

**Wayne County Industrial Development Agency
Board Meeting
Regular Meeting –April 26, 2019
M I N U T E S**

The regular meeting of the Wayne County Industrial Development Agency (WCIDA) was called to order by Vice Chairman Steve LeRoy at 9:38 a.m. on Friday, April 26, 2019, in the 2nd floor conference room, 9 Pearl Street, Lyons, NY. Members Present: Robert Havrilla, Julie Dilella, Kay Stone-Gansz, Jeannie Brockmyre and Steve LeRoy. Also present: John Morell, Esq.; Brian Pincelli, Director of Wayne County IDA; Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator. Absent; Members Robert Debadts & David Spickerman and Sherry Handel, Deputy Director of Wayne County IDA.

Meeting began with roll call.

On motion of Ms.Stone-Gansz, seconded by Ms. Brockmyre the minutes for both the meeting of February 22, 2019 & March 22, 2019 were unanimously approved.

Resolution to Approve Sponsorship of RTS Charter Bus for 2019 STEAM Summer Camp

Whereas, Finger Lakes Community College Newark Campus (FLCC) holds an annual STEAM (Science, Technology, Engineering, Art and Math) summer camp for middle school students, and;

Whereas, this year's 5-day STEAM summer camp is focused on the exciting field of Computing Science including hands-on computer coding, and game design. Campers will work with FLCC faculty to learn aspects of computing science and the art and science of game design.

Whereas, FLCC is in need of funding to cover the expense of \$549.40 for a RTS charter bus to transport an estimated 25 students and 2 chaperones each of the 5 days of the STEAM summer camp in the morning from the Lyons National Bank (LNB) in the Wegmans Plaza in Newark to the FLCC Newark Campus Center and then in the afternoon from the FLCC Campus Center back to LNB.

Resolved, that the WCIDA board of directors authorizes the transportation cost of \$549.40 to sponsor a one 30-passenger RTS Bus to transport students from the LNB in Newark to the FLCC Newark Campus Center at approximately 8:40 am and then from the FLCC Campus Center back to LNB at approximately 4pm each of the 5 days of the 2019 STEAM Summer Camp.

Moved: Stone-Gansz

Ayes: All

Second: Dilella

Nays: None

Resolution to Approve Loan Fund Increases for Micro Loan and Revolving Loan Fund

Whereas, the IDA has an interest in revising the terms related to loan amounts in order to better serve opportunities to promote business growth and attraction; and therefore

Resolved, that effective immediately, the WCIDA board of directors authorizes the loan funds be increased as follows, Microloan fund from \$25,000 to \$150,000; and Revolving Loan Fund from \$300,000 to \$500,000.

Moved: Havrilla Ayes: All

Second: Stone-Gansz Nays: None

Resolution Authorizing Travel Expenses Incurred for Course

Whereas, the CFO and Business Outreach Coordinator successfully completed the Economic Development Credit Analysis Training presented by IEDC from April 10-12 in Washington, D.C. providing essential credit analysis training that benefits the CFO and Business Outreach Coordinator who both serve on the Loan Review Committee (Ex-officio), and;

Whereas, at the February 22, 2019 board meeting, the IDA approved the resolution authorizing both staff members to attend this course at a cost not to exceed \$3,600 for registration, air fare, hotel and meals.

Whereas, the expenses incurred totaled \$4,385.79 which included several expenses not included in the estimated travel costs, as follows; hotel taxes, cab fare, airport parking, and luggage check-in costs;

Resolved, that the WCIDA board of directors authorizes the additional travel expenses incurred.

Moved: Havrilla Ayes: All

Second: Stone-Gansz Nays: None

Resolution Authorizing Sponsorship of Annual “Taste of Wayne County” Event

Whereas, the Taste of Wayne County was a new event in 2017, which featured food vendors from throughout Wayne County. Restaurants, farms, food stores, food manufacturers, wineries, cideries and distilleries gathered to offer samples of their signature food & beverage products to locals and visitors from outside of the county; and

Whereas, more than 800 people attended the event in 2017 and 1200 attended in 2018; and

Whereas, the Chamber has asked the WCIDA to sponsor the 2019 event; and

Whereas, the WCIDA will be included on all print materials, in all radio advertising and social media, and have a designated table with materials to hand out to attendees regarding opportunity in Wayne County; be it hereby

Resolved that the WCIDA authorizes \$7,500 in financial sponsorship of the Taste of Wayne County event, to be held on Tuesday, July 17 from 4:30 – 8:30 p.m. in the Village of Newark.

Moved: Stone-Gansz

Ayes: All

Second: Havrilla

Nays: None

Business Retention & Expansion Report- Tanya Hasseler

Loan Balance & Aging Report- Jamie Corteville

Other Business-

Solar PILOT Discussion

Silver Hill Signage

Ontario Midland Railroad Strategic Plan- will be hiring consultant

Edge Factor update

Tuesday, 4/30/2019 FAME Event held at MCC from 4:00pm-6:30pm

Discussed Quickbooks class and Pro Advisor Certification for Fiscal Officer.

Next Board Meeting- Scheduled for May 17, 2019 at 9:30am

Motion to Adjourn at 11:39am by Mr. Havrilla, seconded by Ms. Dilella

Respectfully submitted,

Tanya Hasseler, Assistant Secretary