

MINUTES

PUBLIC SAFETY COMMITTEE

Tuesday, July 2, 2019 8:30 a.m.

Present: Supervisors Verkey, Crane, Verno, Deming, Kolczynski, Emmel, Jacobs, Miller, Groat and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Coroner Phil Pettine, Probation Director Mark Ameele, Public Defender Andy Correia, Assigned Counsel Administrator Bruce Chambers, Sheriff Barry Virts and Emergency Services Representatives George Bastedo, Jim Lee, Dylan Maybee and Greg DeWolf.

Minutes from the June 4th Committee meeting were approved as written.

Mr. Pettine updated members on activity in the Coroner's Office since the last Committee meeting. There were 13 cases referred to the Coroner's Office in June. Mr. House stated funeral directors will be making an official request for a pay increase to cover their transportation expenses; this issue will be discussed in additional detail at the Finance Committee meeting later this month.

The monthly report for the Probation Office was reviewed. During June 10 non-secure bed days were served and 60 secure bed days. The cost for secure bed days is a total County cost. Officers supervised 323 felony and 257 misdemeanor cases. There are 20 County residents on electronic monitoring. Six new referrals were made to the Community Services Program in June. Mr. Ameele reported all PINS (Persons in Need of Supervision) cases will be handled locally beginning in 2020, with no State reimbursement for related expenses. In the past the Department of Social Services paid this cost and was reimbursed 60% by the State. Mr. Ameele said the cost of the program should decrease without State regulations, as PINS youth would be placed in a less costly settings. The Office will be working through this transition.

During June the Probation Office collected \$13,462 from various revenue sources.

Mr. Ameele updated members on the set-up process of the GMS financial system for reimbursement requests for Raise the Age program implementation. Contracts have been received and reviewed.

Mr. Deming made a request members enter into executive session at 8:45 a.m. to discuss a personnel matter with Mr. Calarco and Human Resource Director, Chis Kalinski, in attendance, Mr. Verno second. The regular meeting resumed at 9:24 a.m.

The following transmittals were presented for the District Attorney's Office:

--Authorization to fill the 1st full-time Assistant District Attorney position. Mr. Calarco stated the individual currently in this position requested they go from full-time to part-time status in the Office. He is recommending a current full-time Attorney in the Office fill this position at a salary of \$91,000. A budget breakdown for the various scenarios discussed today was presented. The request included the individual receiving a 2.5% pay increase upon a six-month successful probationary period. Mrs. Crane said she did not believe the request was following the County managerial/confidential salary plan. Approved 4-1, Supervisor Crane did not support the transmittal.

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--Authorization to fill the position of full-time Assistant District Attorney and set the salary at \$79,184. Mr. Calarco noted the success his Office is having increasing overall conviction rates, while requesting authorization to fill this vacant position. The request includes a 2.5% salary increase in salary after successful completion of a six-month probationary period. Mrs. Crane voiced concern that this request was not following the County confidential/managerial salary plan. Vote 2-3, Supervisors Verkey, Crane and Verno did not support the transmittal.

--Authorization to set the salary for the 4th part-time Assistant District Attorney at \$53,000. The individual filling this position is moving from a full-time position in the Office to this part-time position. Approved 5-0.

Mr. Chambers reviewed, in length, standards he received from the New York State Office of Indigent Legal Services regarding the administration of local Assigned Counsel Programs. Some, not all new standards, will affect the administration of Wayne County's Assigned Counsel Program, i.e. additional documentation will need to be submitted to the Indigent Legal Service Office and changes in the processing of submissions. A copy of this document was sent to all Committee members for their review prior to this meeting. Mr. Chambers said, at some point in the future, standards recommended Assigned Counsel Administrators be paid on par with the Public Defender's Office; as the County's Assigned Counsel Administrator is part-time, that would result in an annual salary of \$45,000-\$50,000. He also does not want to see the part-time Data Entry Clerk position, that has been assisting in his office eliminated, but increased in hours and preferably become a full-time County position. Mrs. Kalinski informed the group any County position would fall under Civil Service regulations and the requested title would have to be created and have a description of duties to meet Civil Service standards. Mr. Chambers voiced concern that the Data Entry Clerk would find other employment if she could not get hired full-time. He noted and future salary increases for Assigned Counsel staff would be paid for with Hurrell-Harring grant funds. He noted New York State last increased Assigned Council attorney rates in 2004 to \$60 an hour for misdemeanor cases and \$75 an hour for felony cases. Mr. Chambers stated he sometime takes assigned counsel cases that come through his Office. Mr. Verkey requested this issue be discussed in additional detail with himself, the County Attorney and County Administrator; as the request is not ready to be voted upon today.

The monthly report for the Public Defender's Office was presented. As of June 21st there were 531 open cases in the Office. A new full-time Assistant Public Defender will begin next week; there remains one vacant Attorney position in the Office.

Mr. Correia presented a transmittal requesting authorization to accept a New York State Office of Indigent Legal Services Grant in the amount of \$495,423; \$165,000 a year for three consecutive years. The grant's budget has funds to pay the additional expenses of the Assigned Counsel Program discussed earlier in the meeting. Mrs. Crane questioned if the Board accepts the grant funds if the budget that was presented today is also accepted. Mr. House said this request does not give authorization to increase the current amount of funding paid to the Assigned Counsel Administrator or add staff for the program, such action would have to be done through a separate Board resolution. Approved 5-0.

Supervisor Miller left the meeting at 9:56 a.m.

The following transmittals were presented for the Sheriff's Office:

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--Authorization to set the salary for the position of Major at \$86,247. The position is a Grade 9 on the County's confidential/managerial salary scale. Sheriff Virts noted the position needs to be paid above that of the staff members the Major will supervise and the employee moving into the position has been with the County for 24 years. Mrs. Kalinski reviewed the hire and job rates for the position. Sheriff Virts would like the individual to be eligible for a salary increase at the beginning of the year, as other staff members are. The expense of the salary is available within the Sheriff's budget. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with Wayne Finger Lakes BOCES for a 12-month Deputy Sheriff School Resource Officer and amend the County budget. This \$49,939 cost will be totally reimbursed for July 1 - December 31, 2019. The price includes a five percent administrative fee. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with the Wayne Central School District for two 10-month Deputy Sheriff School Resource Officers and amend the County budget. This \$57,710 expense from September 1 - December 31, 2019 will have no County cost and includes a five percent administrative fee. Approved 5-0.

--Authorization to obtain replacement marked patrol vehicles and amend the County budget. Sheriff Virts stated two separate vehicles were involved in motor vehicle accidents and need to be replaced. The \$98,306 price of the vehicles will have a County cost of \$21,918. Approved 5-0.

It was noted Wayne County has been removed from the sanctuary county listing.

The following reports were presented for the Sheriff's Office:

- Corrections Division: During May there were 67 males and seven females committed to the County Jail. Fifteen inmates were visited by private attorneys, 12 by Public Defenders and 37 contacted by Wayne Pre-Trial. The Facility boarded in four inmates from surrounding counties and transported 86 inmates to Courts, medical appointments and other correctional facilities. A total of \$80,815 was collected in bail and \$41.60 in fines during the month. Over 5,400 meals were served. The Civil Office processed 95 papers and served 125 Family Court papers. As of today there were 68 inmates in the County Jail.
- Sheriff's Office Activities: During May the Office investigated three major crimes and 397 minor crimes. Five DWI arrests were made along with 42 criminal and 25 vehicle and traffic arrests. There were 62 pistol permits issued and 41 amendments. Sheriff Virts acknowledged changes in his Office and is planning some re-organizational changes to accommodate the shift in work flow at no additional County cost.
- Town/Village Summary: There were 2,680 complaints responded to by Deputies. There were 84 motor vehicle collisions reported during the month, resulting in 12 injuries and two deaths. The County had 341 sex offenders living in it at the end of May.
- Tickets by Town: There were 247 tickets issues in May; the majority in the Towns of Ontario and Lyons.
- Overtime: There were 4,468 hours of overtime worked by staff during May. With Deputies coming out of the Academy, there will be times when two deputies will be riding in a vehicle together for training purposes.
- Court Security: A total of 3,744 individuals entered the Hall of Justice through the magnetometer during May.

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- Stop DWI: Sixteen DWI arrests were made by all agencies during the month.

Mr. Bastedo thanked the Sheriff for allowing the Boat Patrol to provide a tour of water level damage. He does not see PLAN 2014 being changed in the near future.

Supervisor Leroy left the meeting at 10:25 a.m.

The activities report for the Emergency Management Services Office was reviewed. A new lake level high was reached for Lake Ontario this spring. The County is seeking to obtain accreditation in 2019 and all that is left is finalization of a Continuity of Operations Plan. The Office is currently operating 15 grants for over \$2.3 million.

Mr. Maybee said he would submit a written report on the CAD/MPS/RMS Project following this meeting, as the written report was not finalized. At the beginning of July there were 36 service requests for the CAD/MPS project and 42 for the WebRMS project. According to February submission results, the majority of errors fall under the 602 category and the Division of Criminal Justice Services has provided feedback to the Hexagon developer on how to resolve these issues as the project moves forward. WebRMS has been rebranded to OnCall Records.

An out of state travel request was presented for the Supervising/Training Coordinator to attend a National 911 Trainer Forum in Virginia from July 17th-19th for a price of \$640.00. The individual will utilize their personal vehicle for the trip and claim no mileage. Approved.

The following transmittals were presented for the Emergency Services Office:

--Authorization for the Chairman of the Board to sign an agreement with Finger Lakes Communication Company for the Wayne County Radio System. This company is a single source vendor for the County's radio infrastructure projects. The cost of their services will vary depending on the work needed. Approved 5-0.

--Authorization to amend the budget and expend funds for the 911 Back-Up Center. Mr. Bastedo requested authorization to expend \$20,000; stating \$70,000 for this project is grant funded. The need to increase the size of the Back-Up Center was stated. Mr. Bastedo said he has yet to receive a response from the State about the proposed project. Approved 5-0.

--Authorization to accept the 2018 Public Safety Answering Point Grant in the amount of \$163,422. These funds will be partially used for renovation of the 911 Back-Up Center. Approved 5-0.

Mrs. Crane questioned the status of a vehicle for the Emergency Management Director. She was informed the vehicle is being re-bid at this time and specifications have been reviewed by the County Administrator.

Mrs. Crane made a motion the Committee enter into executive session at 10:38 a.m. to discuss a personnel matter with Mr. Bastedo and Mr. Lee present, Mr. Verkey second. The meeting adjourned at 11:25 a.m. The next meeting of the Public Safety Committee is scheduled for Monday, August 5th at 1:00 p.m.