



Office of the County Historian Wayne County NY
 Phone 315-946-5470
 Wayne County NY Public Safety Building
 7376 State Route 31, STE 100, Lyons NY 14489-9172
Historian@co.wayne.ny.us web.co.wayne.ny.us

Research Request Form Office of the County Historian Wayne County NY

The following is from the Historian section of the Wayne County web site web.co.wayne.ny.us

Dear Researcher:

The office of the County Historian has been directed to charge for research conducted by this office. Minimum charge of \$10.00. AS OF JANUARY 1, 2013: Fees have been set at \$20.00 per hour for Research Requests received from Wayne County NY addresses; and \$40.00 per hour for Research Requests received from all other addresses. All copy charges are \$.25/page, includes microfilm, computer printer, copier and digital.

EFFECTIVE FEBRUARY 1, 2003, BY RESOLUTION OF THE WAYNE COUNTY, NEW YORK, BOARD OF SUPERVISORS, A **\$10.00 DEPOSIT MUST ACCOMPANY ALL RESEARCH REQUESTS**. WE WILL ANSWER GENERAL QUESTIONS VIA EMAIL OR TELEPHONE, BUT CAN NO LONGER ACCEPT RESEARCH REQUESTS VIA EMAIL OR TELEPHONE.

There is no charge (other than copy costs) to researchers who conduct their own research at our office.

Although we are not sufficiently staffed to conduct extensive research, we will try to answer specific questions from public records available in our office.

If you wish us to research, please fill out the following form and return with the \$10 deposit to **Office of the County Historian, 7376 STATE ROUTE 31, STE 100, LYONS NY 14489-9172**. Make check to: Wayne County Treasurer. (no credit cards)

We will try to respond to all requests as soon as possible after receipt of authorization to conduct the search. Upon receipt of your authorization to proceed with your research request, we will conduct your search. We will then invoice you for the cost of the search, less deposit, and hold information until we receive your payment. Results can be mailed and/or emailed. Please include both addresses.

Thank you.

Sincerely, Wayne County Historian

I wish the Office of the County Historian to conduct research and agree to pay the fees as stated above.

Name: _____ Signature: _____

E-Mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number :xxx-xxx-xxxx _____

Maximum Hours: _____

Family/ies to be researched: _____
