

## MINUTES

### HEALTH AND MEDICAL SERVICES COMMITTEE—BUDGET REVIEW

Friday, September 13, 2019 1:00 p.m.

Present: Supervisors Baldrige, Groat, Jacobs, Crane and Chatfield, County Administrator Rick House, Fiscal Assistant Ken Blake, Nursing Home Administrator Denis Vinnik, Mental Health Director Jim Haitz, Deputy Mental Health Director Ed Hunt, Public Health Director Diane Devlin and Public Health Principal Account Clerk Heather Loucks.

The following budgets were presented:

- Behavioral Health: Revenues up 5% to \$9,534,685, personal services up 2.6% to \$5,993,555, equipment \$109,250, contractual expenses up 8% to \$1,403,552, fringe benefits up 5% to \$2,028,328, County cost \$0. Salaries in the budget reflect Union negotiations and managerial salary increases. The budget abolishes three part-time positions and upgrades two part-time Activity Aides to full-time. The increase in revenues is driven by actual billed performance in 2019 and that anticipated in 2020. The budget includes the purchase of eight desk top computers, two laptops, 10 Microsoft licenses, updated signature pads and two vehicles. The budget also includes \$50,000 for renovation of the nursing medical suite and medication room. Mr. Haitz noted his request made to the Human Resource Director and Board to make salary adjustments for medical staff that are not included in the salary grading scale. A list of non-Union positions recommended for salary changes was presented; increases are between two and four percent.
- Community Providers: The County cost remains at \$171,416.
- Forensic Hospitalization: County cost reduced by 50% to \$25,000. Mr. Haitz said this is an unknown cost. Mr. Blake reviewed this budget line over the past 10 years. It was agreed \$25,000 would be the budgeted amount for 2020.
- Contingent Fund: County cost doubled to \$100,000. Unanticipated facility expenses are taken from this budget.
- Nursing Home Combined: Revenues down 2% to \$22,588,948, personal services up 4.8% to \$8,984,474, equipment up 23% to \$532,450, contractual expenses down 3% to \$8,118,676, interest down 8% to \$275,675, fringe benefits down 1% to \$3,993,907. Mr. Vinnik stated the Nursing Home will continue to receive IGT for the foreseeable future in the amount of \$5.1 million, half of this amount will be given to the County this fall, the other half in 2020. Mr. Blake said the County's 50% match for receipt of these funds will come from the County's General Fund; at the time the 2020 budget was being prepared, the amount of Nursing Home IGT funding was not known. It was decided that the Nursing Home IGT revenue, and the General Fund 50% match amount would both be added to the budget. The Facility will also be receiving Advanced Training Initiative Funds in the amount of \$157,000 for 2018-2019 and \$172,000 for 2019-2020. The next opportunity to pay down bonds on the Nursing Home will be 2021. Mr. Baldrige said the Nursing Home needs to have a reliable surplus to pay off their bonds. Interest income is coming in over budget this year. Mr. Blake noted the Nursing Home is allowed to pay the County for indirect costs of the Nursing Home paid by the County General Fund; the amount that can be paid in 2019 is \$330,000. It was agreed the County would bill the Nursing Home for this amount. The revised budget will be presented again at the next Health and Medical Services Committee meeting.

- Public Health: Revenues down slightly to \$398,887, personal services up 16.4% to \$435,634, equipment \$25,000, contractual expenses up 9% to 162,291, fringe benefits up 2% to \$168,516, County cost up 36% to \$392,554. The budget includes the new position of Public Health Specialist, which will be covered by grant funds. The individual in the new position would oversee the Department's Quality Assurance, employee wellness and accreditation program. Mr. Groat said he would like to see partial funding of the new position paid for by the County's Health Care Trust, as this position would be administering the County's Employee Wellness Program. Mrs. Devlin said if funding is received from the Health Care Trust she would not utilize healthy vending machine monies to offset some of the position's expense. Mr. Baldrige, as a member of the Health Care Trust Board, said he would bring this request to their attention. Mr. Groat said he is in the process of gathering information on the amount of County staff time that is dedicated to the Health Care Trust. Mrs. Devlin said accreditation is not a State requirement at this time; however, having an accreditation gives more value to grant applications and has assisted with quality and efficiency improvements in the Department. She is hopeful the Department will be accredited in 2020. The additional cost in the 2020 budget is mainly due to the increase in Early Intervention Services. The budget includes the cost to purchase a vehicle. Mrs. Devlin said a second vehicle will be purchased in 2020 if grant funding is received that would cover the cost. Tuition reimbursement is up from \$1,000 to \$2,000 as more employees are applying for this benefit and the amount that is reimbursed for college classes has been increased.
- Public Health Services: Revenues up 4% to \$511,038, personal services down 9% to \$295,725, contractual expenses down 4% to \$234,462, fringe benefits up 4.3% to \$132,674, County cost down 26% to \$151,823.
- Early Intervention: Revenues up 11.4% to \$663,673, personal services up 15% to \$319,639, equipment down 67% to \$17,750, contractual expenses up 45% to \$1,143,901, fringe benefits up 8% to \$123,710, County cost up 47% to \$941,327. The budget includes \$350,000 for the potential assessment that will need to be paid to Roosevelt Children's Center in 2020.
- Children with Special Needs: Revenues up 3% to \$4,336,900, personal services up 9% to \$35,653, contractual expenses up 3% to \$7,291,792, fringe benefits up 3.3% to \$16,558, County cost up 3% to \$3,007,103.
- Public Health Education: Revenues up 1% to \$97,829, personal services up 4% to \$53,230, contractual expenses up 3% to \$37,309, fringe benefits up 1.7% to \$22,590, County cost up 17.8% to \$15,300.

Mr. Vinnik voiced concern that there is no computer support for County equipment after business hours.

Mrs. Crane questioned the number of new positions added to County staff in 2019. Mr. House said he would provide a report.

Mrs. Devlin said costs are being received for rabies treatments that were provided to persons exposed in Wayne County. Treatment for those that are County residents will cost about \$7,200, while those who reside in Pennsylvania will cost about \$83,000. Wayne County is responsible to pay this expense. Rabies treatment is a series of four shots, with the first one given intravenously. This expense will deplete the rabies budget.

The meeting adjourned at 2:50 p.m. The next meeting of the Health and Medical Services Committee is scheduled for Monday, September 30<sup>th</sup> at 10:00 a.m.