

## MINUTES

### HUMAN SERVICES COMMITTEE

Monday, August 5, 2019 8:30 a.m.

Present: Supervisors Verno, Baldrige, Emmel, Robusto, Miller and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Veterans Services Director Jason Eldridge, Veterans Service Officer Renee Maybee, Aging and Youth Director Penny Shockley, Deputy Director of Youth Kathy McGonigal and Interim Commissioner of Social Services Shelly Bentley.

Minutes from the July 1<sup>st</sup> Committee meeting were approved as written.

The monthly activities report for the Veterans Service Agency was reviewed. During June a total of 276 Veterans or their families made contact with the local Office; some contacts were made by the same Veteran on multiple occasions. Sixty-three trips to or from the Canandaigua VA Medical Center and 18 to or from the Syracuse VA Medical Center were made during the month. Forty-one County Veterans passed away in June; one indigent burial was paid for.

Mr. Eldridge presented a transmittal requesting authorization to create and fill the position of part-time Veterans Service Officer at an hourly rate of \$18.20. The individual will be accredited and able to assist with claims and normal daily functions in the Office. Mr. Verno noted Mr. Eldridge is scheduled to be deployed in the near future and the extra staff will be needed in the Office. Approved 4-1, Mrs. Jacobs arrived at 8:34 a.m. and was not present for the discussion on the request, abstaining from the vote.

The following transmittals were presented for the Aging and Youth Department:

--Authorization for the Department of Aging and Youth to submit their 2019 Unmet Need Grant in the amount of \$17,376. These funds are being offered to municipalities to help meet long term care needs. The revenue has already been applied to the County's 2019 budget. Approved 5-0.

--Authorization to terminate the dietitian contract with Geraldine Morse, due to retirement, and authorization for the Chairman of the Board to sign a dietitian contract with Leslie Elliott for dietary services for the congregate and home delivered meal programs through the remainder of 2019. Ms. Shockley noted request for proposals will be put out for this service; however, there was not time due to the immediate need for this service. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with Wayne County school districts for administration of the Family And Communities Together (FACT) Program. Each school district that participates in the program is charged according to the number of youth that will be served. The total children that will be assisted by the program from the participating nine schools is 53. Ms. McGonigal reviewed services offered to both the student and their family. She noted the increased difficulty in getting parents engaged in this program. Approved 5-0.

--Authorization to remove one members of the Youth Board due to personal circumstances and re-appoint Michael Mussolini, Debra DeRue, Edward Hunt and Jessica Spence to the Youth Board. Approved 5-0.

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--Authorization to approve the appointment of 10 individuals to the Senior Advisory Council. Approved 5-0.

In other business, Ms. Shockley said applications have been received for both the two full-time Home Health Aide and one temporary part-time Services Assistant positions; she hopes to have all vacancies filled by the next Committee meeting. The State is making grant money available for aging friendly communities; Ms. Shockley discussed the possibility of plan and program expansion with other County agencies and will prepare a grant application for \$20,000. She also brought to the Committee's attention there remains a problem with smoking in the front entrance of the building. Mr. Verno noted this issue has been discussed in other Committees and the Sheriff has said he will be sending Deputies to the area to help eliminate the problem. If there should be a designated smoking spot on the campus was questioned; at this time the County's local law regarding no smoking on County property does not allow for this.

The following transmittals were presented for the Department of Social Services:

--Authorizing out of title pay to a Computer Services Assistant while working in the vacated Information Technology Coordinator position. The amount owed comes to \$2,937. Mrs. Bentley said the position has been advertised; however, applications from qualified individuals have not been received. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Pathways, Inc. for the provision of child caring services for an amount not to exceed \$375,000. Approved 5-0.

The monthly financial statement for the Department of Social Services was presented. Through the first six months of the year the Department expended 47.6% of their County budget, down 6% from last year at the same time.

The caseload report for Social Services showed there are 769 County residents receiving Temporary Assistance, 5,580 Medical Assistance and 8,180 Food Stamps.

The meeting adjourned at 9:07 a.m. The next meeting of the Human Services Committee is scheduled for Tuesday, September 3<sup>rd</sup> at 10:00 a.m.