

MINUTES

HEALTH AND MEDICAL SERVICES COMMITTEE

Wednesday, January 2, 2019 11:00 a.m.

Present: Supervisors Baldrige, Groat, Crane, Chatfield and Jacobs, County Administrator Rick House, Fiscal Assistant Ken Blake, Nursing Home Administrator Denis Vinnik, Public Health Director Diane Devlin, Deputy Public Health Director Shane White and Mental Health Director Jim Haitz.

Minutes from the December 3rd Committee meeting were approved as written.

The monthly activities report for Mental Health was reviewed. It contained a list of meetings and events attended by administration and staff during December. The Director and staff participated in a Lyons School District community forum on vaping and other drug abuse; at that time a narcant- opioid overdose prevention training was provided. Staff attended the Stop Child Sexual Exploitation meeting coordinated by the County's Office of Aging and Youth; this event provided useful information to staff. The Department's Compliance Risk Assessment is complete. A site visit from the Office of Alcoholism and Substance Abuse Services on the Mobile Crisis Response Center took place. Mrs. Crane questioned the status of mobile units in the Department. Mr. Haitz said there is a car and two SUVs being used at this time as mobile units for the Department; referrals for mobile services are received via personal phone contact or contact made by an outside agency. Efforts continue to fill all professional staff vacancies.

A discussion took place on vaping and the negative effects of this material. Vaping is the act of inhaling and exhaling an aerosol—often referred to as vapor. The units do not contain tobacco but usually contain very high concentrations of nicotine. There is concern that what is inhaled and exhaled contains varying amount of toxic chemicals, in addition to the nicotine, which have been linked to cancer as well as respiratory, brain and heart damage. Many vaping items are marketed to teens with special flavorings and packaging.

Mr. Baldrige questioned if the State has provided any additional information regarding the use of recreational marijuana. Mr. Haitz said he believes there are many negative effects related to the use of marijuana; especially for teens who may progress to other, more harmful drugs. Mrs. Devlin said she would provide additional information on the use of recreational marijuana, if desired by the Committee. Committee members requested this information.

Mr. Haitz reviewed the monthly financial report for Mental Health. Through the end of November the Department's budget reflected a positive income of \$1.3 million; this far exceeds the budgeted deficit projected for 2018. There were expenses of \$6.1 million and revenues of \$7.98 million through November. Mr. Haitz noted the majority of savings is made from vacant staff positions. The report showed the majority of billed revenues have been received (90%) the remaining 10% in Accounts Receivable, of which 56% are less than 120 days out and the remaining 44% are 120+ days out.

The following transmittals were presented for the Mental Health Office:

--Authorization for the Chairman of the Board to sign a contract with the Wayne County Department of Aging and Youth in the amount of \$40,706 for the provision of mental hygiene related services. Approved 5-0.

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--Authorization for the Chairman of the Board to sign a renewal agreement with Patricia McKinney in the amount of \$10,000 for the provision of clinical record auditing and utilization review services. Approved 5-0.

--Authorization to renew the annual contract with Unity House for lease space. Monthly rent of \$425 is paid for with grant funds. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal lease agreement with Unity House. The cost of \$425 a month will give this agency space in the County's Health Services Building to work with their clients. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Lakeview Health Services in the amount of \$253,341 for the provision of mental hygiene related services. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Wayne County Action Program in the amount of \$54,740 for the provision of mental hygiene related services. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with Coordinated Care Services in the amount of \$39,500 for the provision of State Aid auditing, contracting, statistical management and State fiscal reporting. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with the Council on Alcoholism of the Finger Lakes for a price of \$109,802 for the provision of mental hygiene related services. Approved 5-0.

--Authorization for the Chairman of the Board to sign a renewal contract with FLACRA in the amount of \$1,240,767 for the provision of mental hygiene related services. Approved 5-0.

Mr. Haitz had submitted two personnel related resolutions for agenda items, however they were not allowed to be placed on the agenda by Mr. House and rather required to be discussion items. As such, Mr. Haitz discussed with the Committee the possibility to make staff position changes and amend the 2019 budget accordingly. Mr. Haitz stated he has a full-time Nurse Practitioner that is leaving the agency to work for the State but was willing to continue working for Wayne County on a part-time basis. Mr. Haitz noted the need to try to retain staff, even if part-time, given the shortage of available medical professionals and the challenge to find individuals that can fill these vacancies in the Department. The first request he presented was to create a part-time Psychiatric Nurse Practitioner position to meet the high mental health needs within the community and maintain the continuity of care for existing patients in treatment with this Nurse Practitioner; the additional cost to the budget will be totally reimbursed and absorbed by savings from multiple vacant medical positions. Mrs. Crane questioned if a needs assessment has been done for this new position request. Mr. House stated in the coming year his Office will be requiring a needs assessment be completed for any request to fill a position, whether it is new or existing. Mr. Haitz stated professional positions in his Office generate more income than they cost the County. Mr. Baldrige said a rational process needs to be used when filling and creating positions. Mr. House proposed any new position requests should incorporate a needs assessment prepared by the department head and then presented to his/her committee for discussion. If the committee is agreeable with the justification and filling the position, a resolution for such would be presented at the next committee meeting. Mr. House also suggested the possibility of requiring department

