

JOHN J. GHEZZI
Acting Secretary of State



STATE OF NEW YORK
DEPARTMENT OF STATE

162 WASHINGTON AVENUE
ALBANY, NEW YORK 12231

JERRY V. LIVADAS
Deputy Secretary
RICHARD J. BRADY
Deputy Secretary
SHELDON ROSENBLATT
Deputy Secretary - Counsel
MAURICE FLASTERSTEIN
Administrative Director

October 21, 1974

Ms. Lois Van Hoover, Clerk
Wayne County Board of Supervisors
Court House
Lyons, New York 14489

Dear Sir:

Please be advised that Local Law No. 3
of 1974 of the County of Wayne
was received and filed on October 18, 1974.

We enclose herewith additional forms for the filing of
local laws for your future use.

Very truly yours,

A handwritten signature in cursive script, reading 'Barry F. Bohan', written in black ink.

Barry F. Bohan
Director
State Records and Law Bureau

cc: State Comptroller
Division of Municipal Affairs

G115-006



STATE OF NEW YORK
DEPARTMENT OF AUDIT AND CONTROL
ALBANY

ARTHUR LEVITT
STATE COMPTROLLER

IN REPLYING REFER TO
October 25, 1974

Ms. Lois Van Hoover, Clerk
Wayne County Board of Supervisors
Court House
Lyons, New York 14489

Dear Madam:

I hereby acknowledge receipt as of October 18, 1974
of certified copy of Local Law No. 3
of 1974 for the County of Wayne
which copy is being filed in this office.

Very truly yours,

Kendall R. Pirro
Associate Attorney

KRP: js

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not use brackets for matter to be eliminated and do not use italics for new matter.

County
City of WAYNE
~~Town~~
Village

Local Law No. 3 of the year 19 74

A local law Establishing An Office of Human Resources
(Insert title)

Be it enacted by the Board of Supervisors of the
(Name of Legislative Body)

County
City of Wayne as follows:
~~Town~~
Village

Section 1. Legislative Intent.

Wayne County residents have needs in many human services areas such as job development training, migrant and seasonal workers assistance and programs for the aged. Previously these needs have been met by various private and public sources creating over-lapping services as well as failure to provide for certain needs. The multiplicity of agencies creates an economic drain on the programs because of administration costs. In order to consolidate the various programs under a single administration in keeping with the County's role as prime sponsor and to more economically and efficiently provide the services needed by the residents of Wayne County in the human service area, an Office of Human Resources is necessary.

Section 2. Functions.

There is hereby established by the Wayne County Board of Supervisors an Office of Human Resources which shall have the following functions:

A. To coordinate the various programs now existing or which shall be established hereafter for the purpose of providing human services.

B. To administer programs provided for by grants of the State and/or Federal governments under the Comprehensive Employment and Training Act of 1973 (P.L.93-203) or similar legislation.

C. To make studies as to areas of need for human service programs in Wayne County, and make recommendations as to methods to serve such needs.

D. To seek out additional sources of funding and assistance to provide services and assist in the application for same.

E. To advise the Board of Supervisors as to programs maintained by the County and other agencies, and eligibility for new programs.

Section 3. Director.

The Office shall have a director responsible to, appointed by and serve at the pleasure of the Board of Supervisors.

Section 4. Powers and Duties.

The powers and duties of the Director shall be to:

A. Prepare applications to be submitted by the Board of Supervisors for grants related to human services programs.

B. Keep records, make reports and supervise the employment of individuals under the Comprehensive Employment and Training Act of 1973 (P.L. 93-203) or successor or similar programs maintained under the auspices of Wayne County.

C. Maintain information as to services available in the County (whether provided by public or private agencies) and areas of need.

D. Make recommendations as to the establishment or operation of specific programs by the County or private agencies.

E. Assist State and Federal government agencies in assessment of areas of need for services in Wayne County.

F. Administer contracts between the County and public or private agencies providing for human service programs to be operated by such agencies.

G. Conduct audits of the books and records of any public or private agency relative to the agency's activities as a subcontractor to provide services under programs for which the County is a prime sponsor, as directed by the Board of Supervisors.

H. Provide clerical and other assistance in payroll and/or disbursement for agencies and subcontractors.

I. Act as liaison between the County and public and private agencies providing human services to the residents of Wayne County.

J. Appoint such staff as may be authorized by the Board within appropriations therefore.

K. Make such reports as are necessary and/or requested to the appropriate Committee of the Board of Supervisors and an annual report in writing to be presented to the Board of Supervisors on or before the first day of February.

L. Perform such other duties as may be from time to time assigned by the Board of Supervisors.

Section 5. Limitation of Powers.

