

## MINUTES

### PUBLIC WORKS COMMITTEE

Thursday, January 3, 2019 10:00 a.m.

Present: Supervisors Miller, Kolczynski, Spickerman, Baldrige, Verno, Verkey, Groat, Pagano, Crane and LeRoy, County Administrator Rick House, Fiscal Assistant Ken Blake, County Attorney Dan Connors, Weights and Measures Director Rich Molisani, Public Works Superintendent Kevin Rooney and Deputy Superintendent Scott Kolczynski.

Minutes from the December 5<sup>th</sup> Committee meeting were approved as written.

Mr. Molisani presented his monthly activities report. During December he visited 27 establishments, testing over 200 devices and 8,000 lots. He also tested 14 gasoline and 4 diesel fuel samples. No fines were issue during the month.

A transmittal was presented requesting authorization to declare a 200 gallon volumetric measurer surplus and dispose of according to County policy. Mr. Molisani said the unit has only been used for parts. It could not be found on the County's equipment list. If the item would be sold at auction of sold for scrap was questioned. It was agreed the volumetric measurer would be placed for sale on a website; if not sold in a month it would be sold for scrap. Approved 5-0.

Mr. Connors presented a transmittal requesting authorization for the Chairman of the Board to sign an encroachment agreement with Edward Pallotti and Richard Pallotti. A property map shows a stone and concrete wall owned by the County encroaching 1.4 feet onto their property located at 26 Water Street. This issue came to light when the property was being sold. Approved 5-0.

The following transmittals were presented for the Soil and Water Conservation District Office:

--Authorization to support development of a sub-agreement to provide administrative overview of the source water protection septic replacement program. The State dedicated funding through their Source Water Protection Program to improve community's ground water. The Soil and Water Conservation District is not allowed to be the contract holder for the funds; thus, the County is being asked to take this on. The District Office would like to assist the County in management of the program. Mrs. Gerstenslager distributed information on the County's Septic Replacement Program. Mr. Spickerman noted the County's Planning Department ran a similar program in the past; Ms. Gerstenslager said funding for this program is coming through a difference source. Priority areas of concern are based on areas of source water protection. Approved 5-0.

--Authorization to reaffirm and appoint members to the Wayne County Soil and Water Conservation District Board of Directors. Those being appointed include Lynn Chatfield, Patricia VanLare, Steve Olson, Mark Humbert and Nick Deming. Approved 5-0.

Scott Kolczynski reviewed a request received from the Rochester Mobile Soup Kitchen for Christ for use of B. Forman Park for a fund raising activity in September. This group would be having their food truck at the park selling food, plus have raffles that day to raise money. The County has allowed groups to sell tickets off-site in the past; however, does not allowing 'gaming' at any

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of its County parks. Mrs. Crane questioned if this group had insurance to cover the sale of their food. After additional discussion, it was agreed this group would be allowed to use B. Forman Park if they followed all County Park Laws.

The Committee was updated on the new generator to serve the Court House. A pipe change was done, at the recommendation of the engineer; this did increase productivity of the unit, however only to 70%. NYSEG believes the existing unit will work; however there is concern with the amount of power the building utilizes in the summer. Project engineers have said they would not charge the County to prepare design work to relocate this new generator at the Court House to the sewer screening facility and have another generator installed at the Court House. Once the new unit is received, it will only take a few days to physically relocate the units. The new generator at the Court House will be at the same location; however, will have a diesel fuel storage tank underneath the unit.

Mr. Rooney informed Supervisors the State is mandating all staff be trained if they are operating excavating equipment. As many members of his road crews utilize this equipment, he will have them all trained at a cost of \$1,250. Training needs to be updated every five years.

The County will be constructing a new roadway to the east of the Highway barns in Lyons, changing the current path of County House Road. The course of the new roadway will affect some of the County property now occupied by the Human Society. It was questioned if the County could give this parcel of property to the Human Society. The answer was no, as the property has value and cannot be given away. There are about four acres of County property utilized by the Humane Society at this time; Mr. Rooney said the past fee for County property has been \$1,000 an acre. He will discuss this issue with the Humane Society and keep the Committee updated.

The following transmittals were presented for the Public Works Department:

--Authorization to accept bids and award contracts for the 16 William Street Renovation Project and amend the County budget. The general construction bid will go to UDN Incorporated, the plumbing bid with Nairy Mechanical, the electrical bid to J&E Electric and the HVAC bid to Trane US Inc. Mr. Spickerman said he wants assurances that the project will proceed on schedule. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Johnson Controls for fire alarm inspection, testing and monitoring services. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year agreement with Johnson Controls for fire suppression systems inspection and testing. Approved 5-0.

--Authorization to amend the County agreement with SWBR Architects for construction administration services and office furniture coordination related to the 16 William Street Renovation Project. The additional cost to the contract will be a not to exceed price of \$143,070 for construction administration services throughout the duration of the project and for design and coordination of new office furniture for the building. Approved 5-0.

--Authorization to establish hourly wages for 2019 seasonal positions in the Public Works Department. A list of positions and their new rates was included in the transmittal. Approved 5-0.

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--Authorization to approve change orders for the 16 William Street Renovation Project. This action would allow the Superintendent of Public Works to approve change orders up to \$10,000 as long as the project contingency fund is still available. Mr. Rooney will provide a monthly record of any change orders to the Board of Supervisors. Approved 5-0.

--Authorization to establish building maintenance charges for 2019. A list of rates to be charged for various employee services was included in the transmittal. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with Syracuse Time and Alarm for software and equipment maintenance on the County access control system for a price of \$7,500. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement with Maximum Security Products for replacement of exterior detention system doors at the County Jail for a price of \$18,485. Approved 5-0.

--Authorization to approve payment to Trane for annual maintenance, energy measurement and verification for a price of \$45,251. Trane said they would guarantee usage and proposed savings on the HVAC system they installed/upgraded in many County buildings. Committee members requested a copy of this report be presented to them when available. Approved 5-0.

--Authorization to advertise paving projects for bid. Approved 5-0.

--Authorization to accept the low bid for tree removal services submitted by Empire Enterprise at \$14,800. Approved 5-0.

--Authorization to obtain a permanent easement for a Highway Project on Fifth Road in Rose. Approved 5-0.

--Authorization for the Chairman of the Board to sign an agreement between Wayne County and the State Department of Transportation for special hauling permits, divisible load overweight permits and/or restrictive vehicle permits. Approved 5-0.

--Authorization to dispose of surplus vehicles and other items from the Public Works Department. Approved 5-0.

--Authorization for the Chairman of the Board to sign a supplemental agreement with the State Department of Transportation for construction phase funding of the Arcadia Zurich Road Bridge Rehabilitation Project in the amount of \$2.2 million. The local share of the project is 20%, although it is anticipated the State will pay 15% and the County only be responsible for 5%. The local match will use CHIPs funds. Approved 5-0.

The meeting adjourned at 11:15 a.m. The next meeting of the Public Works Committee is scheduled for Wednesday, February 6<sup>th</sup> at 8:30 a.m.