

**Wayne County Economic Development Corporation**  
**Board Meeting**  
**Regular Meeting –August 23, 2019**  
**MINUTES**

The regular meeting of the Wayne County Economic Development Corporation (WCEDC) was called to order by Chairman David Spickerman at 11:00 a.m. on Friday, August 23, 2019, in the 2<sup>nd</sup> floor conference room, 9 Pearl Street, Lyons, NY. Members Present: Chairman David Spickerman, Robert Havrilla, Julie Dilella, Kay Stone-Gansz, Robert DeBadts, Steven LeRoy and Jeannie Brockmyre. Also present: Brian Pincelli, Director of Wayne County IDA; Sherry Handel, Deputy Director Wayne County IDA, Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator. Meeting began with roll call.

**Resolution Authorizing Board Member Attendance Policy**

Whereas, a revision to the compensation, reimbursement, and attendance Policy was distributed for review to the members of the Board of Directors of the Wayne County Industrial Development Agency and Wayne Economic Development Corporation; and

Whereas, regular attendance at Board and committee meetings is essential in order to maintain continuity and cohesion in management and governance of the Wayne County Industrial Development Agency (WCIDA) and the Wayne Economic Development Corporation (WEDC); and

Whereas, the Board Attendance Policy is intended to encourage regular attendance at WCIDA and WEDC Board and committee meetings and to provide procedures to deal with any failures in such attendance; be it hereby

Resolved that the WCIDA and WEDC Boards of Directors hereby approve and adopt the Board Attendance Policy.

Moved: LeRoy

Ayes: All

Second: DeBadts

Nays: None

Loan Review Committee Report & Discussion

**Resolution Authorizing Relocation Costs**

Whereas, Hansford Parts & Products recently acquired a business and is consolidating in a new location on Wayneport Road in Macedon. The consolidation of these businesses will result in utilization of a currently vacant building and will bring 15 new jobs to Wayne County; and

Whereas, Hansford Parts & Products is requesting assistance in relocating 15 new jobs; and

Whereas, based on previous assistance staff is recommending \$1,250 per job through a loan to grant program.

Resolved that the Wayne Economic Development Corporation (WEDC) board authorizes relocation assistance of \$18,750 to Hansford Parts & Products as presented.

Moved: DeBadts

Ayes: All

Second: LeRoy

Nays: None

**Resolution Authorizing Changes to Banking Signatories**

Whereas, the Wayne County Industrial Development Agency (WCIDA), and the Wayne Economic Development Corporation (WEDC) have multiple bank accounts including a Certificate of Deposit in a regional bank, and with the Deputy Executive Director & CFO resignation effective September 3, 2019, it is necessary to authorize changes to signature requirements; and

Whereas, since a new Deputy Executive Director & CFO has not yet been hired, the most expeditious approach to facilitate check signing is to re-authorize three of the existing signatories, Steven LeRoy, David Spickerman, and Brian Pincelli; be it hereby

Resolved that Steven LeRoy, David Spickerman and Brian Pincelli shall be the designated signatories for WCIDA and WEDC banking with Lyons National Bank, Canandaigua National Bank and Community Bank; and be it further

Resolved, that two signatures are required and any two of three signatories are authorized to sign checks in the interim; and be it further

Resolved that Sherry Handel be removed as signatory to accounts no later than September 3, 2019, the date of her effective resignation.

Moved: DeBadts

Ayes: All

Second: Brockmyre

Nays: None

Discussion regarding Improvements at Silver Hill Technology Park

**Resolution Authorizing the Executive Director to Execute a Subrecipient Agreement with the County for the Management of of Revolving Loan Fund and Micro Loan Fund Programs**

Whereas, since 1983 and 1994 the Wayne County Industrial Development Agency (WCIDA) has been managing and administering the Revolving Loan Fund (RLF) and Micro Loan Fund programs, respectively, on behalf of Wayne County (the County); and

Whereas, the WCIDA and Wayne Economic Development Corporation (WEDC) are staffed by the Wayne County Economic Development & Planning department; and

Whereas, in an effort to organize and administer these loan fund programs in a more efficient way staff are requesting authorization to terminate the existing RLF and Micro Loan Fund agreements with the WCIDA and instead manage and administer the Revolving Loan Fund and Micro Loan Fund through the WEDC; therefore:

Be it hereby

Resolved that the board of the WCEDC authorizes the Executive Director to execute a subrecipient agreement with the County to manage and administer the RLF and Micro Loan Fund agreements subject to attorney approval

Moved: Havrilla

Ayes: All

Second: Stone-Gansz

Nays: None

Wayne County Agriculture Tour- September 27, 2019 beginning at 8am

Business Retention & Expansion Report- Tanya Hasseler

Loan Balance & Aging Report- Jamie Corteville

Other Business

Next Board Meeting- Scheduled for September 20, 2019 at 9:30am

**Motion to adjourn at 10:50 am by Mr. DeBadts, seconded by Ms. Stone- Gansz**

Respectfully submitted,

Tanya Hasseler, Assistant Secretary