

MINUTES

PUBLIC WORKS COMMITTEE—BUDGET REVIEW

Thursday, September 12, 2019 8:30 a.m.

Present: Supervisors Miller, Kolczynski, Spickerman, Verno, Groat, Crane and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Weights and Measures Director Rich Molisani, Wayne County Soil and Water District Manager Lindsey Gerstenslager, Soil and Water Board Chairman Mark Humbert, Superintendent of Public Works Kevin Rooney and Deputy Superintendent of Public Works Scott Kolczynski. Supervisor Baldrige was not present for the meeting.

Mr. Blake reported the overall increase in the 2020 budget from the Departments presenting today would be \$616,818.

The following budgets were reviewed:

- Weights and Measures: Revenues the same at \$4,500, personal services up 2.8% to \$68,964, contractual expenses down 6.3% to \$11,276, fringe benefits up 2% to \$16,349, County cost up 1.7% to \$92,089. Mr. Molisani noted the budget includes the cost for new tires for his truck. Due to its age, a volumetric measurer may need to be purchased in the future; the cost of a unit is \$40,000. Mrs. Crane questioned if an equipment reserve account should be established for such purchases. Mr. Blake said there was talk in other budget meetings about establishing an equipment reserve, but at this time this is not being done. He added, a purchase this small would not need reserve funding.
- Soil and Water Conservation: County appropriation \$419,000 the same as this year. Of this amount \$100,000 goes toward the Weed Harvesting Program and \$89,000 toward the Ag Drainage Program. Ms. Gerstenslager said more efficient operation of services are constantly being sought. Staff salaries were capped at three percent and based upon employee evaluations.
- Buildings and Grounds: Revenues down 1.5% to \$2,237,882, personal services up 9.8% to \$940,533, equipment down 5.3% to \$621,950, contractual expenses up \$29% to \$1,950,488, fringe benefits up 14.8% to \$389,380, County cost up nearly 53% to \$1,664,469. The budget reflects the entire year's salary for the Cleaner position that was added mid-year to work in the Health Services Building. Other salaries reflect Union negotiated pay increases, changes in longevity and one change in title made mid-year in 2019. The \$677,350 project budget has been placed in this budget to better reflect where expenses are coming from; most of this expense is charged back to Departments.
- Central Garage: Revenues up nearly 6% to \$420,000, personal services up 4.3% to \$172,973, equipment down 40% to \$7,500, contractual expenses up 9.6% to \$190,091, fringe benefits up 3% to \$84,064, County cost down 4.6% to \$34,628. Mr. Rooney said both expense and revenue lines have been increased for tires and supplies and materials based on this year's cost and usage. The WATS Director will be retiring at the beginning of 2020 and some changes have been proposed with billing. Mr. Rooney said the suggested billing changes by this organization can be done. If there should be an additional administrative fee on WATS bills for the extra paperwork was questioned. Mr. Rooney noted the County's agreement with WATS expires in February 2020; any desired changes should be incorporated into the new agreement.

PAGE 2

- Parks: Revenues the same at \$14,250, personal services up 5.3% to \$227,749, equipment up nearly 75% to \$82,500, contractual expenses up 16% to \$100,475, fringe benefits down 22.5% to \$64,323, County cost up 10% to \$480,797. It has been difficult to fill seasonal Park positions. The budget includes funding for a new privy at B. Forman Park, painting of the house at B. Forman Park and purchase of a new tractor. Scott Kolczynski stated, due to lead paint on the building at Forman Park, contractors will need to be hired to scrape the building prior to County crews painting it.
- Highway Administration/D Fund: Revenues remain at \$300, personal services up 4% to \$191,881, contractual expenses up 12% to \$33,267 fringe benefits up 3.6% to \$75,566, County cost up 4.8% to \$300,414.
- Highway Engineering/D Fund: Revenues remain at \$100, personal services up 6.4% to \$201,414, equipment \$800, contractual expenses up 1% to \$18,444, fringe benefits down 1.8% to \$50,858, County cost up 6.5% to \$271,516. Mr. Rooney said a part-time Senior Engineer Tech may be increasing his hours in 2020, this is reflected in the budget. The budget also includes recalibration of equipment and the purchase of computer software.
- Maintenance of Roads and Bridges: Revenues remain at \$400,000, personal services up 3.7% to \$1,894,138, contractual expenses up 3.4% to \$1,313,751, fringe benefits down nearly 7% to \$733,328, County cost up 1.6% to \$3,541,217. Mr. Rooney noted the difficulty in fill seasonal positions this year; especially those requiring CDL licenses. He has included in this budget an increase in the hourly rate for seasonal workers with CDL licenses. The budget reflects increased cost for bituminous liquid, stone and guide rail and posts.
- Road Striping and Sign Maintenance: Revenues remain at \$201,000, personal expenses up 6.6% to 157,935, contractual expenses down 2.4% to \$311,244, fringe benefits down 4% to \$82,782, County cost down 1% to \$350,961.
- Road Construction: Remains at \$3.2 million. The County has yet to be made aware of the amount of CHIPS funding that will be given in the coming year.
- Snow Removal: County cost up 5.7% to \$1,850,000. This is the first budgeted increase in this line in many years. Mrs. Crane questioned if the budget should be increased more; asking what the five year average for this expense has been. Mr. Rooney acknowledge the price of salt will be higher in the coming year, but he believes the increase he is budgeting for is adequate. Mr. Blake reviewed the amount paid out for snow remove in the past 10 years. After review, it was agreed the recommended number would remain in the budget.
- Workers' Compensation: County cost down 4.6% to \$71,370.
- Hospital and Medical Insurance: Down 19% to \$250,000.
- Other: Revenues increased 1% to \$9,835,478. This budget reflects CHIPS revenue and other revenue sources into the Department.
- Road Machinery: Revenues up 12.5% to \$315,000, personal service up 1.2% to \$307,075, equipment down 2% to \$460,000, contractual expenses up 6.6% to \$917,174, fringe benefits up 1.4% to \$144,677, County cost up 1% to \$1,513,926. The budget includes the cost and revenue of fuel sold to County departments and WATS, the purchase of a sweeper and purchase of a sign maintenance truck. The cost of fuel is higher and has been budgeted for accordingly.
- DM Workers Compensation: County appropriation down 9% to \$3,305.
- DM Hospital and Medical Insurance: County appropriation remains the same at \$25,000.

PAGE 3

- DM Other: Revenue up 1% to \$1,542,231.

The meeting adjourned at 9:40 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, October 2nd at 8:30 a.m.