AGENDA
ECONOMIC DEVELOPMENT/PLANNING COMMITTEE
Wednesday, April 3rd 10:00 a.m.

Members: Spickerman, Pagano, Groat, Miller and Robusto

10:00 a.m. Approve Minutes from Previous Meeting

10:00 a.m. Tourism, Christine Worth


10:10 a.m. Ec. Development/Planning Department, Sherry Handel

TRANSMITTALS:
- Authorization to amend IDA Sub-recipient Agreement  PLAN 19 RES12- Resolution Authorizing Amendments to the County-IDA Subrecipient Agreement for the RLF.docx
- Authorization to sign Sub-recipient Agreement with Land Bank  PLAN19 RES13- Authorize Subrecipient Agreement.docx
- Authorization to Appoint Certifying Officer  PLAN19 RES14- Appoint Certifying Officer-SEQR & NEPA Slums Blight.docx
- Authorization to accept UPWP Grant  PLAN19 RES15- Resolution Accepting UPWP Grant.docx
- Authorization to Designate Labor Standards Officer  PLAN19 RES16- Designating Labor Standards Officer.docx
- Authorization to Reappoint Members to the Planning Board  PLAN19 RES17- Reappointments to Wayne County Planning Board.docx

DISCUSSION:
Taste of Wayne County

Activities Report
Office Updates
Out of State Travel Request  EDP Travel.pdf
Christine Worth – Director

- Attended Lake Ontario Wine Trail Meeting
- Attended Lake Ontario Wine Trail Marketing Meeting
- FLRTC Executive Board Conference Call
- FLRTC Board Meeting
- Attended The Western NY Sports & Travel Show
- Attended Tourism Action day in Albany
  - Met with Assemblyman Brian Manktelow
- Attended Lake Ontario Wine Trail Website Development meetings

Notes
- Advertising
  - Finalized CNY Summer Guide
- Apple Tasting Tour
  - Preparing for 2019 group meeting April 2nd
  - Planning changes based on suggestions from our business for giveaways and results of the survey.
- Calendar of Events
  - Updating Tourism Website, I Love NY, NYS Haunted History Trail & Visit Rochester websites.
- Lake Ontario Wine Trail
  - Working with marketing committee on promotional updates
  - Working with trail on website update
- Matching funds
  - $76,536 has been received
- Office
  - Reviewing positions & duties
  - Completing succession plan to county administrator
- Public Relations
  - Setting up a visit for a member of Quinn PR in April
  - Responded to I love NY request for Fumie Thorp information and picture for a pitch on International Women’s day. The Women Every Female Traveler Should Meet in the World | [https://www.travelzoo.com/blog/the-women-every-female-traveler-should-meet-in-the-world/](https://www.travelzoo.com/blog/the-women-every-female-traveler-should-meet-in-the-world/)
- Visitor Guide
• Distribution
• Finalizing the draft by month end
• Added descriptive paragraphs for agriculture, wineries, parks and hiking & biking. Reorganized highlighted events in topics of apples, family fun, festivals & fairs, music and shopping. Added page on mural mania. Added Cornwall Preserve.

• Website
  • Reviewing site mapping of our site for website platform change

Chris Kenyon – Outdoor Recreation Coordinator

• Fishing updates weekly... web, phone and copy.
• LOSPC conference call.
• Staff booth at Salmon Symposium at Bass Pro.
• Attend WNY Sport Show for NY Tourism.
• Work on Rush Outdoors promotion for filming in Wayne County.
• Assist Jim Mehegan with Wayne County pen rearing.
RESOLUTION AUTHORIZING AMENDMENT TO THE IDA SUBRECIPIENT AGREEMENT FOR MANAGEMENT OF THE REVOLVING LOAN FUND

Whereas, the Wayne County IDA has been administering a revolving loan fund on behalf of Wayne County since 1983, and

Whereas, the County and IDA have a subrecipient agreement detailing terms and conditions of management of the revolving loan fund, and

Whereas, the IDA has an interest in revising the terms of the agreement related to loan amounts in order to better serve opportunities to promote business growth and attraction; therefore let it be

Resolved that Wayne County authorizes an amendment to the terms of the Contract for Operation and Administration of Community Development Block Grant No B-82-DH-36-0043 and Revolving Loan Program dated July 21, 1983 to amend and change in its entirety the terms of the said Wayne County, New York Revolving Loan Fund, Policies and Procedures Plan to be the current IDA Revolving Loan policy as may be amended from time to time.

