

MINUTES

Wayne County Capital Plan Review

Thursday, August 13, 2020 1:00 p.m.

Present: Supervisors Bender, Chatfield, Spickerman, Emmel, Johnson, Jacobs and Miller, County Administrator Rick House, Fiscal Assistant Ken Blake, Insurance Specialist Brian Sams, Treasurer Patrick Schmitt, Public Works Superintendent Kevin Rooney and Deputy Scott Kolczynski, Nursing Home Administrator Denis Vinnik and Emergency Services Director George Bastedo.

Mr. Blake requested a meeting of the Finance, Public Works and Economic Development Committees to review the County's proposed five-year Capital Plan. The Plan presented to was for \$50 million with about a 50/50 split between local and non-local funding over the five years. It includes equipment and projects valued at \$100,000 or greater. Mr. Blake stated there are no longer reserve accounts that are available to take funds from to assist with paying for capital projects. The County's audited unassigned General Fund balance at the end of 2019 was \$65.6 million. The Capital Plan requests were reviewed and after discussion, Committee members revised the plan to be presented to the Board of Supervisors at the September 15th Public Hearing.

The proposed Plan included costs in 2021 of \$8.9 million: \$2.6 million for renovations to the 9 Pearl Street (County Clerk's) Building, \$250,000 for a generator at the Department of Social Services, \$4.58 million for road and bridge projects, \$250,000 for a motor grader and \$150,000 for a dual drum roller for the Highway Department, \$650,000 for construction of a communications tower in Macedon, \$280,000 for a 911 Call Talking Hardware Refresh System, \$50,000 for replacement of HVAC control software in the Nursing Home and \$100,000 to repair trim around the perimeter of that building. Mr. Kolczynski said design work for the renovation project at 9 Pearl Street will be complete later this year; at this time, it does not appear the estimated cost of the project, \$1.75 million, will not be adequate and \$2.6 million would need to be budgeted for the renovations. Mr. Kolczynski stated none of the proposed renovations to the building have any effect on the buildings integrity or codes. After additional discussion, Committee members agreed to increase the estimated cost of this project to \$2.6 million. Mr. Bastedo said he would only proceed with the \$280,000 911 Call Talking Hardware Refresh System if he receives a good price when it was put out to bid. Mrs. Jacobs questioned if the call taking system was truly needed in 2021 and if the item could be removed from the Plan and penciled in for another year. Mr. House stated a Capital Plan is put together with the intention of placing the costs of projects into the County budget. It was not meant to be a wish list; it is to let the County, and public, know what projects are being paid for with tax dollars. Mr. Kolczynski stated the need for a generator at the Social Services Building; it is the only large County facility that does not have one. Mr. Rooney said he has reduced his planned equipment purchases and will only purchase \$250,000 of large equipment and some small equipment, removing \$150,000 of large equipment purchases for 2021. He also noted the

PAGE 2

Department has about \$300,000 in rollover CHIPs funds. The majority of planned road projects will be done this year; however, due to staff reductions not all projects will be completed. At this time the Department is short nine seasonal and four labor positions. Mr. Rooney said he is putting back three of the positions in his 2021 Department budget. Mr. Bastedo said he will continue to seek grant funding for his projects. Mr. Vinnik said he met with the HVAC vendor earlier in the week and it was agreed the \$200,000 price for control software at the Nursing Home could be down scaled to \$50,000.

The Plan in 2022 has total costs of \$8.2 million: \$300,000 for window replacement at the Court House and \$250,000 for interior improvements to the building, \$250,000 for roof replacement at the County Museum, \$850,000 for a HVAC system replacement in the Hall of Justice, \$100,000 for cooling coils for air handlers at the Nursing Home, \$4.7 million for road and bridge projects, \$250,000 for driveway/parking lot paving at multiple locations, \$200,000 for a dump truck and \$250,000 for a wheel loader for the Highway Department, \$650,000 for construction of a southeast communications tower, \$143,200 for a radio interoperability system with Monroe County, \$144,500 for 911 recorder replacement, and \$200,000 for a new mobile cascade system. Mr. Bastedo stated the need to replace the County's Mobile Cascade unit; the current unit would be sold once the new unit is purchased.

The Plan in 2023 has total costs of \$5.8 million: \$350,000 elevator replacement at the County Court House, \$350,000 for K-Building Replacement at the County Jail, \$275,000 for a rubber tired excavator and \$150,000 for a dozer for the Highway Department, \$200,000 for fire service repeaters, \$136,580 to add functionality to the communications radio system control, and \$144,500 for 911 recorder replacement of the primary and back up sites. Mr. Blake noted 2023 will be the last year the County will receive funds through the tobacco settlement fund. Mr. Vinnik stated the importance of having windows at the Nursing Home replaced, noting one side of the Facility will be done each year to reduce the price. The Medicare rate for 2021 has yet to be stated; Mr. Vinnik said he has constructed a conservative budget. He was going to ask for a replacement vehicle; however, decided that would not be included in today's request in an effort to reduce costs.

The Plan in 2024 has total costs of \$20.4 million: \$15 million for K-building replacement at the County Jail, \$250,000 for a dump truck and \$175,000 for a dual drum roller at the Highway Department, \$280,000 to add fire ground operations channels, \$4.3 million for roads and bridges, and \$200,000 for window replacement at the Nursing Home. Mr. Kolczynski said the K-Building Replacement project will change significantly since that section of the Jail is not being used due to the reduced jail population. Though current estimates were not revised during the meeting, the estimate for the K-Building project that will be included in next year's 2022-2026 Capital Plan will be reduced significantly to reflect revised plans for or demolition of that building. Supervisors were reminded the last payment on the Health Services Building will be made in 2024. At that time the County will have to negotiate a cost to purchase the building. Negotiations cannot occur with the owner of the building until the bonds are paid off in 2024.

PAGE 3

The Plan in 2025 has total costs of \$7.4 million: \$400,000 for a dual drum roller for the Highway Department, \$3 million for CAD/MDT/RMS replacement, and \$4 million for roads and bridges.

A Public Hearing is scheduled to approve the Capital Plan at the September 15th Board Meeting.

Mr. House updated members on the tentative 2021 County budget. All budgets have been entered into the MUNIS system. He and Mr. Blake have been meeting with individual County Departments to review their financial requests and Department efficiency plans. Departments have been requested to reduce their personnel costs over the next five years. Current personnel costs in the 2021 County budget are down 2.3%, this number includes salary increases.

Mr. Blake stated items included in the Capital Plan for 2021 will be added into the County budget. He noted County investments have been doing very well this year. Mr. House reiterated there are 66 open full-time positions in the County and over 50 part-time/seasonal positions not filled. Any position that has not been filled in one year will be eliminated from next year's budget.

The meeting adjourned at 2:35 p.m.