

## MINUTES

### ECONOMIC DEVELOPMENT/PLANNING COMMITTEE—BUDGET REVIEW

Friday, September 13, 2019 9:00 a.m.

Present: Supervisors Spickerman, Pagano, Groat, Robusto and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Economic Development/ Planning Department Director Brian Pincelli and Wayne County Cornell Cooperative Extension Executive Director Elizabeth Claypoole. Supervisor Miller was not present for the meeting.

The following budgets were reviewed:

- Bus Operations: County appropriation the same at \$38,378.
- Economic Development Administration: Personal services up 1.4% to \$199,168, contractual expenses down 16.6% to \$250,000, fringe benefits up 1% to \$66,784, County cost down 8% to \$515,952. The amount budgeted for consulting services has been decreased, as in-house staff is performing more of the fiscal function of the Department than in the past. The Deputy Director of Economic Development position remains vacant; the job has been formally posted and applications are being accepted. Mr. Pincelli said the salary of the position will be based on the applicant's qualifications. This budget includes a portion of the salary for the Director of Economic Development/Planning and the Deputy Director, the other portion is within the Planning Department budget. Mr. House noted the County pay plan committee will need to review the salary suggestion for the Deputy Director position before it is formally offered.
- Planning Board: Revenues down 3.4% to \$68,095, personal services up 4% to \$311,863, equipment down 81% to \$4,500, contractual expenses up 26% to \$234,572, fringe benefits down 4.3% to \$120,735, County cost up 6.5% to \$603,575. Mr. Pincelli said the County will be asked in 2020 to replenish the Industrial Site Fund, noting if the funds are not utilized within a calendar year they go back to the County's fund balance. The budget reflects the purchase of a new plotter for a price of \$4,500. The Office has the responsibility of developing a Solid Waste Management Plan for the County. Mr. Pincelli said he does not believe staff has the expertise in this field to complete the task, stating a consultant may need to be hired. Mr. Spickerman questioned if other small counties already have plans. What becomes of the fee charged to solid waste haulers was questioned. (Following the meeting it was noted this revenue is reflected in the Planning Fees revenue line of this budget.) If another County Department should be responsible to receive the hauler fees was questioned. Supervisors questioned if the law to have solid waste haulers register all their hauling vehicles was enforced.
- Regional Planning Council: County appropriation the same at \$9,970.
- Fish and Game: County appropriation the same at \$1,877.
- Palmyra Union Ag Society: County appropriation the same at \$5,500.
- County Extension Services: County appropriation request up 1% to \$466,667. Ms. Claypoole stated the County's 2020 Extension budget reflects a million dollar reduction from last year. The Agency is making every effort to obtain additional grant funds to continue or start up new programs. The budget includes two percent salary increases for employees, funds to replace four computers, the exterior Office sign and interior building lighting. The local Office is working toward raising funds for capital improvement projects that would update and renovate their Newark building. Mr. Groat questioned why County funds would be utilized to make building improvements; as this is not done with other

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agencies the County contracts with. Ms. Claypoole said there is no other source of funding that is made available for these types of projects. Mr. Spickerman stated agriculture is the largest business in the County and Extension should be supported. A list of Extension's achievements for 2019 was presented to Committee members along with a budget breakdown. Supervisors were informed the annual Meeting and Open House for Extension is scheduled for Friday, November 1<sup>st</sup> at the Extension Office in Newark.

The meeting adjourned at 9:57 a.m. The next meeting of the Economic Development/Planning Committee is scheduled for Wednesday, October 2<sup>nd</sup> at 10:00 a.m.