

Wayne Economic Development Corporation
Regular Meeting – March 22, 2019
M I N U T E S

The regular meeting of the Wayne Economic Development Corporation was called to order by Secretary Kaye Stone-Gansz at 11:58 a.m. on Friday, March 22, 2019, in the 2nd floor conference room, 9 Pearl Street, Lyons, NY.

Members Present: Robert DeBadts, Julie Dilella, Kay Stone-Gansz, and Jeannie Brockmyre. Chairman David Spickerman and Vice Chairman Steven LeRoy were unable to attend. Also present: Brian Pincelli, Director of Wayne County IDA; Sherry Handel, Deputy Director of Wayne County IDA; Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator.

Meeting began with roll call.

On motion of Ms. Brockmyre, seconded by Mr. DeBadts the minutes of the meeting of February 22, 2019 were unanimously approved.

Presentation of Audit-EFPR Group

Discussions and Recommendation of Audit & Finance Committee

Resolution Accepting Audits & Authorizing Submission to NYS Authority Budget Office

Whereas the Boards of the WCIDA and WEDC have been presented the 2018 financial statements and audits prepared by the EFPR Group, having been presented to the Audit & Finance Committee in a prior meeting; and

Whereas, the Audit & Finance Committee has recommended that the Boards of the WCIDA and WEDC accept and adopt the audit reports and authorize staff to submit the reports to the NYS Authority Budget Office no later than March 31, 2019, as required by the Public Authority Accountability Act; and

Whereas, following the Boards' review of the reports with EFPR Group, be it hereby

Resolved, that the WCIDA and WEDC Boards of Directors hereby accept the recommendation of the Audit & Finance Committee and authorize staff to submit the reports as required.

Moved: Dilella

Ayes: All

Second: DeBadts

Nays: None

Resolution Authorizing 2019 Contract with Q's Landscape Enterprises, Inc.

Whereas, Q's Landscape Enterprises, Inc. has been efficient and effective in grounds maintenance, as outlined per contract, for the property at Silver Hill Technology Park at 1000 Technology Parkway in Newark, NY, owned by WEDC; and

Whereas, WEDC requested 2019 estimates from four lawn care companies, including Q's Landscape Enterprises, which were provided and the board determined that Q's Landscape Enterprises be awarded the 2019 contract as it was the most competitive estimate and the WEDC is pleased with the contracted services it has provided in the past few years; be it hereby

Resolved, that the WEDC authorizes the executive director to enter into the contract, running April 1, 2019 through October 31, 2019 for a sum of \$11,930 or seven payments of \$1,704.29 per month.

*Waiver of Subrogation to Amend Q's Landscape Enterprises workers compensation insurance coverage specifically for Silver Hill Technology Park in Newark, for a cost not to exceed \$500, which will be reimbursed by the WEDC to Q's Landscape Enterprises.

Moved: Brockmyre

Ayes: All

Second: DeBadts

Nays: None

Handed out 2018 Board Member Evaluations which were completed by all board members present.

Loan Balance & Aging Review - Jamie Corteville, Fiscal Officer

Other Business

Next Board Meeting Scheduled for 6/28/2019 at 10:30am

Motion to Adjourn Meeting by Mr. DeBadts, seconded by Ms. Brockmyre at 12:08pm

Respectfully submitted,

Tanya Hasseler, Assistant Secretary