Budgeted: yes __ no __Proposed Cost: __________ Reimbursed Amount __________ County cost: __________

Departmental transfer $___________ from Account No. _________________ to Account No. _________________

County Administrator’s Review: __________________________________________ Date: __________________

Human Resources Office Review: yes ___ no ___ N/A ___Signature: ____________________________________________

County Attorney Review: yes ___ no ___ N/A ___Signature: ____________________________________________

Standing Committee: Ayes _____ Nays _____ Date: __________ Signature: _____________________________

Signature/Date Rec’d: _________________________________________________ Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: __________ Signature: _____________________________
Committee: _____ Ayes _____ Nays _____ Date: __________ Signature: _____________________________
AUTHORIZING CDBG SUBRECIPIENT AGREEMENT WITH THE WAYNE COUNTY REGIONAL LAND BANK

WHEREAS, County, by Resolution #109-19 dated February 19, 2019, has authorized the granting of CDBG Program Income to the Wayne County Land Bank under the terms and conditions as herein provided, and CDBG regulations require an agreement for granting these assets by the County to subrecipients, and

WHEREAS, such CDBG assets are subject to certain rules and regulations promulgated by the United States Department of Housing and Urban Development (hereinafter “HUD”) and the New York State Office of Community Renewal regarding their use,

now, therefore be it

RESOLVED, that the Chairman of the Wayne County Board of Supervisors is authorized to enter into an agreement with the Wayne County Regional Land Bank that grants the CDBG Assets to the Land Bank for the funding the identified CDBG-eligible activities to be implemented and administered in a manner consistent with the rules and regulations of the CDBG program, such agreement to be subject to the County Attorney's approval as to form and content.

Budgeted: yes __ no __ Proposed Cost: __________ Reimbursed Amount __________ County cost: __________

Departmental transfer $____________ from Account No. _______________ to Account No. _______________

County Administrator’s Review: __________________________________________ Date: _______________

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: ____________________________________

County Attorney Review: yes ___ no ___ N/A ___ Signature: ________________________________________

Standing Committee: Ayes _____ Nays _____ Date: __________ Signature: _____________________________

Signature/Date Rec’d: ___________________________________________ Clerk, Board of Supervisors

Referred to:
Committee: ______ Ayes ______ Nays ______ Date: __________ Signature: ____________________________

Committee: ______ Ayes ______ Nays ______ Date: __________ Signature: ____________________________
RESOLUTION TRANSMITTAL

Committee No.  4     Date: April 3, 2019       Committee Chair:  Dave Spickerman
Department Head: Brian Pincelli

DESIGNATING CERTIFYING OFFICER FOR THE NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) AND STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR)

WHEREAS, Wayne County resolution 109-19 authorized transfer of CDBG funds to the Wayne County Regional Land Bank, for implementation of a project meeting the goals of the NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM by the elimination of conditions which are detrimental to health, safety and public welfare, through code enforcement, demolition, interim rehabilitation assistance and related activities; and

WHEREAS, per the terms of NYS CDBG awards, all NYS CDBG recipients consent to assuming Responsible Entity status under the National Environmental Policy Act of 1969 ("NEPA"), consent to assuming responsibility to determine the degree to which NEPA, the State Environmental Quality Review Act ("SEQRA"), and the State Historic Preservation Office ("SHPO") requirements impact their project, and consent to ensuring compliance with NEPA, SEQRA and SHPO requirements; and

WHEREAS, so as to ensure compliance with the NEPA, SEQRA and SHPO requirements, CDBG recipients are also required to classify the project under NEPA, to prepare an Environmental Review Record ("ERR"), to designate a Certifying Officer to submit the environmental review to OCR, and to publish and send required notices of the opportunity to comment upon the ERR; now, therefore, be it

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

RESOLVED, that the Board of Supervisors directs the Wayne County Department of Economic Development & Planning to oversee the preparation of the required ERR and to coordinate compliance with other NEPA, SEQRA, and SHPO requirements; and be it further

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss, Department of Economic Development & Planning, as the Certifying Officer for purposes of submitting the Environmental Review to OCR; and be it further

RESOLVED, that the Board of Supervisors hereby authorizes Sandra J. Sloane, Clerk, Wayne County Board of Supervisors, to assist in the publication of any required notices and in the receipt of any comments submitted regarding the ERR.

Budgeted: yes ___ no_X_ Proposed Cost: ________ Reimbursed Amount _________ County cost__________

Departmental transfer $______________ from Account No. _______________ to Account No. _______________

County Administrator’s Review: __________________________________________Date: __________________

Human Resources Office Review: yes ___ no ___ N/A ___Signature: ________________________________

County Attorney Review: yes___ no___ N/A____ Signature: _______________________________________

Standing Committee: Ayes _____ Nays _____ Date: __________ Signature: ____________________________

Signature/Date Rec’d: _______________________________________________Clerk, Board of Supervisors

Referred to:
Committee: _____ Ayes _____ Nays _____ Date: __________ Signature: ____________________________

Committee: _____Ayes _____ Nays _____ Date: __________ Signature: ____________________________
RESOLUTION TRANSMITTAL

Committee No. 4                                    Date: April 3, 2019                                    Committee Chair: Dave Spickerman
Department Head: Brian Pincelli

AUTHORIZATION TO EXECUTE DOCUMENTATION AND ACCEPT THE GENESEE TRANSPORTATION COUNCIL (GTC) UNIFIED PLANNING WORK PROGRAM GRANT (UPWP) FOR THE GANANDA PARKWAY PEDESTRIAN & BICYCLE ACTIVE TRANSPORTATION PLAN

