, SHERIFF'S AND DISTRICT ATTORNEY'S OFFICES

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff and Coroners' Office contract with NMS Labs in Willow Grove, Pennsylvania expired on December 31, 2018 (RES. NO. 325-18) to process toxicology samples for analysis for Coroners' Office cases and Sheriff's Office Driving While Intoxicated (DWI) and Driving While Ability Impaired (DWAI) by alcohol or drugs investigations; and

WHEREAS, the Sheriff and Coroner are requesting the County of Wayne continue to enter into an agreement with NMS Labs to provide toxicology analysis for Coroner ordered autopsies and Sheriff's Office investigations relative to DWI and DWAI investigations; and

WHEREAS, the Sheriff and District Attorney have a need to additionally enter into an agreement with NMS Labs for the processing, analysis and identification of suspected controlled substance and other illegal substances; and

WHEREAS, each county Office will be independently responsible for their fee for services payment to NMS Labs; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an Agreement with NMS Labs to perform the required testing for the Coroner's Office, Sheriff's Office and District Attorney's Office for said expenses regarding toxicology services and the processing, analysis and identification of suspected controlled substances and other illegal substances required for investigations and/or prosecutions; and further be it

RESOLVED, that each Office will be independently responsible for their fee for services payment to NMS Labs for the time period of January 1, 2019 through December 31, 2019, and upon review and approval of the County Attorney.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 023-19: AUTHORIZATION TO PARTNER WITH THE NATIONAL CHILD SAFETY COUNCIL TO PROVIDE CHILD SAFETY MATERIALS FOR THE WAYNE COUNTY SHERIFF'S OFFICE

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office in its continuing commitment to child safety, is again organizing its annual Child Safety program geared to all children; and

WHEREAS, The Wayne County Sheriff's Office, in cooperation with Wayne County Schools, will be providing child safety education materials for school children that have been designed exclusively by the National Child Safety Council, and paid for by the National Child Safety Council; and

WHEREAS, the Wayne County Sheriff requests to partner with the National Child Safety Council to solicit contributions from citizens and businesses in Wayne County to cover the costs of the child safety education materials, at no cost to County taxpayers; and

WHEREAS, the Wayne County Sheriff's Office agrees to accept funds for the child safety materials on behalf of the National Child Safety Council, at no cost to County taxpayers; now, therefore, be it

RESOLVED, that the Sheriff is hereby authorized to enter into a partnership with the National Child Safety Council to provide child safety materials to children in Wayne County schools, at no cost to County taxpayers.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 024-19: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE WAYNE COUNTY ACTION PROGRAM, INC. FOR PARENTING SKILLS EDUCATION SERVICES AT THE WAYNE COUNTY JAIL FACILITY

Mr. Verkey presented the following:

WHEREAS, the Wayne County Sheriff's Office since 2000 has utilized the services of Wayne County Action Program, Inc., hereinafter known as WCAP, for Parenting Skills Education Program to provide literacy education and family services to inmates in the Wayne County Jail; and

WHEREAS, The Wayne County Sheriff's Office Inmate Commissary Fund provides remuneration to WCAP for stated services rendered, and there is no cost to County taxpayers; and

WHEREAS, the current Memorandum of Understanding with WCAP expired December 31, 2018 and must be renewed for continued services; and

WHEREAS, the Sheriff's Office cost for such services from WCAP is not to exceed \$10,000.00 for 12 months of services; and

WHEREAS, the Sheriff is requesting to enter into a Memorandum of Understanding with WCAP for the continued Parenting Skills Educational Program services to inmates at the Wayne County Jail, for a 12 month period commencing January 1, 2019 through December 31, 2019, at a cost not to exceed \$10,000.00, to be paid from the Inmate Commissary Fund, at no expense to County taxpayers; now therefore, be it

RESOLVED, that the Wayne County Sheriff is hereby authorized to enter into a Memorandum of Understanding with WCAP for continued Parenting Skills Educational Program services to inmates at the Wayne County Jail, at a cost not to exceed \$10,000.00 for a 12 month period commencing January 1, 2019 through December 31, 2019, to be paid from the Sheriff's Office Inmate Commissary Fund and at no expense to County taxpayers, subject to the County Attorney's approval as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 025-19: AUTHORIZATION TO SET SALARY FOR THE ASSISTANT PUBLIC DEFENDER POSITION, COUNSEL AT FIRST APPEARANCE ATTORNEY AND AMEND 2019 BUDGET IN THAT REGARD

Mr. Verkey presented the following:

WHEREAS, a candidate was hired for this position with a start date of June 4, 2018, Samantha Dahan; and

WHEREAS, Ms. Dahan has completed her term of probation as of December 4, 2018 and has performed her job duties capably; and

WHEREAS, The Director of Human Resources advised this Department Head not to request an increase for the salary of this position until such probationary term was completed; and

WHEREAS, Ms. Dahan has effectively taken on a significant number of criminal cases in Newark Village Court, is expected to participate heavily in the pending Centralized Arraignment Plan and is now covering various other courts on behalf of the office; and

WHEREAS, after consultation with the Director of Human Resources the Public Defender requests that the appropriate annual salary for 2019 should be set at \$63,860 an increase of 3% in line with other similarly situated employees; and

WHEREAS, such salary increase is to be made retroactive to January 1, 2019; and

WHEREAS, funds are available for this 3% increase via the CAF#2 Office of Indigent Legal Services grant; now, therefore, be it

RESOLVED, that the Assistant Public Defender, Counsel at First Appearance Position salary is to be set at \$63,240 and the Public Defender 2019 budget is to be amended to reflect that amount.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 026-19: AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR

Mr. Verkey presented the following:

WHEREAS, Resolution No. 431-18 authorized a 6 month contract expiring on December 31, 2018 with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator at a rate of \$75.00 per hour for an amount not to exceed \$8,000.00; and

WHEREAS, the New York State Office of Indigent Legal Services (ILS) has approved distribution of funding, that being distribution number 8, which authorizes the following payments to be made to the County of Wayne during the fiscal year 2019 for the use of the Wayne County Assigned Counsel Program:

- Funding for Assigned Counsel Administrator to have a Data entry operator without benefits, for an amount not to exceed \$15,000.00
- Contract for an Assigned Counsel Administrator, without benefits for an amount not to exceed \$16,000.00; and

WHEREAS, the County of Wayne desires to maintain the Wayne County Assigned Counsel Program and to enter into a contractual agreement with V. Bruce Chambers to continue as Assigned Counsel Administrator through the end of 2019; and

WHEREAS, the County of Wayne has been assured by ILS that the distribution as set forth above will be paid; now, therefore, be it

RESOLVED, that Chairman of Wayne County Board of Supervisors is authorized to enter into an agreement subject to the County Attorney's review and approval with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator. Compensation shall be at a rate of seventy-five (\$75.00) an hour for a contract amount not to exceed Sixteen Thousand and 00/100 (\$16,000.00) for the period commencing January 1, 2019 and terminating December 31, 2019; and be it further

RESOLVED, that the contract shall include \$15,000.00 for a data entry operator which must be billed separately from Mr. Chambers Administrator fee and will not include benefits, timesheets must be submitted in order to be reimbursed for the data entry operator.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Groat. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 027-19: AUTHORIZATION TO CONTRACT WITH VICTOR B. CHAMBERS, ESQ. TO ACT AS ASSIGNED COUNSEL ADMINISTRATOR (APPELLATE COUNSEL)

Mr. Verkey presented the following:

WHEREAS, Resolution No. 422-18 authorized Wayne County to enter into an agreement with Victor B. Chambers, Esq. to act as Assigned Counsel Administrator regarding Appellate Counsel to review, audit and recommend approval or disapproval of claims filed by attorneys appointed pursuant to Article 18B of the County Law at a rate of seventy-five (\$75.00) per hour for a term that commenced on July 1, 2018 and terminated December 31, 2018; and

WHEREAS, Mr. Chambers is willing to continue to provide said services to the County at the same rate of seventy-five (\$75.00) per hour for a term commencing January 1, 2019 through December 31, 2019; now, therefore, be it

RESOLVED, that Chairman of Wayne County Board of Supervisors is authorized to enter into an agreement subject to the County Attorney's review and approval with Victor B. Chambers, Esq. to provide the County with services consisting of Appellate Counsel Administrator to assign appellate counsel and to review, audit, recommend approval or disapproval of claims pursuant to Article 18B of the County law. Compensation shall be at a rate of seventy-five (\$75.00) an hour. The term of said agreement shall commence January 1, 2019 and terminate December 31, 2019.

