

**Wayne County Governance Committee Meeting**  
**Board Meeting**  
**Regular Meeting –June 28, 2019**  
**MINUTES**

The regular meeting of the Wayne County Governance Committee was called to order by Chairwoman Pamela Heald at 9:05 a.m. on Friday, June 28, 2019, in the 2<sup>nd</sup> floor conference room, 9 Pearl Street, Lyons, NY. Members Present: Chair Pamela Heald, Robert Havrilla, Jeannie Brockmyre, and Ken VanFleet. Also present: John Morrell, Brian Pincelli, Director of Wayne County IDA; Sherry Handel, Deputy Director Wayne County IDA, Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator.

Meeting began with roll call.

On motion of Mr. Havrilla, seconded by Mr. VanFleet the minutes for both the meeting of April 13, 2018 were unanimously approved.

**Review of 2018 Board Evaluations Forms- IDA, EDC, and CFDC**

Discussion regarding reviews of CEO & Executive Staff.

Ken VanFleet made a motion to recommend to WCIDA, WEDC, & CFDC to develop a review process for CEO/ Director, taking into account the County review process.

Motion Seconded by Mr. Havrilla, all in favor.

Bank Account Changes- John Morell recommended resolutions be put forth to close all bank accounts not currently in use.

Other Business- Brian Pincelli to put together a formal attendance policy for board members.

Next Board Meeting- Scheduled for July 26, 2019 at 9:30am

**Motion to adjourn at 9:35 am by Mr. Havrilla, seconded by Ms. Brockmyre**

Respectfully submitted,

Tanya Hasseler, Assistant Secretary