

## MINUTES

### PUBLIC SAFETY COMMITTEE

Tuesday, June 4, 2019 8:30 a.m.

Present: Supervisors Verkey, Crane, Verno, Deming, Jacobs, Miller, Groat, Spickerman and Crane, County Administrator Rick House, Fiscal Assistant Ken Blake, Coroner Phil Pettine, Probation Director Mark Ameele, Public Defender Andy Correia, Pre-Trial Release/Diversion Program Director Trey Lockhart, Sheriff Barry Virts and Emergency Services Representatives George Bastedo, Jim Lee, Dylan Maybee and Greg DeWolf. Supervisor Kolczynski was not present for the meeting.

Minutes from the May 7<sup>th</sup> Committee meeting were approved as written.

Mr. Pettine informed the Committee 23 deaths were referred to the Coroner's Office during the month of May.

Mr. Lockhart introduce Martha Bailey to members. Ms. Bailey will be replacing Mr. Lockhart as Director of Wayne Pre-Trial Services. She previously worked at the Victims Resource Center. Supervisors thanked Mr. Lockhart for the work he has done and his building of many relationships with County Departments and agencies. Mr. Lockhart thanked the Committee for their continued encouragement.

The group was updated on changes in the Pre-Trial Release Program. Prior to this year, Pre-Trial staff went every weekday to the County Jail and interviewed inmates for the Pre-Trial Program. At the beginning of the year daily arraignments began and individuals that would have been placed in jail were being arraigned within 12-hours. A representative of Pre-Trial is at most arraignments and more individuals are participating in the program as a means of release from jail. Starting at the beginning of 2020 new bail reform legislation will become law; the exact effect of the legislation is not known at this time; however, Mr. Lockhart believes this program will also increase participation in the Pre-Trial Program.

The monthly activities report for the Public Defender's Office was presented; as of May 24<sup>th</sup> the Office had 572 open cases.

The Committee was updated on the hiring status at the Public Defender's Office. One of the two vacant attorney positions has been filled. At this time Mr. Correia is working on organizing his staff and will begin to recruit for the second legal position in July.

Mr. Correia reviewed the supervisory structure in his Office stating the need to increase it. He presented three organizational charts, one from 2006 showing four clerical staff members, one Investigator, seven part-time and two full-time Attorneys. The 2019 chart showed the seven full-time Attorney positions, with the addition of a Sentencing Specialist, four clerical staff members and four part-time Attorneys. The 2020 chart showed the same staff as listed in 2019; however, changed the services of one full-time Attorney to a Grade 9 Supervisory Attorney position, added a Sr. Sentence Mitigation Specialist, added a new Clerk/Typist position who would function as the Indigent Legal Services Data Officer and suggested a change in title of the Office's Confidential Secretary to Office Manager. The 2020 proposed Data Officer would gather and enter information for the Indigent Legal Services Program and be paid for with Hurrell-Harring grant funds. Mr. Correia said there have always been positions in his Department that have been paid for with County dollars; however, any new positions or increases in salaries to positions will be paid for

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with grant funds. Mr. Correia said he is working with the County Personnel Director to have managerial positions fall into the management plan and remain out of Civil Service. He stated the need to add additional supervisory positions in his Office with the growth of personnel. Mr. Correia has also been approached about the Office's Sentence Mitigation Specialist working with surrounding counties; this could generate an additional income for the Office.

Supervisors questioned the status of the County's Assigned Counsel Administrator inputting data for 2017 and 2018 cases for the Indigent Legal Services Program. Mr. Correia said he believes these two years are now up to date. How the clerical staff member that is in the Assigned Counsel's Office will continue their services is being looked into.

Mr. House said sharing the services offered by the Public Defenders' Sentence Mitigation Specialist would be another way Wayne County is sharing services with other counties in the State.

Mr. Ameele presented the monthly activities report for the Probation Office. There were 62 secure bed days in May. A total of 37 cases were received for investigation and staff have supervision over 649 individuals. Staff is also overseeing the 17 individuals that are on the electronic monitoring program. Through the first five months of the year the Office collected \$116,611 in revenue.

The Committee was informed the County's fiscal plan in regard to Raise the Age Legislation was approved by the State.

The following transmittals were presented for the Sheriff's Office:

--Authorization to accept 2018 Operation Stonegarden Grant funds totaling \$110,000 and amend the 2019 budget due to receipt of funds. Funds will be used to purchase license plate readers and pay operational overtime costs. Approved 4-0.

--Authorization to approve a change order for the Sheriff's patrol boat purchase and modify the budget for this unanticipated \$1,413 cost for a substitute transducer. Approved 4-0.

--Authorization to accept the bid for an inmate transport vehicle separation insert and amend the County budget to pay this \$30,813.50 cost. Approved 4-0.