heads to present to their committees justification for filling existing positions. Mr. House is going to present this as a discussion item at the Government Operations committee meeting. Mr. Groat said he did not see the need for a needs assessment to be done on existing positions as they were already approved by the Board and in the budget. Mrs. Crane questioned if the position of part-time Psychiatrist Nurse Practitioner could be made temporary until a needs assessment is performed and more detail about the position provided. Mr. Haitz reviewed the Department's caseload for prescribers. Committee members agreed advertising for to backfill the full-time Nurse Practitioner position could begin, a Rule 14 would be used to present a resolution for the temporary part-time Nurse Practitioner position being requested with a needs assessment being brought before the Committee in February to consider revising it permanent. Mr. Haitz decided to withdraw his second personnel related matter given the new process that was announced today and did not want to further complicate the situation at this time.

The monthly financial report for the Nursing Home showed through November the Facility had a cash balance of \$29 million in the general fund. Medicare 5-star rating methodology is anticipated to be updated in March. The average occupancy rate in November was 97.1%. There are 34 open positions at the Nursing Home; 16 nursing positions and 13 aides. Mr. Vinnik said it is difficult to fill vacant nursing positions, as there just are not nurses in the community. Mrs. Crane questioned if efforts are being made to recruit new graduates of the BOCES nursing program. Mr. Vinnik said many areas, including BOCES and Finger Lakes Community College, are pursued as potential employee sources. As the Facility cannot always compete with other healthcare organizations in terms of the hourly wage or other financial incentives such as sign-on bonuses they are offering; however, the Nursing Home is making potential candidates aware of the benefit package the County offers.

Mr. Vinnik said a budget adjustment will be made in the new year, as it was anticipated some bonds on the Facility would be paid in 2018; however, that will not occur until mid-2019.

Mr. Vinnik said the Nursing Home is looking at partnering with United Health Care to assist in resident hospitalization avoidance. At this time United Health Care is reviewing the Facility's residents. If an arrangement is agreed to, it could result in shared savings between the plan and the County's Nursing Home,

Supervisors were informed the Executive QA is scheduled for January 24th at 1:30 p.m.

A new Comptroller has been hired for the Nursing Home and will begin in the next few weeks.

The following transmittals were presented for the Nursing Home:

--Authorization for the Chairman of the Board to sign a contract with Nursefinders Management Services for the provision of RN and LPN coverage. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with Therapy Dogs International for the provision of therapy dog services to resident; there is no cost for this service. Approved 5-0.

New Deputy Director of Public Health, Shane White, was introduced to members.

The monthly activities report for Public Health listed meetings and events administration and staff attended in December. The Employee's Wellness Committee continues to meet; nutrition classes

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are on hold until an educator can be provided through Cooperative Extension; nutrition classes are now uploaded on the County's internal website. The Foodlink Curbside Market will continue throughout March at the Health Services Building. A weight loss contests is currently underway with gift cards being given to those loosing 5%-10% of their body weight. Mrs. Devlin said she and staff are looking at holding a Stress Relief Conference at the Ohmann Theatre for County employees; she will have to check on the price of utilizing this facility. Any related cost would be paid for with vending machine proceeds. Efforts continue to have the Department accredited.

The following transmittals were presented for the Public Health Office:

--Authorization for the Chairman of the Board to sign an agreement with Regional Primary Care Network's Community Dentistry Program for a price of \$2,000. A report was distributed on the schools this program goes into and the number of children they provide dental services to. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year memorandum of agreement with Red Creek ABCD to ensure children are referred to the County's Early Intervention Program and to Red Creek ABCD services as needed. Approved 5-0.

Mrs. Devlin spoke to the Committee regarding her opinion on recreational marijuana. Stating many counties are doing resolutions supporting or opposing this measure the Governor says he will sign into law. Mrs. Devlin said the Public Health Office could create a fact sheet to accompany a Board resolution. Supervisors agreed they would like to have more information on the detrimental effect of his, if available. Mrs. Devlin will provide some unbiased information for their review. Mr. Groat questioned if health issues related to marijuana usage are being looked into, as well as law enforcement issues.

Mrs. Devlin reviewed that the Board of Supervisors is the Governing Entity for the County's Public Health Office. The Board has the Health and Medical Services Committee serve in this position for them. She distributed a Governing Authority for Public Health and the Licensed Home Care Services Agency policy that outlines the responsibilities of the Board of Supervisors as the Governing Authority. The responsibilities outlined are directly from New York Codes and Regulations 10 Section 766.9, New York State Public Health Law Section 356 and New York State Public Health Law Article 3 Title 1 Local Boards of Health Sections 300-312.

Mrs. Devlin questioned if a tour of the agency and an orientation of services offered in the County's Health Services Building should be offered to new and current Supervisors; this was done two years ago. If those Supervisors who did not attend the last tour would like to do so, a tour will be arranged.

The meeting adjourned at 1:00 p.m. The next meeting of the Health and Medical Services Committee is scheduled for Monday, February 4th at 10:00 a.m.