Nothing contained herein shall be construed to give the Office authority over the operation of existing departments or officers of the County or programs maintained by public or private agencies not under the jurisdiction of the County. The final determination as to the establishment or manner of operation of any human services programs and the extent of County participation in such shall be made by the Board of Supervisors.

Section 6. Effective date.

This law shall be effective immediately upon filing as required by Law.

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

(Final adoption by local legislative body only.)

1. I hereby certify that the local law annexed hereto, designated as local law No. 3 of 19 74.
County
of the ~~City~~ of Wayne was duly passed by Board of Supervisors
~~Town~~ (Name of Legislative Body)
~~Village~~
on October 15, 19 74 in accordance with the applicable provisions of law.

(Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer or repassage after disapproval.)

2. I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19_____
County
of the ~~City~~ of _____ was duly passed by _____
~~Town~~ (Name of Legislative Body)
~~Village~~
on _____ 19_____ and was approved _____ by the _____
repassed after disapproval Elective Chief Executive Officer
and was deemed duly adopted on _____ 19_____, in accordance with the applicable provisions of law.

(Final adoption by referendum.)

3. I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19_____
County
of the ~~City~~ of _____ was duly passed by the _____
~~Town~~ (Name of Legislative Body)
~~Village~~
on _____ 19_____ and was approved _____ by the _____
repassed after disapproval Elective Chief Executive Officer
on _____ 19_____. Such local law was submitted to the people by reason of a
mandatory referendum and received the affirmative vote of a majority of the qualified electors voting
permissive general
thereon at the special election held on _____ 19_____, in accordance with the appli-
annual
cable provisions of law.

(Subject to permissive referendum and final adoption because no valid petition filed requesting referendum.)

4. I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19_____
County
of the ~~City~~ of _____ was duly passed by the _____ on
~~Town~~ (Name of Legislative Body)
~~Village~~
_____ 19_____ and was approved _____ by the _____ on
repassed after disapproval Elective Chief Executive Officer
_____ 19_____. Such local law being subject to a permissive referendum and no
valid petition requesting such referendum having been filed, said local law was deemed duly adopted on
_____ 19_____, in accordance with the applicable provisions of law.

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or if there be none the chairman of the board of supervisors, the mayor of a city or village or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

(City local law concerning Charter revision proposed by petition.)

5. I hereby certify that the local law annexed hereto, designated as local law No. of 19..... of the City of..... having been submitted to referendum pursuant to the provisions of § 36 § 37 of the Municipal Home Rule Law and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the ^{special} ~~general~~ election held on the 19 became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph above.

Lois Van Hoover

Clerk of the Board of Supervisors, City, Town or Village Clerk or Officer designated by Local Legislative Body

Lois VanHoover

Date: October 17, 1974

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK

COUNTY OF *Wayne*

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

Lawrence R. Maerz
(Title of Officer) *County attorney*

County
City of *Wayne*
Town
Village

Dated: October 17, 1974

PUBLIC HEARING FOR PASSAGE OF LOCAL LAW NO. 3 ESTABLISHING AN OFFICE OF
HUMAN RESOURCES

The hearing began at 2:00 P.M. and the Notice of Hearing was read by the Clerk. Dr. Gerald Meyers, Supervising Psychologist of Mental Health Services asked if this is to coordinate existing services or a grant writing only. The immediate duties would be in the grant category because of the CETA Act of 1973 putting into the hands of local government the running of grants.

Have you studied, talked about or written down information as to how all the other programs may be involved? No, there are no definite plans or decisions made. We have to start the Office and get personnel. The plans will be made as they see it after it is started.

The office would not eliminate departments. We have no intent to abolish anything. It would not take over any duties now assigned to the other departments. Mainly to consolidate and do away with administrative overlaps, and to pick up voids and overlook the whole situation in the county.

In regard to Item No. c, what has been done in regard to this? Nothing definite except CETA right now.

Sister Rosario spoke as the representative from the Board of Directors for Wayne CAP. They voted unanimously requesting the County Board of Supervisors to allow them to become part of Wayne County Public Agency. We are the administrators of OEO running these programs, Equal Opportunity Affirmative. The county could take over Wayne CAP funds, running CETA I, a possibility of CETA III, and also I have a RSVP County Office. Wayne CAP petitions to become a Public Agency. We will have to take this under consideration separately by the full board and make further study.

Jean Sieling, Mental Health and Wayne County Community Service Council. What roll would citizen groups play in this Local Law? What procedures we would be using is not known. Citizens groups would be based on what they feel they should be involved in.

We will keep an open ear to citizens groups. Their participation should be welcomed.

