

## MINUTES

### HUMAN SERVICES COMMITTEE

Wednesday, January 2, 2019 10:00 a.m.

Present: Supervisors Verno, Emmel, Robusto, Jacobs, Chatfield, Groat and Baldrige, County Administrator Rick House, Fiscal Assistant Ken Blake, Veterans Service Director Jason Eldridge, Aging and Youth Department Director Penny Shockley, Commissioner of Social Services Josh McCrossen and Director of Social Services Shelly Bentley.

Minutes from the December 3<sup>rd</sup> Committee meeting were approved as written.

Veteran's monthly activities report was presented. During November the Office had contact with 258 Veterans; the majority of contacts were by phone and mail. There were 75 units of transportation to and from the Canandaigua VA Medical Center and 15 to and from the Syracuse VA Medical Center.

Mr. Eldridge informed members he would be away an additional week on military duty; he will be available via e-mail or cell phone if needed.

The following transmittals were presented for the Department of Aging and Youth:

--Authorization to extend the part-time temporary Service Assistant position. Ms. Shockley stated the staff member in her Office that is currently out on Family Medical Leave is now anticipated to return the end of June and she would like to keep the temporary Service Assistant on staff until the employee returns. There is no additional cost to the budget for this personnel change. Approved 5-0.

--Authorization for the Chairman of the Board to sign a memorandum of understanding between the County's Department of Aging and Youth and the Victims Resource Center of the Finger Lakes to provide services for the Sexually Exploited Youth Program. For \$15,000 Victims Resource Center of the Finger Lakes will provide trainings, crisis counseling, case management services and off-hours on-call services for exploited youth. Approved 5-0.

--Authorizations for the Chairman of the Board to sign a renewal agreement with the Village of Palmyra and Landmaster to serve as congregate meal sites. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract renewal with Monroe County Legal Assistance of New York in the amount of \$20,000. This program is reimbursed by 90%. The Agency provides legal services for senior citizens. Approved 5-0.

Ms. Shockley stated today is the first day ARC has taken over the home meals contract. Home Meal Services is working under a memorandum of understanding with ARC to help with volunteer organization of the program. Home Meal Service still has a suite in the Health Services Building; something they have had for several years. Ms. Shockley proposed Home Meal Service stay in the suite until she can see how the transition works out. She will bring a recommendation on this Agency remaining in the Health Services Building to the Committee in the next month or two.

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Mr. McCrossen presented a transmittal requesting authorization to appoint Maria Fisher to the Finger Lakes Workforce Investment Board. Approved 5-0.

The following monthly reports were presented for the Department of Social Services:

- Caseload: There were 837 Wayne County residents on Temporary Assistance at the end of November, 6,375 on Medical Assistance and 8,182 receiving Food Stamps. The number of participants in Temporary Assistance and Medical Assistance Programs has gone down slightly since the prior month.
- Financial: As of the end of November the Department expended 85% of its County budget, this is 1.4% less than last year at the same time. Mr. McCrossen believes at the end of the year the County budget for Social Services will be underspent.

Mr. McCrossen said next month he would provide the Committee with information regarding the Department's succession plan.

The meeting adjourned at 10:22 a.m. The next meeting of the Human Services Committee will be held on Monday, February 4<sup>th</sup> at 8:30 a.m.