

Procurement Report for Wayne County Industrial Development Agency

Fiscal Year Ending: 12/31/2017

Run Date: 03/29/2018

Status: CERTIFIED

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	wedcny.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

- 1. Vendor Name: Converse & Morell, LLP
- 2. Vendor Name: ECC Technologies

Type of Procurement: Legal Services
 Award Process: Non Contract Procurement/Purchase Order
 Award Date:
 End Date:
 Amount:
 Amount Expended for Fiscal Year: \$15,625
 Fair market value:
 Explain why the fair market value is less than the amount:

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/27/2017
 End Date: 07/28/2017
 Amount: \$50,000
 Amount Expended for Fiscal Year: \$50,000
 Fair market value:
 Explain why the fair market value is less than the amount:

Address Line1: PO Box 215
 Address Line2:
 City: PALMYRA
 State: NY
 Postal Code: 14522
 Plus 4: 0215
 Province Region:
 Country: USA
 Procurement Description: Legal Services

Address Line1: 2136 Five Mile Road
 Address Line2:
 City: PENFIELD
 State: NY
 Postal Code: 14526
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Broadband analysis services.

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Procurement Transactions Listing:

3. Vendor Name: EFPR Group CPA'S PLLC

4. Vendor Name: Francis M. Celona, CPA

Type of Procurement:

Financial Services

Type of Procurement:

Financial Services

Award Process:

Non Contract Procurement/Purchase Order

Award Process:

Non Contract Procurement/Purchase Order

End Date:

Amount:

Amount Expended for Fiscal

Year:

Fair market value:

Explain why the fair market value is less than the amount:

EFPR Group CPA'S PLLC

Francis M. Celona, CPA

Non Contract Procurement/Purchase Order

Non Contract Procurement/Purchase Order

\$9,975

\$18,450

Address Line1:

Address Line2:

City:

State:

Postal Code:

Plus 4:

Province Region:

Country:

Procurement Description:

280 Kenneth Drive

ROCHESTER

NY

14623

5263

USA

Audit Services

6536 Anthony Drive

VICTOR

NY

14564

USA

Accounting Services

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Procurement Transactions Listing:

5. Vendor Name: Harris Beach PLLC

6. Vendor Name: Philadelphia Insurance Company

Type of Procurement:

Legal Services

Financial Services

Award Process:

Non Contract Procurement/Purchase Order

Non Contract Procurement/Purchase Order

Award Date:

Award Date:

End Date:

End Date:

Amount:

\$7,618.58

Amount Expended for Fiscal

\$7,886

Year:

Year:

Fair market value:

Fair market value:

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 99 Garnsey Road

Address Line1: PO Box 70251

Address Line2:

Address Line2:

City: PITTSFORD

City: PHILADELPHIA

State: NY

State: PA

Postal Code: 14534

Postal Code: 19176

Plus 4:

Plus 4: 0251

Province Region:

Province Region:

Country: USA

Country: USA

Procurement Description: Legal Services

Procurement Description: Insurance

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Procurement Transactions Listing:

7. Vendor Name: Sustainable Office Solutions LLC

Type of Procurement:

Other

Award Process:

Non Contract Procurement/Purchase Order

End Date:

Amount Expended for Fiscal

\$6,685

Year:

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 900 Old Liverpool Road
Address Line2:

City: LIVERPOOL

State: NY

Postal Code: 13088

Plus 4:

Province Region: USA

Country: USA
Procurement Description: Office Furniture

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Additional Comments: