

## MINUTES

### PUBLIC SAFETY COMMITTEE

**Tuesday, October 3, 2023 9:00 a.m.**

Present: Supervisors Verno, VanLaeken, Bender, Donalty, Rose and Eygnor, County Administrator Rick House, Fiscal Assistant Brian Sams, Coroner Keith Benjamin, Probation Director Mark Ameele, Sheriff Robert Milby, District Attorney Mike Calarco, Assistant District Attorney Christine Callanan, Public Defender Andy Correia, Emergency Management Services Director George Bastedo, Deputy Emergency Management Services Director Jeff Fosdick, Fire Coordinator Jeremiah Shufelt, ALS Manager Jim Lee and Purchasing Agent Christopher O'Connor.

Minutes from the September 5<sup>th</sup> and 21<sup>st</sup> Committee meetings were approved as written.

The monthly report for the Coroner's Office was included with the agenda. There were 12 death investigations during September, resulting in seven autopsies.

The following transmittals were presented for the Coroner's Office:

--Authorization to adopt a new coroner's fee schedule for body removal and transportation services and authorization for the Chairman of the Board to sign a contract with Wayne County funeral homes and surrounding counties with the new fee schedule. The transportation rate will be set at \$450, plus the cost of body bags, effective January 1<sup>st</sup>. Approved 4-0, Supervisor Bender was not present for the vote.

--Authorization for the Chairman of the Board to sign a contract with William Dean, MD, for the provision of pathologist services during 2024. Approved 4-0, Supervisor Bender was not present for the vote.

--Authorization for the Chairman of the Board to sign a contract with Paul Harkness for diener services at a rate of \$125 per body during 2024. Approved 4-0, Supervisor Bender was not present for the vote.

The monthly Probation Department activities report was included with the agenda. There were 15 secure bed days served during September by one youth and 20 specialized secure detention days. One additional Raise the Age case was opened during the month. At the end of September, there were 26 individuals on Community Service, 10 active PINS and 88 juvenile delinquent cases. Staff completed 14 investigations, supervised 466 cases and monitored over 2,700 cases. There are 71 pending probation violations under review. Mr. Ameele said Probation Officers are working with their probationers on eliminating technical violations, which are the majority of the number. During September \$5,027 was collected in fines, fees and restitution.

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Ms. Bailey stated 12 new Release cases were open in September; 67 cases are currently opened. There is one individual on Enhanced Pre-Trial Release and eight defendants on the Electronic Monitoring program.

Supervisor Bender arrived at the meeting at 9:09 a.m.

Mr. Calarco reported the District Attorney's Office handled 20 DWI cases, 45 felony cases and 79 misdemeanor cases since the last Committee meeting. The Office currently has 1,273 open cases. An Aid to Prosecution Grant was awarded to the Department for \$224,904 and the Office was informed a Discovery Grant will be received for \$312,224; these funds will be shared with those agencies that assist the District Attorney's Office with the Discovery process. Mr. Calarco will be meeting with the County's Fiscal Assistant to review how these funds will be budgeted.

Mr. Verno made a motion the Committee enter into executive session at 9:11 a.m. to discuss a personnel issue with the County Administrator, Mr. Calarco and Ms. Callanan present, Mr. VanLaeken second. The regular meeting resumed at 9:22 a.m.

The monthly activities report for the Public Defender's Office was reviewed. At the end of September the Office has 426 open cases; Mr. Correia noted the increased number of probation violations coming into his Office.

A transmittal was presented requesting authorization for the Chairman of the Board to sign a contract extension between the Public Defender's Office and the New York State Office of Indigent Legal Services to allow contract funds to be expended through December 2024. Approved 5-0.

The following monthly reports were presented by the Sheriff:

- Corrections Division: During August, there were 44 males and seven females committed to the County Jail, along with three State Ready prisoners, seven parole violators and one boarded in inmate from Seneca County. There were seven visits by private attorneys during the month, 34 by Public Defenders, 28 by Pre-Trial Release, and three by Probation Officers. Sheriff Milby noted inmates visited the medical unit 73 times during the month and the Jail Physician saw 43 inmates. Twenty-four inmates paid \$107,001 in bail and \$144.77 in fines.
- Activities: The Sheriff's Office received 2,146 complaints during the month. There were eight DWI arrests made during August 33 criminal arrests, nine vehicle and traffic arrests, and 64 motor vehicle collisions during the month, resulting in one fatality. The Records Office processed 11 pistol permits; the Civil Division processed 42 papers, served 84 Family Court papers and performed 13 evictions. At the end of August, there were 356 sex offenders living in Wayne County, 76 of this number were verified for location at their residence and 40 in person at the Sheriff's Office.

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- Tickets by Town: During August there were 222 tickets issued, the majority in the Town of Sodus.
- Overtime: Staff worked 3,234 hours of overtime in August, the majority for staff shortages.
- Court Security: During August 2,615, individuals entered the Hall of Justice through the magnetometer.

The following out of State travel requests were presented by the Sheriff:

- Four Sergeants to attend a Collisions Reconstruction Seminar from October 23<sup>rd</sup> – 26<sup>th</sup> in Erie, Pennsylvania, for a cost of \$1,318. Approved.
- Authorization for two Sergeants to attend the Parkland School Shooting Building Visitation/Training from October 12<sup>th</sup>-15<sup>th</sup> in Ft. Lauderdale, Florida, for a cost of \$2,828. Mr. House noted he originally rejected this request because the amount of travel time and expense did not warrant the time proposed for hands-on training. Sheriff Milby produced documentation of all the activities and trainings the Officers would be attending. Grant funds will be utilized to pay for the training that will improve school security. Approved.
- Authorization for one Deputy to attend Police K-9 Training in Winnebago, Illinois, from October 8<sup>th</sup>-20<sup>th</sup> for a price of \$1,853. Approved.