Charles Allen, Wayne County Program Organization. Where would the Migrant Funding come in? It would be separate. It is a private agency. Private non-profit programs would not come under our jurisdiction. We would hope to make suggestions and work together. Someone to overlook all the programs. What kind of study took place that brought about the proposed office that we now are discussing? Was there a study done to necessitate such an office? We may be doing some of the same type of programs. We have special individuals that our program is designed for and would be no duplicity as far as I am concerned. We have been servicing individuals that come under other titles but haven't been getting help.

Are there additional copies of the proposal? Yes, and they were supplied.

Linda McClellan - Would there be a rough draft of departments that deal with the needs of the people? Wayne CAP - Information Services. Someone to go to as problems and insufficient needs come up. As we see it now, it would be an administrative liason person. Each agency would have its own idenity, manager and directors for the Office of Human Resources. All would become a part of this agency and each program would have no overlapping.

Gerald Creol - Accountability would rest with the Board of Supervisors. All monies would come into us on a local level. Accountability to local people and general funds are needed most. Overlapping and more being reached are our concern. Supervisors do not have a close contact with the agencies in the county and do not know the programs that are going on. Had to come up with someone to keep abreast of all that is going on in the county. Probably, the study that has been done is the committees studying this through the years. No study as such has been done.

Jim Connor = Social Worker. This would mean more administration at greater costs. This is planned to by-pass the funds going through additional hands and coming directly to the county. The immediate need is for a Director of Human Resources. CETA needs a director. Wayne CAP cooperates with PFI, citizens groups, manpower, people in public employment needs manpower, migrants are fed into manpower

and public funds. Basically, we will try to coordinate all of these. All of these agencies would be responsible to the Board. Departments in the county are already responsible to the Board. We have a department of Data Processing. It can be used for programming for public agencies and also for payroll. This would eliminate administration costs and could also combine these costs. Wayne CAP may combine through Data. We are now running about \$600,000 worth at county level. The administration funds of CAP will run county agency. The county acts as Prime Sponsor and there is a need for a county coordinator because the county is responsible.

Linda McClelman - Several agencies are doing human resource type work. This office would be a coordinator so there would be little or no duplication. How much authority would the Coordinator have over these agencies? How much authority will the Board of Directors give this director? The Board will have to determine this.

Rev. Baize - Would you define the word duplication? Are we talking about overlapping in age, township, groups, agencies or specific type people? Where are we saying this duplication exists? Our prime concern is to get CETA programs going. This would include studies to be made. Three programs are available to us. We need something to coordinate these three programs and later coordinate others. Manpower director of EEA is run by Wayne CAP. It is county-wide. The EEA funding of jobs in school and town jobs. County-wide, we can delegate to towns like Williamson.

Migrants are serviced by three agencies and not all are covered and being reached as they should be. There is no doubt there is duplication and it is not completely covered. We feed 872 people, 206 families and 210 were referred to us by other agencies. We want to fill the void rather than worry about the overlapping. The Council of Churches have had many referrals. There is a problem about the definition of migrants. Out reach workers had to help individuals in the county, that the county could not take the time to help. They could not get service but there was a need. Are you going to vote today whether you are

going to have the Office? It is not sure. It depends upon the will of the Board. Program funding in Wayne County would be no more. If we had better communications, we could help each other to get the help that is needed done. Local Office would make it a source of information. Basically, talking about funds coming into the county. Setting up programs to spend this fund the best way possible. Present system, no one that is bringing the information to us. We are talking about a lot of money. Money coming directly into the county. We need guidance, even if the county is the head of this Office.

We have Title I and II and the county has qualified for III. Seasonal and Migrants are covered in CETA I, year round seasonal farm workers. There are many other human resource programs including the Ambulance Program. None of us have the answer to the many questions.

1. Office administrator of certain programs, CETA I and II
2. Coordinate other agencies and be a liason between all the agencies and departments and the county as well as administer I and II programs.

Dr. Gerald Meyer - I believe the Intent is too broad and does not incorporate the middle income and other people. Excluding all existing services and restricting it to the federally funded programs. Will this agency have any power in getting Federal Revenue Sharing monies? One of the reasons for this Office is to present recommendations of what funds are available in the Human Resource area. What is being done on transportation presently and can you mention any. Presently, there is a study being done by the Planning Board. There is a grant that the county has applied for and it would cover all aspects of transportation. Studies in the past for specific reasons. This would be for all types. Mr. Bellamy went to a Seminar in another county. We don't have a solution. I would like it recorded that we are recommending that the Board of Supervisors look into the existing Orleans County Transportation.

What Board of Supervisors Committee is this Office going to be under? It will be referred to Social Services Committee. Think it should be under several.

Meeting was adjourned.