

Wayne County Industrial Development Agency
Regular Meeting – August 24, 2018
M I N U T E S

The regular meeting of the Wayne County Industrial Development Agency was called to order by Chairman David Spickerman at 9:30 a.m. on Friday, July 27th, 2018, in the 2nd floor conference room, 9 Pearl Street, Lyons, NY. Members Present: David Spickerman, James Hoffman, Robert Havrilla and Robert Debadts. Also present: John Morell, Esq.; Sherry Handel, Deputy Executive Director & CFO; Jamie Corteville, Fiscal Officer; Tanya Hasseler, Business Outreach Coordinator.

Meeting began with the introduction of Jamie Corteville, the new Fiscal Officer of the WCIDA.

On motion of Mr. Hoffman, seconded by Mr. Havrilla the minutes of the meeting of July 27, 2018 were unanimously approved.

Ms. Handel introduced guest, Matt Carlson, CFO from OptiPro Systems to the meeting. Mr. Carlson, Mr. Pincelli and Ms. Handel attended the public hearing in regards to the proposed OptiPro Expansion at the Ontario Town Hall on August 16, 2018. The only public attendee at this hearing was Dan Driffill, Assistant Superintendent for Business at the Wayne Central School. Mr. Driffill inquired if there were any jobs associated with this project. Matt spoke briefly about the upcoming expansion project for OptiPro. Jobs will be added and OptiPro continues to grow.

Ms. Handel reviewed by-laws regarding attendance requirements of Board and Board Chair as well as committee chair rotations.

Ms. Handel and Ms. Corteville provided a loan balance and aging report. It was decided to add this update to each meeting moving forward.

There was a discussion on new IDA Board members, current and upcoming vacancies. Previously both Ms. Kay Gansz and Ms. Jeannie Brockmyre were approved by the board to be invited to attend the next upcoming meeting. Ms. Ganz has been invited to attend the September meeting and accepted. Ms. Brockmyre has not answered as of the date of this meeting. Mr. Spickerman asked if IDA staff thought it would be best to invite people from both the manufacturing and agriculture industries, specifically the dairy industry and he had some ideas of people he thought would be a good fit. He said he would discuss with Mr. Pincelli when he was back in the office.

Ms. Hasseler gave brief updates on recent B, R & E visits and upcoming events for the Economic Development Department.

Ms. Hasseler gave a brief update on the Optimax expansion, groundbreaking is scheduled for September 26th. IDA board members will be invited, Ms. Hasseler gave them information for their calendars.

Ms. Hasseler gave a brief updated in regards to Pier 53, no opening date has been announced. construction continues. New septic system has been installed.

Ms. Hasseler gave a brief update on EdgeFactor presentation to the Wayne County superintendents on August 9, 2018. IDA board members are interested to hear more about this as it moves forward.

Resolution to Appoint Jamie Corteville Fiscal Officer for Wayne County IDA (WCIDA), Wayne County Economic Development Corporation (WCEDC) and Wayne County Civic Facility Development Corporation (WCCFDC)

On motion of Mr. Hoffman, seconded by Mr. Havrilla it was unanimously approved to name Jamie Corteville, Fiscal Officer of the Wayne County Industrial Development Agency (WCIDA), Wayne Economic Development Corporation (WEDC), and Wayne County Civic Facility Development Corporation (WCCFDC).

Resolution to Authorizing Credit Cards for Staff Positions

On motion of Mr. Hoffman, seconded by Mr. Havrilla it was unanimously approved to authorize that credit cards issued to the WCIDA staff be for position titles of CEO/Executive Director, CFO/Deputy Executive Director, and Business Outreach Coordinator.

Resolution to Authorizing Shared Credit Limit for Individual Credit Cards

On motion of Mr. Debadts, seconded by Mr. Havrilla it was unanimously approved to authorize that all individual card holders will have a combined shared credit limit of \$7,500 and the total of balances of all three cards are not to exceed \$7,500 each monthly statement period.

Project Authorizing Resolution Hollygrove Solar, LLC Project (See Attachment A)

On motion of Mr. Hoffman, seconded by Mr. Havrilla it was unanimously approved.

Project Authorizing Resolution Brightside 08, LLC with OptiPro Systems, LLC 2018 Expansion Project (See Attachment B)

On motion of Mr. Havrilla, seconded by Mr. Debadts it was unanimously approved.

Project Authorizing Resolution 1000 Silver Hill LC LLC (See Attachment C)

On motion of Mr. Hoffman, seconded by Mr. Debadts it was unanimously approved.

There being no further business, the meeting adjourned at 10:30am

Respectfully submitted,



Tanya Hasseler, Assistant Secretary