

MINUTES

PUBLIC WORKS COMMITTEE

Wednesday, February 6, 2019 8:30 a.m.

Present: Supervisors Miller, Kolczynski, Spickerman, Baldrige, Verno, Groat, Jacobs, Robusto and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, Weights and Measures Director Rich Molisani, Public Works Superintendent Kevin Rooney, Deputy Superintendent Scott Kolczynski and Fire Coordinator Rick Bond.

Minutes from the January 3rd Committee meeting were approved as written.

The monthly report for Weights and Measures showed Mr. Molisani visited 43 establishments and imposed one fine for a short weight in the amount of \$200. He collected 14 gasoline and 4 diesel fuel samples, inspected over 470 devices and audited 394 package checks.

In the coming month Mr. Molisani will continue to inspect devices and collect fuel samples. He will perform price verifications during February and March.

The 2018 Annual Report for the Weights and Measures Department was received and filed. During the year Mr. Molisani visited 589 establishments, inspected 2,179 devices, submitted vouchers totaling \$4,323 for the collection of petroleum samples, issued four penalties, collecting \$1,373 in fines and delinquent charges. 101 non-commercial devices were tested and 23 price accuracy checks were conducted. The Department received six complaints; all complaints were resolved in a timely manner. Mr. Molisani noted there was no place in the State report to account for replaced devices.

The following transmittals were presented for the Public Works Department:

--Authorization to accept the low bid for the Arcadia Zurich Bridge Replacement Project in the Town of Arcadia of \$1,719,091 from Economy Paving. Eight bids were received. This project is estimated to take seven months to complete. Approved 5-0.

--Authorization to accept bids for highway construction and maintenance materials. Municipal highway departments may utilize these bid prices. Mr. Rooney said the cost of steel related materials increased. Approved 5-0.

--Authorization to transfer a vehicle from the Sheriff's Office to the Highway Department and have six vehicles in Central Garage declared surplus and disposed of. Approved 5-0.

--Authorization to transfer funds from the unassigned D fund balance into training-seminars and schools in the Highway budget. Mr. Rooney said staff have to attend necessary training to stay in compliance with regulations and provide improved safety awareness. The transfer is for \$6,000. Approved 5-0.

--Authorization for the Chairman of the Board to sign a supplemental agreement with New York State Department of Transportation for final design phase funding of the Ridge Road Bridge Replacement Project in the Town of Sodus. Construction on this project is anticipated to begin in late 2019. Approved 5-0.

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--Authorization to roll over 2018 project funds in the Highway budget to the 2019 budget, as these projects are still being worked on. Approved 5-0.

--Authorization to create budget lines in the Highway budget for 2019 road projects. This allows for the establishment of 2019 CHIPs projects. At this time the Governor's budget has the same amount of CHIPs funding as last year. Mr. Rooney will be attending Advocacy Day in Albany to request Legislators support an increase in CHIPs funding. Approved 5-0.

--Authorization to obtain permanent easements for highway projects in the Town of Ontario. Approved 5-0.

--Authorization to create a part-time Senior Engineering Technician position. Mr. Rooney said the individual in the Senior Engineering Technician position will be retiring, and until his position is filled, the current employee has agreed to stay in the position on a part-time basis. The position will be eliminated once the full-time vacancy is filled. Approved 5-0.

--Authorization to abolish the positions of Building Maintenance Mechanic and Public Works Technician and create and fill the positions of two Senior Building Maintenance Mechanics. Mr. Rooney said he has worked with the Human Resource Office and State Civil Service on these personnel changes. Efforts continue to allow staff members in the Highway and Buildings and Grounds Offices to work under similar grades. Scott Kolczynski reviewed staffing of Buildings and Grounds, comparing title to those in Highway. The new titles are included in the Department's 2019 budget. The request does not include any new staff, just staff promotions. Approved 5-0.

--Authorization to accept the bid and award the contract for the Fire Training Center submitted by Chrisantha Construction for \$163,570. The company that submitted the lowest price did not meet County requirements set forth in the bid. This project has been unsuccessfully bid two previous times. The bids came in higher than anticipated. Mr. Bond reviewed the need to house County equipment. Currently some equipment cannot be used because it is covered in snow. The new construction will allow for all equipment to be housed. The transmittal also includes a request to transfer \$43,570 from the County's General Fund to pay for this project that came in over budget. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with Corporate Floors USA for the replacement of lobby flooring in the Health Services Building for a price of \$15,804. Approved 5-0

--Authorization for the Chairman of the Board to sign a renewal agreement with Orkin Pest Control Services in the amount of \$7,162. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with FM Generator for generator maintenance services for a price of \$6,470. This contractor did not increase their price from last year. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract renewal with ABM Janitorial Services Northeast for janitorial services at the Hall of Justice in the amount of \$36,561. The contract reflects a 3% increase in this year's contract extension. Approved 5-0.

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--Authorization for the Chairman of the Board to sign a renewal contract with Mentis Landscaping to perform mowing in County parks along Route 31 for a price of \$25,250. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract extension for refuse disposal and recycling with Casella Waste Management for all County offices, buildings and parks for a price of \$34,200. This contract reflects a 3% increase from last year. Approved 5-0.

--Authorization to prepare a supplemental agreement with Clough Harbour Associates for construction of the Arcadia Zurich Road Bridge Project for a price not to exceed \$298,500. Approved 5-0.

Supervisors were updated on the relocation of County Offices during the 16 William Street County Building Renovation Project. On Monday morning of this week it was discovered that a waterline broke in the basement of this building causing a line to the building's boiler to break; thus eliminating heat from the building. Repairs were made to the boiler and heat was been returned to the building. The Real Property Tax Office will be relocated today to 76 William Street, the Treasurer's Office will relocate tomorrow to the same location and IT staff will be relocated to three locations—76 William Street, the Health Services Building and the Public Safety Building. Construction on this project is anticipated to begin in March and be completed by February 2020.

The meeting adjourned at 9:25 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, March 6th at 8:30 a.m.