

**Wayne County Industrial Development Agency**  
Regular Meeting – October 26, 2018  
M I N U T E S

The regular meeting of the Wayne County Industrial Development Corporation was called to order by Chairman David Spickerman at 9:57 a.m. on Friday, October 26, 2018, in the 2<sup>nd</sup> floor conference room, 9 Pearl Street, Lyons, NY. Members Present: David Spickerman, Robert Havrilla, Robert Debadts, Jim Hoffman and Steve LeRoy. Also present: John Morell, Esq.; Brian Pincelli, Director of Economic Development & Planning; Sherry Handel, Deputy Director of Wayne County IDA, Jamie Corteville, Fiscal Officer; and Tanya Hasseler, Business Outreach Coordinator. Guests also in attendance were Kaye Stone-Gansz, Julie Dilella, & Jeannie Brockmyre

Meeting began with roll call.

Introductions covered in previous meeting.

On motion of Mr. Havrilla, seconded by Mr. LeRoy the minutes of the meeting of September 28, 2018 were unanimously approved.

**Audit Committee Report and Recommendations-** (same as prior WCCFDC) On a motion from Mr. Havrilla, seconded by Mr. LeRoy the previous meetings Audit Committee Report and recommendations were unanimously accepted.

**Resolution to Authorizing Jamie Corteville, Fiscal Officer, to be issues a Wayne County Industrial Development Agency (WCIDA) credit card.** On a motion by Mr. Hoffman, seconded by Mr. Havrilla it was unanimously approved to issue an individual credit card to Jamie Corteville and that all individual card holders will have a combined shared credit limit of \$7,500 and that the total balances of all four staff cares are not to exceed \$7,500 each monthly statement period. (See Attachment C)

**Resolution to Accept Annual Proposal and Authorizing Audit Services for a term of 1 year for Wayne County Industrial Development Agency (WCIDA)** a motion by Mr. Havrilla, seconded by Mr. LeRoy it was unanimously approved to accept the audit proposal for year 2018 and authorize the CFO to enter into necessary agreements to initiate the process. (See Attachment D)

Public Hearing Comments- Solar Advocate Development LLC, Williamson- None

**Resolution Authorizing to Approve Solar Advocate Development LLC Project**

On motion of Mr. Hoffman, seconded by Mr. Leroy it was unanimously approved to authorize the application for Solar Advocate Development LLC Project. (See Attachment E)

Fiscal Officers Report- Jamie Corteville

Loan Balance & Aging Report

Certificate of Deposit Discussion

**Resolution to Cash Out and reinvestment of Certificate of Deposit with Savannah Bank.**

On a motion by Mr. Havrilla, seconded by Mr. Debadts it was unanimously approved to cash out the Savannah Bank CD valued at \$78,500 and reinvest as a new Certificate of Deposit with Canandaigua National Bank with an interest rate of 2.67 percent. (See Attachment F)

Ms. Hasseler gave brief updates on recent B, R & E visits and upcoming events and ongoing Marketing including a presentation on the new Billboards for the Economic Development Department.

Project Updates

Next Board Meeting Scheduled for 11/16/2018 at 9:30am

**Motion to Adjourn to WEDC Meeting by Mr. Leroy, seconded by Mr. DeBadts.**

Respectfully submitted,

Tanya Hasseler, Assistant Secretary