--Authorization to expend funds for the Sheriff's Office patrol boat and modify the County budget. The needed radio equipment and mobile computer for the boat will cost \$14,650; to be paid for with grant funds. Approved 4-0.

Sheriff Virts presented the following monthly reports:

- Correction Division: During April there were 64 males and 10 females committed to the County Jail, while four inmates were boarded in from other counties and 90 units of transportation occurred. Twelve inmates received opioid overdose training, 19 inmates were in contact with the Public Defender's Office and 17 of the 43 individuals in contact with Wayne Pre-Trial were released to the program. Ten inmates attended parenting classes offered by Wayne CAP. The County Jail collected \$95,200 in bail and \$12.50 in fines from 38 inmates during April and served 6,390 meals. As of today there are 57 individuals in the County Jail.

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- Sheriff's Office Activities: There were 65 motor vehicle collision investigations, resulting in 12 injuries and one death. Three DWI arrests, 70 criminal arrests and 13 vehicle and traffic arrests during April. The Office processed 50 pistol permits and 80 Brady Check amendments. The Civil Office processed 109 papers and served 84 Family Court papers.
- Town/Village Summary: There were 2,489 jobs assigned throughout the County in April. At the end of the month 340 registered sex offenders were living in Wayne County.
- Tickets by Town: There were 240 tickets issues in April; the majority in the Town of Ontario.
- Court Security: A total of 3,658 individuals entered the Hall of Justice through the magnetometer during April.
- Overtime: There were 3,752 hours of overtime worked by staff during April.
- Stop DWI: Fifteen DWI arrests were made during the month.

Sheriff Virts said flooded waterfront along the Wayne County boarder will be filmed by a drone in June; the information could be used for possible future reimbursement funding for water damages.

The following transmittals were presented for the Emergency Management Office:

--Authorization to create a part-time Public Safety Dispatch Supervisor position for Wayne County 911. The proposed cost for this position for the remainder of 2019 is \$37,496. Approved 4-0.

--Authorization for the Board of Supervisors to support State and Federal Legislation to reclassify public safety telecommunications from their existing classification to one that would better classify the importance of their positions. Approved 4-0.

--Authorization to purchase and install radios in the County's multipurpose vehicle for a price of \$8,746. Mr. Lee noted the transmittal presented was not submitted to administration until after the due date; however, he had reviewed the issue with the Committee Chair and it was agreed he could bring the matter to the Committee. Grant funding is being used to pay this expense; however, will not be available next month. Approved 4-0.

The monthly activities report for the Emergency Management Office was presented. Mr. Bastedo said the County has a presence at Lake Ontario to watch for additional flooding and have implemented some plans based on lessons learned in 2017. The Office is currently managing 15 grants for approximately \$2.3 million. Public launch of the Text to 911 Program has begun. Mr. Bastedo stated the need to increase usable space to the Backup Center; there is space in the building that could be renovated for use. Mr. Verno questioned if the County has a current lease for use of the back-up center; Mr. Bastedo will look into this. Mr. Verno then questioned the cost for improvements the County will need immediately and in the foreseeable future.

Photos were shown of County buildings with cigarettes littering the area, it was questioned if the Sheriff's Office enforces the no-smoking law on County property.

In other business, Sheriff Virts stated Wayne County is not a sanctuary county.

The Committee was updated on CAD/Mobile/RMS software by Mr. Maybee. At the end of June there were 14 open service requests for the CAD/MPS system and 19 open service requests for the WebRMS system. The National Incident-Based Reporting System submission is being finished by the IT team with help from a group of Deputies; submission should occur by the end of next week. The Division of Criminal Justice Services is reviewing the County's progress on

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the RMS/CAD system. Staff shortages are slowing down project progress. The RMS cutover is anticipated for January 2020. Sheriff Virts noted many of his Deputies are taking on additional work with this system.

Mr. Bastedo presented an out of state travel request for himself to attend the International Association of Emergency Manager's Annual Conference in Savannah, Georgia, from November 15<sup>th</sup>-20<sup>th</sup> for a price of \$2,738. His attendance at this event can be utilized toward educational credits to maintain his credentials.

Mr. DeWolf said he has casually spoken to 911 Dispatchers regarding the hours they work; it appears there is strong desire to keep the schedule for work as it currently is.

Mr. Verkey questioned how the house numbering program was going in the County. Mr. Bastedo said he is working on updating this system with Jim Lee; however, has been spending a lot of time on flooding issues; this project has not progressed much since the last meeting.

Mrs. Crane made a motion the Committee enter into executive session at 10:22 a.m. to discuss a personnel matter with Mr. Bastedo present, Mr. Verkey second. The meeting adjourned at 10:45 a.m. The next meeting of the Public Safety Committee is scheduled for Tuesday, July 2<sup>nd</sup> at 8:30 a.m.