Mr. Deming moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 028-19: AUTHORIZATION TO ENTER INTO A SUPPLEMENTAL AGREEMENT WITH THE NYSDOT FOR CONSTRUCTION PHASE FUNDING OF THE ARCADIA ZURICH ROAD BRIDGE REHABILITATION PROJECT

Mr. Miller presented the following:

WHEREAS, the design of the Arcadia Zurich Road bridge Rehabilitation project is complete and the project has been advertised for bid; and

WHEREAS, a supplemental agreement is required between Wayne County and the NYSDOT to get reimbursed for the construction phases of the project; and

WHEREAS, the NYS Highway law authorizes the Commissioner of Transportation to use Federal aid available under the Federal aid highway acts and provides for the consent to and approval by the Municipality/Sponsor of any such project under the Federal aid highway program which is not on the State highway system before such Project is commenced; and

WHEREAS, the County of Wayne desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of \$440,000 (20%); and

WHEREAS, it is likely that State Marchiselli funds will be available for a 15% match reducing the County share from \$440,000 to \$110,000; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the County of Wayne to pay the first instance 100% of the federal and non-federal share of the cost of design work for the project or portions thereof; and be it further

RESOLVED, that the Chairman of the Wayne county Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with the New York State for the Arcadia Zurich Road bridge rehabilitation project (PIN 4760.96); and be it further

RESOLVED that the Wayne County Treasurer is authorized to make the following adjustments to the 2019 Budget:

D9999 – OTHER:

(Revenue)

\$1,760,000 to .44511 Marchiselli Funds - Federal (80%)

\$440,000, to .43501 Consolidated Highway aid - CHIPS (20%)

D5112 – ROAD CONSTRUCTION:

(Appropriations)

\$2,200,000 to .52923 Arcadia Zurich Bridge Project

Mr. Verkey moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 029-19: AUTHORIZATION TO ENTER INTO INDEMNIFICATION AGREEMENT BETWEEN WAYNE COUNTY AND THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR SPECIAL HAULING PERMITS, DIVISIBLE LOAD OVERWEIGHT PERMITS, AND/OR RESTRICTED VEHICLE PERMITS

Mr. Miller presented the following:

WHEREAS, that pursuant to the provisions of Part 154, Title 17, Official Compilation of Codes, Rules and Regulations of the State of New York, by and between the People of the State of New York, all municipal subdivisions thereof except the party of the second part, and the Commissioner of the New York State Department of Transportation, the New York State Thruway Authority, the State Bridge Authority and their officials, officers, agents and employees, parties of the first part, acting through and between the Commissioner of Transportation or his designee ("DOT") and the County of Wayne, party of the second part; and

WHEREAS, the County of Wayne intends to apply for and receive permits pursuant to subpart 154-1 and/or subpart 154-2 of Title 17 of the official compilation of codes, rules and regulations of the State of New York, from the Department of Transportation for the operation of certain of its vehicles; and

WHEREAS, the Commissioner of Transportation has determined that this agreement will protect the interests of the People of the State of New York to the same extent as protective liability insurance coverage; now, therefore, be it

RESOLVED, that the County of Wayne, in lieu of obtaining protective liability insurance coverage with respect to such permits, hereby agrees to assume the risk of, and to release, indemnify, protect, defend and save harmless the parties of the first part and/or all employees of the party of the first part from and against any and all claims, demands, actions, settlements, awards and judgments for such loss, injury, death or damage and any cost or expense in connection therewith caused by or arising out of the issuance and/or use of such permits; and be it further

RESOLVED, that the party of the second part hereby agrees to indemnify and save harmless the parties of the first part and/or all employees of the parties of the first part from all liability of claims, demands and costs for or arising out of the issuance and/or use of such permits or the acceptance of such permits, whether caused by negligence of the part of the second part or by anyone acting by, through or for the party of the second part or caused by negligence, including omissions and supervisory acts, of the parties of the first part; and be it further

RESOLVED, that any payments required by the foregoing will be guaranteed by the full faith and credit of the party of the second part, or its districts, as applicable, and will be paid out of current budgeted funds, or if insufficient, from its liability and casualty reserve fund or from the proceeds of bonds which current laws permit the party of the second part to issue to pay claims against it.

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 030-19: AUTHORIZATION TO ACCEPT LOW BID FOR TREE REMOVAL FOR THE PUBLIC WORKS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for Tree Removal for the Public Works Department and the bids were opened on Monday, December 3, 2018 at 10:00 a.m. and the following bids were received:

CONTRACTOR	TOTAL FOR ITEM #1
Split Rite 528 Route 88 Newark, NY	\$17,200.00
Empire Enterprises 1575 Welcher Rd. Newark, NY	\$14,800.00
Terry Tree Service 225 Ballantyne Rd. Rochester, NY	\$77,875.00
Aaron Preston's Landscape 1640 State Rt. 104 Ontario, NY	\$112,000.00

RESOLVED, that the bid submitted by Empire Enterprises in the amount of \$14,800 in accordance with specifications, is hereby accepted; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Empire Enterprises in accordance with the bid acceptance.

Mr. Spickerman moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 031-19: AUTHORIZATION TO SIGN ENCROACHMENT AGREEMENT

Mr. Miller presented the following:

WHEREAS, Edward M. Paliotti and Robert J. Paliotti own property located at 26 Water Street, Lyons, New York 11489 and are in the process of trying to sell said property, and

WHEREAS, an instrument survey was completed on Edward M. Paliotti and Robert J. Paliotti's property located at 26 Water Street, Lyons, New York 14489 by Greene Land Surveying, PLLC, dated June 26, 2018 and such map purports to show a stone and concrete wall owned by the County of Wayne encroaching 1.4 feet on to said property; and

WHEREAS, Edward M. Paliotti and Robert J. Paliotti's attorney has drafted a proposed encroachment agreement with the County of Wayne acknowledging the encroachment of the County's stone and concrete wall, a distance of 1.4 feet and relinquishing any claim to right, title or interest in the land lying beyond the property line; now therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to sign said encroachment agreement, subject to the County Attorney's approval as to form and content.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 032-19: AUTHORIZATION TO APPROVE PAYMENT TO TRANE, INC FOR ANNUAL MAINTENANCE, ENERGY MEASUREMENT AND VERIFICATION

Mr. Miller presented the following:

WHEREAS, in 2015 Wayne County completed a performance-based Energy Services Contract (ESCO) with Trane U.S. Inc. which guarantee annual energy saving over a 20 year period; and

WHEREAS, per this agreement it was required that Wayne County verify these annual energy cost savings as part of the energy performance-based contract for a period of time once the project is complete; and

WHEREAS, this maintenance and verification program started January 1st, 2016; and WHEREAS, the original Trane Agreement and approved amendments provided an outline of this annual cost schedule for these maintenance and verification services; and

WHEREAS, included in the fee is annual service and maintenance on the major pieces of equipment, including all newly installed boilers and chillers, the Nursing Home chiller and the Building Management Control system to ensure proper operation and to maximum energy savings, and

WHEREAS, the agreed upon annual increase is 2.75% for a total cost of \$45,250.65 in 2019; and

WHEREAS, this payment should continue annually at the predetermined increase amount of 2.75% until such time the County deems it is no longer beneficial and cancel the agreement: now, therefore, be it

RESOLVED, that the Superintendent of Public Works is hereby authorized to make the annual payment to Trane U.S. Inc. for the 2019 budget year for Maintenance, Energy Measurement and Verification; and be it further

RESOLVED, this annual payment shall continue for the term of the guarantee term unless the County cancels the agreement.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 033-19: AUTHORIZATION TO AMEND AGREEMENT WITH SWBR ARCHITECTS FOR CONSTRUCTION ADMINISTRATION SERVICES AND OFFICE FURNITURE COORDINATION RELATED TO THE 16 WILLIAM STREET RENOVATION PROJECT

Mr. Miller presented the following:

WHEREAS, Resolution No. 033-18 approved an agreement with SWBR Architects for the design and bid documents on the 16 William Street renovation project; and

WHEREAS, the project contracts have been awarded and is scheduled to start construction around the 1st of March; and

WHEREAS, it will be necessary for SWBR to provide construction administration services through the duration of the project to review submittals and address project design issues; and

WHEREAS, SWBR has provide a proposed cost not to exceed \$116,570.00; and

WHEREAS, SWBR has also provided a cost of \$26,500 to provide the design and coordinate of the new office furniture that is included in the project budget; now, therefore, be it RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to amend the contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with SWBR Architects for an additional cost not to exceed amount of \$143,070.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 034-19: AUTHORIZATION TO APPROVE CHANGE ORDERS FOR THE 16 WILLIAM STREET RENOVATION PROJECT

Mr. Miller presented the following:

WHEREAS, the 16 William Street Renovation Project has been awarded; and

WHEREAS, every effort will be made to avoid change orders, but it is possible that change orders may be necessary; and

WHEREAS, it is beneficial to allow the Superintendent of Public Works to approve and sign change orders up to \$10,000.00 so that the project does not suffer from time delays; now, therefore be it

RESOLVED, that the Wayne County Board of Supervisors hereby authorizes the Superintendent of Public Works to approve individual change orders that increase the project cost up to \$10,000 and is within the budgeted amount for said project; and be it further

RESOLVED, that the Superintendent of Public Works shall present a monthly record of any change orders that have been approved to the Board of Supervisors; and be it further

RESOLVED, that any change order that increases the project cost in excess of \$10,000 each must be approved in advance by the Public Works Committee Chairman and the County Administrator and shall not exceed the budget amount.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 035-19: AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACTS FOR THE 16 WILLIAM STREET RENOVATION PROJECT AND AMEND BUDGET PROJECT

Mr. Miller presented the following:

WHEREAS, the Clerk of the Board of Supervisors has duly advertised for bids for the 16 William Street Renovation Project; and

WHEREAS, the following bids were received by 2 pm on Tuesday, December 11, 2018 and publicly opened:

No. 1 GENERAL CONSTRUCTION	Base Bid	Alt #1	Alt #2	Alt #3	Alt #4
Bouley Associates 265 Genesee Street Auburn, NY 13021	\$2,677,000.00	\$15,000.00	\$31,000.00	\$73,000.00	N/A
Building Innovation Group 107 Lincoln Parkway East Rochester, NY 14445	\$2,397,591.00	\$39,725.00	\$22,799.00	\$43,309.00	N/A
Frank J. Marianacci, Inc 6905 Route 5 & 20 Bloomfield, NY 14469	\$3,066,000.00	\$49,700.00	\$25,500.00	\$84,500.00	\$30,000.00

Javen Construction Co., Inc 2575 Baird Road Penfield, NY 14526	\$2,519,000.00	\$34,000.00	\$24,000.00	\$56,000.00	N/A
Massa Construction 630 Pre-Emption Road Geneva, NY 14456	\$2,673,000.00	\$25,000.00	\$20,000.00	\$93,000.00	\$21,000.00
Nicoletta Building Contractor Inc. 108 Davis Parkway Clyde, NY 14433	\$3,225,000.00	\$25,675.00	\$29,140.00	\$70,259.00	N/A
Testa Construction 12 Industrial Circle Park Rochester, NY 14624	\$2,556,000.00	\$39,000.00	\$31,000.00	\$68,000.00	N/A
UDN Incorporated 350 East Avenue Suite 204 Rochester, NY 14604	\$2,504,777.00	\$18,350.00	\$22,500.00	\$38,000.00	N/A
No. 2 PLUMBING	Base Bid	Alt #1	Alt #2	Alt #3	Alt #4
Nairy Mechanical 105 Commercial Street Webster, NY 14580	\$469,700.00	N/A	N/A	N/A	\$36,000.00
No. 3 ELECTRICAL	Base Bid	Alt #1	Alt #2	Alt #3	Alt #4
Connors-Haas, Inc 6337 Dean Parkway Ontario, NY 14519	\$824,500.00	N/A	\$1,600.00	N/A	N/A
J & E Electric, Inc 2116 Ellis Drive Auburn, NY 13021	\$715,400.00	N/A	\$600.00	N/A	N/A
Kyle R. Lawrence Electric, Inc 101 Hyde Parkway Palmyra, NY 14522	\$847,200.00	N/A	\$2,500.00	N/A	N/A
Concord Electric 705 Maple Street Rochester, NY 14611	\$777,000.00	N/A	\$1,000.00	N/A	N/A

and

WHEREAS, it is advantageous for the County to utilize similar HVAC equipment and controls throughout its buildings and can do so through purchasing the HVAC scope of work through a Municipal Cooperative Purchasing Program; and

WHEREAS, many of the County's buildings are utilizing Trane equipment and Trane Building Management Systems; and

WHEREAS, Trane U.S. Inc, is authorized vendor on the US Communities Municipal Cooperative Purchasing Program under Contract # 15-JLP-023; and

WHEREAS, Trane U.S. Inc has provided the County with a proposal in the amount of \$1,649,707.00 for the HVAC scope of work per the SWBR project plans dated 11/05/18; and

WHEREAS, SWBR Architects, The County Attorney's Office and the County Purchasing Clerk have reviewed the low bids for conformity and have noted that Building Innovation Group did not submit the required executed documents as called out in the bid specification and it has been determined that Building Innovation Group bid is nonconforming with the specifications and shall be rejected; and

WHEREAS, SWBR Architects has submitted a letter of recommendation to the Wayne

County Board of Supervisors to award the contracts to the following bidder's

GENERAL CONSTRUCTION

UDN Incorporated
350 East Avenue Suite 204
Rochester, NY 14604

ELECTRICAL

J&E Electric, Inc
2116 Ellis Drive
Auburn, NY 13021

PLUMBING

Nairy Mechanical
105 Commercial Street
Webster, NY 14580

HVAC

Trane U.S. Inc
75 Town Centre Drive, Suite 300
Rochester, NY 14623

and

WHEREAS, the Deputy Superintendent of Public Works has also reviewed the bid and agrees with SWBR Architects recommendations and also recommends proceeding with bid Alternative #1, #2 and #3 as the project came in within the funded budget amount; now, therefore, be it

RESOLVED, that the bid received by Building Innovation Group is hereby rejected due to nonconforming to the specifications; and be it further

RESOLVED, that pursuant to the recommendation of SWBR Architects and the Deputy Superintendent of Public Works, the following bids be accepted including bid Alternatives #1, #2 and #3;

No. 1 - GENERAL CONSTRUCTION	\$2,583,627.00
UDN Incorporated 350 East Avenue Suite 204 Rochester, NY 14604	

No. 2 – PLUMBING	\$469,700.00
Nairy Mechanical 105 Commercial Street Webster, NY 14580	

No. 3 – ELECTRIC	\$716,000.00
J&E Electric, Inc 2116 Ellis Drive Auburn, NY 13021	

No. 4 – HVAC	\$1,649,707.00
Trane U.S. Inc 75 Town Centre Drive, Suite 300 Rochester, NY 14623 US Communities Contract 15-JLP-023	

and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute the project contracts on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the County Treasurer is authorized to make the following budget adjustments:

H1933 Building Renovation Projects

\$6,388,780 from 52000 Equipment & Other Cap Outlay (B4REV – William St Renovation)
\$238,000 to 52571 Construction Management (B4REV – William St Renovation)

\$143,070 to 52573 Architect/Engineer(B4REV – William St Renovation)
 \$573,676 to 52583 Contingencies (B4REV – William St Renovation)
 \$2,583,627 to 52813 General Trades (B4REV – William St Renovation)
 \$1,649,707 to 52814 HVAC (B4REV – William St Renovation)
 \$716,000 to 52815 Electrical (B4REV – William St Renovation)
 \$469,700 to 52816 Plumbing (B4REV – William St Renovation)
 \$15,000 to 52826 Building Permits (B4REV – William St Renovation)

Mr. Spickerman moved the adoption of the resolution. Seconded by Mr. Verno. Upon roll call, adopted.