WHEREAS, the Genesee Transportation Council (GTC) is the designated Metropolitan Planning Organization (MPO) responsible for transportation policy, planning, and investment decision making in the Genesee-Finger Lakes Region; and

WHEREAS, on March 13, 2019, the County of Wayne was awarded a $63,000 Unified Planning Work Plan grant from the GTC; and

WHEREAS, on November 20, 2018, the County of Wayne Board of Supervisors committed matching funds up to $5,000; and

WHEREAS, the Gananda Community has indicated concern for pedestrian safety, as well as accessibility on the Gananda Parkway, which serves as the community backbone; and

WHEREAS, the UPWP grant is intended to help identify planning alternatives for expanding local bicycle and pedestrian network offers opportunity to improve, public safety, public health, reduce greenhouse gas emissions, and provide mobility and accessibility to the Gananda School facility, residential neighborhoods, and other nearby amenities; now, therefore, be it

RESOLVED, the County of Wayne accepts the UPWP Grant for the Gananda Parkway Pedestrian & Bicycle Active Transportation Plan, approved by the Genesee Transportation Council; and be it further

RESOLVED, the Chairman of the Board of Supervisors, Wayne County, New York, is hereby authorized as the official representative of the County to execute the UPWP Grant Agreement, all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the implementation of the program and to provide such additional information as may be required, pending approval of the County Attorney as to form and content; and be it further

RESOLVED, the Board affirms the issuance of a Request for Proposals for Consultant Services; and be it further

RESOLVED, that following the opening, the Director of Economic Development and Planning shall review Proposals and present a record of the Proposals and subsequent recommendation to the Wayne County Planning Committee and the Board of Supervisors for approval.

Budgeted: yes ___ no _X_ Proposed Cost: __________ Reimbursed Amount __________ County cost __________

Departmental transfer $_________ from Account No. ___________ to Account No. ___________

County Administrator’s Review: ___________________________________________ Date: __________

Human Resources Office Review: yes ___ no ___ N/A ___ Signature: _____________________________

County Attorney Review: yes ___ no ___ N/A ___ Signature: _____________________________

Standing Committee: Ayes _____ Nays _____ Date: __________ Signature: _____________________________

Signature/Date Rec’d: __________________________________________________Clerk, Board of Supervisors

Referred to: Committee: ______ Ayes _____ Nays _____ Date: __________ Signature: _____________________________

Referred to: Committee: ______ Ayes _____ Nays _____ Date: __________ Signature: _____________________________
DESIGNATING LABOR STANDARDS OFFICER FOR CDBG DEMOLITION PROJECT

WHEREAS, Wayne County resolution 109-19 authorized transfer of CDBG funds to the Wayne County Regional Land Bank, for implementation of a project meeting the goals of the NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM by the elimination of conditions which are detrimental to health, safety and public welfare, through code enforcement, demolition, interim rehabilitation assistance and related activities; and

WHEREAS, per the terms of NYS CDBG awards, all NYS CDBG recipients consent to assuming Responsible Entity status under the Davis-Bacon requirements; and

WHEREAS, so as to ensure compliance with the Davis-Bacon requirements, CDBG recipients are also required to designate a Labor Standards Officer to verify compliance to OCR; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby designates Ora Rothfuss, Department of Economic Development & Planning, as the Labor Standards Officer for purposes of submitting the relevant reports to OCR.
Transmittal Title: REAPPOINTMENTS TO WAYNE COUNTY PLANNING BOARD

Brief Explanation:

WHEREAS, the terms of office of the following members of the Wayne County Planning Board will expire on April 30, 2019:

Ronald Baker, 6445 Hill Road, Sodus, NY 14551
Joseph Catalano, 1518 Ridge Road, Ontario, NY 14519
Robert Hutteman, 6879 Fairville Station Road, Newark, NY 14513
Matthew Krolak, 2486 Maple Avenue, Palmyra, NY 14522
Larry Ruth, 2316 Smith Hill Road, Walworth, NY 14568; now, therefore, be it

RESOLVED, that the above members are hereby reappointed to a three year term of office effective immediately and expiring April 30, 2022.
Wayne County
Out of State Travel Request

Date: 3/20/19

Department Name: Planning

Meeting Seminar or Conference Name: 

Location: Washington DC Date(s): April 9 - 10, 2019

Mandated? Yes (Federal, State, other) No X Required Educational Training? Yes Y No

Paid for with Grant Funds? Yes No Y Required By:

Person(s) attending: 

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Is there a county car available? Yes No
If no, please provide explanation: Flying to DC

Is this training/travel required for continuing professional certification or credits? Yes No
If yes, how many credits are required in this year (Jan-Dec)? How many have already been attained?

Overnight travel required a detailed description of the conference or seminar agenda or schedule. Out of State travel requires the approval of the Standing Committee and the Board of Supervisors, after review by the County Administrator.

Department Head Approval: 

Budget Officer Review for Availability of Funds: Date: 3/24/19

County Administrator’s Approval: Date: 3/25/19

Committee Chair: Date:

Chairman of the Board: Date: