

Wayne County Industrial Development Agency
Regular Board Meeting – January 25th, 2018
MINUTES

The regular meeting of the Wayne County Industrial Development Agency was called to order at 3:00 p.m. on Thursday, January 25th, 2018 by Chairman David Spickerman. The meeting was held in the 2nd floor conference room, 9 Pearl Street, Lyons. This meeting was re-scheduled from Friday, January 26th, 2018 at 9:30 a.m. due to an issue with obtaining a quorum. Members present: Robert Havrilla, Steve, LeRoy and David Spickerman. Also present: Brian Pincelli, Director of Economic Dev. & Planning and M. Churchill and M. Leisenring.

On motion of Mr. LeRoy, seconded by Mr. Havrilla the minutes of 1/5/2018 were unanimously approved.

Resolution – Authorize Longevity Payment

Whereas, Marie Leisenring has been with the Agency for 41 years, serving as office manager and bookkeeper; and

Whereas, the designated longevity payment is \$2,250.00; be it hereby

Resolved that the WCIDA authorizes the payment be made with a separate check form salary and that it not be added to the salary base going forward.

Moved: Mr. LeRoy

Second: Mr. Havrilla

Ayes: Messrs. LeRoy, Havrilla and Spickerman

Nays: None

Resolution – Ratify Termination of Contract

Whereas, the WCIDA previously authorized a contract for services with BME in order to design upgrades to water pressure and flow at the Beh/Commerce Center Industrial Park; and

Whereas, the project the upgrade was directly related to was withdrawn, the town has determined it would manage the project in an alternate fashion; and

Whereas, the executive director terminated the contract in writing; be it hereby

Resolved, that the WCIDA board ratifies the termination of the contract.

Moved: Mr. LeRoy

Second: Mr. Havrilla

Ayes: Messrs. LeRoy, Havrilla and Spickerman

Nays: None

Resolution – Initial Project Resolution – Intergrow East, Inc. Project

On motion of Mr. Havrilla, seconded by Mr. LeRoy, the attached attorney's resolution regarding the Intergrow East, Inc. Project was unanimously approved.

The resolution regarding moving forward with a marketing plan will be discussed at a future meeting.

Ms. Churchill next informed the board she intends to retire no later than June 30th, 2018. She distributed her official letter of retirement to the board. It was also forwarded to the County Administrator and County Director of Human Services. The board received the letter with thanks and appreciation for Peg's years of dedication and service and reiterated she will be missed. A discussion ensued on the succession plan that is being put into place. The office manager will be retiring at the same time thus necessitating some changes and hiring of new staff. Mr. Pincelli is working with the Human Resource Department to move forward with this plan. The discussion also included the need to fill the board seat that has been vacant since Pamela Heald's term ended 12/31/2017. Several suggestions were made as to a replacement. Since the WCIDA board members are appointed by the Board of Supervisors, Mr. LeRoy will reach out to those suggested to garner their interest. It is hoped to have a new member appointed at the February board of supervisors' meeting.

Mr. Pincelli and Ms. Churchill next gave brief project updates. The Intergrow project is moving forward. The previous resolution authorized the public hearing, which will be scheduled for February 21st, 2018.

At 3:45 p.m. the board went into executive session to discuss a real estate transaction, the public knowledge of which could adversely affect the project.

At 4:00 p.m. the regular meeting resumed. Mr. Pincelli briefly discussed the 2018 contract between the county and the IDA. Some changes are being made as to how the planning services portion of the contract will be paid. Once the IDA attorney approves the contract it will be signed on behalf of the IDA.

There being no further business, the meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Marie Leisenring
Assistant Secretary