RESOLUTION NO. 036-19: ESTABLISHING HOURLY WAGES FOR 2019 SEASONAL POSITIONS IN THE PUBLIC WORKS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the Public Works Department has a need to hire persons to fill several seasonal positions in various titles; and

WHEREAS, the 2019 budget contains funds for these positions; and

WHEREAS, it is necessary for the Board of Supervisors to establish the hourly wage for said positions; now, therefore, be it

RESOLVED, that the Wayne County Superintendent of Public Works is hereby authorized to compensate the following seasonal positions at the hourly rates stated:

- (1) Engineer Technician, Seasonal - \$14.00
- (4) Seasonal Laborers - \$12.00
- (9) Seasonal Motor Equipment Operator #2 - \$16.88 for first seasonal year
 \$17.88 for more than one year experience
- (7) Parks Laborer, seasonal - \$12.00
- (2) Parks Foreman, seasonal - \$13.00 for first seasonal year
 \$14.00 for more than one year of experience

Mr. Deming moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 037-19: AUTHORIZATION TO ESTABLISH BUILDING MAINTENANCE CHARGES FOR 2019

Mr. Miller presented the following:

WHEREAS, the Superintendent of Public Works has a need to establish an hourly rate by title to be used by the Public Works Department for charging maintenance labor costs for the 2019 budget year, as noted below:

<u>Employee Title</u>	<u>COST/HR</u>	<u>OT COST/HR</u>
Bldg. Maint. Mech 1	44.81	55.97
Bldg. Maint. Mech 2	40.61	49.66
Bldg. Maint. Mech 3	40.61	49.66
Sr Cleaner 1	44.72	55.84
Cleaner FT 1	38.73	46.85
Cleaner FT 2	37.65	45.23
Cleaner PT 1,2,3	25.25	25.25
Cleaner PT 4	24.31	24.31
Cleaner PT 5,6	22.98	22.98
Cleaner PT 7	22.33	22.33
Maint. Mech 1	49.37	62.80
Maint. Mech. 2	45.29	56.69
Maint. Mech. 3	43.59	54.13
Maint. Mech. 4	43.42	53.87
Working Forman	46.49	58.48
Public Work Technician 1	47.17	59.50
Public Work Technician 2	46.65	58.73

Public Work Technician 3	40.88	50.07
Public Work Technician 4	36.19	43.04
Public Work Technician 5	32.17	37.01

now, therefore, be it

RESOLVED that the above listed hourly rate by title for Public Works Department labor charges will be in effect for the 2019 budget year.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 038-19: AUTHORIZATION TO EXECUTE AGREEMENT WITH SYRACUSE TIME AND ALARM FOR SOFTWARE AND EQUIPMENT MAINTENANCE ON THE COUNTY ACCESS CONTROL SYSTEM

Mr. Miller presented the following:

WHEREAS, the County owns a Galaxy Access Control System that is used County wide; and

and WHEREAS, the County is required to stay up-to-date on the software in order to make changes and add future access control points; and

WHEREAS, this service is provide by Syracuse Time and Alarm from Syracuse under NYS State contract PT64162 for an annual cost of \$7,500.00; and

WHEREAS, due to the amount of access controls currently utilized by the County, the Deputy Superintendent of Public Works feels that it is necessary to keep the system current; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Syracuse Time and Alarm for access control system software and equipment maintenance for the cost of \$7,500.00.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Groat. Upon roll call, adopted.

RESOLUTION NO. 039-19: AUTHORIZE AGREEMENT WITH MAXIMUM SECURITY PRODUCTS FOR REPLACEMENT OF EXTERIOR DETENTION STYLE DOOR AT THE JAIL

Mr. Miller presented the following:

WHEREAS, there is an exterior door within the Wayne County Jail that is in need of replacement due to its age and deterioration; and

WHEREAS, the door is a detention style door which is poured into the existing block wall and will require an outside contractor to replace; and

WHEREAS, this is a budgeted cost in the Buildings & Grounds 2019 approved budget; and

and WHEREAS, the Deputy Superintendent of Public Works had solicited price proposals from three vendors that do this type of detention work and has received the following proposals:

VENDER:	<u>PROPOSAL AMOUNT</u>
Maximum Security Products 3 Schoolhouse Lane Waterford, NY 12188	\$18,485.00
American Jail Products, LLC 4 Van Buren Street Troy, NY 12180	\$21,450.00
Keene, Inc 9600 County Road	\$26,850.00

Clarence Center, NY 14032

WHEREAS, Maximum Security Products has performed work for the County in the past and the Deputy Superintendent has been stratified with their work; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Maximum Security Products for door replacement at the Wayne County Jail for a cost of \$18,485.00.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 040-19: AUTHORIZATION TO EXECUTE AGREEMENT WITH JOHNSON CONTROLS FOR FIRE SUPPRESSION SYSTEMS INSPECTIONS AND TESTING

Mr. Miller presented the following:

WHEREAS, Wayne County is required to perform bi-annual inspections and testing on three FM-200 fire suppression systems located in the Public Safety Building; and

WHEREAS, the County's current contract with Johnson Controls, formally Simplex Grinnell, is set to expire on 2/28/2019; and

WHEREAS, these inspection and testing services are available from Johnson Control through NYS Contract PT63104; and

WHEREAS, Johnson Controls has provided the County a three year proposals for said services at an annual fee of \$2,400.00; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute contracts accordingly, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Johnson Controls for the contract period of March 1, 2019 through February 28, 2021 for Fire Suppression System Inspections and Testing for an annual fee of \$2,400.00.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 041-19: AUTHORIZATION TO EXECUTE AGREEMENT WITH JOHNSON CONTROLS FOR FIRE ALARM INSPECTION, TESTING AND MONITORING SERVICES

Mr. Miller presented the following:

WHEREAS, Wayne County is required to perform annual inspections, testing and monitoring on all fire alarm systems throughout County owned buildings; and

WHEREAS, the County's current contract with Johnson Controls, formally Simplex Grinnell, is set to expire on 2/28/2019; and

WHEREAS, The County utilizes mainly Simplex Fire Alarm systems and equipment throughout it 15 main office buildings; and

WHEREAS, it is advantageous for the County to utilize Johnson Controls to perform these inspections and services as they are the only vendor authorized to make repairs on their systems and equipment; and

WHEREAS, these services are available from Johnson Control through NYS Contract PT63104; and

WHEREAS, Johnson Controls has provided the County with a three year proposal for said services at an annual fee of \$10,960.00; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute contracts accordingly, on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content with Johnson Controls for the contract period of March 1, 2019 through February 28, 2021 for Fire Alarm Inspection, Testing and monitoring service for an annual fee of \$10,960.00.

Mr. Verkey moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll

call, adopted.

RESOLUTION NO. 042-19 AUTHORIZATION TO OBTAIN PERMANENT EASEMENTS FOR HIGHWAY PROJECT

Mr. Miller presented the following:

WHEREAS, the Highway Department has a need to obtain permanent easements for a drainage project where work will extend beyond the right-of-way, and

WHEREAS, staff from the Highway Department have met with the resident and have developed maps and descriptions to be filed with the County Clerk's office, and

WHEREAS, the list below identifies the property owner that will require easements:

1. Olga Fleisher Ornithological Foundation, Inc., 73116-00-791587, Fifth Rd, Rose now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign permanent easement documents, subject to the review and approval of the County Attorney.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Groat. Upon roll call, adopted.

RESOLUTION NO. 043-19: AUTHORIZATION TO DISPOSE OF SURPLUS COUNTY VEHICLE AND OTHER ITEMS FROM THE PUBLIC WORKS DEPARTMENT

Mr. Miller presented the following:

WHEREAS, the Highway department and Central Garage department has several items that are no longer used; and

WHEREAS, the Superintendent of Public Works has determined that the following vehicle/items should be declared surplus and disposed of as noted:

<u>VEHICLE/ITEM</u>	<u>DISPOSAL</u>	
2005 Sterling 10-wheel dump	VIN 2FZHAZCV75AU50237 (HW)	Auction
2005 Crew cab pickup	VIN 1FTWW305X5ED28784 (HW)	Auction
2002 Volvo Excavator	VIN EC210LCC04781 (HW)	Auction
2007 Chevrolet Malibu	VIN 1G1ZS57F57F275050 (AY)	Auction
2006 Dodge Pickup	VIN 1D7HW22K46S698739 (BG)	Auction

now, therefore be it

RESOLVED, that the items listed above be sold at an upcoming public auction, Municipal online auction or sold to another Municipality in accordance with the County's Equipment Disposition policy.

Mr. Verno moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 044-19: AUTHORIZATION TO ADVERTISE PAVING PROJECTS FOR BID

Mr. Miller presented the following:

WHEREAS, the Highway Department intends to rehabilitate the following segments of County Highways:

- Lakeside Road, Ridge Rd to NY Route 104-Ontario
- Townline Road, Ridge Rd to NY Route 104-Williamson
- Nye Road-Lyons

WHEREAS, the scope of these projects are appropriate for a paving vendor to provide all of the work; and

WHEREAS, the projects will be paid for with CHIPs program funds; now, therefore, be it

RESOLVED, that the Clerk of the Wayne County Board of Supervisors is hereby authorized and directed to advertise for bid the three roadway projects listed above, in accordance with specifications prepared by the Superintendent of Public Works and subject to the County Attorney's approval as to form and content; and be it further

RESOLVED, that the Clerk of the Board is hereby designated and directed to publicly open the bid(s) at the time and place specified in the bid documents and to present a record of

the bid(s) at the next meeting of the Board of Supervisors following the bid opening.

Mrs. Pagano moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RESOLUTION NO. 045-19: AUTHORIZATION TO DECLARE 200 GALLON VOLUMETRIC MEASURER AS SURPLUS BY THE WAYNE COUNTY DEPARTMENT OF CONSUMER AFFAIRS

Mr. Miller presented the following:

WHEREAS, the Department of Consumer Affairs has a 200 gallon prover that has not been certified for use since 2007; and

WHEREAS, such measurer would not be cost effective to repair with today's safety guidelines; and

WHEREAS, such measurer was at one time offered for sale to Oswego County; now, therefore, be it

RESOLVED, that the 200 gallon prover be sold/scrapped as surplus in accordance with the County's Equipment disposition policy.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 046-19: AUTHORIZATION TO WCSWCD TO REAFFIRM AND APPOINT MEMBERS TO THE WAYNE COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS

Mr. Miller presented the following:

WHEREAS, the Wayne County Board of Supervisors, pursuant to the Soil and Water Conservation District Law, Section 6.1, Designation of the District Directors, is appointing and re-affirming the following members to the Wayne County Soil & Water Conservation District Board of Directors:

Lynn Chatfield, Legislature	Annual – expiration of appointment January 2020
Nick Deming, Legislature	Annual – expiration appointment January 2020
Patricia VanLare, Grange	Expiration of appointment January 2021
Steven Olson, Member at Large	Expiration of appointment January 2020
Mark Humbert, Farm Bureau	Expiration appointment January 2020

WHEREAS, the Wayne County Farm Bureau has voted and agreed at the October Meeting of 2016 to appoint Mark Humbert as their representative on the Soil & Water Conservation District Board of Director for a regular term of three years through the term of January 2020; and

WHEREAS, the Wayne County Grange has sent notification on December 10, 2018 for the appointment to Patricia VanLare as their representative on the Soil & Water Conservation District Board of Directors for a regular term of three years through the term of January 2021; now, therefore, be it

RESOLVED, that the Wayne County Board of Supervisors newly appoints and re-affirms members listed above to the Wayne County Soil & Water Conservation District Board of Directors.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, adopted.

RESOLUTION NO. 047-19: RESOLUTION TITLE SUPPORTS THE DEVELOPMENT OF A SUBAGREEMENT TO PROVIDE ADMINISTRATIVE OVERVIEW OF THE SOURCE WATER PROTECTION PROGRAM SEPTIC REPLACEMENT PROGRAM

Mr. Miller presented the following:

WHEREAS, the State of New York has allocated \$150,000.00 towards septic infrastructure replacement for designated priority watersheds in Wayne County; and

WHEREAS, the Wayne County Soil & Water Conservation District (District) program has

worked with a program similar to the design of the Septic Replacement program in conjunction with the Wayne County Water Quality Coordinating Committee and in partnership with Assemblyman Robert C. Oaks' office; and

WHEREAS, the District would like to assist the County in management of the program; and

WHEREAS, the County would be the requestor/receiver of funding from the State; and

WHEREAS, the County would sub-contract with the District to disseminate the septic replacement funding as approved through the process to the eligible applicants; and

WHEREAS, the District would voucher the County with appropriate documentation for the funding assistance; and

RESOLVED, that the Wayne County Board of Supervisors supports the County of Wayne to work with the District to activate this state funding opportunity locally for the Priority Geographic Areas of Concern of Septic Replacement and to administer the daily management of the program responsibilities as outlined in the New York State Contract.

Mr. Verno moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 048-19: AUTHORIZE SUBMISSION OF AN APPLICATION TO THE EPA 2019 BROWNFIELD ASSESSMENT PROGRAM

Mr. Spickerman presented the following:

WHEREAS, The Comprehensive Environmental Response, Compensation and Liability Act (CERCLA or the Superfund Law) was amended by the Small Business Liability Relief and Brownfields Revitalization Act (Brownfields Law) to include section 104(k), which provides federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, and revolving loan funds; and

WHEREAS, Assessment Grants provide funding for developing inventories of brownfields, prioritizing sites, conducting community involvement activities, conducting site assessments, and developing cleanup plans and reuse plans related to brownfield sites; and

WHEREAS, The Federal Environmental Protection Agency (EPA) is now accepting applications to the 2019 Brownfield Assessment Grant Program; and

WHEREAS, Applicants may apply for up to \$200,000 in hazardous substances funding or up to \$200,000 in petroleum funding. Applicants applying for both hazardous substances funding and petroleum funding may request a combined total up to \$300,000 for a Community-wide Assessment Grant; and

WHEREAS, the Economic Development and Planning Department is interested in pursuing funding to assess brownfield sites in communities in the County to be determined; now, therefore, be it

RESOLVED, the Board of Supervisors authorizes the submission of a 2019 Brownfield Assessment Grant application requesting grant funding from the EPA; and be it further

RESOLVED, that said application shall be prepared and filed under the direction and supervision of the County Economic Development and Planning Office; and be it further

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized and directed to execute any agreements or documents necessary to implement the resolution on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 049-19: ENDORSEMENT OF APPOINTMENTS TO THE AGRICULTURAL DEVELOPMENT BOARD

Mr. Spickerman presented the following:

WHEREAS, the following persons are recommended for appointment to the Agricultural Development Board to fill vacated seats:

Luke DeFisher, 5598 Pease Road, Williamson,
Michael Frederes, 1855 Plank Road, Walworth
Susie Jacobs, 3600 Lorraine Drive; Walworth;
now, therefore, be it

RESOLVED, that Luke DeFisher and Michael Frederes are hereby appointed to the Agricultural Development Board for a term of office effective January 1, 2019 and expiring on December 31, 2022; and be it further

RESOLVED that Susie Jacobs is hereby appointed to the Agricultural Development Board for a term of office concurrent with her term of office as Supervisor, becoming effective January 1, 2019 and expiring on December 31, 2021.

Mr. Robusto moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 050-19: AUTHORIZATION TO APPOINT SENIOR PERSONNEL CLERK AND SET SALARY

Mrs. Crane presented the following:

WHEREAS, the position of Senior Personnel Clerk will become vacant on January 1, 2019, due to position changes within the Human Resource Office; and

WHEREAS, the Wayne County Board of Supervisors desires to maintain the operations and integrity of the Department; and

WHEREAS, the chosen candidate Sandra DePauw previously served as the Senior Personnel Clerk with 5 ½ years of service with the county and has valuable knowledge of the functions to continue the success of the Human Resource Department; now, therefore, be it

RESOLVED, that the Human Resource Director is hereby authorized to offer \$20.00 hourly rate to the above-referenced experienced candidate, the title being a Grade 3 Managerial and Confidential position of Senior Personnel Clerk full time.

Mr. Verno moved the adoption of the resolution. Seconded by Mrs. Pagano. Upon roll call, all Supervisors voted Aye, except Supervisors Verkey, Baldrige and Jacobs who voted Nay. The Chairman declared the Resolution adopted.

RESOLUTION NO. 051-19: AUTHORIZATION TO EXECUTE AGREEMENT WITH REGIONAL PRIMARY CARE NETWORK'S COMMUNITY DENTISTRY PROGRAM FOR WAYNE COUNTY PUBLIC HEALTH

Mr. Baldrige presented the following:

WHEREAS, the Regional Primary Care Network (RPCN) Community Dentistry Program provides school-based dental services to children who might not otherwise receive care; and

WHEREAS, RPCN has signed MOUs to provide dental services for school aged children at the following locations: Newark Head Start, Clyde Head Start, Huron Head Start, Lyons Head Start, Sodus Head Start, Palmyra Head Start, Marion Central School District, Lyons Central School District, Newark Central School District, Wayne-Finger Lakes BOCES (Newark and Williamson), North Rose-Wolcott Central School District, Red Creek Central School District, Roosevelt Children's Center, Sodus Central School District, Clyde-Savannah Central School District and Palmyra-Macedon Central School District; and

WHEREAS, Wayne County Public Health (WCPH) provides \$2,000 for disposable dental supplies for this program; now, therefore, be it

RESOLVED that the Chairman of the Board of Supervisors is hereby authorized to execute an agreement with Regional Primary Care Network's Community Dentistry Program for Wayne County Public Health to provide \$2,000 for disposable dental supplies for the 2018 – 2019 school year, subject to the approval of the County Attorney as to form and content.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Robusto. Upon roll call, adopted.

RESOLUTION NO. 052-19: AUTHORIZATION TO SIGN MEMORANDUM OF AGREEMENT WITH RED CREEK ABCD

Mr. Baldrige presented the following:

WHEREAS, Red Creek ABCD wishes to execute a Memorandum of Agreement (MOA) with Wayne County Public Health (WCPH) to ensure children are referred to the Early Intervention Program and to Red Creek ABCD services; and

WHEREAS, the MOA establishes the process for making such referrals; now, therefore, be it

RESOLVED, that the Director of Public Health is hereby authorized to sign a Memorandum of Agreement with Red Creek ABCD for the period of December 10, 2018 to December 10, 2021, subject to the approval of the County Attorney as to form and content.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

Mr. Baldrige requested to block several resolutions (Res. Nos. 53-19 through 60-19) under one motion as these items are annual contract renewals.

Mrs. Jacobs moved, seconded by Mr. Deming that said resolutions (Res. Nos. 53-19 through 60-19) be blocked as requested. Motion carried.

RESOLUTION NO. 053-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT (WAYNE BEHAVIORAL HEALTH NETWORK – WBHN) TO RENEW THE ANNUAL CONTRACT WITH UNITY HOUSE FOR RENTAL LEASE AGREEMENT

Mr. Baldrige presented the following:

WHEREAS, Unity House of Cayuga County and WBHN continue to collaborate in the provision of services to mutually shared clients; and

WHEREAS, Unity House and WBHN each find it mutually beneficial to work in close proximity to one another to enhance coordination of such services; and

WHEREAS, this arrangement is desired to be continued by both agencies; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to sign & renew a lease agreement for the period of January 1, 2019 to December 31, 2019 subject to County Attorney's approval as to form and content, by and between Wayne Behavioral Health Network and Unity House of Cayuga County for 233.625 sq. ft. of space (1 designated office) at WBHN Offices at 1519 Nye Road, Lyons NY, for a monthly charge of \$425.00 due on the 1st of each month; and be it further

RESOLVED, that the following charges will be in addition to the monthly lease fee: Unity House will be charged and billed for fees for telephone services and tolls to their exclusive extension in the office space that they occupy, at the actual monthly cost charged to WBHN by the IT Department; and be it further

RESOLVED, that faxing services will be charged and billed at a rate of \$.25-cents per page and copying usage be charged and billed at a rate of \$.05-cents per page.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 054-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Wayne County Department of Aging and Youth \$40,706 (State)
now, therefore, be it

RESOLVED, that the Chairman of the Board on behalf of the Wayne County Department of Mental Health is authorized to sign a renewal contract with Wayne County Department of Aging and Youth for the provision of mental hygiene services in Wayne County for the 2019 budget year, not to exceed the listed funding amount of \$40,706 in accordance with the 2019 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on any prior year state funding closeout reconciliations, or adjustments to the current year funding amount, and the contract being subject to the County Attorneys review as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 055-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH LAKEVIEW HEALTH SERVICES

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Lakeview Health Services \$253,341 (State)

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with Lakeview Health Services for the provision of mental hygiene services in Wayne County for the 2019 budget year, not to exceed the listed funding amount of \$253,341 in accordance with the 2019 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on any prior year state funding closeout reconciliations, or adjustments to the current year funding amount, and the contract being subject to the County Attorneys review as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 056-19: AUTHORIZATION TO WAYNE BEHAVIORAL HEALTH NETWORK TO RENEW ITS CONTRACT WITH PATRICIA MCKINNY, LMHC FOR CLINICAL RECORD AUDITING & UTILIZATION REVIEW SERVICES

Mr. Baldrige presented the following:

WHEREAS, Wayne Behavioral Health Network (WBHN) wishes to renew the contract with Patricia McKinny, Licensed Mental Health Counselor (LMHC), to provide clinical services for utilization review and for independent medical record auditing services for the 2019 contract period; and

WHEREAS, the individual currently filling this role has resigned and WBHN remains in need of these services in order to comply with state regulatory requirements, and as such these services are essential to agency operations; now, therefore, be it

RESOLVED that the Chairman of the Board is authorized to renew the contract with Patricia McKinny, LMHC, for the period of January 2, 2019 to December 31, 2019, to provide Clinical Record Auditing and Utilization Review Services to WBHN for the rate of \$8.00 per medical record reviewed, and said contract will be subject to the County Attorney's review as to form and content, and the department will utilize department revenues along with State funding that is provided to the Mental Hygiene Local Governmental Unit for administrative functions, and the department will maintain the expense associated for this service within the budgeted funds.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 057-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH FINGER LAKES AREA COUNSELING AND RECOVERY AGENCY (FLACRA)

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

FLACRA \$1,234,165 (State) and \$6,602 (County) = \$1,240,767 Total

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with FLACRA for the provision of mental hygiene services in Wayne County for the 2019 budget year, not to exceed the listed funding amount of \$1,240,767 in accordance with the 2019 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on any prior year state funding closeout reconciliations, or adjustments to the current year funding amount, and the contract being subject to the County Attorneys review as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 058-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH THE COUNCIL ON ALCOHOLISM OF THE FINGER LAKES

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Council on Alcoholism of the Finger Lakes \$109,802 (State)

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with the above noted provider for the provision of mental hygiene services for the 2019 budget year, not to exceed the listed funding amount in accordance with the 2019 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on prior year state funding closeout reconciliations, and the contract being subject to the County Attorneys review as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 059-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH COORDINATED CARE SERVICES, INC. (CCSI)

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with CCSI for the purposes of State Aid Auditing, Contract & Statistical Management and State Fiscal Reporting Services; and

WHEREAS, the corresponding services provided shall not exceed the following amount: \$39,500 as per 2019 budget; now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with CCSI, Inc. for the provision of mental hygiene services in Wayne County for the 2019 budget year.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 060-19: AUTHORIZATION TO THE MENTAL HEALTH DEPARTMENT TO RENEW ITS ANNUAL CONTRACT WITH WAYNE COMMUNITY ACTION PROGRAM

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department wishes to renew its annual contract for the 2019 budget year with the following organization for the purposes of the continued provision of mental hygiene related services and for disbursement of New York State and/or Wayne County funding in the following amount:

Wayne Community Action Program \$54,740 (State)

now, therefore, be it

RESOLVED, that the Chairman of the Board is authorized to sign a renewal contract with Wayne Community Action Program for the provision of mental hygiene services in Wayne County for the 2019 budget year, not to exceed the listed funding amount of \$54,740 in accordance with the 2019 State funding award amount, including any county funding as noted, and also any plus/minus adjusted amount based on any prior year state funding closeout reconciliations, or adjustments to the current year funding amount, and the contract being subject to the County Attorneys review as to form and content.

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mrs. Crane. Upon roll call, adopted.

RESOLUTION NO. 061-19: AUTHORIZING: WAYNE COUNTY NURSING HOME TO CONTRACT WITH NURSECORE MANAGEMENT SERVICES, LLC D/B/A NURSECORE OF ROCHESTER

Mr. Baldrige presented the following:

WHEREAS, the contract between the County of Wayne and Nursecore Management Services for Registered Nurse and/ or Licensed Practical Nurse coverage expired on December 31, 2018 and;

WHEREAS, the Wayne County Nursing Home wishes to renew said contract for the period of January 1, 2019 – December 31, 2019; now, therefore, be it

RESOLVED, the Chairman of the Board of Supervisors is authorized and directed to execute an agreement, subject to the County Attorney's approval as to form and content and the approval of the 2019 budget, with Nursecore Management Services for the provision of licensed nursing staff coverage at the Wayne County Nursing Home effective January 1, 2019 to December 31, 2019 at rates in the following Billing Rate table plus Overtime and Holiday rates as described below the table:

BILLING RATE (Per Hour)

	M-F	Weekends
Registered Nurse	\$58.95	\$60.95
Registered Nurse HiTech	\$70.95	\$72.95
Licensed Practical Nurse	\$44.95	\$46.95
Certified Nursing Aide	\$28.95	\$29.95

Overtime is defined as those hours worked in excess of forty (40) hours in a one week pay period. Overtime must have Facility supervision approval. The overtime rate is one and one-half (1½) times the regular billing rate for each hour worked.

Holiday rates are paid for the day, evening and night shifts on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas and for the evening and night shifts on Christmas Eve and New Year's Eve. The holiday billing rate is one and one-half (1½) times the regular billing rate for each hour worked.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

RESOLUTION NO. 062-19: AUTHORIZATION TO CONTRACT WITH THERAPY DOGS INTERNATIONAL (TDI) FOR THERAPY DOG PROGRAM FOR THE WAYNE COUNTY NURSING HOME

Mr. Baldrige presented the following:

WHEREAS, Therapy Dogs International (TDI) provides therapy dog visitations to residents living in nursing homes and/or assisted livings; and

WHEREAS, Wayne County Nursing Home is desirous to contract with TDI for the provision therapy program at no cost to the facility; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to execute an agreement with Therapy Dogs International (TDI) for the provision of therapy dog program, subject to the County Attorney's approval as to form and content, effective January 1, 2019 at no cost to the nursing home.

Mrs. Crane moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

RESOLUTION NO. 063-19: AUTHORIZATION TO ESTABLISH A MEMO OF UNDERSTANDING BETWEEN WAYNE COUNTY DEPARTMENT OF AGING AND YOUTH AND VICTIM RESOURCE CENTER OF THE FINGER LAKES, INC. TO PROVIDE SERVICES FOR THE SEXUALLY EXPLOITED YOUTH PROGRAM

Mr. Verno presented the following:

WHEREAS, Wayne County Department of Aging and Youth has received Office of Children and Families (OCFS) funding to raise local awareness and support youth survivors of exploitation; and

WHEREAS, The Department requests to renew a formal arrangement in the form of a Memorandum of Understanding (MOU) to partner with Victim Resource Center of the Finger Lakes, Inc. in the amount of \$15,000 to provide trainings, crisis counseling, case management services and non-business hour on-call services for exploited youth; now, therefore, be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is hereby authorized to enter into an agreement with Victim Resource Center of the Finger Lakes, Inc., subject to review by the County Attorney, to provide trainings, crisis counseling, case management services and non-business hour on-call services for exploited youth; not to exceed \$15,000 for the time period 1/1/19 – 12/31/19.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Deming. Upon roll call, adopted.

RESOLUTION NO. 064-19: AUTHORIZATION TO RENEW 2019 RENTAL AGREEMENTS WITH PALMYRA AND LAND MASTER LLC FOR THE CONGREGATE MEAL SITES

Mr. Verno presented the following:

WHEREAS, The Department of Aging and Youth provides congregate meals in six senior centers in Wayne County and is requesting renewal of the congregate meal rental agreements for 2019, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized and directed to execute two congregate meal site rental agreement listed below, on behalf of Wayne County for the period of January 1, 2019 through December 31, 2019, subject to the County Attorney's approval as to form and content.

- Landmaster LLC. \$600 per month plus utilities
- Village of Palmyra \$100 per month

Mr. Miller moved the adoption of the resolution. Seconded by Mrs. Jacobs. Upon roll call, adopted.

RESOLUTION NO. 065-19: AUTHORIZATION TO EXTEND PART-TIME TEMPORARY SERVICES ASSISTANT POSITION FOR THE DEPARTMENT OF AGING AND YOUTH

Mr. Verno presented the following:

WHEREAS, one of the department's full time Aging and Youth Service Assistant Position has been working part time utilizing FMLA leave; and

WHEREAS, the department received authorization per Resolution No. 507-18 to hire another part time services assistant, without health care benefits and requiring no additional county cost to provide the necessary coverage up through December 2018; and

WHEREAS, the worker on leave has informed the department she will need to continue to work PT for an extended period of time; and

WHEREAS, the department is requesting extending temporary PT Services Assistant position to July 2019 to provide needed coverage until the full time worker can resume her full time status; and

WHEREAS, the Civil Service/Human Resources Department has reviewed this proposed change and approved the PT temporary position for a period up to 6 months; now, therefore, be it

RESOLVED, that the PT Temporary Services Assistant, no benefits (CSEA bargaining unit, Pay Grade 28) be extended to work part time for the period of 1/2/19 – 6/30/19 to provide necessary coverage with approval from full board; and be it further

RESOLVED, that there will be no additional County cost incurred.

