

## MINUTES

### HEALTH AND MEDICAL SERVICES COMMITTEE

Monday, May 6, 2019 10:15 a.m.

Present: Supervisors Baldrige, Groat, Crane, Chatfield, Jacobs, Robusto and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Nursing Home Administrator Denis Vinnik, Comptroller Barbara Keefe, Public Health Director Diane Devlin and Mental Health Director Jim Haitz.

Minutes from the April 1<sup>st</sup> Committee meeting were approved as written.

The following transmittals were presented for the Public Health Office:

--Authorization for the Chairman of the Board to sign a contract renewal with Rochester Regional Health System's Department of Pulmonary Medicine for the provision of medical consultation for the County's Tuberculosis Program at a price of \$111,860. Approved 5-0.

--Authorization to advertise for bids for transportation of pre-school children with handicapping conditions. Due to poor performance Rochester Medical Transportation has been notified their contract for preschool transportation will not be renewed for the coming school year. Approved 5-0.

--Authorization to advertise for bids for approved providers of services for the County's Early Intervention Program. Mrs. Devlin said the providers would be receiving funds above and beyond their services paid for by State reimbursement; this is the only way to recruit providers for these services. Approved 5-0.

The monthly activities report for the Public Health Office was presented. To date, Wayne County has had 1,100 influenza A and 3 influenza B cases; the flu season has been deemed over in New York State. No measles cases have been detected in Wayne County. There is a bill in the State Legislature that would eliminate the religious belief exemption regarding immunization requirements for schools. The Employee Wellness Committee continues to meet monthly. The Department's accreditation plan was accepted by the Public Health Accreditation Board on March 17<sup>th</sup>. Command Ground Health is writing a region wide Community Health Assessment, each county of the eight in the region will have their own chapters in the Assessment. The Public Health Assessment Drill was held on April 4<sup>th</sup> and was a success; Mr. Baldrige stated the need for accessibility information for the Chairman of the Board and the head of the Public Safety Committee so they can be contacted if a true public health emergency should occur. Several area schools have contacted the local Public Health Office seeking assistance with teen vaping, which is on the rise; training will be provided to interested school personnel. The Department's Public Health Educator, Ryan Mulhern, was selected as the recipient of the 2019 Public Health Honor Roll Award.

Mrs. Devlin distributed the findings from a Facebook questionnaire on the legalization of recreational marijuana. Of those responding, 71% said they supported legalization of the drug for adult use.

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Professional Advisory Committee meeting minutes dated April 25<sup>th</sup> were accepted and filed with the Clerk of the Board.

The Committee was presented with manuals for Administration and Children with Special Needs; both documents were approved by the Committee.

The following transmittals were presented for the Nursing Home:

--Authorization for the Chairman of the Board to sign a contract with VNA Homecare Options for the provision of providing the Facility with a managed long-term care plan, Medicare Advantage Plan and programs of all-inclusive care for eligible participants. The State Department of Health has authorized VNA to operate these services. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract and accept the proposal for the installation of an automatic teller machine at the Nursing Home through Lyons National Bank. Approved 5-0.

The financial status of the Nursing Home was reviewed. There was a \$70,000 loss at the Facility during March; the \$3.2 million in IGT revenue was not included in this number. The Facility has \$12 million in investments. The Nursing Home's occupancy rate in March was 95%, with 29 admissions during the month. The Medicare 5-star overall rating was increased to 3 stars from 2 stars. The number of individuals utilizing the Café in recent months from the public has increased.

Committee members were informed there were 40 staff openings at the Nursing Home as of the 23<sup>rd</sup> of April; 18 vacancies are for nurses. Mr. Vinnik stated the nursing shortage is country-wide.

Mr. Vinnik said the patio project will go out to bid in May; this project is being paid for with grant funds received from Senator Helming.

Supervisors were reminded of activities that are scheduled for Nurses Week at the Nursing Home. A flyer was placed in all Supervisors mailboxes.

John Rynkiewicz from Ray Wager CPA presented the Financial Statement for the 2018 year showing the net position of the Nursing Home at \$23,564,556 at the close of the year, an increase from the prior year, with operating expenses down. IGT revenue for the year was \$5.9 million; the State has caught-up on these payments and back payments should not be relied on in coming years. The amount of pension liability decreased, as the County's pension plan is better funded. At the end of 2018 there were slightly over \$9 million in outstanding bonds. A discussion on the paying off bonds at an earlier date took place later in the meeting. Mr. Rynkiewicz said there was a lot of activity at the Nursing Home during 2018. There was a reduction in the liability of health insurance and workers comp. in the budget along with settlements from the OMIG audit and Quality Pool Initiative Funds received during year. The following recommendations were made as a result of the audit on 2018 finances: 1) Journal entries are not formally reviewed by management prior to being sent to the Deputy Treasurer for posting and 2) resident accounts were reconciled to the running check register but were not reconciled to the sub ledger; the actual cash exceeded the detail sub ledger by \$2,323 at the end of 2018. It was noted the recommendations made in this report were the same as the prior year. Ms. Keefe said she has established a new process for journal entry review prior to posting.

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Supervisor LeRoy left the meeting at 11:20 a.m.

County Attorney Dan Connors and County Treasurer Patrick Schmitt came into the meeting to discuss the missed bond call for the Nursing Home. In August 2018 the Board approved a resolution to call bonds on the Facility. At this time Fiscal Advisors were notified by the County of this request and said they would take care of related legalities for a price of \$1,500. At the end of November 2018 the County made contact with Fiscal Advisors requesting wiring instructions for documents needed for the bond call; they were informed Fiscal Advisors failed to act on the County's earlier request. Due to their lack of action, and the lack of the County following through on the request, the bonds could not be called in 2018. Mr. Schmitt said he submitted a call notice and the bonds that are eligible will be paid in full in June of this year. As there was no written agreement with Fiscal Advisors for the 2018 request and payment was not made, Mr. Schmitt does not believe the County would have a strong lawsuit against Fiscal Advisors. The County is now in the process of calling those bonds and Fiscal Advisors has stated they would perform the legal work needed for this action at no County cost. Mr. Schmitt informed Supervisors in 2020 a request for proposals will be made for the County's fiscal advisement needs. Remaining bonds issued for the Nursing Home can be called in 2022 or 2023.

Mr. Blake reviewed the County's Capital plan for 2020-2025 as related to the Nursing Home. In 2020 it is planned that paving and an additional parking lot area will be put in place, HVAC control software will be replaced, trim around the perimeter of the building will be repaired and software on boiler controls will be replaced. Although not stated in the Capital Plan, the State will cover about 75% of the cost of these projects. The Nursing Home is 14 years old.

The following transmittals were presented for the Mental Health Office:

--Authorization for the Chairman of the Board to sign a renewal agreement with Aspire Cope NY for the provision of mental hygiene related services at a price of \$23,936. This is a parent support program; however, they also work with children. Approved 4-0, Supervisor Crane was not present for the vote.

--Authorization for the Chairman of the Board to sign a renewal contract with Catholic Family Center for the provision of mental hygiene related services for a price of \$668,319. Approved 4-0, Supervisor Crane was not present for the vote.

--Authorization for the Chairman of the Board to sign a renewal contact with DePaul for the provision of crisis/transitional housing services for a price of \$151,593. Approved 4-0, Supervisor Crane was not present for the vote.

--Authorization for the Chairman of the Board to sign a renewal contract with ABVI-Life Line for the provision of mental hygiene related services for a price of \$24,269. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Wayne ARC for the provision of mental hygiene related services for a price of \$256,744. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Unity House of Cayuga for the provision of mental hygiene related services for a price of \$108,801. Approved 5-0.

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--Authorization for the Chairman of the Board to sign a renewal agreement and contract with the University of Rochester to participate in a collaborative educational forensic training program at a cost of \$70,000. Approved 5-0.

Mrs. Crane noted the transmittals do not list what services they are providing for the funding they receive. Mr. Haitz noted all resolutions state they are for behavioral health related services as most receive funding to offset general operating expenses; however, he reviewed where possible for the various providers, what types of services they provide through their contracts. Those contract requests presented today are all aid awards as determined by the State.

The monthly financial report for Mental Health was presented. Through the first quarter of the year the Mental Health Office received revenue of \$2.59 million and had expenses of \$1.94 million. Both the Buildings and Grounds and Information Technology interdepartmental payments have been made in full for the year. At this time the Department is exceeding their billable revenue and service goals, and saving on budgeted expenses.

The monthly activities report for the Mental Health Department was presented. Mr. Haitz co-chaired the kick-off meeting of the Wayne County Opioid Task Force and a conference was held with the Office of Mental Health Forensic Services to discuss plans to launch a tele-mental health pilot program between the local Mental Health Office and the County Sheriff's Office. The State selected Wayne County to participate in this pilot program. A meeting was held with Delphi Rise to discuss development of 2019-20 school year substance abuse prevention education plans the County will offer. Another meeting took place with Delphi Rise to coordinate work plans for Youth Mental Health First Aid Training for the County in 2019. A meeting with pharmaceutical representatives was held about a new medication for treating resistant depression and how to become a dispensatory for this medication. The report also contained a list of meetings and events attended since the last Committee meeting by Mr. Haitz and his staff.

The meeting adjourned at 12:02 p.m. The next meeting of the Health and Medical Services Committee is scheduled for Monday, June 3<sup>rd</sup> at 10:00 a.m.