Sheriff Milby informed the Committee there are 10 individuals currently in Police Academy; school should conclude at the end of December. One Corrections Officer will be sworn in this Friday.

Mr. House noted an issue in the park located between County Offices in downtown Lyons yesterday, questioning if there will be any Deputy assigned to the area for security reasons. Sheriff Milby said he does not have the staff to dedicate a Deputy to downtown offices; however, 911 should be called whenever there is a situation evolving.

The following monthly reports were submitted for the Emergency Management Services Department:

- Fire Coordinator: During October, there were 22 calls. The Office currently has 13 open investigations. Mr. Shufelt noted a State Representative had many positive comments regarding trainings that occurring at the County's Fire Training Center on September 23<sup>rd</sup> and will be using some of the materials from that day for future State training sessions.
- Emergency Management Services: Efforts continue to prepare the community for the eclipse on April 8<sup>th</sup>. Lake Ontario is currently 12 inches higher than last year at the same time; most homeowners have put up retaining walls, for those that have not this could

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be problematic. The Department received notification they will receive State Homeland Security Grant funding of \$145,106 and Emergency Management Performance Grant funding of \$37,134. The Department ordered additional COVID tests kits; kits from last year should be thrown out.

- 911: Mr. Fosdick said there have been no staffing changes since the last meeting. Three new Dispatchers will start in two weeks and five Dispatcher will complete their full training in the next few weeks. 99% of calls to the 911 Center are being answered within 15 seconds. A new staffing schedule will be issued after the first of the year, reflecting the filling of many vacant positions.

Mr. Bastedo informed Supervisors there was a power failure at the Route 31 County Complex yesterday; all generators worked properly and operations continued.

The following transmittals were presented for Emergency Management Services:

--Authorization to accept Emergency Management Performance Grant funding of \$37,134. Funds will be used to offset salaries within the Emergency Management Department in the 2024 budget. Approved 5-0.

--Authorization to accept \$145,106 in NY State Homeland Security Grant funds. Money will be used to offset the cost of a command vehicle for the Department. Approved 5-0.

--Authorization to create and fill one temporary full-time Radiological/Hazmat Officer position under Pay Grade 11. The position is needed to allow ample training time for the replacement of the Radiological/Hazmat Officer who is scheduled to retire in June 2024. A job description and duty statement for the position were included with the agenda. The majority of the position is paid for with Nuclear Support Funds. Approved 5-0.

--Authorization for the Chairman of the Board to sign a contract with BoldPlanning for Continuity Of Operations Planning (COOP) refresher workshops for a price of \$6,563. Mr. Bastedo noted this is the firm that assisted with the development of COOP plans for all County Departments; however, many plans are in need of updating and personnel has changed. The price will allow for two half-day COOP refresher workshops. Approved 5-0.

--Authorization for the Chairman of the Board to sign a three-year maintenance agreement with Sophos Cyber Security for \$27,047. Mr. Bastedo stated the need for management of hardware and software in the Emergency Management Office and the cost savings to have a three-year contract. Approved 5-0.

Mr. Lee reported EMS is operating out of the Alton station 24/7 at this time.

--Authorization for the Chairman of the Board to sign an agreement addendum with Flex Financial in relation to the lease of equipment for use on ambulances of Wayne County EMS. The

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addendum will allow the necessary equipment to be purchased for two new ambulances for a price of \$890,466. Mr. Lee said this is an additional cost to the current 10-year lease with this company. Approved 5-0.

Mr. Lee noted Phase I of the EMS Project has been revised. At this time EMS services are accomplished through County services and various EMS agencies. The number of Advanced Life Support and EMS requests responded to each year continue to increase. Twenty years ago there were 21 EMS agencies based in the County, there are only nine now. Construction of a six-bay primary base station in Lyons is scheduled to begin next week. There have been delays in construction of a north base station in Sodus. The County is waiting on the State Department of Environmental Conservation to make a determination on the land status where the station is to be constructed. Ambulance staffing for the Lyons base will include four paramedics, eight EMTs and two Supervisors. While working on the Lyons base station, sites have been sought for base stations in the eastern and western sections of the County. Mr. Lee noted the next Project Committee meeting is scheduled for October 18<sup>th</sup>, at which time financial figures will be put together for all items discussed today. When the system is complete, Mr. Lee believes revenue from the Countywide EMS system will be \$2-\$3 million annually and the County cost for operation will be \$4 million. There are many variables in these figures.

Mr. Lee presented the following transmittals:

--Authorization to purchase land in the Town of Walworth to be the site to construct a Wayne County Emergency Medical Services base of operations on. The parcel is approximately two acres and will cost \$3,000 per acre. Approved 4-1, Supervisor Donalty abstained from the vote.

--Authorization to purchase land in the Town of Rose for Wayne County Emergency Medical Services. The parcel is approximately two acres at a cost of \$15,000 an acre. Mr. Lee noted the site has an entrance on to Route 414 and is level, which will reduce construction time and cost. Approved 5-0.

Mr. Bastedo and Mr. Lee briefly updated the Committee about the EMS status board, a software application used by 911 and the EMS agencies in the County to track crew status. The system was designed by Monroe County, but they no longer use it, and plan to shut off the application. Replacement systems are being investigated. A quote was obtained from Bryx. Other options are being investigated including using existing Emergency Management software system. More information will follow.

The meeting adjourned at 10:17 a.m. The next meeting of the Public Safety Committee is scheduled for Tuesday, November 7<sup>th</sup> at 9:00 a.m.