

**Wayne Economic Development Corporation
Board Meeting
Regular Meeting –October 25, 2019
MINUTES**

The regular meeting of the Wayne Economic Development Agency (WEDC) was called to order by Chairman David Spickerman at 10:25 a.m. on Friday, October 25, 2019, in the 2nd floor conference room, 9 Pearl Street, Lyons, NY. Members Present: Chairman David Spickerman, Julie Dilella, Robert DeBadts, Steven LeRoy; Kaye Stone-Gansz and Jeannie Brockmyre. Also present: John Morell, Esq.; Brian Pincelli, Director of Wayne County IDA; Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator. Absent: Robert Havrilla. Meeting began with roll call.

On motion of Mr. LeRoy seconded by Ms. Brockmyre the minutes for the meeting of September, 20, 2019 were unanimously approved.

Resolution Accepting Proposals and Authorizing Audit Services – WCIDA, WEDC

Whereas, EFPR Group, LLP has presented proposals for the annual audits of the Wayne County Industrial Development Agency (WCIDA), and the Wayne County Economic Development Corporation (WEDC) to both the audit committee for each and the board members for all; and

Whereas, the Audit Committee has advised each board that the proposal for the annual audit of the WCIDA and WEDC are acceptable and meet the requirements that the agencies seek, including preparing the WEDC IRS Form 990 Federal Return of Organization Exempt From Income Tax at the appropriate time; be it hereby

Resolved, that WCIDA and WEDC boards of directors hereby accept the proposal and authorize the CEO to enter into the necessary agreements for the term of one year to initiate the process.

Moved: Stone-Gansz

Second: DeBadts

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
David Spickerman, Sr.	X			
Steven LeRoy	X			
Kaye Stone-Gansz	X			
Robert Havrilla	X			
Julie Dilella	X			
Robert DeBadts	X			
Jeannie Brockmyre	X			

Mr. Havrilla was excused at 10:06 am to attend to personal business, this resolution was voted on jointly in prior WCIDA meeting (Wayne County Industrial Development Agency).

Resolution Accepting Proposals and Authorizing Contract

Whereas, WEDC staff issued bids for tree clearing services at Silverhill Business Park to improve aesthetics and increase visibility into the park, and

Whereas, the WEDC and received (4) qualified proposals, with the lowest qualified bidder being Farney Tree and Landscape, LLC at a base cost of \$17,000, with additional costs of \$8,000 for removal of chips and \$6500 for pond fence removal, and

Whereas, with additional contingent costs, the total project costs are not to exceed \$40,000, therefore be it

Resolved, that WEDC board of directors hereby accepts the proposal from Farney Tree and Landscape and authorizes the Executive Director to enter into the necessary agreements, contingent on attorney approval.

Moved: LeRoy

Second: Stone-Gansz

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
David Spickerman, Sr.	X			
Steven LeRoy	X			
Kaye Stone-Gansz	X			
Robert Havrilla			X	
Julie Dilella	X			
Robert DeBadts	X			
Jeannie Brockmyre	X			

Resolution Authorizing Contract with ESD for Brownfield Inventory Project

Whereas, at its July 27, 2018 meeting, the Board of Directors authorized the IDA to prepare and submit Consolidated Funding Application #83460 to fund a Brownfield Inventory and Strategic Plan, and committed up to \$37,500, of Project Planning Funding for this project, and

Whereas, on December 18, 2018, the Governor has recommended an award up to \$20,000 from the Empire State Development Strategic Planning and Feasibility Study Program, and

Whereas, on March 19th, 2019, the Wayne County Board of Supervisors committed \$6,722 of CDBG funds to the WCIDA to assist in funding of this project, and

Whereas, an Inventory and Strategic Plan will be an important tool to help determine the extent of the environmental concerns and strategies to restore brownfields to productive status advancing efforts to prioritize properties with the greatest economic development potential; now, therefore, be it

Resolved, that the WCIDA and WEDC Board of Directors authorizes the Chairman, to execute all agreements, contracts, and requests for proposal, and other necessary documents in connection with the implementation this grant, contingent on attorney approval.

Moved: Brockmyre

Second: DeBadts

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
David Spickerman, Sr.	X			
Steven LeRoy	X			
Kaye Stone-Gansz	X			
Robert Havrilla			X	
Julie Dilella	X			
Robert DeBadts	X			
Jeannie Brockmyre	X			

Discussion regarding Silver Hill signage, there was a motion by Ms. Brockmyre to create a subcommittee to work on this project. Ms. Stone- Gansz, Mr. LeRoy, & Ms. Brockmyre will make up this committee. Brian will set up first meeting.

Business Retention & Expansion Report- Tanya Hasseler, Business Outreach Coordinator

Executive Director's Updates

Other Business

Next Board Meeting- Scheduled for November 22, 2019 at 9:30am

Motion to adjourn at 11:41 am by Mr. LeRoy, seconded by Mr. DeBadts

Respectfully submitted,

Tanya Hasseler, Assistant Secretary