Mr. Robusto moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, all Supervisors voted Aye. The Chairman declared the Resolution adopted.

RESOLUTION NO. 066-19: AUTHORIZATION TO RENEW 2019 CONTRACT WITH MONROE COUNTY LEGAL ASSISTANCE/LEGAL ASSISTANCE OF WESTERN, NY FOR THE DEPARTMENT OF AGING AND YOUTH

Mr. Verno presented the following:

WHEREAS, the Department of Aging and Youth contracts with Monroe County Legal Assistance/Legal Assistance of Western, NY to provide civil legal services for senior citizens as mandated as a priority service by the Older American Act; and

WHEREAS, the terms and conditions remain the same as 2018 with the hourly rate to remain at \$60 per hour, not to exceed an annual cost of \$20,000; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors to is hereby authorized and directed to execute a contract on behalf of the County of Wayne, subject to the County Attorney's approval as to form and content, with Monroe County Legal Assistance/Legal Assistance of Western, NY, to provide eligible seniors, sixty years and older, legal services for the period of January 1, 2019 through December 31, 2019 in the amount not to exceed \$20,000.

Mrs. Jacobs moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 067-19: AUTHORIZE APPOINTMENT TO THE FINGER LAKES WORKFORCE INVESTMENT BOARD

Mr. Verno presented the following:

WHEREAS, the Wayne County Board of Supervisors has authorized the creation of the Finger Lakes Workforce Development Board for the Counties of Wayne, Yates, Seneca, and Ontario in compliance with the Workforce Development Innovation and Opportunity Act of 2014 (replacing the 1998 WIA Act); and

WHEREAS, the Workforce Investment Board members must be appointed by the respective Legislative Boards; and

WHEREAS, Dan Maloney, who was previously appointed to the Finger Lakes Workforce Development Board, is no longer a member of the WIB Board, and his position on the WIB Board must be refilled; and

WHEREAS, the Executive Director has solicited nominations in accordance with the law and the following individual has been nominated for representation and appointment to the WIB Board to fill the unexpired term of Dan Maloney through 6/30/20:

Maria Fisher Chief of Staff RGVALF Labor Organization

RESOLVED, that the appointment of Maria Fisher be approved by the Legislative Board; and that certified copies of this resolution be sent to Seneca, Yates, and Ontario Counties, and to the Workforce Investment Board.

Mrs. Crane moved the adoption of the resolution. Seconded by Mr. Kolczynski. Upon roll call, adopted.

RULE 14 RESOLUTIONS

RESOLUTION NO. 068-19: AUTHORIZATION TO PURCHASE PATROL BOAT AND MODIFY THE 2019 BUDGET AND EXPEND FUNDS UNDER THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR THE WAYNE COUNTY SHERIFF'S OFFICE

Mr. Verkey presented the following:

WHEREAS, the County of Wayne was awarded a \$565,113 New York State Community Development Block Grant and accepted said grant in Resolution No. 624-17; and

WHEREAS, that \$375,000 of the grant award was intended to replace a Sheriff's Office patrol boat which was destroyed by a fire which occurred during the 2017 Lake Ontario flooding; and

WHEREAS, in 2017 the County received insurance proceeds for the boat in the amount of \$76,588.30 which increased the County General Fund Balance at the end of 2017 by that amount; and

WHEREAS, that a new patrol boat can be purchased off GSA contract at a cost of \$427,159.84; and

WHEREAS, the net cost of the patrol boat after applying the insurance proceeds and to be covered by the grant award is \$350,571.54; and

WHEREAS, it is necessary to amend the budget to accomplish this purchase; now, therefore, be it

RESOLVED, that the Sheriff, or his designee, is hereby authorized to purchase the new patrol boat at a total cost not to exceed \$427,159.84, in accordance with county purchasing policy; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to transfer \$76,588.30 from the General Fund Unassigned Fund Balance; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to amend the 2019 County budget as follows:

A3641 State of Emergency

(Revenues)

Amount	Object#	Project ID	Object Name	Project Name
\$350,571.54 to	43960	CDB17	Emergency Disaster Assistance	2017 CDB Grant

(Appropriations)

Amount	Object#	Project ID	Object Name	Project Name
\$350,571.54 to	52000	CDB17	Equipment & Other Cap Outlay	2017 CDB Grant
\$76,588.30 to	52000	SHER	Equipment & Other Cap Outlay	

Mr. Kolczynski moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

RESOLUTION NO. 069-19: AUTHORIZATION FOR THE MENTAL HEALTH DEPARTMENT TO CREATE A TEMPORARY PART-TIME PSYCHIATRIC NURSE PRACTITIONER POSITION AND AMEND THE 2019 BUDGET

Mr. Baldrige presented the following:

WHEREAS, the Mental Health Department currently has the need to create a new position for a part-time Psychiatric Nurse Practitioner in order to address existing & growing psychiatric behavioral health needs in the community, within clinic programs at Wayne Behavioral Health Network (WBHN), the Wayne County Jail, and at the Wayne County Nursing

Home; and

WHEREAS, the Department currently has a Psychiatric Nurse Practitioner who is a full-time employee, however this employee would like to change their status to part-time employment; and

WHEREAS, the need to retain this individual in the Department on a part-time basis is essential given the Department currently has an existing vacant part-time Staff Psychiatrist position, which has been vacant for the past several months and is anticipated to be vacant for at least the next 3-6 months, and it is also anticipated that the full-time Psychiatric Nurse Practitioner position being vacated by this change will likewise remain vacant over the next 3 months at least, and given there is a national and local shortage for psychiatrists and psychiatric nurse practitioners it is extremely challenging to recruit qualified staff for these positions, and given that WBHN is serving record numbers of individuals on a weekly basis (1300 plus patients per week) with over 400 plus new referrals each month highlighting the ongoing need and demand for behavioral health treatment services, and given the current nurse practitioner has an existing client caseload of 250 patients it will be difficult to transfer the full case load to other providers particularly since the agency already is operating with less than full staffing due to the vacant psychiatrist position. As such, maintaining this nurse practitioner employee by creating a part-time position would significantly assist the agency in maintaining continuity of patient care, and the saved budgeted expenses from these vacant existing positions will be sufficient to offset the expense associated with creating this new part-time Nurse Practitioner position, and given this position will generate billed revenue, and state aid funding; and

WHEREAS, the Director of Mental Health will continue to recruit for the existing vacant medical staff position and he will ensure that if opportunities should arise to hire for the 2 existing vacant positions (the full-time nurse practitioner position being vacated and the part-time psychiatrist) he will manage them in accordance within the remaining 2019 budgeted appropriations available at the time for these positions; now therefore be it

RESOLVED, that the Mental Health Department is authorized to create and the Director is authorized to hire a temporary part-time Psychiatric Nurse Practitioner position effective January 25, 2019, and will continue based on existing need, and at the rate of \$105 per hour, to be managed with existing 2019 budgeted appropriations as noted below; and be it further

RESOLVED, that the Wayne County Treasurer is authorized to make the following 2019 Budget amendments:

Account No. A4300 – Behavioral Health

(Appropriations)

\$48,300 from 51583.M2120 Staff Psychiatrist PT

\$48,300 from 51518.M2120 Psych Nurse Practitioner FT

\$96,600 to 51598.M2120 Psych Nurse Practitioner PT

Mr. Groat moved the adoption of the resolution. Seconded by Mr. Chatfield. Upon roll call, adopted.

ADJOURNMENT:

The next scheduled meeting of the Board is **Tuesday, February 19, 2019 at 9:00 a.m.**

Mr. Verkey moved, seconded by Mr. Miller that the board adjourn at 9:38 a.m. Carried.

Sandra J. Sloane, Clerk, Wayne County Board of Supervisors
