

Wayne County Industrial Development Agency
Board Meeting – October 25, 2023
MINUTES

A regular meeting of the Wayne County Industrial Development Agency (WCIDA) was called to order by Chairman Scott Johnson at 10:34 a.m. at 9 Pearl Street, Lyons, Second Floor Conference Room. Other Board members present were Vice-Chairman Phil Eygnor, Treasurer Julie DiLella, Kenneth VanFleet, Amanda McDonald, and Pamela Heald. Board member absent was Secretary Kaye Stone-Gansz. Staff members in attendance were Brian Pincelli, CEO; Katie Bronson, COO; Jamie Corteville, CFO; and Cadie Meehan, Assistant Secretary. The meeting was broadcast live on the WCIDA YouTube channel.

Mr. Johnson asked for a motion to approve the minutes from the September 27th, 2023 Board Meeting. Mr. Eygnor made the motion with a second from Ms. Heald. All approved.

Mr. Johnson introduced the Resolution Adopting Proposed PAAA/PARIS Budgets and Authorizing Submission to the ABO. Ms. Heald made a motion to accept the Resolution as presented with a second from Ms. McDonald. All approved.

Mr. Johnson introduced the Resolution to Approve Credit Card Limit. A shared limit of \$10,000.00 was initially proposed; however, the Board agreed a shared limit in the amount of \$20,000.00 would be most sufficient. It was noted that this new limit does adhere to the Procurement Policy. Ms. Heald made a motion to accept the amended Resolution with a second from Ms. McDonald. All approved.

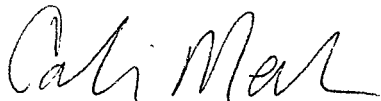
Mr. Johnson introduced the Resolution Authorizing Contract for Audit Services. Ms. Heald made a motion to accept the Resolution as presented with a second from Ms. McDonald. All approved.

Ms. Corteville informed the Board that she is waiting on one final PILOT payment; all other accounts have been paid in full. Regarding the Budget vs. Actuals report, it was noted that we are expecting to see a few remaining income transactions through the end of fiscal year (e.g., PILOT agency fee income for Grant Bldg LLC, PILOT application fee income for Newark Hotel, and bank interest). We are also expecting anticipated expenses to occur October through December (e.g., remaining Pitch competition sponsorship expenses, meeting expenses for Real Estate Breakfast, training/travel expenses for upcoming events in November, pension liability transaction, marketing expenses, legal fees, and copier lease and prints).

Mr. Pincelli informed the Board that the next step concerning the Butler Prison Study is submitting an REOI. A press release will be announced to the public in regard to this information. He also mentioned that the South Butler Solar project was approved by the WCIDA; however, due to the state's decrease in financial contributions, the developer has withdrawn from the project, leaving it at an indefinite pause.

Hearing no other business, Mr. Johnson stated that the next WCIDA Board Meeting is scheduled for November 15th, 2023 at 9:00 a.m. Preceding that is a Governance Committee Meeting at 8:00 a.m. Mr. Eygnor offered a motion to adjourn and was seconded by Ms. Heald. All approved. Meeting adjourned at 10:44 a.m.

Sincerely,



Cadie Meehan, Assistant Secretary