

SCHEDULE OF FEES

WAYNE COUNTY CLERK'S OFFICE  
 PO Box 608  
 LYONS, N.Y. 14489 315 946 7470  
 Revised fees as of 6/15/2020

Assumed Names, Corporations, & Partnership Agreements	
File Certificate-CPLR 8021(b.2)	25.00
To Amend-CPLR 8021(b.2)	25.00
Discontinue-CPLR 8021(b.2)	No Fee
Bail Bond Lien (Surety)	
File & Index-Lien Law 249	No Fee
Discharge of-Lien Law 249	2.50
Certificate of Transcript-Lien Law 249(a)	.50
Certificate of Discharge-Lien Law 249(b)	.50
Bankruptcy Proceedings and/or General Assignment	
Recorded - 8021(a.4)	40.00
Plus 5.00 per page including cover page which is office generated	
Plus .50 for each cross-reference	
Plus .50 for each additional surname	
Bonds or Undertakings	
Public Official-CPLR 8021(a.1)	5.00
Individual Surety Bond Lien (Not Covered Under Index #)	
Filing-CPLR 8021(a.1)	5.00
Discharge-CPLR 8021(a.1)	5.00
Census	
Search (Each name for each 2 year period)-CPLR 8021(d)	5.00
Issue Certificate-CPLR 8021(c.1)	5.00
Certificates (Issued by County Clerk)	
Court Related Certificates-CPLR 8020(f.1)	4.00
All Other Certificates-CPLR 8021(c.1)	5.00
Certificate of Dissolution of Marriage-CPLR 8021(b.1)	5.00
Civil Court & Matrimonial Actions	
Index Numbers for Actions or Proceedings-CPLR 8018(a.2)	210.00
Index Numbers for Foreclosure Proceedings	400.00
Request for Judicial Intervention (RJI)-CPLR	95.00
Note of Issue (in conjunction with RJI)	30.00
Note of Issue (not in conjunction with RJI,with Demand)	125.00
Demand for Jury Trial-CPLR 8020(c.2)	65.00
Notice of Appeal to Appellate Division-CPLR 8022(a)	65.00
Motion or Cross motion	45.00
Stipulation of settlement or voluntary discontinuance	35.00
Copies	
To make copies only CPLR 8019(f.1)-(Minimum \$1.30) per page-	.65
To certify prepared copy CPLR 8019(f.2)-(Min \$5.20)per page-	.65
To prepare copies of UCC's & Federal Tax Liens per document-	5.00
To prepare & certify CPLR 8019(f.3)-(Min \$5.00) per page-	1.25
Certified copies of UCC or Federal Tax Liens per document	10.00
(The above fees are a maximum of \$30.00 per record-CPLR 8019(f))	

Exemplified (Exclusive of Certification) CPLR 8020(f.2)	10.00
Maps (Depending on Size) CPLR 8021(a.6)	\$3.00/\$4.00/\$5.00
Email or digital maps	\$5.00
Facsimile Copies - Phone # (315) 946-5978	
- Local Call \$1.50 1st Page, \$1.00 Each Additional Page	
- Long Distance in Wayne County \$2.00 1st Page, \$1.00 Add	
- Out of Wayne County \$3.00 1st Page, \$1.00 Additional Pages	
Deeds-Recording Fees CPLR 8021(a.4)	40.00
Plus \$5.00 per page including cover page which is office generated	
Plus \$ .50 per cross-reference	
TP-584 (Transfer Tax Return	5.00
Tax Law 1449(b.2) & CPLR 8021(a.1)	
RP-5217 (Equalization & Assessment Form) Residential/Agr	125.00
RP-5217 All others	250.00
Grantor Notification Letter	10.00
Filing	
Any Instrument (except under Index #)-CPLR 8021(a.1,b.1)	5.00
Judgments	
Docket and Enter (If entered by demand if Court Order)	No Fee
Default Judgment	45.00
Satisfaction of-CPLR 8018(d.3)	No Fee
File Transcript of Judgment-CPLR 8021(b.7)	10.00
Issue Transcript-CPLR 8021(c.3)	5.00
Issue Certificate of Disposition-CPLR 8021(c.3)	5.00
Issue Execution-CPLR 8021(c.2)	5.00
Liens	
Assignment of Money Due on Contract/Order CPLR 8021(b.9)	25.00
Notice or Order Continuing/Amending/Canceling	No Fee
Building Loan Contract-CPLR 8021(b.10)	25.00
Federal Tax Lien-CPLR 8021(g.1)	40.00
(Issue Federal Tax Lien Certificate-CPLR 8021(g.2)	40.00
Hospital Lien-CPLR 8021(b.6)	5.00
(Satisfaction, Modification, Assignment)	No Fee
Mechanics Lien-CPLR 8021(b.4)	15.00
File Affidavit of service of Mechanics Lien	5.00
Notice or Order Continuing/Amending/Canceling	No Fee
Notice of Lending-CPLR 8021(b.4)	15.00
Mechanics Lien Disc. by Deposit to Court-CPLR 8021(b.4)	3.00
Lis Pendens (In addition to Purchasing Index Number)	
Cover sheet	5.00
File & Record-CPLR 8021(a.10)	40.00
Amended or Notice of Action-CPLR 8021(a.10)	40.00
Notice or Order Canceling-CPLR 8021(a.10)	No Fee
Maps (Subdivision or Survey)	
Filing Fee-CPLR 8021(a.2)	10.00
Marriage Records (1908-1934)	
Prepare and Certify Copy-CPLR 8021(c.8)	5.00

Mortgages (Subject to Mortgage Tax) Tax Law 253(1,2.a)

Tax - \$.50 for each \$100 or major portion thereof (Town)  
.25 for each \$100 or major portion thereof (Trans)  
.25 for each \$100 or major portion thereof (SONYMA)  
.25 for each \$100 or major portion thereof (Local)

Recording Fee-CPLR 8021(a.4) 40.00  
Plus \$5.00 Per Page including cover page which is office generated  
Plus \$ .50 Per Cross Reference

Assignment-Recording Fee-CPLR 8021(a.4) Same as Above  
Plus \$5.00 for Cover sheet which is office generated  
Plus \$3.00 for each Asgn in excess of one-CPLR 8021(a.4)  
Plus \$ .50 for each Cross Reference-CPLR 8021(a.7)

Discharge (Each Discharge of Mortgage must be examined and approved before recording)  
Recording Fee-CPLR 8021(a.4) Same as Above  
Plus \$5.00 for Cover sheet which is office generated  
Plus \$.50 for noting the original mortgage-CPLR 8021(a.7)  
Plus \$.50 for examining the record of each assignment of mortgage-CPLR 8021(a.8)  
(Generally no discharge shall purport to discharge more than one mortgage, however, if more than one mortgage is being discharged, the recording officer is entitled to receive payment to the same extent as if a separate certificate of discharge has been filed for each mortgage. Real Property Law 321(3).

Partial Release of Mortgaged Premises

Recording fee - CPLR 8021 (a.4) Same as above  
Plus \$5.00 for Cover sheet which is office generated  
Plus \$3.00 for each mortgage in excess of one - CPLR 8021 (a.4)  
Plus \$ .50 for each Cross Reference - CPLR 8021 (a.7)

Notary Public

Renewal-4 year term 60.00  
File and Index Certificate of Appointment-CPLR 8021(b.8) 10.00  
Issue Certificate of Official Character-CPLR 8021(c.4) 5.00  
Certificate Authenticating Notary-CPLR 8021(c.5) 3.00

Passports-Separate Checks to US Department of State and County Clerk

16 Years and Older-\$110 US Department of State, \$35 County Clerk  
Under 16-\$80 US Department of State, \$35 County Clerk  
Passport Pictures - \$10 each person (set of 2)  
Expedited Service-\$60.00  
Renewal Passports-\$110.00 US Department of State only  
Passport card 16 years and older- \$30, \$35 County Clerk  
Passport card under 16- \$15, County Clerk \$35

Pistol Permits	
Amendments-Penal Law 400.00-14	3.00
Duplicates-Penal Law 400.00-14	5.00
Transfers (Checks Payable to both Counties/\$5 each)	5.00
Plastic Photo Card- \$10	
Pictures-\$10 set of 2, \$4 each additional set of 2	
Real Estate Transfer Tax-Tax Law 1402, 1403 \$2 per \$500 or part of each transfer that is recorded at the Clerk's Office (min \$500)	
Recording Fees	
Including Deeds, Mortgages, Discharges, Assignments noted above and such records as: Affidavits, Agreements, Powers of Attorney, Partial Releases, and Orders-CPLR 8021(a.4)	40.00
Plus \$5.00 Per Page including cover page which is office generated	
Plus \$ .50 for each cross reference-CPLR 8021(a.4)	
Search Court Records	
Certifying Each Name-CPLR 8020(g)	5.00
Search Other Than Court Records	
Certifying Each Name-CPLR 8021(a.9) & CPLR 8021(d)	5.00
Separation Agreement or Memo-Dom Rel 235 & CPLR 8021(b.1)	5.00
Small Claims Assessment Review-Real Property Tax Law 730.3	30.00
Surrender of Children-CPLR 8021(b.11)	5.00
Tax Release (Estate or Transfer Tax Lien)-CPLR 8021(a.4)	
Plus \$5.00 Per Page including cover page which is office generated	40.00
Wage Assignment-CPLR 8021(b.3) (Satisfaction-No Fee)	5.00
Uniform Commercial Code	
UCC-1 Form with Addendum (real property only)	40.00
UCC-Amendment-Continuation (with addendum)	40.00
UCC-Amendment-All others (with addendum except terminations)	40.00
UCC-11- Information Request	25.00
Copies of Any UCC filings	Per document 5.00
Certified copy of UCC document	10.00